

REQUESTS FOR COUNCIL ACTION/DISCUSSION

Finance Committee

- 20-058-3/23 – Budget Amendments
- 20-059-3/23 – Amend Code, Adopt Residential Code of Ohio Update
- 20-060-3/23 – Amend Code, Adopt NFPA70 – National Electrical Code Update
- 20-061-3/23 – Authorize Law Director to Prepare Documentation for Land Transfer to CIC from Mallet Creek Land Co.
- 20-062-3/23 – Amend Ord. 129-17 – Fire Service Contract with Medina Township
- 20-063-3/23 – Authorize Rezoning of 205 S. Prospect St. from R-3 to P-F
- 20-064-3/23 – Purchase 2020 Malibu for Police Department
- 20-065-3/23 – PY20 CHIP Grant Consultant Contract
- 20-066-3/23 – PY20 CHIP Partnership Agreement w/ City of Brunswick
- 20-067-3/23 – Mandate Direct Deposit for City Paychecks
- 20-068-3/23 – 2019 Carryforward
- 20-069-3/23 – Cooperative Purchase Agreement – ODOT Sodium Chloride
- 20-070-3/23 – Amend Ord. 4-20, Bids for 2020 Concrete Pavement General Services
- 20-071-3/23 – Bids, Job #1045 – Public Square Mid-Block Crossing
- 20-072-3/23 – Expenditure Over \$15,000 – CT Consultants – Water Dept.
- 20-073-3/23 – Police Collective Bargaining Agreement Fact Finder Report

- 20-074-3/23 – **AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COMMISSIONERS OF MEDINA COUNTY, OHIO TO SHARE COSTS OF PROFESSIONAL DESIGN, PLANNING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE JOINT CONSTRUCTION AND MANAGEMENT OF A COUNTY-CITY COURTHOUSE, AND REPEALING ORDINANCE NO. 98-19, PASSED JUNE 24, 2019 AND ORDINANCE NO. 49-20, PASSED MARCH 9, 2020.**

25-3/440 1780

MEDINA EARLY CHILDHOOD PTA
P.O. BOX 55
MEDINA, OH 44256

DATE 3/12/2020

PAY TO THE ORDER OF City of Medina \$ 500.⁰⁰

Five hundred dollars & 00/100 DOLLARS 

CHASE
JPMorgan Chase Bank, N.A.
www.Chase.com

MEMO Community Service (Trees) Willie S. [Signature]

⑆044000037⑆ 895689776⑆ 1780

RECEIPT DATE 3-16-2020 No. 680329

RECEIVED FROM Medina Early Childhood PTA \$ 500.⁰⁰

FIVE HUNDRED & 00/100 DOLLARS

FOR RENT
 FOR Donation for Trees

ACCOUNT #		<input type="radio"/> CASH	
PAYMENT	<u>1780</u>	<input checked="" type="radio"/> CHECK	FROM _____ TO _____
BAL. DUE		<input type="radio"/> MONEY ORDER	BY <u>Donna Knack</u>
		<input type="radio"/> CREDIT CARD	3-11

Tree Donation

erry

et Oak

ern Red Oak

OK
of Hammerly
3-6-2020

REQUEST FOR COUNCIL ACTION

No. RCA 20-059-3/23

FROM: Dan Gladish, Chief Building Official

Committee: Finance

DATE: March 5, 2020

SUBJECT: To adopt the newest version of the **Residential Code of Ohio**

SUMMARY AND BACKGROUND:

Respectfully request authorization by Council:

To revise section 1331 & 1331.01 of the Codified Ordinances of Medina Ohio – Chapter Thirteen - Building Code

Revision: Change the dates in three location from **2013 to 2019**.

Reason: State of Ohio Board of Building Standards recently adopted the new 2019 Residential Code of Ohio, as a state certified building department we are required to adopt and enforce their rules.

Existing reads as:

CHAPTER 1331
2013 Residential Code of Ohio

1331.01 ADOPTION.

That certain document, three copies of which are on file in the office of the Building Official of the City, being marked and designated as "**2013** Residential Code of Ohio", is hereby adopted as the one-, two- and three-family dwelling code of the City of Medina, for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said "**2013** Residential Code of Ohio" are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter.

Estimated Cost: 0

Suggested Funding: Not Applicable

- Sufficient funds in Account No. N/A
- Transfer needed from Account No. N/A
- To Account No. N/A
- NEW APPROPRIATION needed in Account No. N/A

Emergency Clause Requested: No

COUNCIL USE ONLY:

Committee Action Recommendations:

Ord./Res.

Council Action Taken:

Date:

TITLE THREE - Construction and Design Requirements

- Chap. 1331. 2013 Residential Code of Ohio.
- Chap. 1333. National Electrical Code.
- Chap. 1335. Ohio Building Code.
- Chap. 1337. Minimum Residential Rewire Code.
- Chap. 1339. Model Energy Code.
- Chap. 1341. Excavations, Grades, Fills and Drainage.
- Chap. 1343. Walks and Driveways.
- Chap. 1345. 2017 Ohio Plumbing Code.

CHAPTER 1331
2013 Residential Code of Ohio

1331.01 Adoption.
 1331.02 Reserved.

1331.03 Saving clause.
 1331.99 Penalty.

CROSS REFERENCES

Safety during building operations - see BLDG. 1301.05
 Inspections - see BLDG. Ch. 1305
 Permits and fees - see BLDG. Ch. 1311

~~1331.01 ADOPTION.~~

~~That certain document, three copies of which are on file in the office of the Building Official of the City, being marked and designated as "2013 Residential Code of Ohio", is hereby adopted as the one-, two- and three-family dwelling code of the City of Medina, for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said "2013 Residential Code of Ohio" are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter.~~
 (Ord. 47-13. Passed 3-25-13.)

CHAPTER 1333
National Electrical Code

1333.01 Adoption.
1333.02 Saving clause.

1333.99 Penalty.

CROSS REFERENCES

Registration of electrical contractors - see BLDG. Ch. 1309
Electrical fees - see BLDG. 1311.042

1333.01 ADOPTION.

That certain documents, three copies of which are on file in the office of the Chief Building Official of the City, being marked and designated as "NFPA 70 - National Electrical Code, 2011 Edition" as published by The National Fire Protection Association, be and is hereby adopted as the Electrical Code of the City of Medina, for the control of buildings specified in Ohio R.C. 3781.06 as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said National Electrical Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter.
(Ord. 48-13. Passed 3-25-13.)

1333.02 SAVING CLAUSE.

Nothing in this chapter or in the NFPA 70 National Electrical Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this chapter.
(Ord. 178-00. Passed 10-23-00.)

1333.99 PENALTY.

Whoever violates any provision of this chapter shall be fined not more than one thousand dollars (\$1,000.00) or shall be imprisoned for not more than three months, or both. Each day or partial day's violation shall constitute a separate offense.
(Ord. 156-02. Passed 10-15-02.)

OK
of Henwell
3-10-2020

REQUEST FOR COUNCIL ACTION

No. RCA-20-061-3/a-3

FROM: Kimberly Marshall, Economic Development Director
DATE: March 10, 2020

Committee: Finance

SUBJECT: Request to Authorize the Law Director to Prepare the Necessary Documentation for the Transfer of City Lot 9106 containing 4.9791 Acres and City Lot 9107 containing 36.1792 Acres of Land to the Medina City Development Corporation aka CIC

SUMMARY AND BACKGROUND:

The city acquired 95.5 Acres of Land from the Mallet Creek Land Co to be used for municipal purposes on February 28, 2001 via Ordinance 49-01.

Another smaller parcel 6.4295 acres was acquired in March 2010 from MCCURDY KAREN A & ROBERT F & WILLIAM F & SUSAN E LONJAK.

These parcels are zoned I-1 Industrial and offer city utilities.

In 2019 Council authorized the City Engineer to survey the property, create new Medina City Lots now known as City Lots 9105, 9106 and 9107 and dedicate Commerce Drive – Ordinance 169-19

On occasion we receive Request for Information from Jobs Ohio through MCEDC known as project leads. These inquiries always have a very short turnaround time. To better respond to the leads and market the property, I am respectfully requesting council to authorize the Law Director to Prepare the Necessary Documentation to transfer only City Lots 9106 and 9107 to the Medina City Development Corporation aka CIC for future Industrial Development. This will allow the MCDC to determine a fair market value for the property and negotiate with potential buyers. If the MCDC is successful in landing a project, the MCDC will reimburse the city to make the city whole. These two lots total approximately 41.1583 acres.

Estimated Cost:

Suggested Funding:

Sufficient funds in Account No.

- Transfer needed from Account No. _____ to Account No. _____

NEW APPROPRIATION needed in Account No. _____

Emergency Clause Requested: No

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:



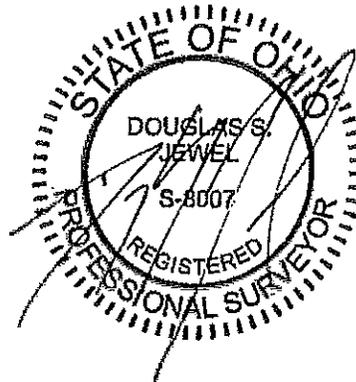
Cunningham & Associates, Inc.

Civil Engineering & Surveying
203 W. Liberty St., Medina, Oh 44256
Phone: (330) 725-5980 * Fax (330) 725-8019

Legal Description for MCL 9106
Project No. 11-103
February 21, 2020

Situated in the City of Medina, County of Medina, State of Ohio and being known the whole of Medina City Lot 9106, as shown by plat as recorded in Document No 2019PL000056 of Medina County Recorder's Records, containing 4.9791 Acres of land, more or less but subject to all legal highways and all covenants and agreements of record.

This legal description was prepared based on a survey by and/or under the supervision of Douglas S. Jewel P.S. # S-8007 by Cunningham & Associates, Inc. in November 2019.





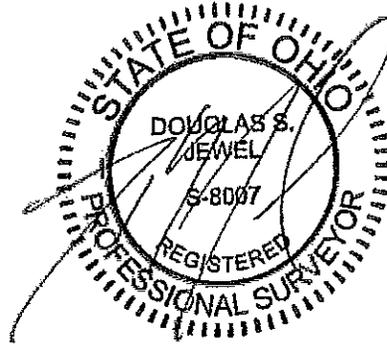
Cunningham & Associates, Inc.

Civil Engineering & Surveying
203 W. Liberty St., Medina, Oh 44256
Phone: (330) 725-5980 * Fax (330) 725-8019

Legal Description for MCL 9107
Project No. 11-103
February 21, 2020

Situated in the City of Medina, County of Medina, State of Ohio and being known the whole of Medina City Lot 9107, as shown by plat as recorded in Document No 2019PL000056 of Medina County Recorder's Records, containing 36.1792 Acres of land, more or less but subject to all legal highways and all covenants and agreements of record.

This legal description was prepared based on a survey by and/or under the supervision of Douglas S. Jewel P.S. # S-8007 by Cunningham & Associates, Inc. in November 2019.



ORDINANCE NO. 169-19

**AN ORDINANCE ACCEPTING A STREET DEDICATION
PLAT DEDICATING COMMERCE DRIVE AND CREATING
NEW MEDINA CITY LOTS 9105, 9106, AND 9107.**

WHEREAS: This request is for Council's acceptance and approval of the dedication plat for the section of Commerce Drive between Branch Road and West Liberty St. (SR 18); and

WHEREAS: The Planning Commission recommended and approved this at their regular September 2019 meeting.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF MEDINA, OHIO:**

SEC. 1: That the Street Dedication Plat for the section of Commerce Drive between Branch Road and West Liberty Street (SR 18), creating new City Lots 9105, 9106 and 9107 is hereby approved and accepted.

SEC. 2: That a copy of the Dedication Plat is marked Exhibit A, attached hereto and incorporated herein

SEC. 3: That the City Engineer is hereby authorized and directed to cause the record plat to be properly recorded in the Medina County Record of Plats.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: October 28, 2019

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: October 29, 2019

SIGNED: Dennis Hanwell
Mayor

ORD 169-19
Exh. A

STREET DEDICATION PLAN DEDICATING COMMERCE DRIVE & CREATING NEW MEDINA CITY LOTS 9105, 9106 & 9107

KNOWN AS BEING A REPLAT OF MEDINA CITY LOTS 8705 & 9100
IN THE CITY OF MEDINA, COUNTY OF MEDINA & STATE OF OHIO

CERTIFICATION

I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND ON THIS
PLAN THAT THE PLATS ACCURATE REPRESENTATION OF THE
LAND SURVEYED, THAT THE STREET BALANCES AND CLOSURE,
AND THAT THE MONUMENTS SHOWN THEREON EXIST OR SHALL
BE SET AS SHOWN.

11-27-2019
DATE

203 W. LIBERTY ST. MEDINA, OHIO 44256 (330) 725-5980

QUINNIGHAM & ASSOCIATES, INC.
CIVIL ENGINEERING AND SURVEYING

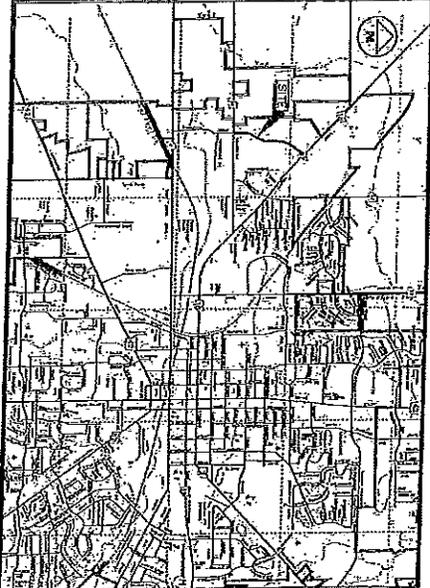
ACCEPTANCE & DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT THE CITY OF MEDINA, BY
DENNIS HANWELL, MAYOR, OWNER OF THE LANDS EMBARCADO WITHIN
THIS SUBDIVISION, HEREBY ACKNOWLEDGE THIS PLAN AND SUBDIVISION
TO BE HIS OWN FREE ACT AND DEED, IN TESTIMONY WHEREOF
HE HAS HEREUNTO SET HIS HAND AND AFFIXED HIS OFFICIAL SEAL AT
MEDINA, OHIO ON THIS 27th DAY OF NOVEMBER 2019.

DENNIS HANWELL, MAYOR
COUNTY OF MEDINA }
STATE OF OHIO } S.S.
11-27-2019
DATE

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE,
PERSONALLY APPEARED DENNIS HANWELL, MAYOR, AND HE DECLARED
THAT HE IS THE OWNER OF THE FOREGOING INSTRUMENT AND THE SIGNATURE OF
THE SAID DENNIS HANWELL IS HIS OWN FREE ACT AND DEED, IN TESTIMONY WHEREOF
I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL AT
MEDINA, OHIO ON THIS 27th DAY OF NOVEMBER 2019.

NOTARY PUBLIC
M. COMMISSION EXPIRES 5-31-21



LOCATION MAP

AREA	ACREAGE
CITY LOTS (3)	96.8688 Ac.
2ND STREET	5.8948 Ac.
TOTAL	102.7636 Ac.



APPROVALS

THIS PLAN APPROVED THIS 12th DAY OF September 2019
BY THE CITY OF MEDINA PLANNING COMMISSION.

THIS PLAT WAS DULY ACCEPTED BY ORDINANCE NO. 169-19
OF THE CITY COUNCIL AT A REGULAR MEETING HELD ON THE
27th DAY OF NOVEMBER 2019.

Secretary of Council

APPROVED FOR TRANSFER THIS 12th DAY OF September 2019

RECEIVED FOR TRANSFER THIS 12th DAY OF September 2019

RECEIVED AND RECORDED THIS 12th DAY OF September 2019
AT 10:20 AM

12th DAY OF September 2019

Notary Public

D.L. 8975
DOC. NO. 2001PL000015

YORK TOWNSHIP
CITY OF MEDINA

11005132' W
9318.70'

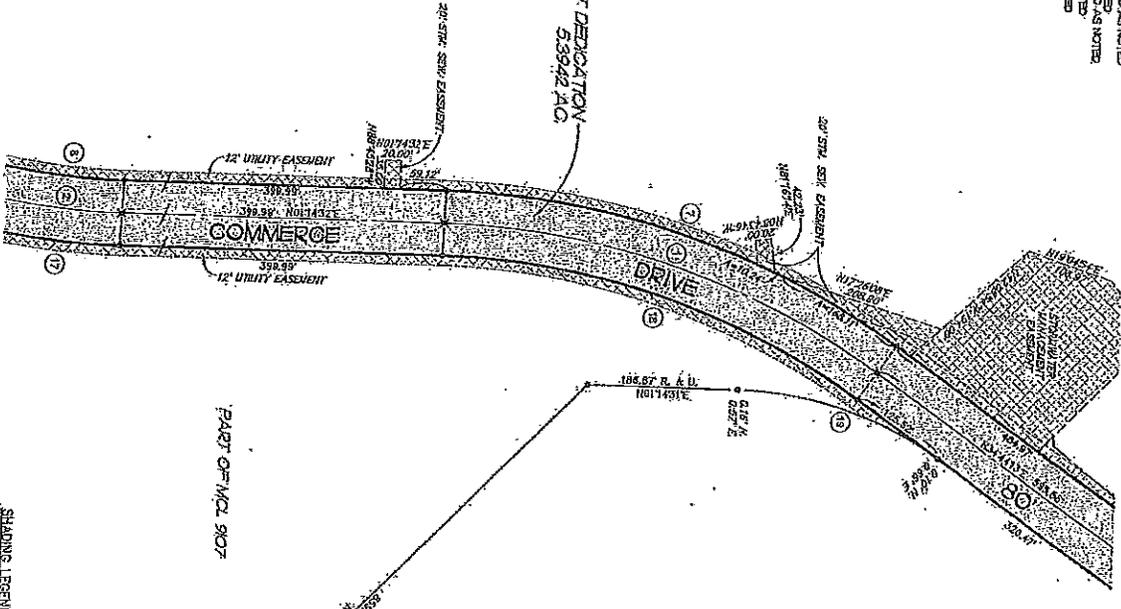
ROBERT S. HESTER
DOC. NO. 201600002151
02/09/2016

YORK TWP. TR. 2, LOT A
11005132' W
9318.70' R. & U.
CITY OF MEDINA

- LEGEND:
- 1. 12' MEDIAN PL. (USED AS NOTED)
 - 2. 12' MEDIAN PL. (USED AS NOTED)
 - 3. 12' MEDIAN PL. (USED AS NOTED)
 - 4. 12' MEDIAN PL. (USED AS NOTED)
 - 5. 12' MEDIAN PL. (USED AS NOTED)
 - 6. 12' MEDIAN PL. (USED AS NOTED)
 - 7. 12' MEDIAN PL. (USED AS NOTED)
 - 8. 12' MEDIAN PL. (USED AS NOTED)
 - 9. 12' MEDIAN PL. (USED AS NOTED)
 - 10. 12' MEDIAN PL. (USED AS NOTED)
 - 11. 12' MEDIAN PL. (USED AS NOTED)
 - 12. 12' MEDIAN PL. (USED AS NOTED)
 - 13. 12' MEDIAN PL. (USED AS NOTED)
 - 14. 12' MEDIAN PL. (USED AS NOTED)
 - 15. 12' MEDIAN PL. (USED AS NOTED)
 - 16. 12' MEDIAN PL. (USED AS NOTED)
 - 17. 12' MEDIAN PL. (USED AS NOTED)
 - 18. 12' MEDIAN PL. (USED AS NOTED)
 - 19. 12' MEDIAN PL. (USED AS NOTED)
 - 20. 12' MEDIAN PL. (USED AS NOTED)
 - 21. 12' MEDIAN PL. (USED AS NOTED)
 - 22. 12' MEDIAN PL. (USED AS NOTED)
 - 23. 12' MEDIAN PL. (USED AS NOTED)
 - 24. 12' MEDIAN PL. (USED AS NOTED)
 - 25. 12' MEDIAN PL. (USED AS NOTED)
 - 26. 12' MEDIAN PL. (USED AS NOTED)
 - 27. 12' MEDIAN PL. (USED AS NOTED)
 - 28. 12' MEDIAN PL. (USED AS NOTED)
 - 29. 12' MEDIAN PL. (USED AS NOTED)
 - 30. 12' MEDIAN PL. (USED AS NOTED)
 - 31. 12' MEDIAN PL. (USED AS NOTED)
 - 32. 12' MEDIAN PL. (USED AS NOTED)
 - 33. 12' MEDIAN PL. (USED AS NOTED)
 - 34. 12' MEDIAN PL. (USED AS NOTED)
 - 35. 12' MEDIAN PL. (USED AS NOTED)
 - 36. 12' MEDIAN PL. (USED AS NOTED)
 - 37. 12' MEDIAN PL. (USED AS NOTED)
 - 38. 12' MEDIAN PL. (USED AS NOTED)
 - 39. 12' MEDIAN PL. (USED AS NOTED)
 - 40. 12' MEDIAN PL. (USED AS NOTED)
 - 41. 12' MEDIAN PL. (USED AS NOTED)
 - 42. 12' MEDIAN PL. (USED AS NOTED)
 - 43. 12' MEDIAN PL. (USED AS NOTED)
 - 44. 12' MEDIAN PL. (USED AS NOTED)
 - 45. 12' MEDIAN PL. (USED AS NOTED)
 - 46. 12' MEDIAN PL. (USED AS NOTED)
 - 47. 12' MEDIAN PL. (USED AS NOTED)
 - 48. 12' MEDIAN PL. (USED AS NOTED)
 - 49. 12' MEDIAN PL. (USED AS NOTED)
 - 50. 12' MEDIAN PL. (USED AS NOTED)
 - 51. 12' MEDIAN PL. (USED AS NOTED)
 - 52. 12' MEDIAN PL. (USED AS NOTED)
 - 53. 12' MEDIAN PL. (USED AS NOTED)
 - 54. 12' MEDIAN PL. (USED AS NOTED)
 - 55. 12' MEDIAN PL. (USED AS NOTED)
 - 56. 12' MEDIAN PL. (USED AS NOTED)
 - 57. 12' MEDIAN PL. (USED AS NOTED)
 - 58. 12' MEDIAN PL. (USED AS NOTED)
 - 59. 12' MEDIAN PL. (USED AS NOTED)
 - 60. 12' MEDIAN PL. (USED AS NOTED)
 - 61. 12' MEDIAN PL. (USED AS NOTED)
 - 62. 12' MEDIAN PL. (USED AS NOTED)
 - 63. 12' MEDIAN PL. (USED AS NOTED)
 - 64. 12' MEDIAN PL. (USED AS NOTED)
 - 65. 12' MEDIAN PL. (USED AS NOTED)
 - 66. 12' MEDIAN PL. (USED AS NOTED)
 - 67. 12' MEDIAN PL. (USED AS NOTED)
 - 68. 12' MEDIAN PL. (USED AS NOTED)
 - 69. 12' MEDIAN PL. (USED AS NOTED)
 - 70. 12' MEDIAN PL. (USED AS NOTED)
 - 71. 12' MEDIAN PL. (USED AS NOTED)
 - 72. 12' MEDIAN PL. (USED AS NOTED)
 - 73. 12' MEDIAN PL. (USED AS NOTED)
 - 74. 12' MEDIAN PL. (USED AS NOTED)
 - 75. 12' MEDIAN PL. (USED AS NOTED)
 - 76. 12' MEDIAN PL. (USED AS NOTED)
 - 77. 12' MEDIAN PL. (USED AS NOTED)
 - 78. 12' MEDIAN PL. (USED AS NOTED)
 - 79. 12' MEDIAN PL. (USED AS NOTED)
 - 80. 12' MEDIAN PL. (USED AS NOTED)
 - 81. 12' MEDIAN PL. (USED AS NOTED)
 - 82. 12' MEDIAN PL. (USED AS NOTED)
 - 83. 12' MEDIAN PL. (USED AS NOTED)
 - 84. 12' MEDIAN PL. (USED AS NOTED)
 - 85. 12' MEDIAN PL. (USED AS NOTED)
 - 86. 12' MEDIAN PL. (USED AS NOTED)
 - 87. 12' MEDIAN PL. (USED AS NOTED)
 - 88. 12' MEDIAN PL. (USED AS NOTED)
 - 89. 12' MEDIAN PL. (USED AS NOTED)
 - 90. 12' MEDIAN PL. (USED AS NOTED)
 - 91. 12' MEDIAN PL. (USED AS NOTED)
 - 92. 12' MEDIAN PL. (USED AS NOTED)
 - 93. 12' MEDIAN PL. (USED AS NOTED)
 - 94. 12' MEDIAN PL. (USED AS NOTED)
 - 95. 12' MEDIAN PL. (USED AS NOTED)
 - 96. 12' MEDIAN PL. (USED AS NOTED)
 - 97. 12' MEDIAN PL. (USED AS NOTED)
 - 98. 12' MEDIAN PL. (USED AS NOTED)
 - 99. 12' MEDIAN PL. (USED AS NOTED)
 - 100. 12' MEDIAN PL. (USED AS NOTED)

PART OF MCL 905
MCL 905
THE CITY OF MEDINA
DEC. 16, 2001 PL 000015
4/9/2001

STREET DEDICATION
53942 A.O.

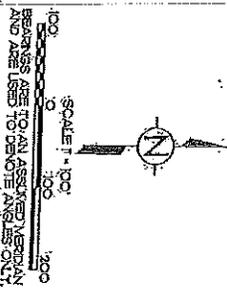


SEE SHEET

SEE SHEET 4

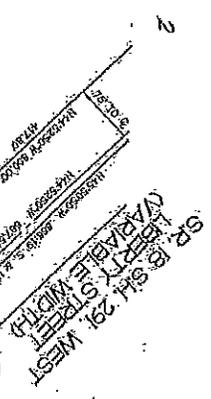
PART OF MCL 907

- SHADING LEGEND:
- DEDICATED STREETS
 - EASEMENT



MCL 905
DOC. NO. 2001PL000015

PART OF MCL 905



HESTER VILLAGE SUBDIVISION PHASE B
DOC. NO. 2005 PL 000007

STREET DEDICATION PLAT
DEDICATING COMMERCE DRIVE
PROJECT NO. H03-S-1007-18-107-A

OK
Dennis Hanwell
3-13-2020

REQUEST FOR COUNCIL ACTION

No. RCA 20-062-3/23

FROM: Mayor Dennis Hanwell

Committee: Finance

DATE: March 13, 2020

SUBJECT: Amendment to Fire Service Contract with Medina Township

SUMMARY AND BACKGROUND:

Respectfully request Council's authorization to amend the Fire Services Contract with Medina Township passed with Medina City Ordinance No. 129-17. The original contract for Fire Services was set to expire July 13, 2020. We request the expiration be extended to 12/31/2020 to align the Medina Township Fire Services Contract with the expiration of the Montville Township Fire Services Contract, as well as to prevent Finance Department to be able to bill for a full year of services in 2020 versus a portion of same. This will also permit the Administration to have more adequate time to negotiate with both Townships for the next contract period.

Estimated Cost: N/A

Suggested Funding:

- Sufficient funds in Account No.
- Transfer needed from Account No. _____ to Account No. _____

NEW APPROPRIATION needed in Account No. _____

Emergency Clause Requested: No

Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

John M. Coyne III

ORDINANCE NO. 129-17

AN ORDINANCE AMENDING ORDINANCE NO. 91-17, PASSED JUNE 12, 2017, RELATIVE TO AN AMENDMENT TO THE FIRE SERVICE CONTRACT BETWEEN THE CITY OF MEDINA AND MEDINA TOWNSHIP.

WHEREAS: Ordinance No. 91-17, passed June 12, 2017, authorized the Mayor to enter into a contract for Fire Services with Medina Township; and

WHEREAS: The Township and City have agreed to make two (2) changes to the contract, one to the Terms and Conditions #2, and a change to the notice of termination from six (6) months to twelve (12) months.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 91-17, passed June 12, 2017, relative to the Fire Service Contract between the City of Medina and Medina Township is hereby amended.

SEC. 2: That a copy of the amended Fire Service Contract is marked Exhibit A, attached hereto, and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: September 11, 2017

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: September 12, 2017

SIGNED: Dennis Hanwell
Mayor

ORD. 129-17
Exh. A

AMENDED CONTRACT FOR FIRE SERVICES
BETWEEN THE CITY OF MEDINA AND
MEDINA TOWNSHIP

This Agreement is made and concluded at Medina, Ohio, by and between the City of Medina (hereinafter "the City") and the Township of Medina (hereinafter "the Township"), jointly, "the Parties."

INTRODUCTION

The Parties currently operate independent fire departments, but are of the opinion after independent analyzes, that it would be in the best interest of their residents, both financially and for the provision of services, to have one department and ultimately even an independent district, servicing not only the Parties but Montville Township as well, which currently contracts with the City for fire services.

As a first step to such a potential goal, the City has agreed to accept and the Township has agreed to turn over all fire protection in the Township to the City pursuant to the terms and conditions set forth herein.

TERMS AND CONDITIONS

1. The Medina City Fire Department shall respond to all fire alarms generated as a result of fires in the Township with the equipment and personnel deemed necessary and appropriate by the City and to select EMS calls as approved by the Medina Hospital Medical Director. The City will respond with equipment and personnel as expeditiously as possible under the circumstances. In no event will the City be in default of this Agreement or be liable for damages of any kind or nature if it is not able to effectively combat a fire or respond to an approved EMS call in the Township for any reason whatsoever, provided the City has used its best efforts, given all of the circumstances, to combat the fire or provide the EMS service.

2. The effective date of this Contract shall commence the date of signing and shall continue in full force and effect for a period of three (3) years from July 13, 2017, unless terminated as otherwise provided for in this Agreement. The City and Township both agree that the contract shall terminate if a Fire District is formed and properly funded.

3. STAFFING AND APPARATUS

(a) The Township shall turn over to the City all of the fire equipment set forth in Exhibit A. The Exhibit A equipment shall be maintained by the City with the understanding that major repairs and/or replacement shall occur only by way of agreement of both the City and the Township as to the necessity of and cost of the major repair and/or replacement. The Township agrees to set aside reasonable funds to replace the fire engines and vehicles identified in Exhibit A as is reasonably necessary. The City agrees to create a spreadsheet of anticipated replacement years for the fire trucks and vehicles.

Township stations located on Nettleton and Huffman Roads may be utilized by the City during the duration of this agreement. The Township shall be responsible for maintenance and repair of

the station buildings and associated real property unless damages or need for maintenance to the station buildings and/or real property is caused by the City's negligence or negligent operation during use of the facility.

(b) The City agrees to give preference to former Medina Township Fire Personnel when filling positions with the City Fire Department provided that the former Township Fire Personnel can meet all City requirements.

(c) The Township shall maintain ownership of the equipment and sites, but discontinue operation of a fire department while this Contract is in effect.

(d) The Township agrees to pay the City Two Hundred Thirty Thousand Dollars (\$230,000) per year for services as provided herein.

(e) If for any reason the Township purchases additional fire equipment during the term of this Contract, it will be titled in the name of the Township, but will be maintained by the City in return for the right to utilize the vehicles for fire services during the life of this Contract and any extension thereof. Both the City and Township shall insure said vehicles. The City's insurance coverage on the vehicles shall be deemed "primary" and the Township's insurance coverage shall be deemed "excess." Each policy of insurance shall be identical to the respective government entity standard vehicle insurance coverage.

(f) Invoicing

The City shall invoice the Township for the service set forth herein in the month of January each year during the life of this Contract. The Township shall have thirty (30) days to pay the fees as invoiced by the City.

5. It is understood and agreed by the parties that the City has sole, exclusive control of its Fire Department budget. The Township shall, however, have the right to sit in during the budget process, and may present budget suggestions to the City prior to completion of the budgeting process. Further, the City will furnish to the Township a five (5) year, non-binding plan outlining what the Medina Fire Department would like to accomplish with regard to personnel, equipment, and facilities.

6. Recognizing that demands for services and that the cost of services change over time, the City and Township agree that should either party feel that conditions of the Contract are no longer to their advantage, either may notify the other of a desire to renegotiate this Contract. If either party terminates this Contract pursuant to paragraph 9, the yearly fee will be prorated up to the point of termination with the Township being reimbursed for the amount of the yearly fee remaining.

7. This Contract does not address, cover, or in any way relate to or involve fees and monies charged for police dispatch responsibilities or duties, but the fee will cover fire dispatch.

8. The City and Township hereby waive any subrogation claim against the other for loss or damage to real and/or personal property and/or personal injury resulting from acts or omissions

associated with performance of obligations or responsibilities created pursuant to this Contract, whether or not negligently caused.

9. Either party may terminate this Contract during its term or any extension thereof upon duly authorized advance, written notice to the other party. Such termination shall be effective the last day of the twelfth (12th) full month after receipt of notice.

10. This Contract and any notices provided for herein are expressly contingent upon the passage of approving legislation by the Medina Township Trustees and by the Council of the City of Medina.

11. Any notice required by this Contract shall be submitted to the parties as follows:

CITY OF MEDINA
Attn: Mayor
132 North Elmwood Avenue
Medina, Ohio 44256

MEDINA TOWNSHIP
C/O Township Fiscal Officer
3799 Huffman Road
Medina, Ohio 44256

Copies of all notices required by this Contract shall be sent to:

CITY OF MEDINA
ATTN: Fire Chief
300 W. Reagan Parkway
Medina, Ohio 44256

cc:

12. This Contract shall be construed under the laws of the State of Ohio. It contains the entire agreement of the parties. No modification of this Contract shall be effective unless duly approved in writing by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands by their duly authorized officers on this 12th day of September, 2017.

Sherry Crow
WITNESS

CITY OF MEDINA

By: Dennis Hanwell
MAYOR DENNIS HANWELL

As authorized by City Ordinance No. 129-17

BOARD OF TRUSTEES OF
MEDINA TOWNSHIP

Cecelia Hol
WITNESS

By: Bill Ostmann
BILL OSTMANN, Trustee

Cecelia Hol
WITNESS

By: Ray Jarrett
RAY JARRETT, Trustee

WITNESS

By: _____
KEN DEMICHAEL, Trustee

As authorized by Resolution No. 07132017-010

Approved as to form:

Gregory A. Huber
GREGORY A. HUBER, LAW DIRECTOR
CITY OF MEDINA

William L. Thorne
WILLIAM L. THORNE, ATTORNEY FOR MEDINA TOWNSHIP

OK
Do Harmon
3-4-2020

REQUEST FOR COUNCIL ACTION

No. RCA 20-063-3/23

FROM: Jonathan Mendel, Community Development Director *JM* Committee: Finance

DATE: March 16, 2020

SUBJECT: March 12, 2020 Planning Commission Recommendation to rezone 205 S. Prospect Street from R-3, High Density Residential to P-F, Public Facilities.

SUMMARY AND BACKGROUND:

On March 12, 2020, the applicant requested rezoning 205 S. Prospect Street from R-3, High Density Urban Residential to P-F, Public Facilities. After reviewing the applicant's request and staff's report, the Planning Commission **recommended** the requested rezoning to City Council.

The requested rezoning is delineated for the City Council in the below attached documents:

- March 12, 2020 staff report & packet
- March 12, 2020 Planning Commission recommendation resolution
- March 12, 2020 Planning Commission draft meeting minutes for the case

Since a rezoning requires a City Council public hearing, staff suggests the following timeline:

- March 23, 2020 – Finance Committee of City Council review
- March 28, 2020 to April 28, 2020 – Minimum 30 day notice period for the City Council Public hearing
- May 11, 2020 – Public Hearing before the City Council
- May 25, 2020 – Ordinance review by City Council

Estimated Cost: Not Applicable
Suggested Funding: Sufficient funds in Account No.

Transfer needed from Account No. to Account No.
NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: N/A
Reason:

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

March 12, 2020
staff report &
packet



CITY of MEDINA
Planning Commission
March 12, 2020 Meeting

Case No: P20-02
Address: 205 S. Prospect St.
Applicant: Medina County Historical Society
Subject: Rezone 205 S. Prospect Street from R-3 to P-F
Submitted by: Jonathan Mendel, Community Development Director 

Subject Site:

The subject site is a 1.93 acre site located at the intersection of W. Washington Street, Prospect Street and Blake Avenue. The subject property is occupied by one single family detached house and two accessory buildings.

Project Introduction:

The applicant purchased the property at the end of 2019 to be used as a museum to preserve the cultural and architectural history of the City of Medina, Medina County, the State of Ohio and the United States of the America as the subject property is connected to a family with has strong associations with local, state and national political, economic and architectural history

The applicant wishes to rezone the subject property from R-3 to P-F to permit the use of the subject property for a quasi-public owned and operated museum and cultural asset, while also protecting the property from future changes that could jeopardize its historical integrity.

Please find attached to this report:

1. Applicant's narrative in support of the rezoning and plat survey
2. Future Land Use map from the City of Medina 2007 Comprehensive Plan Update and a detail of the subject property's immediate vicinity on the map
3. City of Medina P-F (Chapter 1130) zoning district regulations
4. Aerial photograph with City of Medina Zoning Districts overlay and current City of Medina Zoning Map

Present Zoning:

The subject property is presently zoned R-3 High Density Urban Residential. The permitted uses include single-family detached dwellings. The conditionally permitted uses include two-family dwellings, group homes, schools, churches, etc.

Proposed Zoning:

The applicant proposes rezoning the subject properties to P-F, Public Facilities. This zoning district permits a wide range of public and quasi-public uses such as schools and parks. Conditionally permitted uses are limited and include uses such as daycares and urban gardens.

2007 City of Medina Comprehensive Plan Update – Future Land Use Map

The Future Land Use map in the Comprehensive Plan Update is a visual guide for future municipal planning and land use within the city. The map currently designates the subject property as ‘Residential Medium Density’.

2007 City of Medina Comprehensive Plan Update – Goals and Objectives

The Goals and Objectives of the Comprehensive Plan Update provides specific categories of plan implementation for the community’s future. The most applicable for the proposed rezoning are *Community Facilities & Services*. These goals provide further detailed direction for rezoning decisions in addition to just the simple Future Land Use Map designation.

Here is the applicable *Community Facilities & Services* vision statement and Goal CF-3 (below):

Vision Statement

Residents of the City of Medina desire to maintain and enhance existing community services and facilities, expand community services and facilities to meet future needs, and establish policies and relationships with surrounding townships and the County to provide for broader and more accessible facilities and services.

CF-3

Cooperate with public and private entities to provide age-targeted educational opportunities. These entities include but are not limited to the following: Medina County Park District, Medina County District Library, Medina County University Center, Medina County Office of Older Adults, Medina County Historical Society, Medina General Hospital and the Medina Community Recreation Center.

Staff Comment:

In evaluating the proposed rezoning, the following items must be considered:

- Consistency with the 2007 City of Medina Comprehensive Plan Update – Future Land Use Map and Goals and Objectives
- Consider all possible permitted and conditionally permitted uses in the proposed zoning district and lot development standards.

Although the subject property is not designated “Public Facilities” on the Comprehensive Plan Future Land Use Map, it would be reasonable and appropriate to rezone the subject property from R-3 to P-F for a Medina County Historical Society museum under the letter and intent of Comprehensive Plan – Goal CF-3 as the P-F zoning district would preserve and protect the subject property’s cultural and architectural history for the greater Medina community and the State of Ohio.

The subject property represents approximately 150 years of Blake/McDowell/Phillips family history which has direct connection to the same span of history for the City of Medina, Medina County, the State of Ohio and the United States of America. The P-F zoning district will more adequately permit the Medina County Historical Society to provide the Medina community more targeted educational opportunities in order learn more deeply about the cultural and architectural history of our community.

The P-F zoning district is specifically designed for public and quasi-public assets by permitting and conditionally permitting land uses intended to provide educational and/or recreational benefit to the community at large.

Recommendation:

Staff recommends the Planning Commission recommend rezoning 205 S. Prospect Street from R-3 High Density Urban Residential to P-F Public Facilities to the City Council.

Applicant's
narrative in
support of the
rezoning and
plat survey



Medina County Historical Society

P.O. Box 306 • Medina, OH 44258
(330) 722-1341

December 31, 2019

The City of Medina
Planning Department
132 North Elmwood Street
Medina OH 44256

RE: Application for Rezoning 205 South Prospect Street from R3 to PF (Public Facilities District)
Parcel 028-19A-21-379

Dear Planning Commission:

Pursuant to the approval of Historic landmark designation of the McDowell-Phillips house; The Medina County Historical Society finalized the purchase on Dec 16, 2019. This house will be an extension of the Medina County Historical Society museum and provide much needed space for a growing collection as well as fulfilling requests for education, genealogy, and other records pertaining to the county history and its people. The growth of our county has increased the need for more museum services.

The purpose of the rezoning request from R3 to PF is to permit appropriate uses of this house and property to be used for community events, private events, and a museum. The greater community has given us very positive feedback on this project to preserve one of the most iconic homes in Medina. We look forward to approval of this request. If there are any questions, please feel free to contact me.

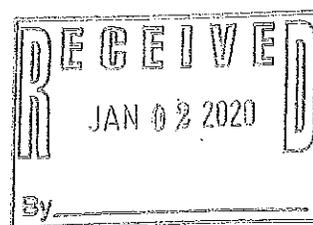
Sincerely,

A handwritten signature in cursive script that reads "Brian T. Feron".

Brian T. Feron
President
Medina County Historical Society

C 330-310-7584

bferon@zoominternet.net
MCHS@Zoominternet.net



KNOW ALL MEN BY THESE PRESENTS, ANA JEAN, GRACE MARIE & ELIZABETH PHILLIPS, TRUSTEES, OWNERS OF THE LANDS ENGRAVED WITHIN THIS SURVEY HEREBY ACKNOWLEDGE THIS PLAT AND DIVISION TO BE MY FREE ACT AND DEED. I CERTIFY THAT THERE ARE NO DELINQUENT TAXES OR ASSESSMENTS AGAINST THE LANDS WITHIN THIS SURVEY.

Caroline Elizabeth Phillips
CAROLINE ELIZABETH PHILLIPS, TRUSTEE.
DATE 2/17/18

Anna Jean Phillips
ANNA JEAN PHILLIPS, TRUSTEE.
DATE 2/17/18

Grace Marie Phillips
GRACE MARIE PHILLIPS, TRUSTEE.
DATE 2-17-18

COUNTY OF MEDINA
STATE OF OHIO

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED THE ABOVE NAMED ELIZABETH PHILLIPS, ANNA JEAN PHILLIPS AND GRACE MARIE PHILLIPS, TRUSTEES, WHO ACKNOWLEDGED THE MAKING OF THE FOREGOING INSTRUMENT AND THE SIGNING OF THIS PLAT TO BE HIS OWN FREE ACT AND DEED, IN TESTIMONY WHEREOF I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL AT MEDINA, OHIO THIS 13 DAY OF February 20 18.

NOTARY PUBLIC
Stephen B. Walton
MY COMMISSION EXPIRES Sept. 28, 2018

ROSEMARIE A. WILLIAMS
NOTARY PUBLIC, STATE OF OHIO
My Commission Expires Sept. 17, 2018

APPROVED FOR TRANSFER THIS 20 DAY OF 20
RECORDED FOR TRANSFER THIS 20 DAY OF 20
RECORDED AND RECORDED THIS 20 DAY OF 20
AT Medina, Pa.
RECORDED IN PLAT DOCUMENT NO. 20
FEE \$

- LEGEND:
- 5/8" REBAR FD. & USED
 - ⊗ STONE FOUND
 - ⊗ 5/8" REBAR WITH CAP STAMPED "CUNNINGHAM-9274" FD. & USED
 - ⊗ 1" I. PIPE FD. & USED AS NOTED
 - ⊗ 1/2" PIPE FD. & USED AS NOTED
 - ⊗ 3/4" REBAR MON. PIN FD. & USED
 - ⊗ MON. BOX / 5/8" REBAR / CAP STAMPED "CUNNINGHAM-9274" SET
 - ⊗ 3/4" REBAR MON. PIN SET

HAI INVESTMENTS OF
MEDINA, LLC
2007OR017265
08/28/2007

BLAKE AVE. 60'

PART OF CITY LOT 311
BLAKES ADDITION
PLAT VOL. 1 PAGE 9

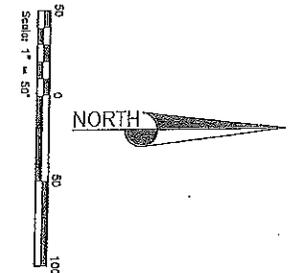
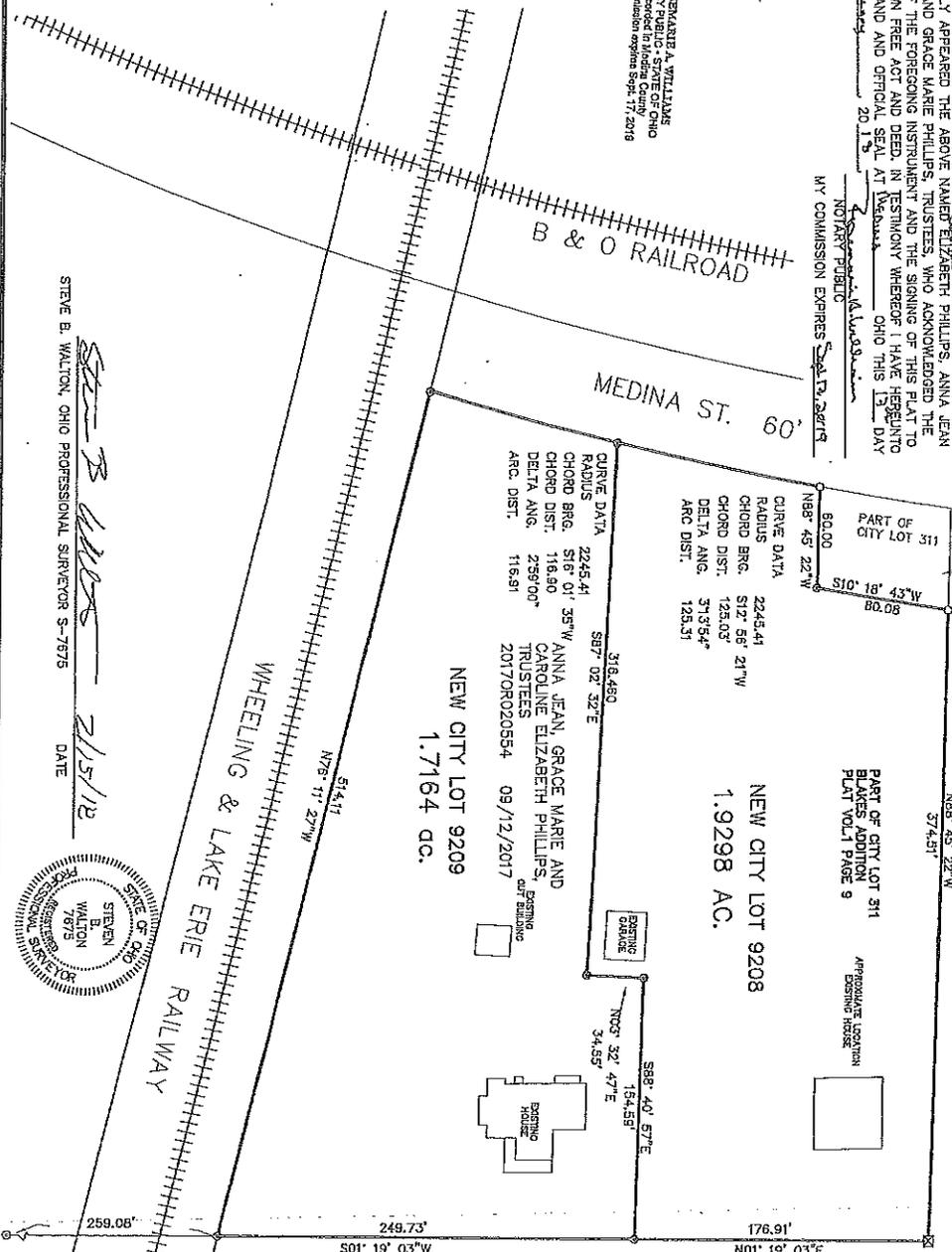
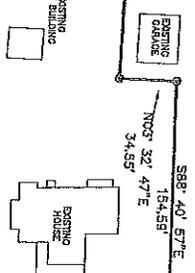
NEW CITY LOT 9208
1.9298 AC.

NEW CITY LOT 9209
1.7164 AC.

CURVE DATA
RADIUS 2245.41
CHORD BRG. 516.91° 35'W
CHORD DIST. 118.90
DELTA ANG. 2°59'00"
ARC DIST. 116.91

CURVE DATA
RADIUS 2245.41
CHORD BRG. 512° 36' 21"W
CHORD DIST. 123.03
DELTA ANG. 3°13'54"
ARC DIST. 123.31

ANNA JEAN, GRACE MARIE AND
CAROLINE ELIZABETH PHILLIPS,
TRUSTEES
2017OR020554 09/12/2017



Steve B. Walton
STEVE B. WALTON, OHIO PROFESSIONAL SURVEYOR S-7875
DATE 2/15/18

APPROVED BY MEDINA CITY RECORDING
Stephane S. Williams
DATE 2/15/18
THE APPLICANT SHALL COMPLY WITH ALL CITY ORDINANCES AND RESOLUTIONS RELATIVE TO THE RECORDING OF INSTRUMENTS AND SURVEYS IN THE CITY OF MEDINA, OHIO.

REFERENCES:
MEDINA COUNTY RECORDERS
RECORDS:
BLAKES ADDITION PLAT
PLAT VOL. 1 PAGE 9;
MEDINA COUNTY ENGINEER'S
SURVEY RECORDS:
RAIL RAILWAY AND TRACK MAP
DATED APRIL 30, 1910
MEDINA CO. TAX MAP OFFICE

CREATING NEW CITY LOTS 9208 AND 9209

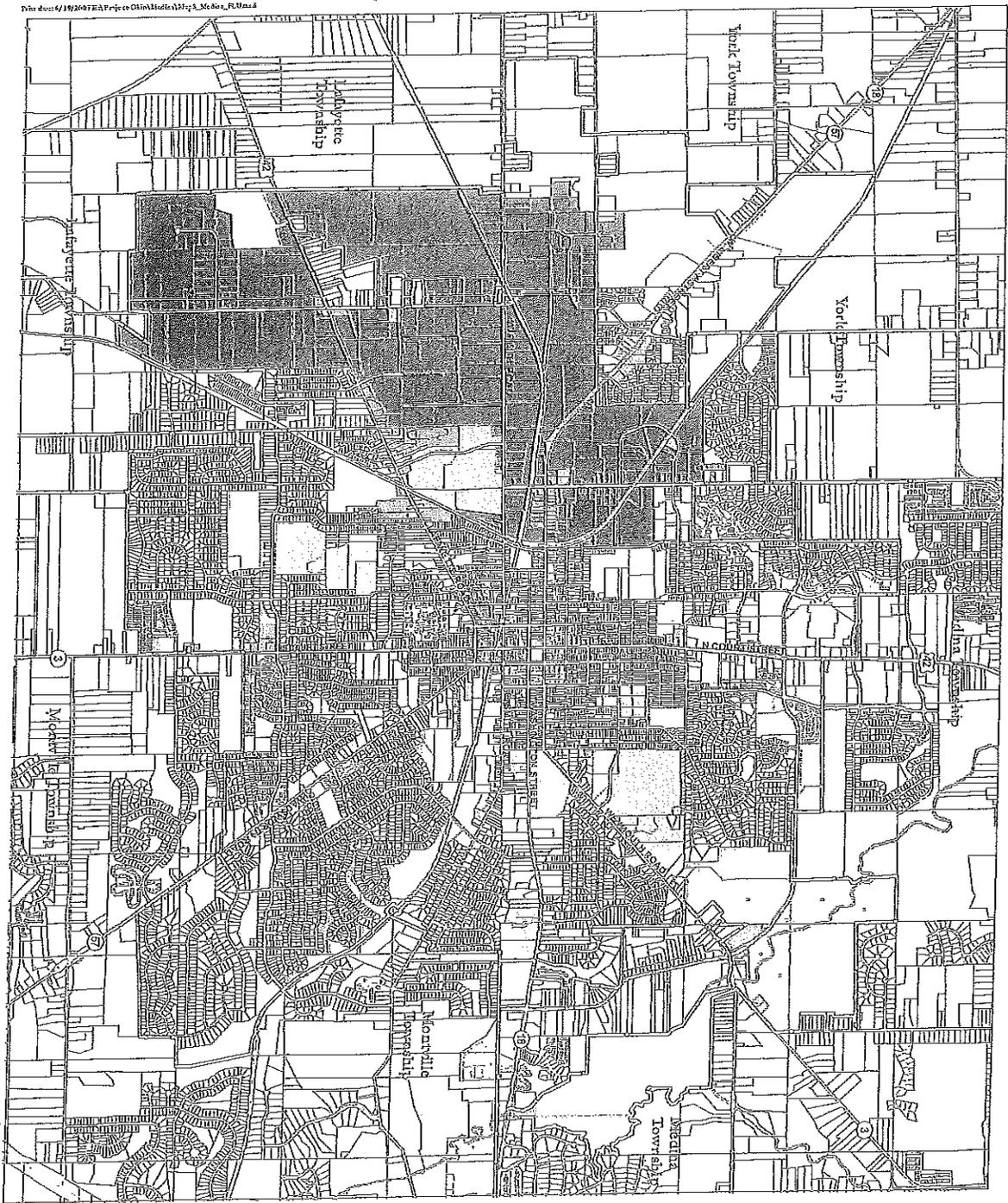
LOCATED IN
CITY OF MEDINA COUNTY OF MEDINA STATE OF OHIO

CUNNINGHAM & ASSOCIATES, INC.

CIVIL ENGINEERING AND SURVEYING
203 W. LIBERTY ST. MEDINA, OHIO 44126 330-725-5980

DATE	17-18
CHECKED BY	
DATE	17-18
PROJECT NO.	
ACAD FILE NO.	
SCALE	1"=50'
SHEET NO.	1

Future Land Use
map from the City
of Medina 2007
Comprehensive
Plan Update and a
detail of the subject
property's
immediate vicinity
on the map



Map 8 Future Land Use

11/13/2006

City of Medina, Ohio

Future Land Use

- Residential Low Density
- Residential Medium Density
- Residential High Density
- Mixed Use
- Central Business District
- Townsquare Commercial
- Planned Commercial
- Restricted Office
- Office/Technology
- Light Industrial
- General Industrial
- Public Facilities
- Conservation/ Recreation

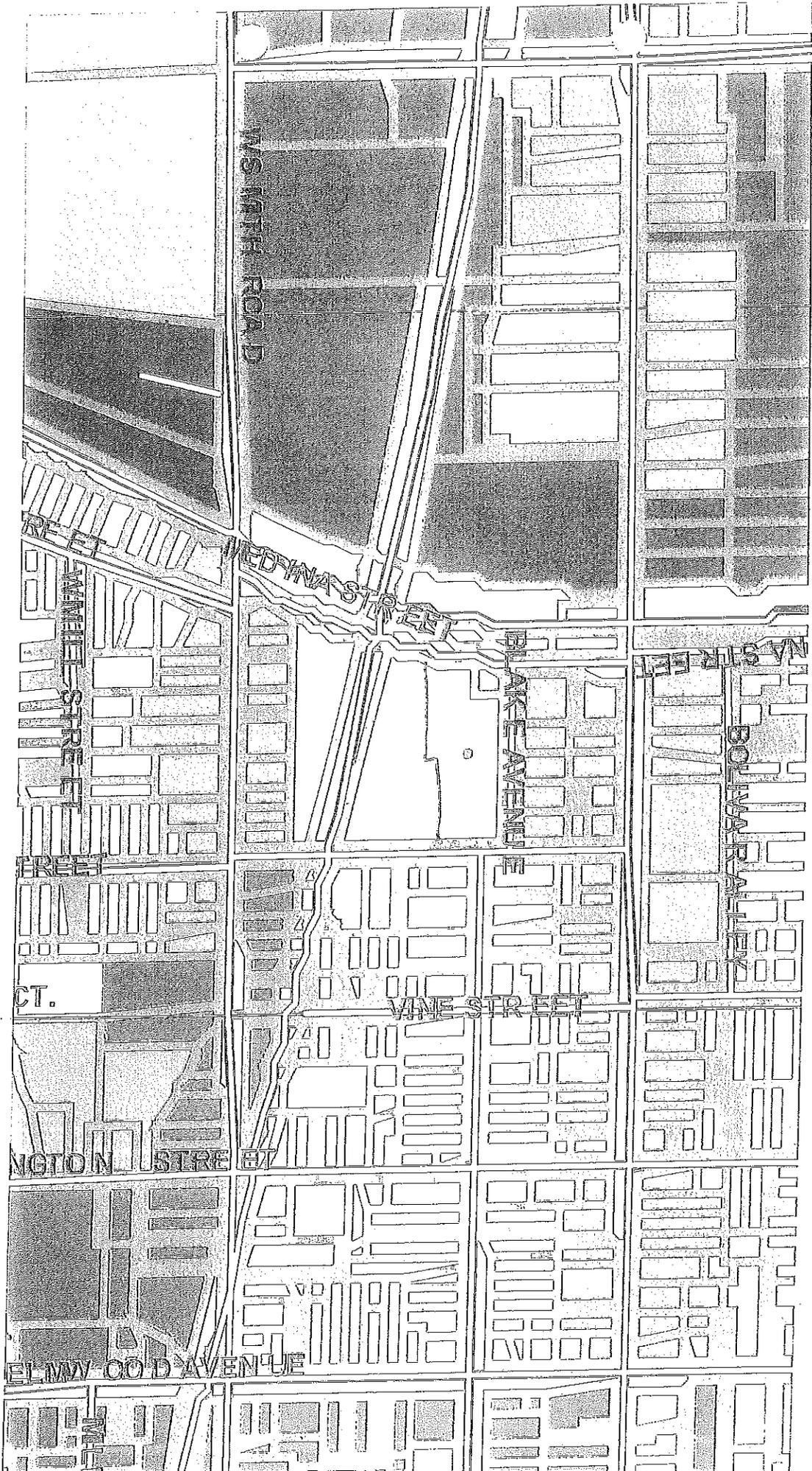
- Municipal Boundary
- Township Boundary
- Surrounding Area



Data Map Source: Medina County GIS, 2006
Data Source: McKenna Associates/Jacobson, 2004



McKenna
ASSOCIATES



City of Medina P-F
(Chapter 1130)
zoning district
regulations

Print

Medina, OH Code of Ordinances

CHAPTER 1130
P-F Public Facilities District

- 1130.01 Purpose.
- 1130.02 Principally permitted uses.
- 1130.03 Accessory uses.
- 1130.04 Conditionally permitted uses.
- 1130.05 Lot development standards.
- 1130.06 Supplemental regulations.
- 1130.07 Off-street parking and loading.
- 1130.08 Signage.
- 1130.09 Landscape and buffering.
- 1130.10 Pedestrian connection.

CROSS REFERENCES

- Definitions - see P. & Z. Ch. 1105
- District established - see P. & Z. 1113.01

1130.01 PURPOSE.

The purpose of the P-F, Public Facilities District is to recognize the location of existing public and quasi-public institutions owned by and/or located within the City, including but not limited to the City Hall, schools, hospitals, libraries, post office, cemeteries, and certain places of public assembly, all developed in a manner consistent with sound planning and design principles. This district is established to accommodate these existing institutions and encourage their future viability and continued location and growth in the City.

(Ord. 109-14. Passed 6-23-14.)

1130.02 PRINCIPALLY PERMITTED USES.

The following uses shall be permitted in the P-F Public Facilities District:

Residential	Public/Semi-Public	Commercial
◦ None	◦ Cemetery	◦ Hospital
	◦ Educational Institution for Higher Education	◦ Office - Professional, Medical and Administrative
	◦ Off-Street Parking Lot, Deck or Garage	
	◦ Passenger Transportation Agency and Terminal	
	◦ Publicly Owned or Operated Governmental Facility	
	◦ Public or Quasi-Public Owned Park or Recreation Facility	
	◦ Public and Parochial Educational Institution for Primary Education	
	◦ Public and Parochial Educational Institution for Secondary Education	
	◦ Public Utility	
◦ Other Similar Uses as Determined by the Planning Commission		

(Ord. 109-14. Passed 6-23-14.)

1130.03 ACCESSORY USES.

The following uses shall be permitted as accessory uses in the P-F Public Facilities District:

- (a) Accessory buildings and uses.
- (b) Commercial Entertainment.
- (c) Retail uses incidental to the main recreational use.

(Ord. 109-14. Passed 6-23-14.)

1130.04 CONDITIONALLY PERMITTED USES.

The following uses shall be permitted as conditionally permitted uses in the P-F Public Facilities District subject to the requirements of Chapter 1153, Conditional Uses:

Residential	Public/Semi-Public	Commercial
◦ Nursing Home, Assisted Living Facility, Independent Living Facility	◦ Conservation Use	◦ Child Day Care Center and Nursery
	◦ Wireless Telecommunication Facility	◦ Multiple Uses in a Single Building
	◦ Urban Garden	

(Ord. 109-14. Passed 6-23-14.)

1130.05 LOT DEVELOPMENT STANDARDS.

Lots in the P-F Public Facilities District shall adhere to the following standards:

Minimum Lot Size	<ul style="list-style-type: none"> ◦ None ◦ 40 Acres for Cemeteries
Minimum Lot Width at Building Line	◦ None
Minimum Lot Frontage	◦ 40 Feet
Maximum Lot Depth	◦ None
Minimum Usable Open Space	◦ None
Maximum Lot Coverage	◦ 60%
Maximum Building Size	◦ None
Maximum Building Width	◦ None

Minimum Front Yard	<ul style="list-style-type: none"> ◦ 50 Feet ◦ 0 Feet in a Historic District
Minimum Rear Yard	<ul style="list-style-type: none"> ◦ 50 Feet for Principal Use or Structure ◦ 0 Feet in a Historic District ◦ 25 Feet of Yard Must be Landscaped when Adjacent to a Residential District ◦ 20 Feet for Accessory Use or Structure
Minimum Side Yard	<ul style="list-style-type: none"> ◦ 25 Feet for Principal Use or Structure ◦ 50 Feet if Adjacent to a Residential District ◦ 0 Feet in a Historic District ◦ 25 Feet of Yard Must be Landscaped when Adjacent to a Residential District ◦ 20 Feet for Accessory Use or Structure

Maximum Height	<ul style="list-style-type: none"> ◦ 45 Feet for Principal Use or Structure ◦ 15 Feet for Accessory Use or Structure
Minimum District Size	◦ n/a

(Ord: 109-14. Passed 6-23-14.)

1130.06 SUPPLEMENTAL REGULATIONS.

(a) All uses permitted under Section 1130.02 shall be permitted only after the review and approval of the site plans by the Planning Commission according to the standards, criteria, and regulations of Chapter 1109.

(b) All uses permitted under Section 1130.02 shall further be required to conform to any overlay district and other additional requirements and development guidelines that may be applicable to the land on which such uses are proposed to be located or expanded, including but not limited to the Transitional Corridor Overlay District (TC-OV) and the Historic District.

(c) Regardless of whether such uses proposed to be located or expanded are permitted or conditionally permitted, the Planning Commission shall in conjunction with site plan review and approval conduct a public hearing and give notice of said hearing in accordance with Section 1153.02(d), Hearing.

(d) No lighting shall constitute a nuisance or shall in any way impair safe movement of traffic on any

street or highway. No lighting shall shine directly on adjacent properties.

(e) Such uses shall not require uneconomical extensions of utility services at the expense of the community.

(f) Such uses should be properly landscaped to be harmonious with surrounding uses, especially if residential uses.

(g) All permitted installations shall be maintained in a neat, orderly condition so as to prevent injury to any single property, any individual or to the community in general. A bond may be required to insure that this provision will be met.

(h) All facilities and structures shall meet all City and/or State health, building, electrical and other applicable codes.

(i) All activities, programs and other events shall be adequately and properly supervised so as to prevent any hazard and to assure against any disturbance or nuisance to surrounding properties, residents or to the community in general.
(Ord. 109-14. Passed 6-23-14.)

1130.07 OFF-STREET PARKING AND LOADING.

Off-street parking and loading shall be regulated pursuant to Chapter 1145, Off-Street Parking and Loading.

(Ord. 109-14. Passed 6-23-14.)

1130.08 SIGNAGE.

Signage shall be regulated pursuant to Chapter 1147, Signs.

(Ord. 109-14. Passed 6-23-14.)

1130.09 LANDSCAPE AND BUFFERING.

Landscape and buffering shall be regulated pursuant to Chapter 1149, Screening and Landscaping.

(Ord. 109-14. Passed 6-23-14.)

1130.10 PEDESTRIAN CONNECTION.

Where a sidewalk exists in a public right-of-way adjacent to a site, or when a sidewalk is required to be constructed as part of development approval, a pedestrian connection shall be constructed from the building to the public sidewalk.

(Ord. 109-14. Passed 6-23-14.)

Aerial photograph
with City of Medina
Zoning Districts
overlay and current
City of Medina
Zoning Map

P20-02
205 S. Prospect St.
Rezzone R-3 to P-F
March 12, 2020

Subject Property

MEDINA ST

BLAKE AVE

PROSPECT ST

WASHINGTON ST

C-1

C-3

C-3

M-FU

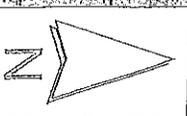
R-4

R-3

M-FU

R-3

R-3



1 inch = 100 feet





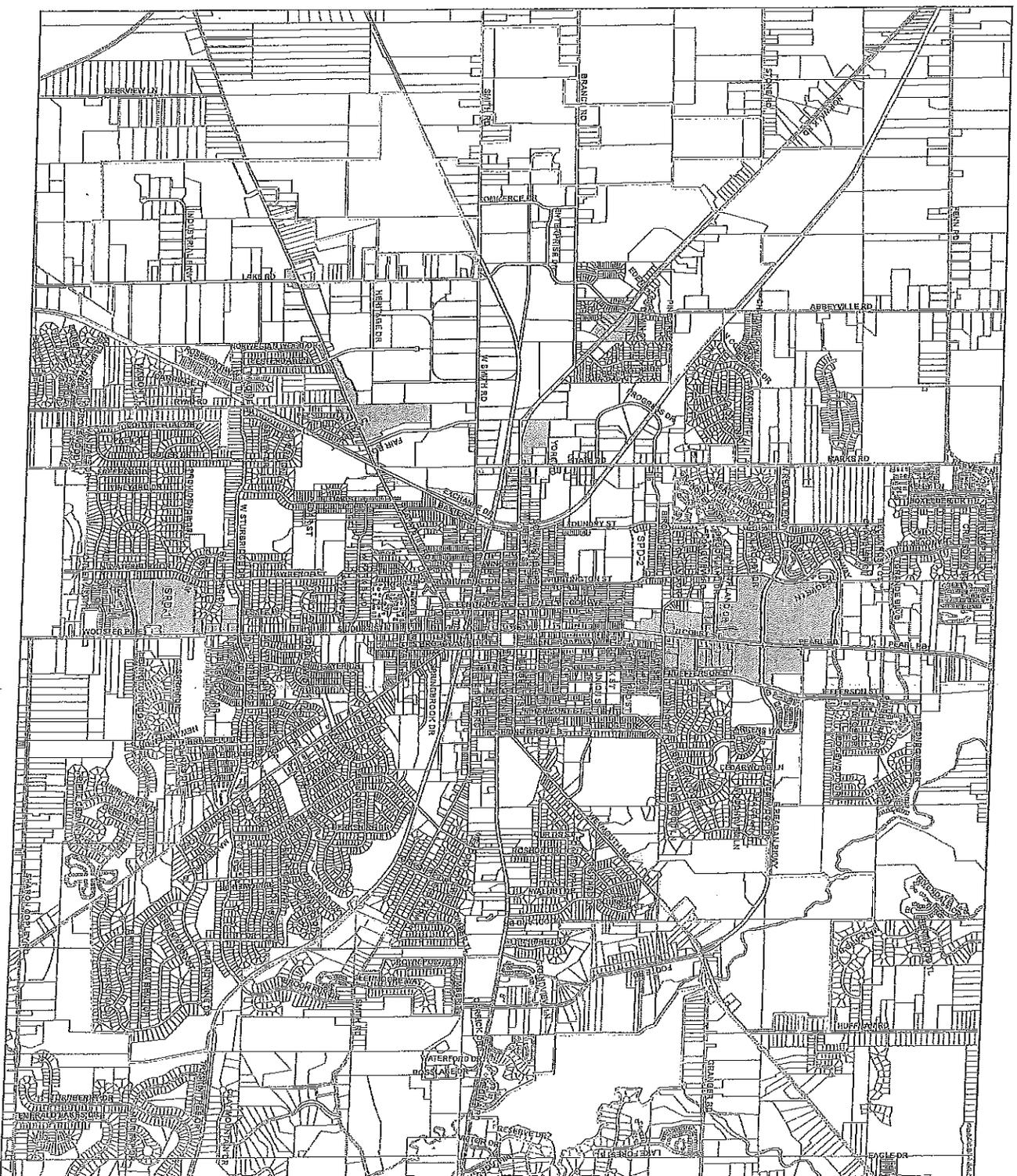
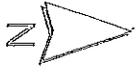
Zoning District Map

Effective November 27, 2018 (Ord. 174-18)

Legend	
	City Boundary
	O-C Open Space Conservation
	R-1 Low Density Urban Residential
	R-2 Medium Density Urban Residential
	R-3 High Density Urban Residential
	R-4 Multi-Family Residential
	M-U Multi-Use
	P-F Public Facilities
	C-S Commercial Service
	C-1 Local Commercial
	C-2 Central Business
	C-3 General Commercial
	I-1 Industrial

Note:
 This map is updated frequently and may not represent the most current information. To ensure accurate information contact the City of Medina at 330-764-4692.
 The lot lines of this map are representative of the actual lot lines and are not intended to be substituted for an official survey or used to resolve boundary or area issues. Secure a survey, consult County records or the City Clerk of Council records for dimensions and areas of lots and boundaries.

Prepared by City of Medina
 Community Development Department
 July 22, 2019



March 12, 2020
Planning
Commission
recommendation
resolution

RESOLUTION
PLANNING COMMISSION

March 13, 2020

Brian Feron
Medina County Historical Society
206 N. Elmwood Street
Medina, Ohio 44256

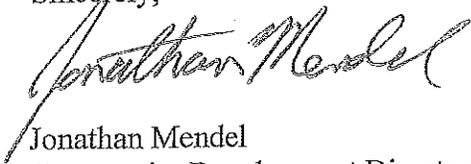
PROPERTY: 205 S. Prospect

CASE NO: P20-02

WHEREAS, YOUR APPLICATION WAS DULY PROCESSED AND AFTER APPROPRIATE REVIEW AND STUDY THE COMMISSION HAS PASSED THE FOLLOWING RESOLUTION:

At the March 12, 2020 meeting the Planning Commission approved a recommendation to City Council to rezone 205 S. Prospect Street, PP#028-19A-21-379 from R3 to PF.

Sincerely,



Jonathan Mendel
Community Development Director



March 12, 2020
Planning
Commission draft
meeting minutes for
the case



CITY of MEDINA

Planning Commission

Planning Commission Meeting

Draft

Meeting Date: March 12, 2020

Meeting Time: 6:00 pm

Present: Bruce Gold, Rick Grice, Andrew Dutton, Paul Rose, Jonathan Mendel (Community Development Director), Sandy Davis (Administrative Assistant)

Absent: Monica Russell

The Court Reporter swore in all attendees.

Mr. Gold made a motion to accept the minutes from the February 13, 2020 Planning Commission as submitted. The motion was seconded by Mr. Rose.

Vote:

Dutton	<u>Y</u>
Grice	<u>Y</u>
Gold	<u>Y</u>
Rose	<u>Y</u>
Approved	4-0

Announcements: Jonathan Mendel stated the proposals for the Comprehensive Plan are due on Monday. Mr. Mendel stated he will put together a review committee to review the proposals which may include a Planning Commission member.

Mr. Mendel stated the parking deck work will begin again next week.

Paul Rose stated the rezoning process for 1088 S. Court Street began with discussion at Finance Committee. Mr. Rose stated the public hearing will be held on April 13, 2020.

New Business:

1. P20-02 Medina County Historical Society 205 S. Prospect St. COM

Mr. Mendel gave a brief overview of the case. Mr. Mendel stated the subject site is a 1.93 acre site located at the intersection of W. Washington Street, Prospect Street and Blake Avenue. Mr. Mendel stated the subject property is occupied by one single family detached house and two accessory buildings.

Mr. Mendel stated the applicant purchased the property at the end of 2019 to be used as a museum to preserve the cultural and architectural history of the City of Medina, Medina County, the State of Ohio and the United States of the America as the subject property is connected to a family with has strong associations with local, state and national political, economic and architectural history

Mr. Mendel stated the applicant wishes to rezone the subject property from R-3 to P-F to permit the use of the subject property for a quasi-public owned and operated museum and cultural asset, while also protecting the property from future changes that could jeopardize its historical integrity.

Mr. Mendel stated the subject property is presently zoned R-3 High Density Urban Residential. Mr. Mendel stated the permitted uses include single-family detached dwellings. Mr. Mendel stated the conditionally permitted uses include two-family dwellings, group homes, schools, churches, etc.

Mr. Mendel stated the applicant proposes rezoning the subject properties to P-F, Public Facilities. Mr. Mendel stated this zoning district permits a wide range of public and quasi-public uses such as schools and parks. Mr. Mendel stated conditionally permitted uses are limited and include uses such as daycares and urban gardens.

Mr. Mendel stated the Future Land Use map in the Comprehensive Plan Update is a visual guide for future municipal planning and land use within the city. Mr. Mendel stated the map currently designates the subject property as 'Residential Medium Density'.

Mr. Mendel stated the Goals and Objectives of the Comprehensive Plan Update provides specific categories of plan implementation for the community's future. Mr. Mendel stated the most applicable for the proposed rezoning are *Community Facilities & Services*. Mr. Mendel stated these goals provide further detailed direction for rezoning decisions in addition to just the simple Future Land Use Map designation.

Mr. Mendel stated the applicable *Community Facilities & Services* vision statement and Goal CF-3 is listed on page 2 of the staff report.

Mr. Mendel stated in evaluating the proposed rezoning, the following items must be considered:

- Consistency with the 2007 City of Medina Comprehensive Plan Update – Future Land Use Map and Goals and Objectives
- Consider all possible permitted and conditionally permitted uses in the proposed zoning district and lot development standards.

Mr. Mendel stated although the subject property is not designated "Public Facilities" on the Comprehensive Plan Future Land Use Map, it would be reasonable and appropriate to rezone the subject property from R-3 to P-F for a Medina County Historical Society

museum under the letter and intent of Comprehensive Plan – Goal CF-3 as the P-F zoning district would preserve and protect the subject property's cultural and architectural history for the greater Medina community and the State of Ohio.

Mr. Mendel stated the subject property represents approximately 150 years of Blake/McDowell/Phillips family history which has direct connection to the same span of history for the City of Medina, Medina County, the State of Ohio and the United States of America. Mr. Mendel stated the P-F zoning district will more adequately permit the Medina County Historical Society to provide the Medina community more targeted educational opportunities in order learn more deeply about the cultural and architectural history of our community.

Mr. Mendel stated the P-F zoning district is specifically designed for public and quasi-public assets by permitting and conditionally permitting land uses intended to provide educational and/or recreational benefit to the community at large.

Mr. Mendel stated Staff recommends the Planning Commission recommend rezoning 205 S. Prospect Street from R-3 High Density Urban Residential to P-F Public Facilities to the City Council.

Present for the case was Brian Feron, President, Medina County Historical Society. Mr. Feron stated the John Smart House is beautifully preserved and they intend to do the same with the subject property. Mr. Feron stated the subject property will provide much needed grown space as the John Smart House is full.

Mr. Feron they have found an immense collection of historic documents including H.G. Blake Civil War documents. Mr. Feron stated they are uncovering more and more every day and they have not gotten to the attic yet.

Mr. Feron stated it is an exciting project and will be very respectfully updated and preserved. Mr. Feron stated the house has been seen by the City Building Official and the Fire Marshall who stated the bones of the house are quite good with good structural integrity. Mr. Feron stated there were no serious issues observed.

Mr. Rose thanked the MCHS for the work they are doing.

Mr. Mendel stated he received a letter from Charles & Elizabeth Biggens-Ramer who live on Prospect stating they are in favor of the rezoning. Mr. Mendel stated the letter will be placed in the file.

Mr. Rose asked if the MCHS dissolves many years from now, who is responsible for the property if it is rezoned PF. Mr. Mendel stated they are still subject to the Property Maintenance Code. Mr. Rose stated he wants to be sure the city will not be responsible for the property. Mr. Mendel stated the city would not be responsible. Mr. Feron stated the MCHS was able to raise enough funds to purchase the property as well as set aside enough for the immediate capital improvements thanks to community support. Mr. Feron

stated the MCHS bylaws, which are nearly 100 years old, stated in the event the society would close, all chattels would be distributed to the remaining historical societies and the sale of the property would then be distributed to any remaining in the county which they do not anticipate happening any time soon.

Mr. Mendel stated the rezoning to PF would provide a legislative firewall in the event the MCHS decides to sell part of the property as it would need to go back through the legislative process to be rezoned back.

Mr. Gold made a motion to approve a recommendation to City Council to rezone 205 S. Prospect Street, PP#028-19A-21-379 from R3 to PF.

Mr. Dutton seconded the motion.

Vote:

Grice	<u>Y</u>
Dutton	<u>Y</u>
Gold	<u>Y</u>
Rose	<u>Y</u>
Approved	4-0

~~P20-05 Taco Bell 1061 N. Court Street SPA~~

~~Mr. Mendel gave a brief overview of the case. Mr. Mendel stated this is the existing Taco Bell on N. Court Street. Mr. Mendel stated the property is located on the west side of North Court Street and is adjacent to C-3 zoning on all sides.~~

~~Mr. Mendel stated the applicant proposes reconstructing the current site for a replacement Taco Bell drive-thru restaurant with the associated 2,430 sqft building and accessory parking areas and circulation areas.~~

~~Mr. Mendel stated a restaurant with drive-through is typically a conditionally permitted use in C-3 General Commercial Zoning. Mr. Mendel stated since this is a reconstruction of the existing restaurant with drive-through and the scale and impact of the proposed versus the existing is essentially the same, a conditional zoning certificate review is not required in this instance.~~

~~Mr. Mendel stated reviewing the proposed building in relation to the above guidelines, the proposed building is consistent with the guidelines and will be harmonious to the surrounding businesses.~~

~~Mr. Mendel stated in Section 1145.04 restaurants require 1 parking space for each 2 seats. Mr. Mendel stated the proposal requires 31 parking spaces and the applicant has proposed 41 spaces. Mr. Mendel stated this exceeds the following maximum parking space code section which states no minimum off-street parking space requirement in Section 1145.04, Schedule of Parking Requirements and Standards, shall be exceeded by~~

Charles Ramer and Elizabeth Biggins-Ramer
141 South Prospect St.
Medina, OH 44256
PH: (330) 931-5153

Jonathan Mendel, AICP, Community Development Director
City of Medina
132 North Elmwood Ave.
P.O. Box 703
Medina, OH 44258-0703

March 8, 2020

RE: Rezoning 205 South Prospect PP #028-19A-21-379 from R3 to PF

Dear Jonathan,

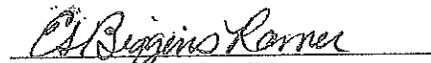
As adjacent land owners, we support the referenced rezoning application to the Planning Commission.

We believe that the intended use for the property by the Medina Historical Society is consistent with the neighborhood design and should not be a disruption or nuisance to surrounding properties.

We strongly urge the Planning Commission to approve this rezoning application.

Sincerely,


Charles Ramer


Elizabeth Biggins-Ramer

Cc: Medina County Historical Society
The Medina Community Design

REQUEST FOR COUNCIL ACTION

*OK
D. Hansen
3-16-2020*

No. RCA 20-064-3/23

**From: POLICE DEPARTMENT
Chief Edward R. Kinney**

E.R.K.
(Signature)

Mayor's Initials:

Committee *Finance*

Guidelines: See information on back of form

Date: 3/16/20

Subject: Purchase of Chevrolet Malibu for the Detective Bureau

Summary and Background: Purchase of a 2020 Malibu under State Bid Contract from Ganley Chevrolet of Aurora to replace the 2008-2010 detective/undercover car.

Estimated Cost: \$16,887.48

Suggested Funding: 106-0101-54417

Sufficient Funds in Account: Yes

Transfer Needed From: _____ **To:** _____

New Appropriation Needed: N/A

Account No:

Emergency Clause Requested:

No **Yes** If yes, reason:

Council Use Only:

Committee Recommendation:

Council Action Taken:

Ord./Res.No:
Date:

SPECIFICATIONS (CONT'D)

Sedan – Compact – Gasoline

Item Number 1AA

SPECIFICATION SHEET: Shown below are the specifications requirements for equipment that the State desires to purchase. Bidder signifies compliance or non-compliance with the specifications by indicating "YES" or "NO" in the Y/N column of this form and returning with the bid response. These specifications are only considered as necessary to establish functional requirements. Proprietary design, exact dimensions, capacities, or restrictive features will not preclude acceptance of other recognized alternates meeting comparable performance requirements as determined by the Department of Administrative Services. List all deviations/exceptions to the specifications in the bid response in the "Exceptions" column, if additional space is needed, please use a separate sheet to reference this information with the corresponding line number. Failure to comply may deem the bid non responsive.

Line No.	Standard Specification Items	Minimum Requirements	Exceptions
Powertrain			
1.	Engine Type (Liter/Cylinder)	1.4-1.8L, V4	
2.	Horsepower (Net HP)	138-160	
3.	Transmission	Automatic	
4.	Locking Differential	Manufacturer Standard	
5.	Alternator (amps)	Manufacturer Standard	
6.	Battery (CCA)	Manufacturer Standard	
7.	Cooling System	Heaviest Duty Available	
8.	Alternative Fuel (Type)	Specify	Gas Only
Exterior			
9.	Body Side Moldings	Manufacturer Standard	N/A
10.	Tires	All Season	
11.	Spare Tire	Compact	
Safety			
12.	Restraint System (Driver & Passenger)	Required	
13.	Supplement Restraint System (Driver & Passenger)	Required	
14.	Power Antilock Brakes (Front and Rear)	Required	
15.	Rear Camera	Required	
Seating			
16.	Seating Capacity	5	
17.	Front Seat Type	Bucket	
18.	Seat Covering	Cloth	
19.	Floor Covering	Carpet	
Dimensions			
20.	Wheelbase (in.)	103-112	
21.	Fuel Capacity (Gal.)	12	
22.	Base Curb Weight (lbs.)	2,800	
23.	Headroom (Front/Rear) (in.)	38/37	
24.	Leg Room (Front/Rear) (in.)	41/33	
25.	Hip Room (Front/Rear) (in.)	52/49	
26.	Shoulder Room (Front/Rear) (in.)	54/53	
27.	Passenger Volume (cu. ft.)	90	
28.	Trunk/Luggage Area (cu. ft.)	12.5	

SPECIFICATIONS (CONT'D)

Sedan – Compact – Gasoline

Item Number 1AA

Line No.	Standard Specification Items	Minimum Requirements	Exceptions
Accessories			
29.	Air Conditioning	Required	
30.	Tilt Wheel & Cruise Control	Required	
31.	Power Windows & Door Locks	Required	
32.	Keyed Door Locks	Required	
33.	2 Set of Keys with FOB Enabling Electronic Keyless Entry	Required	
34.	Intermittent Windshield Wipers	Required	
35.	Rear Window Defroster	Required	
36.	Floor Mats	Front/Rear	
37.	Radio	Standard AM/FM	
38.	Exterior Rear View Mirror	Dual	
39.	Trunk/Cargo Light	Automatic	
Warranty			
40.	Rust Proofing	Min. Factory Warranty	
41.	Manufacturer Standard	Min. 3 yr./36,000 Mile	
Optional Equipment Items			
42.	Parts Manual(s)		
43.	Service Manual(s)		
44.	Additional Set of Keys with FOB Enabling Electronic Keyless Entry		
45.	Seat Belt Extender		
46.	Adaptive Cruise Control		
47.	Lane-Departure Warning (LDW)		
48.	Forward-Collision Warning (FCW)		
49.	Lane-Keeping Assist (LKA)		
50.	Rear Automatic Emergency Braking (Rear AEB)		
51.	Lane-Centering Assist		
52.	Automatic Emergency Braking (AEB)		
53.	Rear Cross-Traffic Warning		
54.	Blind-Spot Warning (BSW)		
55.	Additional Option Package: 8-Way Power Seat		
56.	Additional Option Package: Remote Start		
57.	Additional Option Package: All Weather Mats		

PRICE SCHEDULE

ITEM #1AA -- SEDAN -- COMPACT -- GASOLINE

DELIVERY: 60-90 DAYS A.R.O. (SEE IV.A.)		INDICATE CITY/STATE OF MANUFACTURER: Kansas City, Kansas	
CONTRACTOR: Ganley Chevrolet of Aurora		MFG: GM	MODEL: Malibu
		MODEL NUMBER: 1ZC69	
ITEM ID NO.: 37374		UNIT PRICE: \$ 16,840.36	

ITEM ID NO.	DELIVERY CHARGE	UNIT PRICE
37383	Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor	\$0.40
37384	Minimum Delivery Charge	\$25.00

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	UNIT COST
N/A	N/A	Parts Manual	N/A
N/A	N/A	Service Manual	N/A
37381	Dealership Parts Department	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	\$ 125.00
Specify On PO	N/C	Seat Belt Extender (1 Unit)	\$ 0.00
37402	AE8	Additional Option Package: 8-Way Power Seat	\$ 356.00
37403	BTV	Additional Option Package: Remote Start	\$ 299.00
37404	VAV	Additional Option Package: All Weather Mats	\$ 140.00

SAFETY EQUIPMENT OPTIONS

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	UNIT COST
37546	WPR+AE8	Driver Confidence Package I Includes: Lane Departure Warning Rear Cross Traffic Warning Blind Spot Warning Requires 8-Way Power Seat	\$ 841.00
37405	WPS + WPR+AE8	Driver Confidence Package II Includes: Forward Collision Warning Automatic Emergency Braking. Lane Departure Warning Rear Cross Traffic Alert Blind Spot Warning Requires WPR and 8-Way Power Seat	\$ 1,331.00
N/A	NA	Lane-departure warning (LDW): Visual, audible, or haptic warning to alert the driver when they are crossing lane markings. again, allowing the driver to do little more than pay attention and steer.	Included in Item ID No. 37546 & 37405
N/A	N/A	Forward-collision warning (FCW): Visual and/or audible warning intended alert the driver and prevent a collision.	Included in Item ID No. 37405
N/A	N/A	Automatic emergency braking (AEB): Brakes are automatically applied to prevent a collision or reduce collision speed.	Included in Item ID No. 37405
N/A	N/A	Rear cross-traffic warning: Visual, audible, or haptic notification of object or vehicle out of rear camera range, but could be moving into it.	Included in Item ID No. 37546 & 37405
N/A	N/A	Blind-spot warning (BSW): Visual and/or audible notification of vehicle in blind spot. The system may provide an additional warning if you use your turn signal when there is a car next to you in another lane.	Included in Item ID No. 37546 & 37405

INSTRUCTIONS TO STATE AGENCIES REQUESTING UNSPECIFIED OPTIONS: State agencies that require additional equipment that is not listed in the option table above will need to provide the following to the current contract analyst listed on the contract website overview page, for approval;

1. Quote: Lists the unit price and the contents of the option(s). Manufacturer's invoice should be included.
2. Justification: Specific reasoning why the unlisted option is needed to perform job duties.

UNSPECIFIED OPTION PRICE: 3.00% above manufacturer invoice (Not to exceed 3.00%)

List standard paint colors: GAN Silver Ice Metallic, GAZ Summit White, GB8 Mosaic Black, GJ1 Shadow Gray Metallic
GLR Black Cherry Metallic

Contains recycled materials - Y/N: N if Yes _____%. (Will not be part of the evaluation)

OK
DH
3-16-2020

REQUEST FOR COUNCIL ACTION

No. RCA 20-065-3/23

FROM: Sandy Davis
DATE: 3/16/20
SUBJECT: PY20 CHIP Grant Consultant Contract

Committee: Finance

SUMMARY AND BACKGROUND:

Whereas the Board of Control has awarded the RFP/RFQ for PY20 CHIP Consultant on March 23, 2020, this is a request to authorize and direct the Mayor to enter into an Agreement with the Ohio Regional Development Corporation for the administration of the PY20 Community Housing Impact and Preservation (CHIP) grant program.

A copy of the Contract is marked Exhibit A, and is attached hereto and incorporated herein. The contract is subject to the review and approval of the City of Medina Law Director.

The funds to cover this project, in the amount of \$74,000 to be made available in an Account No. to be determined by the Finance Department.

The Grantee and Consultant understand this agreement is contingent on PY2020 CHIP funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD).

Estimated Cost: \$74,000

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No. TBD

Emergency Clause Requested: yes
Reason: The PY20 CHIP Application is due May 20, 2020.

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

Exhibit A

**Contract for Administrative Services for
PY2020 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM
Between CITY OF MEDINA and Ohio Regional Development Corporation**

THIS AGREEMENT, made and entered into by and between the City of Medina (hereinafter called the "Grantee") and the Ohio Regional Development Corporation (hereinafter called "the Consultant"), a non-profit corporation engaged in community and economic development, planning and housing, and located in the City of Coshocton, Ohio.

WHEREAS, the Grantee, is applying for PY 2020 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD) for the purpose of addressing local housing needs;

WHEREAS, Grantee and Consultant understand this agreement is contingent on PY 2020 CHIP funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD);

WHEREAS, OCD Policy 15-02, 2 CFR 200.320, authorizes the Grantee to hire an administrative consultant, and those services are detailed in this contract for administrative services;

WHEREAS, this agreement is in effect until the CHIP funds are expended and the funded activities are complete and closed out.

NOW, THEREFORE, in consideration of the mutual promises and covenants made herein, the parties agree as follows:

I. SCOPE OF WORK TO BE COMPLETED BY THE CONSULTANT:

The expected product of Community Housing Impact and Preservation Program shall meet, at a minimum, the requirements of the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program (Small Cities Program) and the Department's HOME Program, as well as, the Ohio Development Service Agency, Community Services Division, Office of Community Development (OCD).

These requirements include but are not limited to the ability to:

A. Grant Application Preparation & Release:

- Prepare the Community Housing Impact and Preservation (CHIP) Program application, including all required forms, resolutions, public hearings, budgets, administration/implementation summaries, and all other requirements for meeting OCD guidelines and deadlines.
- Schedule, conduct and oversee Housing Advisory Committee (HAC) meetings and/or necessary planning process in accordance with OCD guidelines.
- Prepare a complete CHIP application for City of Medina to be submitted to the ODOD/OCD by May 20, 2020. In addition, have the application submitted to the City of Medina prior to the deadline for review and approval.
- Complete the Environmental Review Tier-1 record for the complete project according to ODOD/OCD guidelines, as well as, necessary forms for the Release of Funds to OCD.
- Prepare any necessary Policy Manual Update.

- Once funding has been awarded, schedule, publicize, and conduct public meetings to announce the availability of funds through the program.

B. Client Application Intake, including Fair Housing:

- Develop an application process to solicit potential participants
- Assess their qualifications, their need, and their suitability to participate in the program.
- Assure compliance with all grant regulations.
- Establish a system to certify contractors to work in the Program.
- Conduct housing counseling sessions with participants.
- Conduct Fair Housing training sessions with participants.

C. Recordkeeping and Closeout:

- The Consultant shall Establish, provide and maintain a record-keeping system acceptable to the Ohio Development Service Agency, Community Services Division, Office of Community Development.
- Maintain all records for four years following the completion of the grant.
- The Consultant shall administer the Grantee's Housing Revolving Loan Fund in accordance with all Housing Revolving Loan fund regulations.
- Shall Provide, as needed, a written report detailing the status of the Grantee's projects.
- Complete all reports required by OCD.
- The Consultant shall assist with all Monitoring visits and work to provide required data for those visits.
- Handle subordination requests, and make a recommendation to the Grantee
- Following Close out of the Grant, the Consultant will assist in doing follow-ups that relate to audits, monitoring visits and client questions.

D. Rehabilitation Inspection Services:

- Establish and maintain a program oversight effort to inspect the homes to be rehabbed before work is begun, during construction, and after construction is complete, but before payments have been approved.
- Perform preliminary feasibility inspections of selected dwellings to establish rehabilitation viability.
- Schedule inspections for lead paint, plumbing, and furnaces as needed.
- Undertake a "walk-through" of the projects with selected contractors.
- Provide the City's Housing staff and officials with written specifications and cost estimates for projects
- Conduct contractor tours of proposed projects.
- Review contractor bids and submit the "lowest and best" bid recommendation on each.
- Conduct interim inspections to assure work is being properly undertaken and assist with any necessary day-to-day administration of the project, including all Lead Hazard Reduction activities, as well as assure progress payments are justified for all projects.
- Inform the City of any contractor in non-compliance with contract specification, and/or lack of good workmanship including the need to remove a contractor from project(s) if necessary, understanding that the City retains sole authority to suspend a contractor.
- Undertake clearance testing for Lead Hazard final inspection and authorize final payments on all projects
- Approve all contractor requests for payment and approve change orders
- Provide the City with copies of documentation generated by the Housing Rehabilitation Specialist in the completion of his contractual obligations.
- Be available for telephone consultation at appropriate and convenient times.

- Specialist will hold a license for Lead Risk Assessment.
- Meet as needed with homeowners, contractors and City staff to provide documentation/information for dispute resolution, if needed.
- Provide City staff with technical updates, documents, and materials relative to Rehabilitation standards.
- Provide before and after photos of the project
- Obtain contractor Liability and Workers Comp. Certificates as required.

E. FAIR HOUSING PROGRAM

The expected product of the City's Fair Housing Program shall meet, at a minimum, the requirements of the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program (Small Cities Program), as well as, the Ohio Development Service Agency, Community Services Division, Office of Community Development (OCD).

The requirements include, but are not limited to, the ability to:

- Schedule, publicize and conduct public meetings in communities benefiting from Community Housing Impact and Preservation Program funds per the requirements of HUD.
- Act as the City's representative on all matters related to fair housing efforts as directed by the City; Sandy Davis shall serve as the City's Fair Housing Coordinator who will receive complaints and forward them to ORDC who will coordinate efforts with the appropriate regional office of the Ohio Civil Rights Commission.
- Provide printed fair housing information to all CHIP Program participants/applicants as well as the required number of outside agencies/organizations for outreach.
- Provide reports, as needed, to designated individuals or offices, detailing Fair Housing activities undertaken in and for the City.
- Coordinate, conduct and prepare documentation of required training sessions.

F. Public Liability Insurance

The Consultant shall carry Public Liability Insurance in the amount of \$1,000,000 (1M), including protection for bodily injury and property damage, with a combined single limit of \$500,000. The Consultant shall also maintain Automobile Liability Insurance providing limits of \$500,000 per occurrence, and, the Consultant shall provide Worker's Compensation Insurance. The Worker's Compensation Insurance shall provide coverage under the Compensation Act of Ohio and shall provide employer's liability insurance in the amount of \$100,000. At the request of the Grantee, the Consultant will supply Certificates of Insurance detailing the above coverages prior to the commencement of any work. The certificate(s) will be issued by a carrier(s) authorized to do business in the State of Ohio.

II. ACTIONS BY THE GRANTEE

The Grantee shall provide the Consultant with timely policy decisions as they are necessary to move forward with grant projects. The Consultant shall not be held responsible for delays resulting from the failure of the Grantee to provide timely and appropriate policy direction or decisions.

The Grantee grants the exclusive right to the Consultant to act as its agent in applying for, administering and implementing the PY2020 CHIP grant, as well as Revolving Loan Funds (RLFs) used in the CHIP Program. This exclusive right does not include any other grants that the City or other local agencies are currently applying for, or may apply for, in relation to their current programs.

III. TIME OF PERFORMANCE

The services of the Consultant will begin with the preparation of the grant application, and will terminate following the preparation of the final performance report. Post grant management will continue for two years following the completion of the grant.

Application Submission Deadline: May 20, 2020 by 11:59pm

Grant Award: September 1, 2020

Grant Work Completion Date: October 31, 2022

Final Draw Submission Date: November 30, 2022

All Funds expended: December 31, 2022.

The Consultant shall comply with OCD's new milestones timeline for commitment, expenditure and completion of funds.

IV. COMPENSATION

Administration and project soft costs shall be computed on the basis of the payment of fees schedule. Billing for the administration will be done every quarter. Soft costs will be paid on a per project basis upon the project completion. These rates include cost of operation such as employee benefits, office costs, etc.

ADMINISTRATION: 12% of the grant charged per line item

The City of Medina partnering with the City of Brunswick is eligible to apply for \$700,000 for PY 2020 funding, therefore allowable administration would be 12% of the grant, charged per line item equaling \$84,000. Ohio Regional Development Corporation's charge for administration would be \$74,000 of the available administration dollars at the rate of \$95 per hour. This would allow the City of Medina \$10,000.00 for administrative costs including office expenses.

CITY OF MEDINA \$10,000

- **Program Administration:** The Administration dollars of \$5,000.00 would be used to cover costs associated with the implementation of the grant. (Example would be the cost of preparing purchase orders, creating, maintaining and reviewing files and reports and providing for office expenses.)

OHIO REGIONAL DEVELOPMENT CORPORATION \$74,000

- **Grant Application:** The charge for application preparation is \$10,000. This figure is included in the overall administration portion of the grant. This will cover the costs associated with the entire grant application process.
- **Environmental Review/Release of Funds:** The charge to assure compliance with the Environmental Review process and prepare the Release of Funds is \$10,000.
- **Project Walk-Away Costs:** If ORDC is handing the full administration of the CHIP grant, project walk-away costs, if any, would be reimbursed to the grant from ORDC's administration.
- **Project Administration:** The administration dollars of \$51,000 would be used for the general administration of grant line items. As well as post grant management, monitoring, reporting and more.
- **Fair Housing:** The charge for Fair Housing for the CHIP grant would be \$3,000. This cost covers compliance for the entire grant period.

These above amounts are computed on the basis of the following schedule of hourly rates for employees engaged in the work:

Director	\$115.00
Staff members	\$100.00

However, the Consultant never asks for additional compensation beyond what the grant allows for in its administrative dollars.

The CHIP Program Budget requires the applicant to identify and budget administrative costs. For more information, please see the HOME and CDBG requirements outlined in 24 CFR Part 92.207, 24 CFR Part 570.206, and Notice CPD 96-09. Costs that are necessary to manage the program, but which cannot be reasonably tracked to the delivery of a specific service to a specific client or dwelling are considered administrative costs. Administrative costs relate to general program management, coordination, monitoring, evaluation, and oversight activities. The following are criteria that must be considered when filling out the budget:

- Total Administrative Costs cannot exceed 12 percent of the dollar amount of the total CHIP Program request.
- HOME Administration cannot exceed 10 percent of HOME funds.
- Administration is an eligible budget category for all housing activities.
- Charges to walk away units or when a national objective is not met, must be charged to administration.

Eligible administrative costs are costs associated with the overall CHIP Program grant. These costs may include:

- Training
- Legal fees
- Environmental review
- Citizen participation
- Bookkeeping
- Office rent
- Supplies
- Equipment and maintenance
- Other eligible administrative costs include:
 - Creating and managing general program files/databases,
 - developing program policies, procedures and forms,
 - preparing program reports and written notices to occupants,
 - supervising staff with administrative duties,
 - managing agreements or third-party contracts to administer the CHIP Program,
 - counseling/referring program participants,
 - marketing programs,
 - monitoring and evaluating program performance,
 - mileage,
 - postage and
 - copies

SOFT COSTS (FKA IMPLEMENTATION)

Ohio Regional Development Corporation would charge 100% of the applicable soft cost for each project for which ORDC provided application intake/file management and rehabilitation inspector services (50% of the soft costs respective for each service).

Rehabilitation Project (Owner & Rental) = 16% of Project Cost
Home Repair Project (Owner & Rental) = 22% of Project Cost
Homeownership = 18% of Project Cost
New Construction = \$2,000 per unit

Example:

Private Owner Rehabilitation- Project Cost = \$30,000
16% of project cost = \$4,800

The 16% Soft Costs will cover the following duties:

- Creating and managing specific case files/databases of projects under contract.
- Preparing, filing, recording legal/financial documents for specific eligible cases.
- Inspecting and testing dwellings (including all of the inspections and tests in the RRS, LBP inspections, Risk Assessments and Clearance Testing).
- Preparing specifications/work write-ups.
- Managing the contractor procurement process.
- Monitoring and managing the construction process and the private contractors.
- Responding to client's complaints.
- Costs associated with credit reports and title searches.
- Counseling of the specific clients assisted through a CHIP primary activity.
- Relocation of households during the construction process.
- OHPO Clearance

Soft costs will be warranted by the rate of \$95 per hour, not to exceed the above stated percentages. The Consultant has found that with many projects in the past, more hours are put into a project than what is compensated for the project. **However, the Consultant never asks for additional compensation beyond what the grant allows for in its administrative/implementation dollars.**

PROJECT HARD COSTS

Ohio Regional Development Corporation provides the following tests for each project as part of our services. The below charges will be fees charged to the project.

1. Final Lead wipe and visual clearance for all DPA, Rental Rehab, and Owner Rehab projects 1978 and older. \$350.00 per project/clearance (Includes shipping, lab fees, labor, materials, and reports)
2. Final Lead wipe and visual clearance for all Home Repair projects \$5000.00 or greater and built in 1978 or prior and has any paint disturbed as a result of the programs work. \$350.00 per project/clearance (Includes shipping, lab fees, labor, materials, and reports)
3. Pre and Post Combustion Appliance testing for all DPA, Rental, and Owner Rehab projects that have any combustion appliances. \$200.00 per test (pre/post)
 - Testing of all combustion appliances with a Combustion analyzer.
 - Draft testing with a draft gauge.
 - Forced air furnace temperature rise.
 - Testing of all gas lines with a Leak Detector
 - Air Conditioning Refrigerant Leak testing if applicable.
4. Pre and Post Combustion Appliance testing for all Home Repair and Emergency Repair projects where combustion appliances are replaced or appear to have safety issues. \$200.00 per test (pre/post)
 - Testing of all combustion appliances with a Combustion analyzer.
 - Draft testing with a draft gauge.
 - Forced air furnace temperature rise.
 - Testing of all gas lines with a Leak Detector

- Air Conditioning Refrigerant Leak testing if applicable

Post Grant Management:

Following the close out of the grant, Ohio Regional Development will assist in doing follow ups that relate to audits, monitoring visits, and client questions. This will be done for a period of 2 years. This 2 year follow up is covered in the administration fee and this includes mortgage subordinations. Note, clients have a warranty period of one year on their work.

Monitoring and record keeping:

ORDC will assist with all monitoring visits and work to provide required data for those monitoring. ORDC will provide all record keeping of the files, and prepare vouchers for the City to pay the contractors through the City Auditor's office. ORDC staff will work with the City to use proper procedures and forms to accomplish the proper procedures and timelines.

V. GOVERNMENTAL REGULATIONS

The Consultant shall be bound by the various Federal and State regulations as they relate to the scope of services tendered herein. A compilation of said laws/ regulations is as follows.

VI. TERMINATION OF CONTRACT

Either party may terminate this agreement at any time. If it is terminated prior to conclusion of the CHIP program, the Consultant shall be paid all costs for work completed and paid on a pro-rata basis for all uncompleted work.

VII. INVALIDITY OF PART OF CONTRACT

In the event any portion of this contract is deemed to be voided by a controlling court of law, such partial invalidity shall not affect the other portions hereof.

VIII. SEGREGATED FACILITIES

The Consultant (contractor) will not maintain any facility which is provided for their employees in a segregated manner, or permit their employees to perform their services at any location under their control where segregated facilities are maintained except that separate or single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes.

IX. CONFLICT OF INTEREST

The Consultant will abide by the provision that no member, officer or employee of the grantee or its designees or agents, no member of the governing body of the locality or localities, who exercises any functions or responsibilities with respect to the program during the tenure or for one year thereafter, shall have any direct or indirect interest in any contractor, subcontractor or the proceeds thereof, financed in whole or in part with Title I grants.

X. COPELAND "ANTI-KICK BACK ACT"

The Consultant agrees to comply with the Copeland "Anti-Kick Back Act" (18 U.S.C. 874) as supplemented in Department of Labor Relations (29 CFR, Part 3). The Consultant shall not induce, by any means, any

person employed in the construction, completion or in any repair of public work, to give up any part of the compensation to which he is otherwise entitled.

XI. INTEREST OF CERTAIN FEDERAL OFFICIALS

The Consultant agrees that no member of or delegate to the Congress of the United States, and no Resident Commissioner, shall be admitted to any share or part of Title I assistance provided under the Grant Agreement or to any benefit to arise from the same.

XII. PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The Consultant certifies that the Consultant will not request or receive any remuneration under this contract, or any bonus or commission, for the purpose of obtaining or soliciting: (1) HUD approval of applications for additional assistance; or (2) Any other approval or concurrence of HUD required under the Agreement, Title I of the Housing and Community Development Act of 1974 or HUD regulation. Reasonable fees for bona fide technical, consultant, managerial services or services of a similar nature are permitted and eligible as program costs.

XIII. "SECTION 3" CLAUSE FOR THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS OPPORTUNITIES

During the performance of this contract, the Consultant agrees as follows:

1. The work to be performed under this contract is on a project assisted under a program providing direct Federal financial assistance from the department of Housing & Urban Development, and is subject to the requirements of Section 3 of the Housing & Urban Act of 1968, as amended, 12 U.S.C. 170. Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given to lower-income residents of the project area and contracts of work in with the project be awarded to business concerns, which are located in substantial part by persons residing in the area of the project.
2. The Parties of this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing & Urban Development set forth in 24 CFR, Part 135, and all applicable rules and orders of the Department of Labor issued thereunder prior to the execution of this contract. The Parties to this contract certify and agree that they are under no contractual or other disability, which would prevent them from complying with these requirements.
3. The Consultant will send to each labor organization or Representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers representative of his commitment under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. The Consultant will include this Section 3 in every subcontract for work in connection with the project and will, at the direction of the applicant or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of any regulation issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. The Consultant will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135, and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with requirements of these regulations.

5. Compliance with provisions of Section 3, the regulations set forth in 24 CFR Part135 and all applicable rules and orders of the Department issued thereunder prior to the execution of the contract shall be a condition of the Federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement on contract through which Federal assistance is provided, and to such sanctions as are specified by 24 CFR Part135.

XIV. CIVIL RIGHTS ACT OF 1964

Under Title I of the Civil Rights Act of 1964, no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

XV. "SECTION 109" OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974

No person in the United States shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

XVI. "SECTION 504" AFFIRMATIVE ACTION FOR HANDICAPPED WORKERS

The Consultant (contractor) will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified.

The Consultant (contractor) agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: Employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

The Consultant (contractor) agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

In the event of the Consultant's (contractor's) non-compliance with the requirements of this clause, actions for non-compliance may be taken in accordance with the rules, regulations and relevant orders of the Secretary of Labor issued pursuant to the Act.

The Consultant (contractor) agrees to post in conspicuous places, available to employees and applicants for employment notices in a form to be prescribed by the Director, provided by or through the contracting officer. Such notices shall state the Consultants obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.

The Consultant (contractor) will notify each labor union or representative of workers with which it has a collective bargaining agreement or other understanding that the Consultant is bound by the terms of Section 504 of the Rehabilitation Act of 1973, and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.

The Consultant (contractor) will include the provisions of this clause in every subcontract or purchase order of \$2,500.00 or more, unless exempted by rules, regulations or orders of the Secretary issued pursuant to Section 504 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance.

XVII. ACCESS TO BOOKS

All negotiated contracts awarded by grantees shall include a provision to the effect that the grantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to a specific grant program for the purpose of making audits, examinations, excerpts and/or transcripts.

XVIII. ADMINISTRATIVE OVERSIGHT

Sandy Davis, CDBG Grants Administrator, will be the local government representative for providing oversight to the Ohio Regional Development Corporation. There will be detailed reports provided, as needed, from the program administrator describing the status of each program and its funds. There will be a constant flow of communication between the two agencies to insure that the grant is being implemented properly, and in a timely manner.

AUTHORITY FOR THIS AGREEMENT

THIS AGREEMENT is authorized by appropriate action of the City Council of Medina, OH as approved on _____, 2020.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date following each signature.

ATTEST:

FOR: City of Medina

Mayor

Date

FOR: Ohio Regional Development Corporation

Dale W. Hartle, President

Date

OK
H
3-16-2020

REQUEST FOR COUNCIL ACTION

No. RCA 20-066-3/23
Committee Finance

FROM: Sandy Davis

DATE: 3/16/20

SUBJECT: PY20 Community Housing Impact and Preservation Program (CHIP)
Partnership Agreement

SUMMARY AND BACKGROUND:

Whereas the State of Ohio, Development Services Agency, Office of Community Development has established the PY20 Community Housing Impact and Preservation Program Guidelines, by electing to file an application under a Partnership Agreement, each community is eligible for \$350,000 per community.

The Cities of Brunswick and Medina have opted to form a partnership for the purpose of submitting one single application in order to increase said grant dollars.

A request that the Mayor be authorized and directed to enter into the attached Partnership Agreement with the City of Brunswick for the purpose of filing an application with the Ohio Development Services Agency for funding under the PY20 Community Housing Impact and Preservation Program (CHIP). The purpose of funding provides housing improvements for low and moderate income homeowners in each community. Medina City further agrees to be the Grantee for the purpose of the grant administration and will be reimbursed fees to provide same.

A copy of the Contract is attached and marked Exhibit A,. The contract is subject to the review and approval of the City of Medina Law Director and the City of Brunswick Law Director.

Suggested Funding:

- Sufficient funds in Account No.
- Transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: yes

Reason: Application due May 20, 2020 and must include the executed partnership agreement.

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.
Date:

PY 2020 COMMUNITY HOUSING IMPACT AND PRESERVATION
PROGRAM (CHIP)
PARTNERSHIP AGREEMENT

This Partnership Agreement is entered into this ____ day of April, 2020, by and
Between the City of Medina and the City of Brunswick (collectively referred to herein as the
"Partners").

Whereas, the State of Ohio, Development Services Agency, Office of Community
Development has established through the Program Year ("PY") 2020 Community Housing
Impact and Preservation Program Guidelines included in the State of Ohio Action Plan, a
partnership option allowing eligible communities to partner on one single application;

Whereas, the Partners' election to file an application pursuant to a Partnership Agreement
increases the maximum potential funding for each Partner by an additional \$100,000 in excess
of the grant threshold for single applicants;

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
potential total grant award will be \$700,000 ; and

Whereas, by electing to file an application pursuant to a Partnership Agreement, the
collective application has the potential to gain additional points for partnering.

WHEREFORE, the Partners to this Partnership Agreement hereby agree as follows:

- 1) The Partners hereby designate the City of Medina as the
grantee for the 2020 CHIP Partnership Application (the
"Grantee");

2) The Partners hereby agree that this Partnership Agreement specifically relates to the Community Housing Impact and Preservation Grant ("CHIP Grant") and includes all possible funding sources including CDBG, HOME, and OHTF, if awarded.

3) The Partners agree to adopt the City of Medina CHIP Policy and Procedure Manual for the PY 2020 Community Housing Impact and Preservation Grant, if funded.

4) The Partners hereby agree that the City of Medina, as grantee, is responsible for preparing the PY 2020 CHIP Partnership Application, including the Housing Needs Assessment, selection of eligible project activities, and administering and implementing the grant in accordance with Community Development Block Grant, HOME and/or Ohio Housing Trust Funds in conjunction with Ohio Development Services Agency rules and regulations.

1. On December 31, 2015 the Ohio Development Services Agency Office of Community Development issued Policy Number 15-03 which in part requires a separate written agreement for all HOME funded activities. Each HOME written agreement must be signed by the person receiving assistance and the grantee.

In compliance with OCD Program Policy Notice OCD 15-03, the partners agree that the Mayor for the City of Medina, the grantee, is authorized to sign HOME Written Agreements with applicants within their jurisdiction.

The Partners agree that the City of Medina (grantee) will maintain all required records and documents relating to the grant.

5) The Partners hereby agree that the City of Medina will enter into an agreement with a consultant to assist in the application, administration and implementation of the grant on behalf of the partnership in accordance with the Partnership Agreement. Copies of the consultant invoices and Status Reports will be provided to each partner.

6) The City of Brunswick as a partner hereby agrees to the following responsibilities with respect to the activity funds targets and completed within its jurisdiction:

1. Marketing of the CHIP Activities;
2. Tracking and reporting of housing program income to the Office of Community Development, Development Services Agency;
3. Submission of Grant required final payment documentation, which may include, where available, check stubs, contracts, vouchers, invoices and/or cancelled checks for reimbursement, if applicable, to the City of Medina; and

7) The Grantee agrees to allocate housing activity funds in the amount shown on Exhibit "N" attached hereto. The amount of funding ultimately spent within each Partner jurisdiction will be determined by the eligible applications received.

8) The City of Medina will provide the original mortgages to the respective partner at the conclusion of the grant.

9) The City of Brunswick agrees to the following selection criteria:

- Owner Home Repair applications will be first-come first serve within each Partner's jurisdiction first and then, if funding remains, within the grant service area.
- Private Owner Rehabilitation applications will be ranked according to the Medina City Policy and Procedure Manual within each Partner's jurisdiction first and then, if funds remain, within the grant service area.
- TBRA applications will comply with the local housing authority selection process.

10) The City of Brunswick agrees to elect to choose the following finance mechanism:

- Owner-occupied Home Repair will be a grant.
- Tenant-Based Rental Assistance will be a grant.
- Private-Owner Rehabilitation will be a five-year declining partially forgivable loan with fifteen percent (15%) remaining due and owing whenever the home is sold, rented or transferred.

11) This Partnership Agreement will take effect and be in force from the date of full execution and remain in effect until the CHIP Grant funds are expended and the funded activities are complete and closed out with the State of Ohio.

12) The Partners agree that neither the Grantee nor the Partners may terminate or withdraw from this Partnership Agreement while it remains in effect.

13) The Partners hereby agree to designate one representative from their respective jurisdictions to be appointed to a Planning Committee to represent their respective interests in the Grant. The Planning Committee will meet about 30 days prior to each milestone identified on the CHIP Program Activity Milestone Chart, in an agreed upon venue (conference call or on site) to review the progress of the PY2020 grant.

14) The Partners hereby agree that it is essential for future funding to meet outcomes set forth in the grant agreement and therefore, the Grantee will review the progress of each Partner throughout the term of the Grant. Any lack of progress or insufficient applications for particular activities will be discussed between the Partners.

15) The Partners agree that if the Planning Committee unanimously determines that there is a need to reallocate the budget as attached hereto as Exhibit A, such budget will be amended to reflect those changes, upon approval by each Partners' respective City Manager/Safety Director or Mayor. In the event unanimous consent is not obtained, the Grantee shall have final authority to make reallocations to the budget.

16) The Partners are obligated to take all actions necessary to assure compliance with the certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights of 1964, the Fair Housing Act, Section 109 of the Housing and Community Development Act of 1974 and other applicable laws.

17) The Partners agree that CHIP Grant funds are prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes Grantee's or the Partners' actions to comply with fair housing certification.

18) The Partners agree that Annual Income will be used to determine program eligibility. Annual Income is defined as the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period. The Partners will use the Section 8 Annual Income method as defined in 24 CFR 5.609 as the basis for determining annual gross income for applicant qualification for all program activities.

19) This Partnership Agreement does not contain a provision for veto or other restriction that would allow any Partner to obstruct the implementation of the CHIP Program during the period covered by this Partnership Agreement, which is _____ up to and including December 31, 2022.

20) WHEREFORE, the undersigned hereby executed this Partnership Agreement as of the dates indicated below.

CITY OF MEDINA

CITY OF BRUNSWICK

Mayer Dennis Hanwell

Brunswick City Manager, Carl
DeForest

REQUEST FOR COUNCIL ACTION

No. RCA 20-067-3/23

FROM: Keith H. Dirham
DATE: Monday, March 16, 2020
SUBJECT: Mandate Direct Deposit for city paychecks

Committee: Finance

SUMMARY AND BACKGROUND:

In reviewing contingency plans due to the Coronavirus outbreak and associated closures it became apparent that the major choke-point for paychecks is that while payroll can be processed remotely and employees paid by direct deposit can be paid remotely, paper checks can only be produced at City Hall. This is due to needing check-stock, MICR Toner, and a check-signing printer all of which are physically present in City Hall.

Therefore, I respectfully request that the Council either:

1. Mandate that all employees sign up for direct deposit, or
2. Offer employees a choice of signing up for direct deposit OR signing a waiver acknowledging that they are aware of the risk that paper checks could be delayed in an emergency situation and accepting that risk themselves.

The City of Brunswick mandates direct deposit for paychecks (but not extras like longevity). All City of Wadsworth employees are on direct deposit. The School District mandates direct deposit but this was negotiated with their unions.

Estimated Cost:

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No.
to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: Yes

Reason: This could become a serious emergency if a quarantine goes into effect

COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

RCA 20-068-3/23
2019 Carryforward

Note: This spreadsheet contains hidden columns

Report Name:	Expense Report w/ MTD
Accounting Year:	2019
Starting Acct:	001
Ending Acct:	Z

2020 Carry Forward

Notes:

- (1) - Data extracted from 2019 Expense Report w/ MTD
- (2) - Enter carry forward request amount (rounded to the nearest dollar) in column K titled 'Carry Forward Line Item Request'. Total request cannot exceed total carry forward available for each department listed under column I - Available Carry Forward Department Total (Rounded).

(3) - Cells shaded in light orange contain a formula. Please do not alter these cells.

Account No.	Account Description	Available Carry Forward by Line Item	Available Carry Forward Department Total	Available Carry Forward Department Total (Rounded)	Available Carry Forward Total	Carry Forward Line Item Request	Total Carry Forward Request by Department	Variance (column less column)	Total Carry Forward Request by Fund
001-0101-52215	POLICE-CONTRACTUAL SERVICE	15,936.20	21,035.42	21,035.00		10,536.00	21,035.00		
001-0101-53315	POLICE-TOOLS/MINOR EQUIP	5,099.22				10,099.00			
	140 STREET LIGHTING		206,424.99	206,424.00		206,424.00	206,424.00		
001-0140-52212	ST LIGHTING-UTILITIES/COMMUNIC	21,550.09							
001-0140-52213	ST LIGHTING-INSURANCE & TAXES	80.00							
001-0140-52215	ST LIGHTING-CONTRACTUAL SERVICE	-							
001-0140-53315	ST LIGHTING-TOOLS/MINOR EQUIP	-							
001-0140-53322	ST LIGHTING-MAINT OF FACILITY	184,794.90				206,424.00			
	210 CEMETERY		33,695.90	33,695.00			33,695.00		
001-0210-50111	CEMETERY-SALARIES AND WAGES	114.85							
001-0210-50112	CEMETERY-OVERTIME	161.71							
001-0210-50114	CEMETERY-HOLIDAY	22.20							
001-0210-50115	CEMETERY-VACATION	12.53							
001-0210-50116	CEMETERY-SICK TIME	314.57							
001-0210-50117	CEMETERY-LONGEVITY	-							
001-0210-51121	CEMETERY-EMPLOYEE RETIREMENT	83.63							
001-0210-51123	CEMETERY-WORKERS COMPENSATION								
001-0210-51126	CEMETERY-MEDICARE	23.95							
001-0210-51131	CEMETERY-UNIFORM/CLOTHING	2.74							
001-0210-52212	CEMETERY-UTILITIES/COMMUNICAT	2,560.15							
001-0210-52213	CEMETERY-INSURANCE & TAXES	495.00							
001-0210-52215	CEMETERY-CONTRACTUAL SERVICES	1,365.00							
001-0210-52224	CEMETERY-ENGINEERING SVC	-							
001-0210-52226	CEMETERY-PROFESSIONAL SERVICES	30.00				200.00			
001-0210-52232	CEMETERY-EQUIPMENT RENTAL	100.00							
001-0210-53311	CEMETERY-OFFICE SUPPLIES	106.86							
001-0210-53313	CEMETERY-OPERATING SUPPLIES	1,071.40				2,000.00			
001-0210-53314	CEMETERY-GASOLINE AND OIL	100.00							
001-0210-53315	CEMETERY-TOOLS/MINOR EQUIPMENT	149.56				5,000.00			

2019 Carryforward

001-0210-53321	CEMETERY-MAINT OF EQUIPMENT	1,300.61		2,000.00	
001-0210-53322	CEMETERY-MAINT OF FACILITIES	10,117.98		10,000.00	
001-0210-54412	CEMETERY-BUILDINGS AND STRUCTURES			7,995.00	
001-0210-54413	CEMETERY-EQUIPMENT	6,500.00		6,500.00	
001-0210-54414	CEMETERY-STREET RESURFACING	8,951.90			
001-0210-54417	CEMETERY-VEHICLES	111.26			
	410 PLANNING/ZONING COMMISSION		143,447.19		143,447.00
001-0410-50111	P&Z COMM-SALARIES & WAGES	30,385.72			
001-0410-50114	P&Z COMM-HOLIDAY	178.51			
001-0410-50115	P&Z COMM-VACATION	2,538.64		2,539.00	
001-0410-50116	P&Z COMM-SICK TIME	5,596.24		5,596.00	
001-0410-50117	P&Z COMM-LONGEVITY	270.00		270.00	
001-0410-50141	P&Z COMM-BDS & COMMISSIONS	500.00		500.00	
001-0410-51121	P&Z COMM-EMPLOYEE RETIREMENT	1,768.38		1,768.00	
001-0410-51126	P&Z COMM-MEDICARE	569.62		569.00	
001-0410-51127	P&Z COMM-SOCIAL SECURITY/FICA	32.32		32.00	
001-0410-51129	P&Z COMM-MEETING SUPPLIES	3.03			
001-0410-51131	P&Z COMM-UNIFORM ALLOWANCE	900.00		900.00	
001-0410-52211	P&Z COMM-EDUCATION/TRAVEL	4,105.00		4,105.00	
001-0410-52212	P&Z COMM-UTL/COMMUNICATIONS	624.48		4,624.00	
001-0410-52213	P&Z COMM-INSURANCE AND TAXES	219.00		1,624.00	
001-0410-52214	P&Z COMM-ADVERTISING EXPENSE	366.00		219.00	
001-0410-52215	P&Z COMM-CONTRACTUAL SERVICES	83,237.65		575.00	
001-0410-52225	P&Z COMM-LEGAL SERVICES	2,700.00		98,431.00	
001-0410-52226	P&Z COMM-PROFESSIONAL SERVICES	3,903.76		2,700.00	
001-0410-53311	P&Z COMM-OFFICE SUPPLIES	2,118.12		17,097.00	
001-0410-53313	P&Z COMM-OPERATING SUPPLIES	100.00		2,118.00	
001-0410-53314	P&Z COMM-GASOLINE AND OIL	1,032.00		100.00	
001-0410-53315	P&Z COMM-TOOLS/MINOR EQUIPMENT	1,925.02		2,032.00	
001-0410-53321	P&Z COMM-MAINT OF EQUIPMENT	343.70		1,925.00	
	420 SHADE TREE COMMISSION		104,375.70		347.00
001-0420-50111	SHADE TREE-SALARIES/WAGES	41.53			104,375.00
001-0420-50112	SHADE TREE-OVERTIME	500.30			
001-0420-50114	SHADE TREE-HOLIDAY TIME	81.08		4,000.00	
001-0420-50115	SHADE TREE-VACATION TIME	260.58			
001-0420-50116	SHADE TREE-SICK TIME	360.66			
001-0420-51121	SHADE TREE-EMPLOYEE RETIREMENT	519.32			
001-0420-51123	SHADE TREE-WORKERS' COMPENSATION				
001-0420-51126	SHADE TREE-MEDICARE	24.45			
001-0420-51131	SHADE TREE-UNIFORM/CLOTHING ALLOWAN	300.00		1,000.00	
001-0420-52211	SHADE TREE-TRAVEL/EDUCATION	3,064.16		2,500.00	
001-0420-52212	SHADE TREE-UTILITIES/COMMUNICATIONS	167.68			
001-0420-52213	SHADE TREE-INSURANCE/TXES	19.00			
001-0420-52215	SHADE TREE-CONTRACTUAL SVC	30,100.00		10,000.00	
001-0420-52226	SHADE TREE-PROF SVCS	35.00			
001-0420-52232	SHADE TREE-RENTAL OF EQUIPMENT	1,000.00		2,000.00	
001-0420-53311	SHADE TREE-OFFICE SUPPLIES	1,140.51			
001-0420-53313	SHADE TREE-OPERATING SUPPLIES	4,562.11		5,000.00	
001-0420-53314	SHADE TREE-GASOLINE/OIL	3,600.00		2,000.00	
001-0420-53315	SHADE TREE-TOOLS/MINOR EQUIPMENT	3,315.95		5,000.00	
001-0420-53321	SHADE TREE-MAINT OF EQUIPMENT	4,775.06		5,000.00	
001-0420-53322	SHADE TREE-MAINT OF FACILITIES	458.04			

001-0420-54411	SHADE TREE-LAND IMPROVEMENTS	18,050.27			22,875.00	
001-0420-54417	SHADE TREE-VEHICLES	32,000.00			45,000.00	
	430 BUILDING INSP DEPARTMENT		303,676.49	303,676.00		303,676.00
001-0430-50111	BLDG-SALARIES/WAGES	166,391.77			166,392.00	
001-0430-50112	BLDG-OVERTIME	353.87			354.00	
001-0430-50114	BLDG-HOLIDAY	1,287.14			1,287.00	
001-0430-50115	BLDG-VACATION	5,537.94			5,538.00	
001-0430-50116	BLDG-SICK TIME	1,377.94			1,378.00	
001-0430-50117	BLDG-LONGEVITY	627.00			627.00	
001-0430-51121	BLDG-EMPLOYEE RETIREMENT	3,050.67			3,051.00	
001-0430-51126	BLDG-MEDICARE	740.39			740.00	
001-0430-51131	BLDG-UNIFORM/CLOTHING ALLOWANC	1,412.88			1,413.00	
001-0430-52211	BLDG-EDUCATION/TRAVEL	2,642.65			2,643.00	
001-0430-52212	BLDG-UTILITIES/COMMUNICATIONS	9,982.95			9,983.00	
001-0430-52213	BLDG-INSURANCE/TAXES	21,761.00			13,760.00	
001-0430-52215	BLDG-ADVERTISING EXPENSES	600.00			600.00	
001-0430-52216	BLDG-CONTRACTUAL SERVICES	15,519.00			15,519.00	
001-0430-53311	BLDG-OFFICE SVCS	1,067.20			9,067.00	
001-0430-53313	BLDG-OPERATING SUPPLIES	5,106.24			5,106.00	
001-0430-53314	BLDG-64SOLINE/OIL	2,197.02			2,197.00	
001-0430-53315	BLDG-TOOLS/MINOR EQUIPMENT	4,799.28			1,799.00	
001-0430-53321	BLDG-MAINT OF EQUIPMENT	2,979.55			2,980.00	
001-0430-54417	BLDG-VEHICLES	8,767.00			3,767.00	
001-0430-56612	BLDG-REFUNDS	43,260.00			53,260.00	
	510 UTILITY RATE REVIEW COMMI	2,215.00			2,215.00	
001-0510-50441	UTIL REV COMM-SDS & COMMISSION				0.00	
001-0510-51121	UTIL REV COMM-EMP RETIREMENT				0.00	
001-0510-51126	UTIL REV COMM-MEDICARE				0.00	
	701 COUNCIL		15,772.19	15,772.00		15,772.00
001-0701-50111	COUNCIL-SALARIES & WAGES	204.19				
001-0701-50114	COUNCIL-HOLIDAY	117.99				
001-0701-50115	COUNCIL-VACATION	394.48				
001-0701-50116	COUNCIL-SICK TIME	1,934.03				
001-0701-50117	COUNCIL-LONGEVITY	-				
001-0701-51121	COUNCIL-EMP RETIREMENT	76.88				
001-0701-51126	COUNCIL-MEDICARE	88.45				
001-0701-51129	COUNCIL-MISC PERSONAL SERVICES	372.57				
001-0701-52211	COUNCIL-EDUCATION/TRAVEL	678.72				
001-0701-52212	COUNCIL-UTIL/COMMUNICATIONS	2,548.00				
001-0701-52213	COUNCIL-INSURANCE/TAXES	64.00				
001-0701-52214	COUNCIL-ADVERTISING EXPENSES	1,100.00				
001-0701-52215	COUNCIL-CONTRACTUAL SVCS	412.50				
001-0701-53311	COUNCIL-OFFICE SUPPLIES	3,818.23				
001-0701-53315	COUNCIL-TOOLS/MINOR EQUIP	2,625.00				
001-0701-53321	COUNCIL-MAINT OF EQUIPMENT	1,337.35				
	702 MAYOR		10,319.53	10,319.00		5,000.00
001-0702-50111	MAYOR-SALARIES & WAGES	101.39				
001-0702-50114	MAYOR-HOLIDAY	51.30				
001-0702-50115	MAYOR-VACATION	35.96				
001-0702-50116	MAYOR-SICK TIME	31.26				
001-0702-51121	MAYOR-EMPLOYEE RETIREMENT	14.35				

001-0705-50114	MUNI CT-HOLIDAY	824.68			825.00	
001-0705-50115	MUNI CT-VACATION	15,859.63			15,860.00	
001-0705-50116	MUNI CT-SICK TIME	6,780.37			6,780.00	
001-0705-50117	MUNI CT-LONGEVITY	4,890.00			2,000.00	
001-0705-50141	MUNI CT-90S AND COMMISSIONS	-				
001-0705-51121	MUNI CT-EMPLOYEE RETIREMENT	25,778.65			25,779.00	
001-0705-51124	MUNI CT-UNEMPLOYMENT COMP	-				
001-0705-51125	MUNI CT-OTH INSURANCE BENEFITS	5,550.00			5,000.00	
001-0705-51126	MUNI CT-MEDICARE	12,336.70			1,150.00	
001-0705-51127	MUNI CT-SOCIAL SECURITY/HICA	1,150.00			365.00	
001-0705-51129	MUNI CT-MISC PERSONAL SERVICES	365.00			2,000.00	
001-0705-51131	MUNI CT-UNIFORM/CLOTHING	6,291.65			3,000.00	
001-0705-52211	MUNI CT-EDUCATION & TRAVEL	7,022.11			5,000.00	
001-0705-52212	MUNI CT-UTILITIES/COMMUNICAT	10,229.89			428.00	
001-0705-52213	MUNI CT-INSURANCE AND TAXES	428.00				
001-0705-52214	MUNI CT-ADVERTISING EXPENSE	4,278.14			4,278.00	
001-0705-52215	MUNI CT-CONTRACTUAL SERVICES	2,196.50			35,000.00	
001-0705-52226	MUNI CT-PROFESSIONAL SERVICES	11,085.60			10,000.00	
001-0705-52232	MUNI CT-RENTAL OF EQUIPMENT	747.22			747.00	
001-0705-53311	MUNI CT-OFFICE SUPPLIES	15,958.52			15,958.00	
001-0705-53313	MUNI CT-OPERATING SUPPLIES	9,353.09			5,000.00	
001-0705-53314	MUNI CT-GASOLINE AND OIL	5,397.00			5,397.00	
001-0705-53315	MUNI CT-TOOLS/MINOR EQUIPMENT	1,978.57			109,749.00	
001-0705-53321	MUNI CT-MAINT OF EQUIPMENT	8,815.37			3,000.00	
001-0705-53322	MUNI CT-MAINT OF FACILITIES	10,235.95			3,000.00	
001-0705-54412	MUNI CT-BUILDING/STRUCTURES	1,000.00				
001-0705-54413	MUNI CT-EQUIPMENT	320.00				
001-0705-54417	MUNI CT-VEHICLE	1,572.00				
707 GENERAL ADMINISTRATION						
001-0707-51121	GEN ADM-EMPLOYEE RETIREMENT	978.51	205,198.77	205,198.00		20,000.00
001-0707-51123	GEN ADM-WORKERS' COMPENSATION	417.39				6,000.00
001-0707-51129	GEN ADM-MISC PERSONAL SVCS	519.17				
001-0707-52211	GEN ADM-EDUCATION/TRAVEL	2,577.63				
001-0707-52212	GEN ADM-UTIL & COMMUNICATIONS	54.58				
001-0707-52213	GEN ADM-INSURANCE/TAXES	385.92				
001-0707-52214	GEN ADM-ADVERTISING EXPENSE	27,388.11				
001-0707-52215	GEN ADM-STATE EXAMINERS EXP	8,439.00				
001-0707-52221	GEN ADM-CONTRACTUAL SERVICES	12,626.32				
001-0707-52222	GEN ADM-COUNTY AUDITOR EXPENSE	10,600.00				
001-0707-52223	GEN ADM-ELECTION EXPENSE	2,500.00				
001-0707-52224	GEN ADM-ENGINEERING SERVICES	1,000.00				9,000.00
001-0707-52225	GEN ADM-LEGAL SERVICES	31,750.00				5,000.00
001-0707-52226	GEN ADM-PROFESSIONAL SERVICES	475.00				
001-0707-52232	GEN ADM-RENTAL OF EQUIPMENT	375.00				
001-0707-52234	GEN ADM-RENTAL OF FACILITIES	2,575.64				
001-0707-53311	GEN ADM-OFFICE SUPPLIES	2,000.00				
001-0707-53313	GEN ADM-OPERATING SUPPLIES	2,500.00				
001-0707-53315	GEN ADM-TOOLS/MAINT EQUIPMENT	30,926.50				
001-0707-53321	GEN ADM-MAINT OF EQUIPMENT	1,500.00				
001-0707-54413	GEN ADM-EQUIPMENT	13,000.00				
001-0707-56611	GEN ADM-TRANSFERS OUT	52,500.00				

001-0707-56612	GEN ADM-REFUNDS								
001-0707-56615	GEN ADM-ADVANCES OUT	210.00							
	708 CASH CONTROL		24,872.48					24,872.00	
001-0708-50111	CASH CONTROL-SALARIES & WAGES	3,962.67						3,962.00	
001-0708-50112	CASH CONTROL-OVERTIME	1,567.38						1,567.00	
001-0708-50114	CASH CONTROL-HOLIDAY	564.31						564.00	
001-0708-50115	CASH CONTROL-VACATION	568.83						568.00	
001-0708-50116	CASH CONTROL-SICK TIME	1,174.52						1,174.00	
001-0708-50117	CASH CONTROL-LONGEVITY	195.00						195.00	
001-0708-51121	CASH CONTROL-EMP RETIREMENT	333.26						333.00	
001-0708-51126	CASH CONTROL-MEDICARE	126.81						127.00	
001-0708-52211	CASH CONTROL-EDUCATION/TRAVEL	721.35						721.00	
001-0708-52212	CASH CONTROL-UTILITY/COMMUNICAT	612.64						612.00	
001-0708-52213	CASH CONTROL-INSURANCE & TAXES	384.60						384.00	
001-0708-52215	CASH CONTROL-CONTRACTUAL SERV	1,746.59						1,746.00	
001-0708-52226	CASH CONTROL-PROFESSIONAL SERVICES	112.00						112.00	
001-0708-53311	CASH CONTROL-OFFICE SUPPLIES	8,758.82						3,759.00	
001-0708-53313	CASH CONTROL-OPERAT SUPPLIES	91.00						91.00	
001-0708-53315	CASH CONTROL-TOOLS/MINOR EQUIP	1,214.00						214.00	
001-0708-53321	CASH CONTROL-MAINT OF EQUIP	1,813.80						1,814.00	
001-0708-54413	CASH CONTROL-EQUIPMENT	925.00						925.00	
	710 CLERK MUNICIPAL COURT		119,245.82					119,245.00	
001-0710-50111	MUNI CT CLERK-SALARIES & WAGES	600.03						600.00	
001-0710-50112	MUNI CT CLERK-OVERTIME	439.61						439.00	
001-0710-50114	MUNI CT CLERK-HOLIDAY	93.60						93.00	
001-0710-50115	MUNI CT CLERK-VACATION	4,262.56						4,262.00	
001-0710-50116	MUNI CT CLERK-SICK TIME	223.72						224.00	
001-0710-50117	MUNI CT CLERK-LONGEVITY	551.00						551.00	
001-0710-51121	MUNI CT CLERK-EMPLOYEE RETIREMENT	251.86						251.00	
001-0710-51125	MUNI CT CLERK-INSURANCE BENEFITS	1,850.00						1,850.00	
001-0710-51126	MUNI CT CLERK-MEDICARE	3,854.32						3,854.00	
001-0710-52211	MUNI CT CLERK-EDUCATION/TRAVEL	9,654.67						9,654.00	
001-0710-52213	MUNI CT CLERK-INSURANCE & TAXES	3,029.00						3,029.00	
001-0710-52215	MUNI CT CLERK-ADVERTISING EXPENSE	750.00						750.00	
001-0710-52232	MUNI CT CLERK-CONTRACTUAL SERVICES	45,102.96						45,102.00	
001-0710-52233	MUNI CT CLERK-RENTAL OF EQUIPMENT	10,346.14						5,000.00	
001-0710-53311	MUNI CT CLERK-OFFICE SUPPLIES	24,159.57						19,153.00	
001-0710-53313	MUNI CT CLERK-OPERATING SUPPLIES	531.00						531.00	
001-0710-53315	MUNI CT CLERK-TOOLS/MINOR EQUIP	5,019.58						5,019.00	
001-0710-53321	MUNI CT CLERK-MAINT OF EQUIPMENT	7,632.00						7,632.00	
001-0710-56612	MUNI CT CLERK-REFUNDS	900.00						900.00	
	711 INCOME TAX								
001-0711-52214	INCOME TAX-LEGAL ADVERTISING	-						-	
001-0711-52215	INCOME TAX-CONTRACTUAL SERVICES	-						-	
001-0711-53311	INCOME TAX-OFFICE SUPPLIES	-						-	
001-0711-56612	INCOME TAX-REFUNDS	-						-	
	723 CIVIL SERVICE COMMISSION		339.62					339.00	
001-0723-50111	CSC-SALARIES/WAGES	19.66						19.00	
001-0723-50112	CSC-OVERTIME	0.37						0.00	
001-0723-50114	CSC-HOLIDAY	0.40						0.00	
001-0723-50115	CSC-VACATION	0.46						0.00	
001-0723-50116	CSC-SICK TIME	0.12						0.00	

do not carry forward income.

001-0742-53314	ENG-GASOLINE AND OIL	15,576.00					
001-0742-53315	ENG-TOOLS/MINOR EQUIPMENT	6,959.85					
001-0742-53321	ENG-MAINT OF EQUIPMENT	6,147.65					
001-0742-54417	ENG-VEHICLE	23,000.00					
	743 PUBLIC BUILDING MAINTENANCE						
001-0743-50111	PBLC BLDG-SALARIES AND WAGES	62.55	128,082.65	128,082.00	15,000.00		128,082.00
001-0743-50112	PBLC BLDG-OVERTIME	544.54			7,500.00		
001-0743-50114	PBLC BLDG-HOLIDAY	1.16					
001-0743-50115	PBLC BLDG-VACATION	832.20					
001-0743-50116	PBLC BLDG-SICK TIME	447.80					
001-0743-50117	PBLC BLDG-LONGEVITY	40.00					
001-0743-51121	PBLC BLDG-FMPL RETIREMENT	551.41			3,250.00		
001-0743-51126	PBLC BLDG-MEDICARE	149.30			700.00		
001-0743-51131	PBLC BLDG-UNIFORM/CLOTHING	253.43			1,000.00		
001-0743-52212	PBLC BLDG-UTILITIES/COMMUNICAT	28,291.65					
001-0743-52213	PBLC BLDG-INSURANCE AND TAXES	4,060.00					
001-0743-52214	PBLC BLDG-ADVERTISING	200.00			2,500.00		
001-0743-52215	PBLC BLDG-CONTRACTUAL SERVICES	7,370.00			532.00		
001-0743-52216	PBLC BLDG-PROFESSIONAL SERVICE	970.00			14,500.00		
001-0743-52237	PBLC BLDG-RENTAL OF EQUIPMENT	100.00			500.00		
001-0743-53311	PBLC BLDG-OFFICE SUPPLIES	397.17			5,000.00		
001-0743-53313	PBLC BLDG-OPERATING SUPPLIES	6,113.94					
001-0743-53315	PBLC BLDG-TOOLS/MINOR EQUIP	1,434.86			8,000.00		
001-0743-53321	PBLC BLDG-MAINT OF EQUIPMENT	4,894.21			4,600.00		
001-0743-53322	PBLC BLDG-MAINT OF FACILITIES	44,368.43			40,000.00		
001-0743-54414	PBLC BLDG-STREET RESURFACING	27,000.00			20,000.00		
	748 ECONOMIC DEVELOPMENT						
001-0748-50111	ECON DEV-SALARIES/WAGES	16,583.81	63,221.57	63,221.00	60,930.00		63,221.00
001-0748-50112	ECON DEV-OVERTIME	218.17			200.00		
001-0748-50114	ECON DEV-HOLIDAY TIME	143.95					
001-0748-50115	ECON DEV-VACATION	122.48					
001-0748-50116	ECON DEV-SICK TIME	2,318.47					
001-0748-50117	ECON DEV-LONGEVITY	-					
001-0748-51121	ECON DEV-EMPLOYEE RETIREMENT	421.50			421.00		
001-0748-51126	ECON DEV-MEDICARE	2.32			2.00		
001-0748-51129	ECON DEV-MISC PERSONAL SERVICE	1,196.04			500.00		
001-0748-52211	ECON DEV-EDUCATION/TRAVEL	9,626.48					
001-0748-52212	ECON DEV-UTILITIES/COMMUNICAT	1,782.88					
001-0748-52213	ECON DEV-INSURANCE & TAXES	4,382.00					
001-0748-52214	ECON DEV-LEGAL ADVERTISING	11,132.00					
001-0748-52215	ECON DEV-CONTRACTUAL SERVICES	10,890.31					
001-0748-52226	ECON DEV-PROFESSIONAL SERVICE	70.00			30.00		
001-0748-53311	ECON DEV-OFFICE SUPPLIES	1,558.36					
001-0748-53313	ECON DEV-OPERATING SUPPLIES	1,528.00			1,000.00		
001-0748-53315	ECON DEV-TOOLS/MINOR EQUIP	245.00			138.00		
001-0748-53321	ECON DEV-MAINT OF EQUIPMENT	1,000.00					
	749 JOB CREATION GRANT PROGRAM						
001-0749-56630	JOB CREATION GRANT PROGRAM	-	-	-	0.00		
	Total Fund						
102-0145-50111	TRAFFIC CONT-SALARIES & WAGES	188.80	13,049.82	13,049.00	1,964,419.00		13,049.00
102-0145-50112	TRAFFIC CONT-OVERTIME	41.80					

102-0615-50111	ST CLEANING-SALARIES/WAGES	11,981.94							
102-0615-50112	ST CLEANING-OVERTIME	476.16							
102-0615-50113	ST CLEANING-CALL BACK	409.00							5,478.00
102-0615-51121	ST CLEANING-EMP RETIREMENT	92.31							
102-0615-51126	ST CLEANING-MEDICARE	0.97							
102-0615-52213	ST CLEANING-INSURANCE/TAXES	4,400.00							
102-0615-52215	ST CLEANING-CONTRACTUAL SVC	8,295.17							20,277.00
102-0615-53311	ST CLEANING-OFFICE SUPPLIES	100.00							
102-0615-53312	ST CLEANING-CHEMICALS	25,269.98							25,270.00
102-0615-53313	ST CLEANING-OPERATING SUPPLIES	1,177.00							1,177.00
102-0615-53315	ST CLEANING-TOOLS/MAJOR EQUIP	2,425.46							2,425.00
102-0615-53321	ST CLEANING-MAINT OF EQUIPMENT	12,535.56							12,536.00
102-0615-54413	ST CLEANING-EQUIPMENT	5,900.00							5,900.00
620 STORM SEWER MAINTENANCE									
102-0620-50111	STRM SWR-SALARIES/WAGES	25,884.62	116,128.72			116,128.00			
102-0620-50112	STRM SWR-OVERTIME	175.22							6,887.00
102-0620-51121	STRM SWR-EMP RETIREMENT	4,034.85							
102-0620-51126	STRM SWR-MEDICARE	441.10							
102-0620-52213	STRM SWR-INSURANCE/TAXES	1,900.00							
102-0620-52215	STRM SWR-CONTRACTUAL SERVICES	22,845.94							
102-0620-52234	STRM SWR-RENTAL OF FACILITIES	120.00							
102-0620-53313	STRM SWR-OPERATING SUPPLIES	2,874.68							9,644.00
102-0620-53315	STRM SWR-TOOLS/MAJOR EQUIPMENT	2,999.87							4,300.00
102-0620-53319	STRM SWR-STRM SWR MAINTENANCE	40,265.79							80,111.00
102-0620-53321	STRM SWR-MAINT OF EQUIPMENT	9,929.03							9,929.00
102-0620-53322	STRM SWR-MAINT OF FACILITIES	5,257.62							5,257.00
102 TOTAL FUND									
610 STREET MAINTENANCE/REPAIR									
103-0610-50111	ST HWY-SALARIES AND WAGES	49,465.00	149,931.00			149,931.00			
103-0610-50112	ST HWY-OVERTIME	12,162.00							49,465.00
103-0610-51121	ST HWY-EMPLOYEE RETIREMENT	4,372.00							12,162.00
103-0610-51126	ST HWY-MEDICARE	1,004.00							4,372.00
103-0610-52213	ST HWY-INSURANCE AND TAXES	658.00							1,004.00
103-0610-53312	ST HWY-CHEMICALS	82,270.00							658.00
TOTAL FUND									
301 PARK MAINTENANCE									
104-0301-50111	PK MAINT-SALARIES AND WAGES	21,871.55	93,813.08			93,813.00			
104-0301-50112	PK MAINT-OVERTIME	831.77							7,813.00
104-0301-50114	PK MAINT-HOLIDAY	418.01							
104-0301-50115	PK MAINT-VACATION	557.24							
104-0301-50116	PK MAINT-SICK TIME	23.62							
104-0301-50117	PK MAINT-LONGEVITY	1,728.00							
104-0301-51121	PK MAINT-EMPLOYEE RETIREMENT	3,824.13							
104-0301-51123	PK MAINT-WORKER COMP								
104-0301-51126	PK MAINT-MEDICARE	290.60							
104-0301-51131	PK MAINT-UNIFORM/CLOTHING	111.20							
104-0301-52211	PK MAINT-EDUCATION & TRAVEL	2,096.00							
104-0301-52212	PK MAINT-UTILITY/COMMUNICATIONS	741.05							4,500.00
104-0301-52213	PK MAINT-INSURANCE & TAXES	3,239.56							
104-0301-52214	PK MAINT-ADVERTISING EXPENSE	270.00							
104-0301-52215	PK MAINT-CONTRACTUAL SERVICES	18,190.72							
104-0301-52224	PK MAINT-ENGINEERING SERVICES	1,500.00							

104-0301-52226	PK MAINT-PROFESSIONAL SERVICES	275.00					
104-0301-52232	PK MAINT-RENTAL OF EQUIPMENT	878.20					
104-0301-52294	PK MAINT-RENTAL OF FACILITIES	24.00					
104-0301-53311	PK MAINT-OFFICE SUPPLIES	697.09					
104-0301-53313	PK MAINT-OPERATING SUPPLIES	4,574.80					
104-0301-53314	PK MAINT-GASOLINE AND OIL	1,632.09					
104-0301-53321	PK MAINT-TOOLS & MINOR EQUIP	33.69					
104-0301-53322	PK MAINT-MAINT OF FACILITIES	188.16					
104-0301-54411	PK MAINT-LAND IMPROVEMENTS	7,926.76					
104-0301-54412	PK MAINT-BLDGS & STRUCTURES	2,833.50					
104-0301-54413	PK MAINT-EQUIPMENT	265.17					
104-0301-54414	PK MAINT-STREET RESURFACING	15,000.00					
104-0301-54417	PK MAINT-VEHICLES	1,706.92					
104-0301-56612	PK MAINT-REFUNDS	1,684.25					
		400.00					
	303 MUNICIPAL POOL						
104-0303-50111	POOL-SALARIES AND WAGES	143.96	14,193.80	14,193.00			
104-0303-50112	POOL-OVERTIME	48.59					
104-0303-51121	POOL-EMPLOYEE RETIREMENT	667.57					
104-0303-51123	POOL-WORKERS COMP	70.18					
104-0303-52211	POOL-EDUCATION AND TRAVEL	43.40					
104-0303-52212	POOL-UTILITIES/COMMUNICATIONS	274.00					
104-0303-52213	POOL-INSURANCE & TAXES	2,001.00					
104-0303-52215	POOL-CONTRACTUAL SERVICES	880.00					
104-0303-53312	POOL-CHEMICALS	998.32					
104-0303-53313	POOL-OPERATING SUPPLIES	274.50					
104-0303-53315	POOL-TOOLS/MINOR EQUIPMENT	1,710.70					
104-0303-53321	POOL-MAINT OF EQUIPMENT	494.49					
104-0303-53322	POOL-MAINT OF FACILITIES	8,990.18					
	305 UPTOWN PARK MAINTENANCE						
104-0305-50111	UPTOWN PK-SALARIES/WAGES	175.63	19,067.35	19,067.00			
104-0305-50112	UPTOWN PK-OVERTIME	944.92					
104-0305-51121	UPTOWN PK-EMPLOYEE RETIREMENT	373.59					
104-0305-51123	UPTOWN PK-WORKERS COMP	119.52					
104-0305-51126	UPTOWN PK-MEDICARE	1,600.00					
104-0305-52212	UPTOWN PK-UTILITIES/COMMUNICATION	150.00					
104-0305-52213	UPTOWN PK-INSURANCE/TXES	6,793.50					
104-0305-52215	UPTOWN PK-CONTRACTUAL SERVICES	433.81					
104-0305-53313	UPTOWN PK-OPERATING SUPPLIES	79.50					
104-0305-53321	UPTOWN PK-MAINT OF EQUIPMENT	3,817.08					
104-0305-53322	UPTOWN PK-MAINT OF FACILITIES	4,580.00					
	309 SPORT FIELD MAINTENANCE						
104-0309-50111	SPORT FIELD MAINT-SALARIES/WAGES	15,966.56	37,222.39	37,222.00			
104-0309-50112	SPORT FIELD MAINT-OVERTIME	4,692.42					
104-0309-51121	SPORT FIELD MAINT-EMP RETIREMENT	2,121.93					
104-0309-51123	SPORT FIELD MAINT-WORKERS COMP	219.05					
104-0309-51126	SPORT FIELD MAINT-MEDICARE	37.00					
104-0309-52212	SPORT FIELD MAINT-UTILITIES/COMMUNI	64.00					
104-0309-52215	SPORT FIELD MAINT-CONTRACTUAL SERVI	927.92					
104-0309-52232	SPORT FIELD MAINT-RENTAL EQUIPMENT						

106-0102-51121	MPD COMM CTR-EMPLOYEE RETIREMENT	19,095.15			19,095.00	
106-0102-51124	MPD COMM CTR-UNEMPLOYMENT	752.96			752.00	
106-0102-51126	MPD COMM CTR-MEDICARE	829.34			829.00	
106-0102-51131	MPD COMM CTR-UNIFORM	13,675.00			13,675.00	
106-0102-52211	MPD COMM CTR-EDUCATION/TRAVEL	10,498.00			10,498.00	
106-0102-52212	MPD COMM CTR-UTILITIES	2,084.02			7,084.00	
106-0102-52213	MPD COMM CTR-INS/TAXES	10,229.00			10,229.00	
106-0102-52215	MPD COMM CTR-CONTRACTURAL SVCS	31,273.26			31,273.00	
106-0102-52226	MPD COMM CTR-PROF SVCS	20,990.00			15,990.00	
106-0102-53311	MPD COMM CTR-OPC SUPPLIES	9,954.00			9,954.00	
106-0102-53313	MPD COMM CTR-OPERATING SUPPLIES	4,250.00			4,250.00	
106-0102-53315	MPD COMM CTR-TOOL/SMINOR EQP	6,755.00			6,755.00	
106-0102-53321	MPD COMM CTR-MAINT OF EQUIP	7,305.14			7,305.00	
	103 SPECIAL POLICE UNIT		28,563.14		28,563.00	
106-0103-51125	SPEC POL-INSURANCE BENEFITS	2,000.00			2,000.00	
106-0103-51131	SPEC POL-UNIFORM/CLOTHING ALLOWANCE	20,563.14			20,563.00	
106-0103-52211	SPEC POL-EDUCATION & TRAVEL	3,000.00			3,000.00	
106-0103-52213	SPEC POL-INSURANCE/TAXES	3,000.00			3,000.00	
	190 WEIGH STATION		4,404.52		4,404.00	
106-0190-50111	SALARIES/WAGES-WEIGH STATION	4,069.10			4,069.00	
106-0190-51121	EMPLOYEE RETIRE-WEIGH STATION	275.63			275.00	
106-0190-51126	MEDICARE-WEIGH STATION	59.79			60.00	
	110 FIRE DEPARTMENT		352,806.55		352,806.00	
107-0110-50111	FIRE-SALARIES AND WAGES	112,285.12			112,285.00	
107-0110-50112	FIRE-OVERTIME	9,650.79			9,650.00	
107-0110-50114	FIRE-HOLIDAY	2,461.20			2,461.00	
107-0110-50115	FIRE-VACATION	372.96			372.00	
107-0110-50116	FIRE-SICK TIME	6,092.44			6,092.00	
107-0110-50117	FIRE-LONGEVITY	380.00			380.00	
107-0110-51121	FIRE-EMPLOYEE RETIREMENT	39,779.45			39,779.00	
107-0110-51124	FIRE-UNEMPLOYMENT				500.00	
107-0110-51125	FIRE-OTHER INSURANCE BENEFITS	1,785.00			7,000.00	
107-0110-51126	FIRE-MEDICARE	1,386.82			1,386.00	
107-0110-51127	FIRE-SOCIAL SECURITY/FICA	5,971.78			5,971.00	
107-0110-51131	FIRE-UNIFORM/CLOTHING ALLOW	4,882.40			4,882.00	
107-0110-52211	FIRE-EDUCATION/TRAVEL	7,645.64			7,645.00	
107-0110-52212	FIRE-UTILITIES/COMMUNICATIONS	51,721.67			43,478.00	
107-0110-52213	FIRE-INSURANCE/TAXES	12,658.00			12,658.00	
107-0110-52215	FIRE-CONTRACTUAL SERVICES	4,893.89			10,000.00	
107-0110-52226	FIRE-PROFESSIONAL SERVICES	12,569.00			10,000.00	
107-0110-52232	FIRE-RENTAL OF EQUIPMENT	3,000.00			3,000.00	
107-0110-53311	FIRE-OFFICE SUPPLIES	5,495.99			5,495.00	
107-0110-53313	FIRE-OPERATING SUPPLIES	6,144.81			6,144.00	
107-0110-53314	FIRE-GASOLINE/OIL	7,968.24			7,968.00	
107-0110-53315	FIRE-TOOL/SMINOR EQUIPMENT	6,332.45			6,332.00	
107-0110-53321	FIRE-MAINT OF EQUIPMENT	14,542.74			14,542.00	
107-0110-54413	FIRE-BLDGS/STRUCTURES	8,336.16			8,336.00	
107-0110-54413	FIRE-EQUIPMENT	26,500.00			26,500.00	
	610 STREET MAINTENANCE/REPAIR		2,017,026.76		352,806.00	
108-0610-50111	ST REPAIR-SALARIES/WAGES	4,027.97			2,017,026.00	
108-0610-50112	ST REPAIR-OVERTIME	86.00				
					2,017,026.00	

108-0610-51121	ST REPAIR-EMPLOYEE RETIREMENT	322.96							
108-0610-51126	ST REPAIR-MEDICARE	42.95							
108-0610-52214	ST REPAIR-ADVERTISING EXPENSE	175.98							
108-0610-52215	ST REPAIR-CONTRACTUAL SVCS	3,407.18						2,636.00	
108-0610-52224	ST REPAIR-ENGINEERING SVCS	1,335.00						1,907.00	
108-0610-52226	ST REPAIR-PROFESSIONAL SVCS	30.00						5,081.00	
108-0610-53311	ST REPAIR-OFFICE SUPPLIES	650.86						1,650.00	
108-0610-53313	ST REPAIR-OPER SUPPLIES	185.00							
108-0610-53315	ST REPAIR-TOOLS/MINOR EQUIPMENT	1,000.00							
108-0610-54411	ST REPAIR-LAND/IMPROVEMENTS	1,941,721.97						1,941,722.00	
108-0610-54414	ST REPAIR-ST RESURFACE/BRDGES	59,741.00						59,741.00	
108-0610-54415	ST REPAIR-SIDEWALKS/CURBS	4,143.89						4,299.00	
108-0610-54416	ST REPAIR-TRAFFIC LIGHTS/SIGNS	156.00							
108-0610-56611	ST REPAIR-TRANSFERS								
	674 WEIGH STATION SCALE HOUSE								
108-0674-54414	ST RESURFACE-#4011 E SMITH RD RECON							0.00	
	675 RYAN/LAFAYETTE STORM SEWER								
108-0675-54411	LAND IMPRV-#968 CHAMP CRK-STREETSCA							0.00	
	684 S ELMWOOD BRIDGE #925	(18,901.88)		(18,901.88)		(18,902.00)			
108-0684-54414	BRIDGES-S ELMWOOD BRIDGE #925								
	685 W SMITH RD PH 3 #1024	145,987.40		145,987.40		145,987.00			
108-0685-54414	ST RESURFACE-#4024 W SMITH RD PH 3							145,987.00	
108-0686-54414	ST RECONSTRCTN-S BROADWAY	(95,000.00)		(95,000.00)		(95,000.00)			
	808 STREET DEBT SERVICE								
	658 P14-19 AIRPORT							2,049,111.00	
109-0658-54411	FY19 AIRPORT-LAND IMP-STATE SH							0.00	
	670 FY16-21 AIRPORT GRANT								
109-0670-54411	LAND IMP-STATE SHARE-FY16 AIRPORT	439.00		844,943.00		844,943.00		844,943.00	
109-0670-56615	ADVANCE OUT-AIRPORT	844,504.00						439.00	
	705 MUNICIPAL COURT								
109-0705-50111	PROB SUPER-SALARIES/WAGES	3,825.71		31,036.23		31,036.23		844,504.00	
109-0705-50112	PROB SUPER-OVERTIME	324.93						3,825.71	
109-0705-50114	PROB SUPER-HOLIDAY TIME	3,522.12						324.93	
109-0705-50115	PROB SUPER-VACATION TIME	4,958.29						3,522.12	
109-0705-50116	PROB SUPER-SICK TIME	6,451.39						4,958.29	
109-0705-50117	PROB SUPER-LONGEVITY	686.00						6,451.39	
109-0705-51121	PROB SUPER-EMPLOYEE RETIREMENT	10,753.61						686.00	
109-0705-51126	PROB SUPER-MEDICARE	514.18						10,753.61	
109-0705-52211	PROB SUPER-EDUCATION/TRAVEL							514.18	
109-0705-53311	PROB SUPER-OFFICE SUPPLIES								
	725 NSP-NEIGHBORHOOD STABILIZATION								
109-0725-54412	PARKING DECK, BLDGS & STRUCTURES								
	610 STREET MAINTENANCE/REPAIR								
115-0610-53313	ST REPAIR-OPERATING SUPPLIES	48,835.43		99,776.96		99,776.00		99,776.00	
115-0610-53315	ST REPAIR-TOOLS/MINOR EQUIP	30,961.45						48,835.00	
115-0610-53321	ST REPAIR-MAINT OF EQUIPMENT	19,980.08						30,961.00	
	457 FY17 FEDERAL GRANTS							19,980.00	
125-0457-50111	SALARIES/WAGES-FY17 ALLOCATION	756.08		7,301.39		7,301.00			
125-0457-51121	EMPLOYEE RETIRE-FY17 ALLOCATION	209.71						7,301.00	
125-0457-51126	MEDICARE-FY17 ALLOCATION	1,022.70							

will not ct - grant is done
will not ct - grant is done
will not ct - grant is done

139-0458-50111	SALARIES/WAGES-PY18 HOME-CHIP	34,700.00			34,700.00	
139-0458-52215	CONTRACTUAL SVCS-PY18 HOME-CHIP	36,853.00			36,853.00	
	640 PARKING		1,338.83	1,338.80		1,338.00
140-0640-50111	PARKING-SALARIES AND WAGES	1,238.26			1,238.00	
140-0640-51121	PARKING-EMPLOYEE RETIREMENT	81.89			81.00	
140-0640-51126	PARKING-MEDICARE	18.68			19.00	
	641 OPNB LOT #1		5,062.07	5,062.00		5,062.00
140-0641-50111	OP LOT-SALARIES AND WAGES	2,173.26			2,174.00	
140-0641-51121	OP LOT-EMPLOYEE RETIREMENT	82.13			82.00	
140-0641-51126	OP LOT-MEDICARE	31.68			31.00	
140-0641-52234	OP LOT-RENTAL OF FACILITIES	2,775.00			2,775.00	
	642 BAPTIST CHURCH LOT #2		2,292.07	2,292.00		2,292.00
140-0642-50111	CHURCH LOT-SALARIES AND WAGES	2,177.26			2,177.00	
140-0642-51121	CHURCH LOT-EMPLOYEE RETIREMENT	82.13			82.00	
140-0642-51126	CHURCH LOT-MEDICARE	32.68			33.00	
	643 FECKLEY LOT #3		2,292.07	2,292.00		2,292.00
140-0643-50111	FECKLEY LOT-SALARIES AND WAGES	2,177.26			2,177.00	
140-0643-51121	FECKLEY LOT-EMPLOYEE RETIREMENT	82.13			82.00	
140-0643-51126	FECKLEY LOT-MEDICARE	32.68			33.00	
	644 TOWN SQ COMMONS LOT #4		2,287.29	2,287.00		2,287.00
140-0644-50111	TOWN SQ COMMONS-SALARIES & WAGES	2,173.26			2,173.00	
140-0644-51121	TOWN SQ COMMONS-EMPLOYEE RETIREMENT	82.13			82.00	
140-0644-51126	TOWN SQ COMMONS-MEDICARE	31.90			32.00	
	645 PARKING DECK		36,637.00	36,637.00		36,637.00
140-0645-50111	PARKING DECK-SALARIES/WAGES	5,596.00			5,596.00	
140-0645-50112	PARKING DECK-OVERTIME	925.00			925.00	
140-0645-51126	PARKING DECK-EMP RETIREMENT	313.00			313.00	
	748 ECONOMIC DEVELOPMENT		41,312.62	41,312.00		41,312.00
143-0748-52211	ECON DEV-EDUCATION/TRAVEL					
143-0748-52214	ECON DEV-ADVERTISING	6,592.62			5,550.00	
143-0748-52215	ECON DEV-CONTRACTUAL SVCS	28,150.00			9,700.00	
143-0748-52224	ECON DEV-ENGINEERING SVCS	3,200.00			10,000.00	
143-0748-52225	ECON DEV-LEGAL SERVICES	400.00			7,062.00	
143-0748-53313	ECON DEV-OPERATING SUPPLIES	-			5,000.00	
143-0748-53315	ECON DEV-TOOLS /MINOR					
143-0748-54411	ECON DEV-LAND IMPROVEMENTS	2,970.00			2,000.00	
	730 CABLE TV		150,158.09	150,158.00		150,158.00
144-0730-50111	CABLE TV-SALARIES & WAGES	17,872.57			20,000.00	
144-0730-50112	CABLE TV-OVERTIME	1,976.88			10,000.00	
144-0730-50114	CABLE TV-HOLIDAY TIME	40.80				
144-0730-50115	CABLE TV-VACATION TIME	281.28				
144-0730-50116	CABLE TV-SICK TIME	1,974.52				
144-0730-50117	CABLE TV-LONGEVITY	16.00				
144-0730-51121	CABLE TV-EMPLOYEE RETIREMENT	4,020.83				
144-0730-51126	CABLE TV-MEDICARE	353.98				

385-0610-54414	CURBS/ALLEYS-ST RESURFACE								
385-0610-54415	CURBS/ALLEYS-CURBS/SIDEWALKS								
	661 GULFORD BLVD BRIDGE		690,596.48	690,596.00					
386-0661-54414	BRIDGE REPLACE-GULFORD-PID 101819	85,256.48							
386-0661-56615	ADVANCES OUT-GULFORD BRIDGE-PID 10	605,340.00							
	675 RYAN/LAFAYETTE STORM SEWER		298,320.00	298,320.00					
386-0675-54411	LAND IMPRV-#968 CHAMP CR-#STREETS/CA			298,320.00					
386-0675-56615	ADVANCES OUT-#968 CHAMPION CREEK	298,320.00							
	714 COMPUTER/ELECTRONIC TECHNOLOGY		202,434.05	202,434.00					
388-0714-52215	COMPUTER CAP-CONTRACT SVC	1,285.00							
388-0714-53311	COMPUTER CAP-OPC SUPPLIES	219.00							
388-0714-53313	COMPUTER CAP-OPER SUPPLIES	1,149.00							
388-0714-53315	COMPUTER CAP-TOOLS/MINOR EQUIPMENT	5,182.12							
388-0714-53321	COMPUTER CAP-EQUIP MAINT	413.93							
388-0714-54413	COMPUTER CAP-MAINT FACILITIES	194,185.00							
	201 WEED CONTROL		21,845.95	21,845.00					
428-0201-52214	WEED CONTROL-ADVERTISING	553.48							
428-0201-52215	WEED CONTROL-CONTRACTUAL SVC	1,211.00							
428-0201-52222	WEED CONTROL-CONTRACTUAL AUDITOR EXPE	81.47							
428-0201-56615	WEED CONTROL-ADVANCES OUT	20,000.00							
	531 WATER OFFICE		75,700.09	75,700.00					
513-0531-50111	WTR OFFICE-SALARIES AND WAGES	658.84							
513-0531-50112	WTR OFFICE-OVERTIME	0.17							
513-0531-50114	WTR OFFICE-HOLIDAY	0.60							
513-0531-50115	WTR OFFICE-VACATION	0.40							
513-0531-50116	WTR OFFICE-SICK TIME	0.80							
513-0531-50117	WTR OFFICE-LONGEVITY	1.86							
513-0531-51121	WTR OFFICE-EMP RETIREMENT	26.86							
513-0531-51126	WTR OFFICE-MEDICARE	200.00							
513-0531-52211	WTR OFFICE-EDUCATION/TRAVEL	1,240.00							
513-0531-52213	WTR OFFICE-UTILITIES/COMMUNICA	825.00							
513-0531-52215	WTR OFFICE-CONTRACTUAL SERVICE	40,000.00							
513-0531-52222	WTR OFFICE-COUNTY AUD EXPENSE	300.00							
513-0531-53311	WTR OFFICE-OFFICE SUPPLIES	2,444.37							
513-0531-53315	WTR OFFICE-OFFICE SUPPLIES	24,200.00							
513-0531-53321	WTR OFFICE-MAINT OF EQUIPMENT	316.00							
513-0531-56612	WTR OFFICE-REFUNDS	5,485.19							
	533 WATER TREATMENT PLANT		1,105,000.83	1,105,000.00					
513-0533-50111	WTP-SALARIES/WAGES	707.35							
513-0533-50112	WTP-OVERTIME	983.06							
513-0533-50114	WTP-HOLIDAY	6,152.16							
513-0533-50115	WTP-VACATION	122.92							
513-0533-50116	WTP-SICK TIME	82.33							
513-0533-50117	WTP-LONGEVITY	83.00							
513-0533-51121	WTP-EMP RETIREMENT	9,396.58							
513-0533-51126	WTP-MEDICARE	916.30							
513-0533-51131	WTP-LINFORM/CLOTHING	292.08							
513-0533-52211	WTP-EDUCATION/TRAVEL	1,477.34							
513-0533-52212	WTP-UTIL & COMMUNICATIONS	82,463.67							
513-0533-52213	WTP-INSURANCE & TAXES	464.00							

514-0543-50115	SAN COLL-VACATION	651.96			7,000.00	
514-0543-50116	SAN COLL-SICK TIME	17,913.57			25,000.00	
514-0543-50117	SAN COLL-LONGEVITY	2,606.00			-	
514-0543-51121	SAN COLL-EMPLOYEE RETIREMENT	21,033.49			-	
514-0543-51124	SAN COLL-UNEMPLOYMENT COMP	3,500.00			1,500.00	
514-0543-51126	SAN COLL-MEDICARE	4,780.80			-	
514-0543-51131	SAN COLL-UNIFORM/CLOTHING	6,460.36			8,000.00	
514-0543-52211	SAN COLL-EDUCATION/TRAVEL	2,547.60			1,000.00	
514-0543-52212	SAN COLL-UTILITIES/COMMUNICATIONS	525.48			-	
514-0543-52213	SAN COLL-INSURANCE/TAXES	5,392.00			-	
514-0543-52215	SAN COLL-CONTRACTUAL SVCS	546,457.44			300,000.00	
514-0543-52226	SAN COLL-PROFESSIONAL SVC	195.00			1,500.00	
514-0543-53311	SAN COLL-OFFICE SUPPLIES	1,589.01			1,000.00	
514-0543-53313	SAN COLL-OPERATING SUPPLIES	2,585.11			5,000.00	
514-0543-53314	SAN COLL-GASOLINE/OIL	12,980.00			15,000.00	
514-0543-53315	SAN COLL-TOOLS/MAJOR EQUIPMENT	2,268.71			50,000.00	
514-0543-53321	SAN COLL-MAINT OF EQUIPMENT	38,184.19			50,000.00	
514-0543-53322	SAN COLL-MAINT OF FACILITY	15,966.28			50,000.00	
514-0543-54417	SAN COLL-VEHICLES	12,797.66			300,000.00	
	708 CASH CONTROL		79,456.80	79,456.00		
514-0708-50111	UTL BILLING-SALARIES/WAGES	16,299.29			26,243.00	
514-0708-50112	UTL BILLING-OVERTIME	2,325.48			4,325.00	
514-0708-50114	UTL BILLING-HOLIDAY	2,305.91			2,305.00	
514-0708-50115	UTL BILLING-VACATION	2,331.25			2,331.00	
514-0708-50116	UTL BILLING-SICK TIME	4,807.82			4,807.00	
514-0708-50117	UTL BILLING-LONGEVITY	532.20			532.00	
514-0708-51121	UTL BILLING-EMP RETIREMENT	1,346.30			1,346.00	
514-0708-51126	UTL BILLING-MEDICARE	512.98			513.00	
514-0708-52211	UTL BILLING-EDUCATION/TRAVEL	410.45			410.00	
514-0708-52212	UTL BILLING-UTL/COMMUNICATIONS	2,102.06			2,102.00	
514-0708-52213	UTL BILLING-INSURANCE/TAXES	475.46			475.00	
514-0708-52215	UTL BILLING-CONTRACTUAL SVCS	11.26			11.00	
514-0708-52226	UTL BILLING-PROFESSIONAL SERVICES	172.00			172.00	
514-0708-53311	UTL BILLING-OFFICE SUPPLIES	32,711.16			22,711.00	
514-0708-53313	UTL BILLING-OPERATING SUPPLIES	170.00			170.00	
514-0708-53315	UTL BILLING-TOOLS/EQUIPMENT	5,875.00			3,875.00	
514-0708-53321	UTL BILLING-MAINT OF EQUIPMENT	3,338.18			3,338.00	
514-0708-54413	UTL BILLING-EQUIPMENT	3,790.00			3,790.00	
	330 WATER CAPITAL IMPROVEMENT		950,709.70	950,709.00		
546-0530-52214	WTR CAP-LEGAL ADVERTISING	6.70				
546-0530-52215	WTR CAP-CONTRACTUAL SERVICES	100.00				
546-0530-53311	WTR CAP-OFFICE SUPPLIES	203.00				
546-0530-53313	WTR CAP-OPERATING SUPPLIES	200.00				
546-0530-53321	WTR CAP-MAINT OF EQUIPMENT	200.00				
546-0530-54412	WTR CAP-BUILDINGS/STRUCTURES	-				
546-0530-56615	WTR CAP-ADVANCES OUT	950,000.00				
	650 MUNICIPAL AIRPORT		950,709.00	950,709.00		
547-0650-52212	AIRPORT-UTL/COMMUNICATIONS	863.00	586,185.32	586,185.00	863.00	
547-0650-52213	AIRPORT-INSURANCE/TAXES	2,004.00			2,004.00	
547-0650-52214	AIRPORT-ADVERTISING	454.28			454.00	
547-0650-52215	AIRPORT-CONTRACTUAL SVC	20,797.00			5,797.00	
547-0650-53311	AIRPORT-OFFICE SUPPLIES	100.00			100.00	

574-0350-54412	REG CNTR ADM-BUILDINGS & STRUCTURES	650,000.00			700,000.00	
574-0350-54413	REG CNTR ADM-EQUIPMENT	60,330.00				
574-0350-56611	REG CNTR ADM-TRANSFERS OUT					
351 FACILITY/COMMUNITY CENTER						
574-0351-50111	FACILITY-SALARIES/WAGES	79.50	22,001.65	21,001.00		6,700.00
574-0351-51121	FACILITY-EMPLOYEE RETIREMENT	34.75				14,301.00
574-0351-51126	FACILITY-MEDICARE	17.28				
574-0351-52215	FACILITY-CONTRACTUAL SERVICES					
574-0351-53311	FACILITY-OFFICE SUPPLIES	300.00				
574-0351-53313	FACILITY-OPERATING SUPPLIES	1,259.19				
574-0351-53315	FACILITY-TOOLS/MINOR EQUIPMENT	10,736.00				
574-0351-53321	FACILITY-MAINT EQUIPMENT	8,019.69				
574-0351-53322	FACILITY-MAINT FACILITY	55.24				
574-0351-56612	FACILITY-REFUNDS	500.00				
352 RASCAL ROOM						
574-0352-50111	RASCAL-SALARIES/WAGES	11,172.01	14,898.14	14,898.00		2,450.00
574-0352-51121	RASCAL-EMPLOYEE RETIREMENT	1,534.32				12,448.00
574-0352-51126	RASCAL-MEDICARE	161.92				
574-0352-53313	RASCAL-OPERATING SUPPLIES	780.19				
574-0352-53315	RASCAL-MINOR EQUIPMENT	1,000.00				
574-0352-56612	RASCAL-REFUNDS	300.00				
353 CAFE/CONCESSIONS						
574-0353-52213	CAFE-INSURANCE & TAXES	400.00	3,645.32	3,645.00		3,645.00
574-0353-52215	CAFE-CONTRACTUAL SERVICES	76.00				
574-0353-53313	CAFE-OPERATING SUPPLIES	2,995.32				
574-0353-53315	CAFE-MINOR EQUIPMENT	134.00				
574-0353-53321	CAFE-MAINT EQUIPMENT	100.00				
356 AQUATICS						
574-0356-50111	AQUATICS-SALARIES & WAGES	42,023.19	91,550.78	91,550.00		1,000.00
574-0356-50112	AQUATICS-OVERTIME	11.28				90,550.00
574-0356-51121	AQUATICS-EMPLOYEE RETIREMENT	5,344.20				
574-0356-51126	AQUATICS-MEDICARE	609.49				
574-0356-51131	AQUATICS-UNIFORM/CLOTHING ALLOWANC					
574-0356-52211	AQUATICS-EDUCATION & TRAVEL	73.00				
574-0356-52215	AQUATICS-CONTRACTUAL SERVICES	30,272.00				
574-0356-53312	AQUATICS-CHEMICALS	1,540.00				
574-0356-53313	AQUATICS-OPERATING SUPPLIES	3,360.45				1,000.00
574-0356-53315	AQUATICS-MINOR EQUIPMENT	3,431.92				
574-0356-53321	AQUATICS-MAINT EQUIPMENT	1,700.00				
574-0356-53322	AQUATICS-MAINT FACILITY	500.00				
574-0356-56612	AQUATICS-REFUNDS	2,000.00				
357 PROGRAMS						
574-0357-50111	PROGRAMS-SALARIES & WAGES	616.44	7,508.62	7,508.00		7,508.00
574-0357-50112	PROGRAMS-OVERTIME	11.14				
574-0357-51121	PROGRAMS-EMPLOYEE RETIREMENT	7.10				
574-0357-51126	PROGRAMS-MEDICARE	20.66				
574-0357-52211	PROGRAMS-EDUCATION/TRAVEL	215.00				
574-0357-52215	PROGRAMS-CONTRACTUAL SERVICES	2,990.27				
574-0357-53311	PROGRAMS-OFFICE SUPPLIES	100.00				
574-0357-53313	PROGRAMS-OPERATING SUPPLIES	2,955.42				
574-0357-53314	PROGRAMS-GASOLINE & OIL	332.80				
574-0357-53315	PROGRAMS-MINOR EQUIPMENT	259.79				

355 SPECIAL EVENTS					
902-0355-52214	ADVERTISING-BICENTENNIAL COMMITTEE	140.00	33,244.96	33,244.00	33,244.00
902-0355-52215	CONTRACT SVCS-BICENTENNIAL COMMITTEE	60.00			
902-0355-53313	OPER SUPPLIES-BICENTENNIAL COMMITTEE	575.42			20,000.00
902-0355-53315	TOOLS/MAJOR EQ-BICENTENNIAL COMMITTEE	2,489.54			13,244.00
902-0355-56615	ADVANCES OUT-BICENTENNIAL	30,000.00			
	930 LAW LIBRARY			33,244.00	
924-0930-56612	LAW LIBRARY-REFUNDS				
	940 BID & PERFORMANCE BOND		31,600.00	31,600.00	
938-0940-56612	BID/PERF BOND-REFUNDS	31,600.00			31,600.00
	430 BUILDING INSP DEPARTMENT				
939-0430-52213	BLDG-INSURANCE/TAXES				
TOTAL REPORT:		18,053,608.57	18,053,608.57	18,053,563.80	18,053,563.80
Original Report Total (prior to deleting rows)		19,005,269.16			

Difference

(951,660.59)

Difference g and h

difference i and j

OK
D. Hamrell
3-17-2020

REQUEST FOR COUNCIL ACTION

No. RCA 20-069-3/23

FROM: Nino Piccoli
DATE: March 13, 2020

Committee Finance + Council

SUBJECT: SODIUM CHLORIDE (ROCK SALT) PURCHASE AGREEMENT (018- 20)

SUMMARY AND BACKGROUND:

Respectfully requesting Council's authorization for participation in the Ohio Department of Transportation's Cooperative Purchasing Program for the purchase of Sodium Chloride (Rock Salt) for the 2020 - 2021 Winter season.

Suggested Funding:

- Sufficient funds in Account No. 102-0615-53312
- Transfer needed from Account No. _____
To Account No. _____
- NEW APPROPRIATION needed in Account No. _____

Emergency Clause Requested: YES
Reason: the City received the contract announcement March 13, 2020
Must be submitted April 24, 2020

COUNCIL USE ONLY:
Committee Action/Recommendation:

Council Action Taken:

Ord. / Res. (Res.)
Date: 3-23-20
Res. 58-20

Nino Piccoli

From: Collins, Tina <Tina.Collins@dot.ohio.gov>
Sent: Friday, March 13, 2020 9:15 AM
To: Nino Piccoli
Cc: Alatsis, Dean; Pannett, Thomas; Rounds, Robert
Subject: FW: ODOT 2020-2021 Salt Contract Participation (018-21)

Dear Political Subdivisions,

The Department will begin accepting electronic forms and resolutions for the ODOT **WINTER SALT CONTRACT (018-21)** participation through the ODOT website beginning **today Friday, March 13, 2020.**

All orders will be based on the electronically submitted tonnages submitted from the Salt Resolution/Ordinance Participation Form on our website at:

<http://www.dot.state.oh.us/Divisions/ContractAdmin/Contracts/Pages/Salt-Winter.aspx>. The deadline to submit your electronic form AND signed salt-specific Resolution/Ordinance through the website will be **Friday, April 24th, 2020.**

Resolution Link –

<http://www.dot.state.oh.us/Divisions/ContractAdmin/Contracts/Purchase/SaltResolution-ODOT.docx>

Note on 2019-2020 Contract Tonnages -

As you estimate your salt quantities for the next ODOT contract, before submitting your request, please ensure that you have reviewed and addressed any balances needed to meet the contractual requirements of the current, 018-20 contract.

Please submit all questions and inquiries through the Contracts.Purchasing@dot.ohio.gov email address.

Thank you,

Ohio Department of Transportation
Office of Contract Sales

You are currently subscribed to dot_salt as: npiccoli@medinaoh.org.

To unsubscribe click here:

http://list.em.ohio.gov/u?id=42403330.ab104b3ca257a0277c7362b17b9d8acb&n=T&l=dot_salt&o=862542

(It may be necessary to cut and paste the above URL if the line is broken)

**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2020**

WHEREAS, the (MEDINA CITY, MEDINA COUNTY (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 24 by 12:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

_____ (Authorized Signature) _____ Approval Date
_____ (Authorized Signature) _____ Approval Date

**THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY,
APRIL 24, 2020.**

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

DEADLINE TO SUBMIT SALT 2020-2021 RESOLUTION/ORDINANCE PARTICIPATION FORM: FRIDAY, APRIL 24th

Each Political Subdivision **must** submit this electronic order form (BELOW) AND attach an approved, completed, and signed Resolution/Ordinance for the ODOT Salt Contract to be included in the Department's bidding opportunity for road salt. Upon the Director of ODOT's award of the contract, you will be bound to purchase at least 90% (and you can purchase up to 110%) of the salt quantities requested on this participation form.

Link to Required Resolution/Ordinance Language

1) You cannot use previously submitted or approved resolutions/ordinances. No exceptions.

2) ALL ORDERS WILL BE BASED ON THIS ELECTRONIC SUBMISSION

By submitting the electronic participation form below AND attaching a completed and signed Resolution/Ordinance (link above) for the ODOT Salt Contract (018-21), you will be included in the Department's bidding opportunity for road salt and, upon the Director of ODOT's award of the contract, bound to purchase at least 90% (and you can purchase up to 110%) of the salt quantities requested.

3) Submission Receipt

Each Political Subdivision will receive a "submission receipt" via email verifying submitted tonnages. It is each Political Subdivision's responsibility to verify this information has been received and that all information is correct.

4) HOW TO MAKE CHANGES TO AN ALREADY SUBMITTED PARTICIPATION FORM

If you need to make any changes to your information after it has already been submitted, you must do so by no later than **5:00 PM on Friday, April 24th, 2020**. To make changes to an already submitted form you must re-submit the ENTIRE FORM WITH ALL INFORMATION FILLED OUT (including attached resolution/ordinance) and it will automatically overwrite the information you had previously submitted.

Salt Resolution/Ordinance Participation Form

Thank you for your submission.

County: Medina

Political Subdivision: City of Medina

Authorized Person: Nino Piccoli

Contact for Ordering: Bill Davis

EmailAddress: bdavis@medinaoh.org

Phone: 330-722-9082

Tons Requested: 3,000

1st Stockpile Address - Include Zip: 781 West Smith Road Medina, Oh. 44256