

**CITY OF MEDINA
AGENDA FOR COUNCIL MEETING**

October 28, 2019
Medina City Hall
7:30 p.m.

Call to Order.

Roll Call.

Reading of minutes. (October 15, 2019)

Reports of standing committees.

Requests for council action.

Reports of municipal officers.

Confirmation of Mayoral appointment.

Pam Molnar – Shade Tree Commission, Expiring 12/31/2023

Notices, communications and petitions.

Introduction of visitors.

(speakers limited to 5 min.)

- Jeff Felton, Executive Director – Medina County Job & Family Services

Introduction and consideration of ordinances and resolutions.

Ord. 159-19

An Ordinance authorizing the expenditure to Software Solutions for update the City's current financial software.

Ord. 160-19

An Ordinance authorizing the payment to Absolute Construction for the Private Home Rehabilitation at 603 S. Broadway, Medina, Ohio as part of the PY18 CHIP Grant Program.

(emergency clause requested)

Ord. 161-19

An Ordinance authorizing the payment of \$5,000.00 to the Medina Metropolitan Housing Authority for operation of the Emergency Housing Assistance Program (EHAP).

Medina City Council
October 28, 2019

Res. 162-19

A Resolution amending Section 4 of Resolution 178-07, passed November 13, 2007, relative to Community Reinvestment Area #1, designating an Alternate Housing Officer.

Ord. 163-19

An Ordinance repealing Ordinance No. 193-14, passed November 24, 2014 and Ordinance No. 129-16, passed September 27, 2016, relative to the Job Creation Grant Agreement for Medina Plating and Powder.

Res. 164-19

A Resolution accepting the Amounts and Rates as determined by the Budget Commission, authorizing the necessary tax levies, and certifying them to the County Auditor.
(emergency clause requested)

Ord. 165-19

An Ordinance amending Section 31.02(E) of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Salary Schedule for Part-Time Employees of the Medina Community Recreation Center affected by the Ohio Minimum Wage increase.

Ord. 166-19

An Ordinance amending Ordinance 114-19, passed July 31, 2019 relative to the Design-Build Contract with CPS Construction, Inc. for the construction of a City Hall Parking Structure.

Ord. 167-19

An Ordinance authorizing the increase of the expenditure to Lake County Sewer Co. to \$65,000 for the Street Department.

Ord. 168-19

An Ordinance amending Sections 31.05, 31.02(E) and 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to creating a new Medina Community Recreation Center Part-Time position – Facility Attendant, amending Pay Code for Building Monitors, and accepting the Job Description of Facility Attendant.

Ord. 169-19

An Ordinance accepting a Street Dedication Plat dedicating Commerce Drive and creating new Medina City Lots 9105, 9106, and 9107.

Ord. 170-19

An Ordinance authorizing the Finance Director to make certain fund advances and to rollover certain fund advances.

Ord. 171-19

An Ordinance amending Ordinance No. 195-18, passed December 10, 2018. (Amendments to 2019 Budget)

Medina City Council
October 28, 2019

Res. 172-19

A Resolution amending Resolution No. 17-19, passed January 28, 2019, relative to the Application for Grant Assistance from the Ohio Department of Natural Resources Office of Real Estate.
(emergency clause requested)

Council comments.

Adjournment.

MEDINA CITY COUNCIL
Tuesday, October 15th, 2019

Opening:

Medina City Council met in regular, open session on Tuesday, October 15, 2019. The meeting was called to order at 7:30 p.m. by President of Council John Coyne who led in the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present J. Shields, D. Simpson, B. Starcher J. Coyne, E. Heffinger, B. Lamb and P. Rose.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Nino Piccoli, Chief Kinney, Captain Ingersol, Kimberly Marshall, Dan Gladish, Janson Wehrley and Jonathon Mendel.

Minutes:

Mr. Shields moved that the minutes from the regular meeting on September 23, 2019 as prepared and submitted by the Clerk be approved. The roll was called and the motion passed by the yeas of D. Simpson, B. Starcher, J. Coyne, B. Lamb, P. Rose and J. Shields. Eric Heffinger abstained.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated the Finance Committee met prior to the Council meeting this evening and will meet again in two weeks.

Health, Safety & Sanitation Committee: Mr. Simpson had no report. There is a meeting of the Fire District Committee on October 22nd.

Public Properties Committee: Mr. Shields had no report.

Special Legislation Committee: Mr. Lamb reported he will be scheduling a short meeting on the Comprehensive Plan. Bill stated Councilman Rose has a request to take a more continuing look at the issue with deer. The Parks Department is doing the deer count coming up soon.

Streets & Sidewalks Committee: Mr. Heffinger stated he has no report.

Water & Utilities Committee: Mr. Starcher had no report.

Emerging Technologies Committee: Mr. Rose stated he had no report but stated they had a meeting on September 24th where Armstrong had a presentation on the deployment of the fiber loop.

Requests for Council Action:

Finance Committee

19-170-10/15 – Repay Fund Advances

19-171-10/15 – Fund Advances

19-172-10/15 – Budget Amendments

19-173-10/15 – Clarification of Drug-Free Workplace Policy

19-174-10/15 – Retro Pay for Chief Probation Officer Training

- 19-175-10/15 – Vacating City R-O-W from Church Property
- 19-176-10/15 – Expenditure, CHIP Rehab – 603 S. Broadway
- 19-177-10/15 – Then & Now – Hinckley Roofing (CHIP Rehab)
- 19-178-10/15 – Expenditure – MMHA for Emergency Housing Assistance Program
- 19-179-10/15 – Amend. Res. 178-07 – Community Reinvestment Area
- 19-180-10/15 – Terminate Job Creation Grant – Medina Plating and Powder
- 19-181-10/15 – Accepting Budget Commission Amounts & Rates
- 19-182-10/15 – 2020 MCRC Part Time Pay Rate Schedule
- 19-183-10/15 – Amend S&B, MCRC – New P/T Position / Change Job Code
- 19-184-10/15 – Expenditure – Chippewa Roofing – Muni Court Roof
- 19-185-10/15 – Amend Ord. 114-19 – Account Numbers
- 19-186-10/15 – Dedication Plat for Commerce Drive
- 19-187-10/15 – Increase Expenditure – Lake County Sewer Co. – Street Dept.

Reports of Municipal Officers:

Dennis Hanwell, Mayor, reported

- 1) Parking Deck - Construction of parking deck south of Medina City hall commenced the week of Labor Day. Long term lots will be available at Castle Noel lot; Feckley lot on north side of Thyme2; County Courthouse parking deck; County Administration lot extension off E. Liberty Street; parking lot between W. Liberty and W. Washington with Huntington bank drive through; Muni Court lot is available on weekends and evenings; 3 hour lots were established at open areas of lot between Sully's and Porters as well as lot at the southeast corner of Elmwood and W. Liberty. Customer parking along West Friendship adjacent to Medina Co. Historical Society, and 2 handicap spaces outside NW doors of Medina City Hall.
- 2) Utility drop boxes moved to Municipal Court lot; working on getting post office to move their box to Municipal Court lot too; mini library was placed at 3 hour lot at SE corner of Elmwood and W. Liberty; customer 15 min. parking is posted on W. Friendship adjacent to the Medina County Historical Society; handicap spots were established at city hall, near corner of W. Friendship and N. Elmwood.
- 3) State of the City was presented to the Medina Chamber of Commerce on Tuesday, September 3rd, 11:30 at Williams on the Lake and to Council on September 9th. It is now available on Medina TV, city website, Facebook, and YouTube.
- 4) Service/Engineering office rehab - paint, flooring, desks all done over three day weekend. Looks great. Thanks Nino, Joe Grubis and service staff who all worked through holiday weekend.

Keith Dirham, Finance, Mr. Dirham reminded residents to support the renewal and increase levy for the Emergency Medical Services. The City splits this operation with the two townships of Medina Township and Montville Township. It is a partnership between them. We pay our City's share through this levy. The reason for the increase is this levy has not been increased in 20 years and with the property tax levy, we do not get inflationary increases on the collections and actually collections are less now than they were 20 years ago because the state has changed some things with the property tax. Costs have increased substantially for the Life Support Team, some of the equipment they use is a lot more expensive. He stated he hopes that all will support this levy.

Medina City Council
October 15, 2019

Greg Huber, Law Director, had no report.

Chief Kinney, Police Department, had no report.

Kimberly Marshall, Economic Development Director stated the Made in Medina Manufacturing Expo showcase was held on October 4th with 55 manufacturing companies participating and over 500 students from every school district in the county. Total estimated number of in attendance of 1,500 people and was well received. Kimberly thanked the administration for their help and support.

Jonathan Mendel, Planning Community Director, had no report.

Captain Ingersol, Fire Department, stated that on October 12th they had their annual Open House with about 250 people in attendance.

He explained six new firefighters were recently added, and he reminded everyone that October is Fire Prevention Month and to please check your smoke detectors, make sure they are working and replace your batteries.

Jansen Wehrley, Parks and Recreation Director, reported that beginning on Wednesday, October 16th and Thursday, October 17th the Parks Department will be conducting their visual deer survey throughout the city limits. There will be 4 trucks dispatched out into the 4 wards simultaneously spot lighting deer. This is part of their deer management process.

The permanent restroom facilities in the parks including drinking fountains will begin winterization this week as the evening temperatures are starting to drop. They recently completed the milling and paving of the entry drive at Fred Greenwood Park and Section 19 at Spring Grove Cemetery. The Forestry Department will begin their fall tree planting the week of October 28th at various locations throughout town.

Dan Gladish, Building Official, had no report.

Patrick Patton, City Engineer, reported the East Liberty Street Curb Replacement Project has started. Curbs are being replaced between Broadway and Spring Grove and is anticipated to be completed within three to four weeks.

Nino Piccoli, Service Director, reported that today leaf season officially kicked off and as the volumes increase they will put three trucks out.

They had the city auction this past weekend and the turn out wasn't as well as they had anticipated, but they did sell everything. Sanitation collection is not delayed this week. Lastly they paved South Elmwood between Washington and West Smith last week.

Notices, Communications and Petitions

There were none.

Unfinished Business:

There is none.

Introduction of Visitors:

Stacey Maleckar – Superintendent from the Medina County Board of Developmental Disabilities located at 4691 Windfall Rd. in Medina came to speak about the Levy renewal and to share that they are on the ballot this November 5th. It is not a new tax, it is a renewal for continued support. Stacey spoke of the service they provide to over 1,300 people and asks for your support.

Introduction and Consideration of Ordinances and Resolutions:

Ord. 152-19:

An Ordinance amending the Salary and Benefits Code Section 31.07 by adopting and accepting the revised job descriptions as approved and presented by the Civil Service Commission for the Police Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 152-19, seconded by Mr. Simpson. Chief Kinney stated they are looking to edit the language in two job descriptions for two positions. The first being the Records Clerks and are looking to delete the requirement for being a deputy clerk for Medina Municipal Court as well as a certification for LEADS as these both are no longer relevant for that position and the second edit is for the Parking Officer. Currently in that job description it indicates that this position has the authority to void parking citations, and we need to subtract that authority. The roll was called and Ordinance/Resolution No. 152-19 passed by the yea votes of B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields and D. Simpson.

Ord. 153-19:

An Ordinance authorizing the payment to Absolute Construction for the Private Home Rehabilitation at 1661 Dannley Drive, Brunswick, Ohio as a part of the PY18 CHIP Grant Program. Mr. Shields moved for the adoption of Ordinance/Resolution No. 153-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 153-19, seconded by Mr. Simpson. Mr. Mendel stated this is for a CHIP project with their partnership grant with the city of Brunswick. Contract amount is just under \$38,000 and would like to do a purchase order of \$40,000 to account for any change orders that might come in. Emergency is requested to provide payment to contractors in a timely manner so that they may bid on more projects. The roll was called on adding the emergency clause and was approved by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher and J. Coyne. The roll was called and Ordinance/Resolution No. 153-19 passed by the yea votes of J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson and B. Starcher.

Ord. 154-19:

An Ordinance amending Ordinance No. 131-19, passed September 9, 2019, relative to the payment to Jenmet Construction LLC for the Private Home Rehabilitation at 3877 Miller Drive, Brunswick as part of the PY18 CHIP Grant Program. Mr. Shields moved for the adoption of Ordinance/Resolution No. 154-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 154-19, seconded by Mr. Simpson. Mr. Mendel stated this is a CHIP project private rehabilitation and as they literally dug into the

house there was additional work that needed to happen in order to bring this up to minimum standards by increasing the original P.O. of a little over \$9,700 taking the total P.O. to \$45,000. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne, E. Heffinger and B. Lamb. The roll was called and Ordinance/Resolution No. 154-19 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne and E. Heffinger.

Ord. 155-19:

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 155-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 155-19, seconded by Mr. Simpson. Mr. Dirham stated this is to pay Trident Insurance Services that defended us in a matter. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose and J. Shields. The roll was called and Ordinance/Resolution No. 155-19 passed by the yea votes of J. Shields, D. Simpson, B. Starcher J. Coyne, E. Heffinger, B. Lamb and P. Rose.

Ord. 156-19:

An Ordinance authorizing the Finance Director to make certain Fund Advances and Returns. Mr. Shields moved for the adoption of Ordinance/Resolution No. 156-19, seconded by Mr. Simpson. Mr. Dirham stated a fund advance is where we borrow money from one fund to another and we have to do this for example we do grant projects and these are rollovers of these advances where these projects are still ongoing. The roll was called and Ordinance/Resolution No. 156-19 passed by the yea votes of B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields and D. Simpson.

Ord. 157-19:

An Ordinance amending Ordinance No. 195-18, passed December 10, 2018. (Amendments to 2019 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 157-19, seconded by Mr. Simpson. Mr. Dirham stated these are the appropriations for the previous mentioned advances. The roll was called and Ordinance/Resolution No. 157-19 passed by the yea votes of J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson and B. Starcher.

Ord. 158-19:

An Ordinance of the Council of the City of Medina, Ohio certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 158-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 158-19, seconded by Mr. Simpson. Mr. Dirham stated this is for a roof repair project through the CHIP Grant and the contractor part is complete and the emergency is to get them paid for the work. The roll was called on adding the emergency clause and was approved by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne and E. Heffinger. The roll was called and Ordinance/Resolution

Medina City Council
October 15, 2019

No. 158-19 passed by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher and J. Coyne.

Council Comments:

Eric Heffinger stated sadly summer has come to an end and that means the City tables at the Farmer's Market have ended, but it was a really great summer and he appreciates all the help from the administration and council for being there week in and week out to answer questions.

Mr. Starcher congratulated Miles Reed on being a new home owner on Bunker Hill Drive.

Mr. Simpson reminded everybody that early voting is going on now through November 5th so please cast your votes. Be kind to each other.

Mr. Rose stated in support of the disability levy he had a neighborhood resident that moved from California to Medina specifically for their programs many years ago. Happy Birthday to Joelle.

Mr. Lamb clarified that the Special Legislation meeting he will be scheduling on the Comprehensive Plan when talking about the deer, it will be more specifically on feeding the deer. The Holiday Home Tour for the Community Design Committee - tickets are on sale now and proceeds will go to the Historical Society to support their effort with the McDowell-Phillips house. There are 7 houses on the home tour and tickets are available at AI Root Company, Cool Beans, the visitor's center, and Miss Molly's.

Mr. Lamb thanked and congratulated the folks that put together and organized the Community Garden and Education Center on Sunday. There was a turnout of about 60 people to work on the garden to plant the landscaping around the fence. Bushes and plants were donated from Petitti's Garden Center, Smith Brothers donated the top soil, and about 50 students from MHS student government showed up.

Mr. Coyne stated the Budget Process is almost over, there is one more budget meeting that is going to look at the entire picture with all the budgets completed with the revenue projections and to see where we are standing and see if we need to do anything in the next 5 years to reallocate income tax funds to make sure we are fiscally sound for the foreseeable future.

Adjournment:

There being no further business before Council, the meeting adjourned at 8:02 p.m.

Kathy Patton, CMC - Clerk of Council

John M. Coyne, President of Council

ORDINANCE NO. 159-19

AN ORDINANCE AUTHORIZING THE EXPENDITURE TO SOFTWARE SOLUTIONS FOR UPDATING THE CITY'S CURRENT FINANCIAL SOFTWARE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the expenditure of \$156,712.00 to Software Solutions to update the City's current financial software is hereby authorized.

SEC. 2: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 3: That the funds to cover this expenditure in the estimated amount of \$156,712.00 are available as follows: \$15,680.00 in Account No. 001-0705-54413, \$39,670.00 in Account No. 574-0350-54413, \$22,000.00 in Account No. 513-0708-54413 and \$79,362.00 in Account No. 388-0714-54413.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 160-19

AN ORDINANCE AUTHORIZING THE PAYMENT TO ABSOLUTE CONSTRUCTION FOR THE PRIVATE HOME REHABILITATION AT 603 S. BROADWAY, MEDINA, OHIO AS PART OF THE PY18 CHIP GRANT PROGRAM, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the payment of \$33,000.00 is hereby authorized to Absolute Construction for the private home rehabilitation at 603 S. Broadway, Medina, Ohio as part of the PY18 CHIP Grant Program, Activity #AC-18-06.

SEC. 2: That the funds to cover this payment in the amount of \$33,000.00 are available in Account No. 139-0458-52215.

SEC. 3: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to not delay payment to the contractor; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 161-19

AN ORDINANCE AUTHORIZING THE PAYMENT OF \$5,000.00 TO THE MEDINA METROPOLITAN HOUSING AUTHORITY FOR OPERATION OF THE EMERGENCY HOUSING ASSISTANCE PROGRAM (EHAP).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the payment of \$5,000.00 is hereby authorized to the Medina Metropolitan Housing Authority for operation of the Emergency Housing Assistance Program (EHAP).

SEC. 2: That the funds to cover this payment in the amount of \$5,000.00 are available in Account No. 001-0707-52215.

SEC. 3: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

RESOLUTION NO. 162-19

A RESOLUTION AMENDING SECTION 4 OF RESOLUTION 178-07, PASSED NOVEMBER 13, 2007, RELATIVE TO COMMUNITY REINVESTMENT AREA #1, DESIGNATING AN ALTERNATE HOUSING OFFICER.

WHEREAS: Resolution No. 178-07, passed November 13, 2007, amended Community Reinvestment Area #1 by designating a Housing Officer; and

WHEREAS: That it has been requested to add an Alternate Housing Officer.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 4 of Resolution 178-07 states as follows: That the Economic Development Director is hereby designated as the Housing Officer for Community Reinvestment Area 1.

SEC. 2: That Section 4 of Resolution 178-07 shall be amended to read as follows: That the Economic Development Director is hereby designated as the Housing Officer for Community Reinvestment Area 1 **and the Community Development Director is hereby designated as the Alternate Housing Officer for Community Reinvestment Area 1.**

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 163-19

AN ORDINANCE REPEALING ORDINANCE NO. 193-14, PASSED NOVEMBER 24, 2014 AND ORDINANCE NO. 129-16, PASSED SEPTEMBER 27, 2016, RELATIVE TO THE JOB CREATION GRANT AGREEMENT FOR MEDINA PLATING AND POWDER.

WHEREAS: Ordinance No. 193-14, passed November 24, 2014, authorized the Mayor to execute a Job Creation Grant Agreement for Medina Plating and Powder; and

WHEREAS: Ordinance No. 129-16, passed September 27, 2016, amended the Job Creation Grant Agreement for Medina Plating and Powder; and

WHEREAS: It has been determined that Medina Plating and Powder has failed to fulfill its obligations under the agreement which requires termination of the agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 193-14, passed November 24, 2014 and Ordinance No. 129-16, passed September 27, 2016, are hereby repealed.

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

RESOLUTION NO. 164-19

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION, AUTHORIZING THE NECESSARY TAX LEVIES, AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Resolution accepting the 2020 amounts and rates as determined by the Budget Commission, authorizing the necessary tax levies, and certifying them to the County Auditor is hereby accepted as provided by the Medina County Auditor.

SEC. 2: That a copy of the Resolution provided by the Medina County Auditor is marked Exhibit A, attached hereto and made a part hereof.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Resolution shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that the rates must be certified to the County Auditor before October 31, 2019; wherefore, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Res. 164-19
Exh. A

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY COUNCIL)
Revised Code, Secs. 5705.34-5705.35

The Council of the City of MEDINA, MEDINA

County, Ohio, met in Regular session on the 28th day of October

(Regular Or Special)
2019, at the office of Medina City Council with the following members

present:

Mr./Mrs. _____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously
adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, **2020**
and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has
certified its action thereon to this Council together with an estimate by the County Auditor of the rate
of each tax necessary to be levied by this Council, and what part thereof is without, and what part
within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the City of MEDINA,

MEDINA County, Ohio, that the amounts and rates, as determined

by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate
of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
General Fund		\$1,220,700	2.10	
General Bond Retirement Fund				
Police Pension		\$639,400	1.10	
Park Fund				
Recreation Fund				
FIRE Bond				
AMBULANCE Fund	\$1,057,600			2.20
Fund				
TOTAL	\$1,057,600	\$1,860,100	3.20	2.20

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column f)
GENERAL FUND:		
Current Expense Levy authorized by voters on for not to exceed _____ years.	,20	
Current Expense Levy authorized by voters on for not to exceed _____ years.	,20	
Current Expense Levy authorized by voters on for not to exceed _____ years.	,20	
Total General Fund outside 10m. Limitation.		
Park Fund: Levy authorized by voters on for not to exceed _____ years.	,20	
Recreation Fund: Levy authorized by voters on for not to exceed _____ years.	,20	
AMBULANCE Fund: Levy authorized by voters on NOVEMBER 4, 2014 for not to exceed 5 years. RENEWAL	2.20	\$1,057,600
Fund: Levy authorized by voters on for not to exceed _____ years.		

and be it further

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Mr./Mrs. _____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr./Mrs. _____

Mr./Mrs. _____

Mr./Mrs. _____

Adopted the _____ day of _____, 20_____.

Attest:

President of Council

Clerk of Council

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Medina County, ss.
I, Kathy Patton, Clerk of the Council of the City
of Medina within and for said County, and in whose custody the Files
and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original _____
Res. 164-19

now on file, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20____

Clerk of Council

No. Res. 164-19

Medina
COUNCIL OF THE CITY OF

Medina County, Ohio.

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR

(City Council)

Adopted _____, 20____

Clerk of Council

Filed _____, 20____

County Auditor

By _____
Deputy

ORDINANCE NO. 165-19

AN ORDINANCE AMENDING SECTION 31.02(E) OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO THE SALARY SCHEDULE FOR PART-TIME EMPLOYEES OF THE MEDINA COMMUNITY RECREATION CENTER AFFECTED BY THE OHIO MINIMUM WAGE INCREASE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.02(E) of the Salaries and Benefits Code of the City of Medina shall amended as follows effective January 1, 2020 for all part-time employees of the Medina Community Recreation Center affected by the Ohio Minimum Wage increase.

SEC. 2: That a copy of the pay scale is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____ **SIGNED:** _____
President of Council

ATTEST: _____ **APPROVED:** _____
Clerk of Council

SIGNED: _____
Mayor

ORDINANCE NO. 166-19

AN ORDINANCE AMENDING ORDINANCE NO. 114-19, PASSED JULY 31, 2019 RELATIVE TO THE DESIGN-BUILD CONTRACT WITH CPS CONSTRUCTION, INC. FOR THE CONSTRUCTION OF A CITY HALL PARKING STRUCTURE.

WHEREAS: Ordinance No. 114-19, passed July 31, 2019, authorized the Mayor to execute a Design-Build Contract with CPS Construction, Inc. for design and construction of a City Hall parking structure in the amount of \$3,714,000.00 from Account No. 301-0707-54412.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Account Number set forth in Sec. 4 of Ordinance 114-19, passed July 31, 2019 is hereby be amended to read as follows: That the funds to cover this contract, in the amount of \$3,714,000.00, are available as follows: **\$2,714,000 in Account No. 301-0725-54412 and \$1,000,000 in Account No. 109-0725-54412.**

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 167-19

AN ORDINANCE AUTHORIZING THE INCREASE OF THE EXPENDITURE TO LAKE COUNTY SEWER CO. TO \$65,000 FOR THE STREET DEPARTMENT.

WHEREAS: The Service Director has requested to increase Purchase Order #2019001698 from \$15,000.00 to \$65,000.00, which requires the Council's approval; and

NOW, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the increase to Purchase Order #2019001698 from \$15,000 to \$65,000 is hereby authorized for the Street Department.

SEC. 2: That the funds to cover this expenditure are available in Account No. 102-0620-53319.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 168-19

AN ORDINANCE AMENDING SECTIONS, 31.05, 31.02(E) AND 31.07 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO CREATING A NEW MEDINA COMMUNITY RECREATION CENTER PART-TIME POSITION - FACILITY ATTENDANT, AMENDING PAY CODE FOR BUILDING MONITORS, AND ACCEPTING THE JOB DESCRIPTION OF FACILITY ATTENDANT.

WHEREAS: Section 31.02(E) of the Salaries and Benefits Code of the City of Medina, Ohio presently reads as set forth in Exhibit A, attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.02(E) of the Salaries and Benefits Code of the City of Medina, Ohio shall be amended to include the following pay schedule for the Facility Attendant and Building Monitors, attached hereto as Exhibit B:

Facility Attendant – RC15 starting at \$9.72 per hour
Building Monitors – RC20 starting at \$10.77 per hour

SEC. 2: That Section 31.07 of the Salaries and Benefits Code be amended by accepting the job description of Facility Attendant, attached hereto as Exhibit C.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Ord. 168-19
31.02 (E)
New Rch. B (w/charges shown)

Recreation Center 2020
Part Time Pay Scale

CPI Increase of 1.4% or 15 cents over 2019 minimum wage.

Position	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
RC1 Café Attendants	\$6.70	\$6.80	\$6.90	\$7.00	\$7.10	\$7.20	\$7.30	\$7.40	\$7.50	\$7.60	\$7.70	\$7.80	\$7.90	\$8.00	\$8.10
RC1 Field House Attendants															
RC1 Fitness Room Attendants															
RC1 Office Aides															
RC1 Program Aides															
RC1 Recreation Aides															
RC1 Tour Guides															
RC2	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC3	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC4	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC5	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC6	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC7	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC8	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC9	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC10	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC11	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC12	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10
RC13	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10	\$10.20	\$10.30	\$10.40
RC14	\$9.46	\$9.55	\$9.66	\$9.76	\$9.86	\$9.96	\$10.06	\$10.16	\$10.26	\$10.36	\$10.46	\$10.56	\$10.66	\$10.76	\$10.86
RC15	\$9.72	\$9.82	\$9.92	\$10.02	\$10.12	\$10.22	\$10.32	\$10.42	\$10.52	\$10.62	\$10.72	\$10.82	\$10.92	\$11.02	\$11.12
RC16	\$9.98	\$10.08	\$10.18	\$10.28	\$10.38	\$10.48	\$10.58	\$10.68	\$10.78	\$10.88	\$10.98	\$11.08	\$11.18	\$11.28	\$11.38
RC17															
RC18	\$10.24	\$10.34	\$10.44	\$10.54	\$10.64	\$10.74	\$10.84	\$10.94	\$11.04	\$11.14	\$11.24	\$11.34	\$11.44	\$11.54	\$11.64
RC19	\$10.51	\$10.61	\$10.71	\$10.81	\$10.91	\$11.01	\$11.11	\$11.21	\$11.31	\$11.41	\$11.51	\$11.61	\$11.71	\$11.81	\$11.91
RC20	\$10.77	\$10.87	\$10.97	\$11.07	\$11.17	\$11.27	\$11.37	\$11.47	\$11.57	\$11.67	\$11.77	\$11.87	\$11.97	\$12.07	\$12.17
RC21	\$11.03	\$11.13	\$11.23	\$11.33	\$11.43	\$11.53	\$11.63	\$11.73	\$11.83	\$11.93	\$12.03	\$12.13	\$12.23	\$12.33	\$12.43
RC22	\$11.56	\$11.66	\$11.76	\$11.86	\$11.96	\$12.06	\$12.16	\$12.26	\$12.36	\$12.46	\$12.56	\$12.66	\$12.76	\$12.86	\$12.96
RC23	\$12.81	\$12.91	\$13.01	\$13.11	\$13.21	\$13.31	\$13.41	\$13.51	\$13.61	\$13.71	\$13.81	\$13.91	\$14.01	\$14.11	\$14.21
RC24	\$13.13	\$13.23	\$13.33	\$13.43	\$13.53	\$13.63	\$13.73	\$13.83	\$13.93	\$14.03	\$14.13	\$14.23	\$14.33	\$14.43	\$14.53
RC25	\$13.66	\$13.76	\$13.86	\$13.96	\$14.06	\$14.16	\$14.26	\$14.36	\$14.46	\$14.56	\$14.66	\$14.76	\$14.86	\$14.96	\$15.06
RC26	\$14.18	\$14.28	\$14.38	\$14.48	\$14.58	\$14.68	\$14.78	\$14.88	\$14.98	\$15.08	\$15.18	\$15.28	\$15.38	\$15.48	\$15.58
RC27	\$14.71	\$14.81	\$14.91	\$15.01	\$15.11	\$15.21	\$15.31	\$15.41	\$15.51	\$15.61	\$15.71	\$15.81	\$15.91	\$16.01	\$16.11
RC28	\$15.23	\$15.33	\$15.43	\$15.53	\$15.63	\$15.73	\$15.83	\$15.93	\$16.03	\$16.13	\$16.23	\$16.33	\$16.43	\$16.53	\$16.63
RC29	\$15.76	\$15.86	\$15.96	\$16.06	\$16.16	\$16.26	\$16.36	\$16.46	\$16.56	\$16.66	\$16.76	\$16.86	\$16.96	\$17.06	\$17.16
RC30	\$16.28	\$16.38	\$16.48	\$16.58	\$16.68	\$16.78	\$16.88	\$16.98	\$17.08	\$17.18	\$17.28	\$17.38	\$17.48	\$17.58	\$17.68
RC31	\$16.81	\$16.91	\$17.01	\$17.11	\$17.21	\$17.31	\$17.41	\$17.51	\$17.61	\$17.71	\$17.81	\$17.91	\$18.01	\$18.11	\$18.21
RC32	\$17.36	\$17.46	\$17.56	\$17.66	\$17.76	\$17.86	\$17.96	\$18.06	\$18.16	\$18.26	\$18.36	\$18.46	\$18.56	\$18.66	\$18.76
RC33	\$17.86	\$17.96	\$18.06	\$18.16	\$18.26	\$18.36	\$18.46	\$18.56	\$18.66	\$18.76	\$18.86	\$18.96	\$19.06	\$19.16	\$19.26
RC34	\$18.00	\$18.10	\$18.20	\$18.30	\$18.40	\$18.50	\$18.60	\$18.70	\$18.80	\$18.90	\$19.00	\$19.10	\$19.20	\$19.30	\$19.40
WSI / LTS Semi-Private Lessons	\$22.00	\$22.10	\$22.20	\$22.30	\$22.40	\$22.50	\$22.60	\$22.70	\$22.80	\$22.90	\$23.00	\$23.10	\$23.20	\$23.30	\$23.40
WSI / LTS Semi-Private Lessons	\$22.00	\$22.10	\$22.20	\$22.30	\$22.40	\$22.50	\$22.60	\$22.70	\$22.80	\$22.90	\$23.00	\$23.10	\$23.20	\$23.30	\$23.40
WSI / LTS Semi-Private Lessons	\$22.00	\$22.10	\$22.20	\$22.30	\$22.40	\$22.50	\$22.60	\$22.70	\$22.80	\$22.90	\$23.00	\$23.10	\$23.20	\$23.30	\$23.40
WSI / LTS Semi-Private Lessons	\$22.00	\$22.10	\$22.20	\$22.30	\$22.40	\$22.50	\$22.60	\$22.70	\$22.80	\$22.90	\$23.00	\$23.10	\$23.20	\$23.30	\$23.40

**THE CITY OF MEDINA
JOB DESCRIPTION**

TITLE: MCRC Facility Attendant

REPORTS TO: Office Administrator and Recreation Supervisor

DEPARTMENT/DIVISION: Recreation

CIVIL SERVICES STATUS: Unclassified

JOB STATUS: Part-time

EXEMPT STATUS: Non-exempt

CLASSIFICATION FEATURES: The Facility Attendant is a combined position under the direction of the Office Administrator that ensures the efficient operations of all front desk procedures and policies, completes training with the full knowledge of membership software in regard to selling memberships, program registration and maintains a balanced cash drawer. The Facility Attendant also is under the direction of the Recreation Supervisor throughout the day to ensure the safety and well-being of the Fitness Room, including patron questions and concerns, machine and equipment upkeep, proper machine instruction and assistance with any fitness programming which utilizes the Fitness Room.

ESSENTIAL JOB FUNCTIONS:

Front Desk (report to Office Administrator)

Participates in training program to obtain thorough knowledge of membership sales, programs and facility access.

Provide excellent customer service when checking patrons into building, assisting with membership and class registration, answering questions or concerns and collecting fees.

Promotes and contributes to a team environment with co-workers and staff.

Provides knowledge of all Medina Community Recreation Center (MCRC) policies and procedures to patrons.

Ensures the front desk area and lobby are clean, orderly and neat at all times.

Reads and adds appropriate notations to daily communication.

Utilizes any electronic reference available as it pertains to the MCRC to ensure current and accurate distribution of information.

Monitors front door access, lobby area, fitness area, and community rooms during operating hours. Additional areas of the building, as needed.

Assigns facility equipment to patrons and ensures appropriate return procedures.

Maintains accurate reports and records related to the daily activities of MCRC.

Builds and maintains positive working relations with co-workers.

Operates various office machines and equipment as needed.

Maintains a visibly positive and approachable composure to promote patron-employee interaction.

Ensures all MCRC policies and procedures are followed by members and visitors.

Fitness Room (report to Recreation Supervisor)

Provides instruction on proper exercise equipment use and techniques.

Enforces all Fitness Room rules and policies.

Monitors use of the fitness equipment during operating hours.

Maintains order and appearance of all Fitness Room equipment.

Inspects equipment and reports any unsafe conditions or maintenance needs.

Completes the cleaning and programming responsibilities for the assigned shift.

Assists with the implementation and promotion of wellness/incentive programs and special events.

Solicits and documents patron concerns and questions involving Fitness Room or programs taking place within the Fitness Room.

Assists with the setup and teardown for events and rentals.

Assists with crowd control and crowd flow.

Front Desk & Fitness Room

Maintain current certifications in First Aid and Cardiopulmonary Resuscitation.

Communicates and relays information, concerns and feedback to the Office Administrator and Recreation Supervisor.

Provides a clean and enjoyable atmosphere for the patrons.

Attends all mandatory staff meetings and training sessions.

Perform duties with minimal supervision.

Maintains regular and consistent attendance.

Able to perform the physical demands including but are not limited to being able to sit continuously at a computer terminal, desk or work station along with being able to lift and move MCRC equipment and objects, and have the strength and agility to walk, stand, bend, stoop, crawl, squat, kneel and reach for long periods throughout the work day.

EDUCATION, TRAINING AND EXPERIENCE:

Certifications:

First Aid
Cardiopulmonary Resuscitation/ AED

License:

Valid driver's license issued by the State of Ohio.

QUALIFICATIONS:

Knowledge of:

- MCRC policies and procedures as they relate to patrons;
- Membership sales, programs and facility access;
- Membership software in regard to selling memberships and program registration;
- Fitness and wellness concepts;
- Fitness Room policies; and
- Emergency procedures of the Fitness Room and Medina Community Recreation Center.

Skilled in:

- Customer service;
- Handling sales transactions;
- Basic arithmetic; and
- Personal computer use preferred.

Ability to:

- Communicate effectively in writing or orally with co-workers, supervisors and the general public on the telephone or in person;
- Remain organized;
- Understand and follow complex oral and written instructions;

- Maintain a balanced cash drawer;
- Work with others in a dynamic customer service oriented environment;
- Interact with the public in a professional, courteous and informative manner;
- Report to work on time and in the proper uniform; and
- Operate standard office equipment including but not limited to, personal computer, fax and copy machines, telephone and printers.

ENVIRONMENTAL ELEMENTS:

This individual works indoors at the MCRC front desk, Fitness Room and/or Memorial Park Pool.

WORKING CONDITIONS:

May be required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED:

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

ORDINANCE NO. 169-19

**AN ORDINANCE ACCEPTING A STREET DEDICATION
PLAT DEDICATING COMMERCE DRIVE AND CREATING
NEW MEDINA CITY LOTS 9105, 9106, AND 9107.**

WHEREAS: This request is for Council's acceptance and approval of the dedication plat for the section of Commerce Drive between Branch Road and West Liberty St. (SR 18); and

WHEREAS: The Planning Commission recommended and approved this at their regular September 2019 meeting.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF MEDINA, OHIO:**

SEC. 1: That the Street Dedication Plat for the section of Commerce Drive between Branch Road and West Liberty Street (SR 18), creating new City Lots 9105, 9106 and 9107 is hereby approved and accepted.

SEC. 2: That a copy of the Dedication Plat is marked Exhibit A, attached hereto and incorporated herein

SEC. 3: That the City Engineer is hereby authorized and directed to cause the record plat to be properly recorded in the Medina County Record of Plats.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

**STREET DEDICATION PLAT
DEDICATING COMMERCE DRIVE
& CREATING NEW MEDINA CITY LOTS
9105, 9106 & 9107**

KNOWN AS BEING A REPLAT OF MEDINA CITY LOTS 8705 & 9100
IN THE CITY OF MEDINA, COUNTY OF MEDINA & STATE OF OHIO

CERTIFICATION

I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND ON THIS PLAT, THAT THE PLAT IS A CORRECT REPRESENTATION OF THE LAND SURVEYED, THAT THE SURVEY BALANCES AND CLOSES, THAT ALL DIMENSIONAL AND GEODETIC DETAILS ARE CORRECT, AND THAT THE MONUMENTS SHOWN THEREON EXIST OR SHALL BE SET AS SHOWN.

This document was originally issued by Douglas S. Jewel on August 13, 2016.
This document is not considered a recorded document.

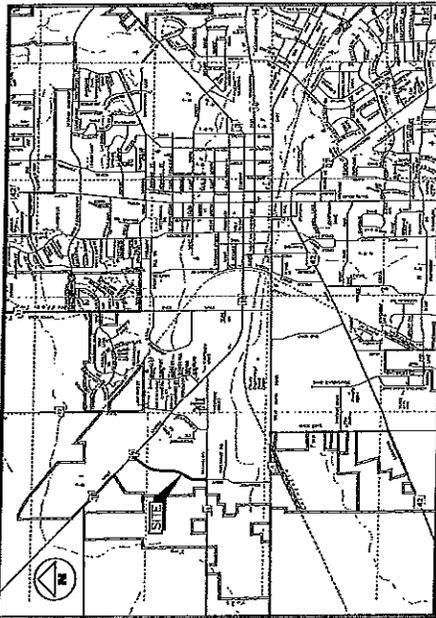
DOUGLAS S. JEWEL, OHIO PROFESSIONAL SURVEYOR S-8007 DATE _____

PLANS PREPARED BY:

CUNNINGHAM & ASSOCIATES, INC.

CIVIL ENGINEERING and SURVEYING

203 W. LIBERTY ST., MEDINA, OHIO 44256 (330) 725-5980



LOCATION MAP

ACREAGE	
CITY LOTS (3)	96.8653 Ac.
DED. STREET	6.3942 Ac.
TOTAL	101.7595 Ac.

ACCEPTANCE & DEDICATION

KNOW ALL MEN BY THESE PRESENTS, THAT THE CITY OF MEDINA, BY DENNIS HANWELL, MAYOR, OWNER OF THE LANDS EMBRACED WITHIN THIS SUBDIVISION HEREBY ACKNOWLEDGE THIS PLAT AND SUBDIVISION TO BE MY FREE ACT AND DEED AND DO HEREBY DEDICATE TO PUBLIC USE FOREVER THE STREETS AS SHOWN AND GRANT EASEMENTS AS SHOWN ACCORDING TO THE LEGEND BELOW. I CERTIFY THAT THERE ARE NO DELINQUENT TAXES OR ASSESSMENTS AGAINST THE LANDS WITHIN THIS SUBDIVISION.

DENNIS HANWELL, MAYOR _____ DATE _____

COUNTY OF MEDINA }
STATE OF OHIO } S.S.

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED DENNIS HANWELL, MAYOR, WHO ACKNOWLEDGED THE MAKING OF THE FOREGOING INSTRUMENTS AND THE SIGNING OF THIS PLAT TO BE HIS OWN FREE ACT AND DEED. TESTIMONY WHEREOF I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL AT _____, OHIO ON THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC _____
MY COMMISSION EXPIRES _____

APPROVALS

THIS PLAT APPROVED THIS _____ DAY OF _____, 20____
BY THE CITY OF MEDINA PLANNING COMMISSION.

SECRETARY
THIS PLAT WAS DULY ACCEPTED BY ORDINANCE NO. _____
OF MEDINA CITY COUNCIL AT A REGULAR MEETING HELD ON THE _____ DAY OF _____, 20____.

PRESIDENT OF COUNCIL _____ CLERK OF COUNCIL _____

APPROVED FOR TRANSFER THIS _____ DAY OF _____, 20____

TAX MAP DRAFTSMAN
RECEIVED FOR TRANSFER THIS _____ DAY OF _____, 20____

MEDINA COUNTY AUDITOR _____

RECEIVED AND RECORDED THIS _____ DAY OF _____, 20____

AT _____ A.M./P.M.

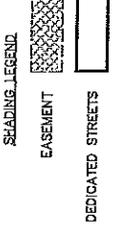
RECORDED IN PLAT DOCUMENT NO. _____

FEE: \$ _____

MEDINA COUNTY RECORDER _____

ORD 167-19
EXH. A

**STREET DEDICATION FLAT
DEDICATING COMMERCE DRIVE**
PROJECT NO. P-03, SHEET 3 OF 4



SEE SHEET 4

SEE SHEET 2

04. 8975
DOC. NO. 2004P1000045

YORK TOWNSHIP
HEDRA IOWA
1590.15' 2318.70'

YORK TWP. TR. 2, LOT 4
CITY OF HEDRA
558.78' R. & U.
N00074.67W

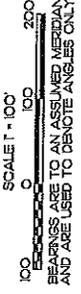
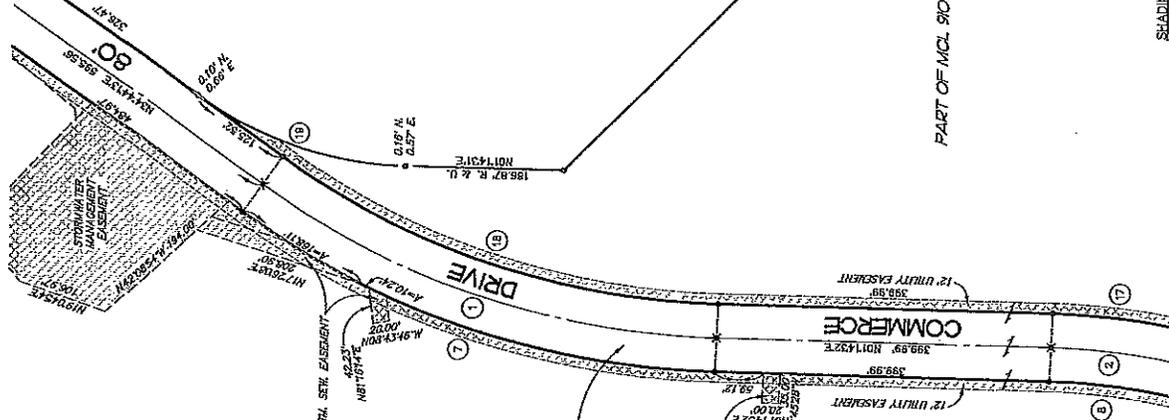
ROBERT S. HERRICKER
02/02/2016
DOC. NO. 20160002154

CITY OF HEDRA

- LEGEND:**
- X 1/2" REBAR P.D. & USED AS NOTED
 - X 3/8" REBAR P.D. & USED AS NOTED
 - 5/8" REBAR WITH CAP STAMPED
 - ROLLING-ROCKER P.D. & USED AS NOTED
 - 2" REBAR WITH CAP STAMPED
 - 3/4" L.P.R.E. P.D. & USED AS NOTED
 - 5/8" REBAR WITH CAP STAMPED
 - 3/4" L.P.R.E. P.D. & USED AS NOTED
 - X 5/8" REBAR WITH CAP STAMPED
 - X 5/8" REBAR MON. PIN SET

PART OF MCL 9105
MCL 8703
THE CITY OF HEDRA
DOC. NO. 20160002154
3/20/2021

STREET DEDICATION
5.3942 AC.



SR 18 SH. 291 WEST
LIBERTY STREET
(VARIABLE WIDTH)

SEE SHEET 2

SEE SHEET 4

WESTERLY VILLAGE SUBDIVISION PHASE 5
DOC. NO. 2009 P1000007

MCL 8093

H000341W 2333.46' R. & U.

MCL 1824

MCL 7990

MCL 8073

MCL 8072

189.16' R.

189.16' C.

NECESSARY

MCL 8703

DOC. NO. 2001P10000339

186.87' R. & U.

1011.432E

0.16" N.

0.57' E.

NECESSARY

MCL 8703

DOC. NO. 2001P10000339

186.87' R. & U.

1011.432E

0.16" N.

0.57' E.

NECESSARY

MCL 8703

DOC. NO. 2001P10000339

186.87' R. & U.

1011.432E

0.16" N.

0.57' E.

NECESSARY

MCL 8703

DOC. NO. 2001P10000339

186.87' R. & U.

1011.432E

0.16" N.

0.57' E.

NECESSARY

MCL 8703

DOC. NO. 2001P10000339

186.87' R. & U.

1011.432E

0.16" N.

0.57' E.

NECESSARY

PART OF MCL 9107

12" UTILITY EASEMENT

399.99' N011432E

399.99'

CITY OF HEDRA

NECESSARY

72.52' R. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 20160002154

73.52' S. & U.

NECESSARY

MCL 7091

DOC. NO. 2016000215

ORDINANCE NO. 170-19

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE CERTAIN FUND ADVANCES AND TO ROLL OVER CERTAIN FUND ADVANCES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Finance Director is hereby authorized to rollover the following advances:

- \$150,000.00 from (#301) General Purpose Capital to (#307) Fire Capital Fund
- \$450,000.00 from (#301) General Purpose Capital to (#546) Water Capital Imp.
- \$494,000.00 from (#001) General Fund to (#109) Grants Fund
- \$267,000.00 from (#001) General Fund to (#109) Grants Fund
- \$82,604.00 from (#001) General Fund to (#109) Grants Fund
- \$88,825.00 from (#001) General Fund to (#147) Fed Airport Grant Fund
- \$605,340.00 from (#001) General Fund to (#386) FHWA Fund
- \$298,320.00 from (#001) General Fund to (#386) FHWA Fund
- \$20,000.00 from (#001) General Fund to (#428) Special Assessment Project
- \$235,000.00 from (#001) General Fund to (#547) Airport Fund
- \$300,000.00 from (#001) General Fund to (#547) Airport Fund
- \$27,000.00 from (#001) General Fund to (#821) Cemetery Improvement

SEC. 2: That the Finance Director is hereby authorized to make the following fund advances:

- \$14,940.00 from (#001) General Fund to (#109) Misc. Grants
- \$269,100.00 from (#001) General Fund to (#147) Federal Airport Grant Fund

SEC. 3: That the Clerk of Council is hereby authorized to forward a certified copy of this Ordinance to the Medina County Auditor.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 171-19

**AN ORDINANCE, AMENDING ORDINANCE NO. 195-18,
PASSED DECEMBER 10, 2018.** (Amendments to 2019 Budget)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 195-18, passed December 10, 2018, shall be amended by the following additions:

<u>Account No./Line Item</u>	<u>Additions</u>
001-0707-56615 (Gen. Admin-Advances Out)	\$284,050.00 *
108-0684-54414 (Stormwater/Street/Bridges)	235,738.23 *
108-0686-54414 (S. Broadway Reconstruction)	767,500.00 *
109-0658-54411 (FY19 Airport-State)	14,950.00 *
147-0658-54411 (FY19 Airport-Federal)	269,100.00 *
301-0210-52213 (Cem – Insurance)	11,000.00 *
301-0707-52214 (Gen Purpose Cap-Legal Ads)	500.00 *
301-0707-52226 (Gen Purpose Cap-Prof. Services)	30,000.00 *
301-0707-54412 (Gen Purpose Cap-Bldgs./Structures)	98,000.00 *
301-0720-53315 (Gen Purpose Cap-Engine House)	12,000.00 *
301-0720-53322 (Gen Purpose Cap-Engine House Maint)	50,000.00 *
385-0610-54414 (Curbs/Sidewalks)	19,059.00 *
546-0530-54412 (Water Cap-Bldgs./Structures)	30,000.00 *
547-0650-54411 (Water Cap-Land Improvement)	28,500.00 *
547-0658-54411 (FY19 Airport-Land Improvement)	215,950.00 *
901-0920-56612 (Refunds-Unclaimed Funds)	6,383.65 *
902-0355-53315 (Bicentennial-Tools, Minor Equip.)	5,000.00 *
924-0930-56612 (Refunds-Law Library)	1,000.00 *
939-0430-52213 (Bldg-Insurance/taxes)	6,500.00 *
109-0705-50111 (FY20 Probation Grant)	92,756.77 *
109-0705-50114 (FY20 Probation Grant)	4,000.00 *
109-0705-50115 (FY20 Probation Grant)	8,000.00 *
109-0705-50116 (FY20 Probation Grant)	1,000.00 *
109-0705-50117 (FY20 Probation Grant)	828.00 *
109-0705-51121 (FY20 Probation Grant)	18,000.00 *
109-0705-51122 (FY20 Probation Grant)	7,000.00 *
109-0705-53311 (FY20 Probation Grant)	179.23 *

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

* - new appropriation

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

RESOLUTION NO. 172-19

A RESOLUTION AMENDING RESOLUTION NO. 17-19, PASSED JANUARY 28, 2019, RELATIVE TO THE APPLICATION FOR GRANT ASSISTANCE FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES OFFICE OF REAL ESTATE, AND DECLARING AN EMERGENCY.

WHEREAS: Resolution No. 17-19, passed January 28, 2019, authorized the City of Medina to apply for financial assistance under the Recreational Trails Program to use for the Reagan Parkway Multipurpose Trail Extension Project; and

WHEREAS: Staff requests that the Resolution be amended to include application for grant assistance from the Recreational Trails Program or the Clean Ohio Trails Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Resolution No. 17-19, passed January 28, 2019, is hereby amended to read as follows: A Resolution authorizing an application for grant assistance from the Ohio Department of Natural Resources Office of Real Estate – Recreational Trails Program or the Clean Ohio Trails Fund to help offset costs associated with the construction of an approximate 2,230 linear foot linkage of the Reagan Parkway/Lake Medina Multipurpose Trail.

SEC. 2: That if the Grant is awarded to the City, the Mayor is hereby authorized to accept the Grant and complete all documentation for the implementation and administration of the Grant.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Resolution shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that the project is still being considered for award; wherefore, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

FORM 1

General Project Information (Please Type or Print in Ink)

Check box to indicate whether your application is for the Recreational Trails Program (RTP) or the Clean Ohio Trails Fund (COTF). Check both boxes if submitting your project for consideration under both RTP and COTF.

- Recreational Trails Program Clean Ohio Trails Fund

1. Classification of Project Applicant (Check One)

- | | |
|---|---|
| <p>Federal Government</p> <p><input type="checkbox"/> U.S. Forest Service</p> <p><input type="checkbox"/> National Park Service</p> <p>Army Corps of Engineers</p> <p><input type="checkbox"/> U.S. Fish & Wildlife Service</p> <p>Other (specify) _____</p> <p>Local Governments</p> <p><input checked="" type="checkbox"/> City, Village</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Township</p> <p><input type="checkbox"/> Park District</p> <p><input type="checkbox"/> Conservancy District</p> <p><input type="checkbox"/> Other (specify) _____</p> | <p>State Government</p> <p>ODNR</p> <p><input type="checkbox"/> Division of Parks and Recreation <input type="checkbox"/> U.S.</p> <p><input type="checkbox"/> Division of Forestry</p> <p><input type="checkbox"/> Division of Natural Areas & Preserves <input type="checkbox"/></p> <p><input type="checkbox"/> Division of Wildlife</p> <p><input type="checkbox"/> Ohio Historical Society</p> <p><input type="checkbox"/> Other (specify) _____</p> <p>Organizations</p> <p><input type="checkbox"/> Not-for-Profit (501-C3)</p> <p><input type="checkbox"/> Other (specify) _____</p> |
|---|---|

2. City of Medina
Name of Agency/Organization

3. 132 N. Elmwood Avenue, Medina, Ohio 44256
Address City State Zip Code

4. <u>Jansen Wehrley</u>	<u>Parks & Recreation Director</u>	<u>(330) 721-6921</u>
Agency/Organization Contact Person	Title	Phone Number
5. <u>346001856</u>	<u>jwehrley@medinaoh.org</u>	<u>(330) 721-6921</u>
Federal Tax ID Number	e-mail address	Fax Number

6. (a) Name of Trail East Reagan Parkway Multiuse Path Connector (b) Length of Trail Project 2,230
If _____

7. (a) Public Land Private Land Combination Public/Private
(b) Name of Landowner(s) City of Medina

8. Location of Project (If located in more than one county, township, legislative/congressional district, etc., please list all.)

<u>Medina</u>	_____	<u>Medina</u>
County	Township	City or Village
<u>69 70</u>	<u>22</u>	<u>16</u>
Ohio House District	Ohio Senate District	U.S. Congressional District

FORM 1 *continued*

9. Intended Use (Check One)

- Motorized Use
 Nonmotorized Use
 Combination of Motorized Uses
 Combination of Motor-Nonmotorized
 Combination of Nonmotorized

10. Type of Use (Check all that apply)

- Bicycling
 Aquatic or Water Activity
 Motorcycling
 Four-Wheel Driving
 All Terrain Off-Road Vehicles
 Walking
 Snowmobiling
 Mountain Biking
 Cross Country Skiing
 Hiking/Jogging/Fitness/Nature Trail
 Horseback Riding
 In-line Skating
 Wheelchair

11. Type of Project and Quantitative Measure (Please indicate the unit of measurement in acres, miles, linear feet, square miles, or other unit of measure that best quantifies the amount of work to be accomplished.)

	Quantity	Unit of Measure
A. <input checked="" type="checkbox"/> Maintenance/Grooming of trails (Work that is done on a routine basis)	A. <u>2,230</u>	<u>Linear Feet</u>
B. _____ Restoration of areas damage by usage	B. _____	_____
C. _____ Development of trail-side and trail-head facilities	C. _____	_____
D. _____ Acquisition	D. _____	_____
<i>(Must be willing seller; Please attach seller's letter of intent)</i>		
(1) _____ Easement	(1) _____	_____
(2) _____ Fee Simple	(2) _____	_____
(3) _____ Lease	(3) _____	_____
E. <input checked="" type="checkbox"/> New Trail Construction	E. <u>2,230</u>	<u>Linear Feet</u>
F. _____ Equipment	F. _____	_____
G. _____ Engineering/Planning	G. _____	_____

12. Description of Project - *In the space below, provide a brief summary description of your project. Additional project detail will be requested later in the application.*

This project consists of the installation of approximately 2,230 linear feet of 10 foot wide multipurpose path on the south side of East Reagan Parkway in Medina, Ohio. This path will connect two existing multipurpose paths. The project will start at the intersection of North Court Street (US 42) and Reagan Parkway where it will connect into a path completed in 2018. The path continues along East Reagan, heading west, crossing North Jefferson Street to Larkens Way where it will connect into a path originally completed when the roadway was constructed in 1995. The original path extended along East Reagan from Larkens Way into the abutting Reagan Park. In 2016 this path was extended again, running east to Weymouth Road (State Route 3), then north east into the County Park at Lake Medina. The path extends through the Lake Medina Park area to the park's entrance and trailhead at State Route 18.

The construction of the path will consist of the excavation and removal of approximately nine (9) inches of topsoil, grass and underlying soils. The path profile will utilize six (6) inches of aggregate base and three (3) inches of asphalt pavement. In some areas, over excavation of unacceptable materials may be necessary; the excavated soils will be replaced with aggregate. In certain other areas the use of a geotextile fabric may be required.

13. Project Termini: Please describe the locations of all termini for the trail project for which you are seeking grant assistance. *(For example: The Trail project's two proposed termini are Fifth & Main Streets and the County Park parking lot)*

The first termini will be located at the end point of the existing trail on Larkens Way and East Reagan Parkway and the second termini will be located at the corner of N. Court Street and East Reagan Parkway.

14. Does this project link to, or is it an integral part of any other trail(s)? *(Check One)*

Yes No If yes, provide the names of trails and explain relationship. Please reflect this information on maps in form # 3 of this application.

The first termini will be located at the end point of the existing trail on Larkens Way and East Reagan Parkway and the second termini will be located at the corner of N. Court Street and East Reagan Parkway.

15. Total Project Costs \$260,071

RTP Assistance requested *(maximum 80% of total project costs)* and source of your matching funds
N/A

COTF Assistance requested *(maximum 75% of total project costs)* and source of your matching funds
\$195,053 COTF funding and \$53,698 out of the Parks Maintenance Land Improvements account# 104-0301-54411 and \$11,320 of in kind services.

FORM 2

General Project Cost Information

1. The RTP is an up-to-80 percent matching grant program and the COTF is an up-to-75 percent matching grant program. Payments to a project sponsor will cover up to 80 and 75 percent respectively of the total cost of acquisition, development, maintenance, or rehabilitation undertaken by the project sponsor. *If you are applying for both grant programs, please complete a Cost Summary Chart for each grant program.*

Grants may cover costs applicable to:

- a. Cost of land acquisition
- b. Cost of engineering design services performed by an outside consultant (must be incurred within project period).
- c. Direct labor costs - NOTE: Funds may only be used to pay the salaries or wages of employees specifically for this project. Salaries or wages of employees of the project sponsor will count as sponsor In-Kind match.
- d. Cost of special tradesmen secured under a service purchase agreement
- e. Cost of rental of equipment
- f. Cost of construction contracts
- g. Cost of materials purchased for the project

2. Project Cost Summary Chart for RTP application:

Eligible Costs	Requested Grant Amount (up to 80% of total)	Sponsor's Match		Total Project Cost
		Hard Cash	In-Kind	
Acquisition				
Design and Engineering			\$11,320	\$11,320
Labor				
Special Service Contracts				
Rental of Equipment Contracts				
Construction Contracts	\$193,453	\$53,298		\$246,751
Purchase of Materials				
Purchase of Equipment				
Other Printing, advertising, legal	\$1,600	\$400		\$2,000
COLUMN TOTALS	\$195,053	\$53,698	\$11,320	\$260,071