

**CITY OF MEDINA  
AGENDA FOR COUNCIL MEETING**

May 28, 2019 (Tuesday)  
Medina City Hall  
7:30 p.m.

**Call to Order.**

**Roll Call.**

**Reading of minutes.** (May 13, 2019)

**Reports of standing committees.**

**Requests for council action.**

**Reports of municipal officers.**

**Confirmation of Mayor's appointments.**

Business Development Committee – Bethany Dentler – Exp. 12/31/19  
CRA Housing Council – Bethany Dentler – Exp. 12/31/21

**Notices, communications and petitions.**

**Unfinished business.**

**Introduction of visitors.**

(speakers limited to 5 min.)

**Introduction and consideration of ordinances and resolutions.**

Ord. 78-19

An Ordinance amending Ordinance No. 75-19, passed May 13, 2019, relative to the Salary Schedule pertaining to Lifeguards at the Medina Community Recreation Center.  
(emergency clause requested)

Ord. 79-19

An Ordinance amending the Program and Activity Fee Structure for the Medina Community Recreation Center.

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Ord. 80-19

An Ordinance authorizing the Mayor to enter into Amendment No. 11 to the Agreement with Delta Airport Consultants, Inc. to provide design and consulting work for the North Detention Basin Project at the Medina Municipal Airport.

Ord. 81-19

An Ordinance authorizing the increase of the expenditure to Ohio Regional Development Corporation for the PY17 CHIP Fair Housing Program.

Res. 82-19

A Resolution authorizing the Mayor to file an application for grant assistance with the Bureau of Justice Assistance, U.S. Department of Justice for the Edward Byrne Justice Assistance Grant (JAG) Program for the Police Department.  
(emergency clause requested)

**Council comments.**

**Adjournment.**

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(emergency clause requested)

**Council comments.**

**Adjournment.**

MEDINA CITY COUNCIL  
Monday, May 13, 2019

**Opening:**

Medina City Council met in regular, open session on Monday, May 13, 2019. The meeting was called to order at 7:30 p.m. by President of Council John Coyne who led in the Pledge of Allegiance.

**Roll Call:**

The roll was called with the following members of Council present E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher and J. Coyne.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Nino Piccoli, Chief Kinney, Chief Painter, Dan Gladish, Mike Wright, Kimberly Marshall, Janson Wehrley and Jonathon Mendel.

**Minutes:**

Mr. Shields moved that the minutes from the regular meeting on Monday, April 22, 2019 and the Special Meeting of April 24<sup>th</sup>, 2019 as prepared and submitted by the Clerk be approved. The roll was called and the motion passed by the yeas of B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne and E. Heffinger.

**Reports of Standing Committees:**

Finance Committee: Mr. Coyne stated the Finance Committee met prior to the Council meeting this evening and will meet again in two weeks.

Health, Safety & Sanitation Committee: Mr. Simpson had no report.

Public Properties Committee: Mr. Shields had no report.

Special Legislation Committee: Mr. Lamb had no report, stated the Special Legislation Meeting on the LGTBQ proposed legislation will be held on Monday, June 17<sup>th</sup> at 7 p.m.

Streets & Sidewalks Committee: Mr. Heffinger had no report.

Water & Utilities Committee: Mr. Starcher had no report.

Emerging Technologies Committee: Mr. Rose stated he is looking to schedule a meeting on June 19<sup>th</sup> with the Port Authority Representative for the Fiber Optic Network moving from the south to the north and how it can and will improve the City of Medina.

**Requests for Council Action:**

19-086-5/13 – Budget Amendments

19-087-5/13 – Request for Additional Staff Person – Clerk of Court

19-088-5/13 – PY19 CDBG Allocation Grant Application

19-089-5/13 – Request to Rezone 216, 222 & 226 S. Jefferson St. R-3 to M-U

19-090-5/13 – MCRC – Program & Activity Rate Change Proposal

19-091-5/13 – Amendment #11 to Delta Airport Consultants – North-Detention Basin

19-092-5/13 – Accept ODOT Resolution Re: Zoning Requirements for SR 18 Project

19-093-5/13 – Increase P.O. #2019-513 to Ohio Regional Development Corp – PY17 CHIP

**Special Legislation Committee**

19-094-5/13 – Amend Codified Ordinances Re: Building Demolitions

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor**, reported

- 1) Parking Deck - Construction of parking deck south of Medina City hall will commence shortly. Parking will be very limited at Medina City Hall and lot between Sully's patio and Porter's Shoes. Available long term lots are at the southeast corner of West Liberty and South Elmwood; lot on west side of 200 block of South Elmwood (between Smith and Washington); as well as at the existing parking deck behind Common Pleas Courts. The project will last to likely December.
- 2) Medina County Fiber to the home is taking place in Seville as well as Guilford and Westfield Townships. Build out will take about 18 months. Plan is to continue to install in Medina County with projected completion in five years. Demand and prioritization will be based on consumer surveys requesting the services. To take the survey, go to [www.medinafiber.com](http://www.medinafiber.com) ; must enter address first; then option to take survey will show up. This proposed project will bring much needed competition for internet, TV and phone services to our community. Broadband Neighborly is partnering with iFiber on this project and Medina County is an attractive market due to the publicly owned fiber ring already in place in our county due to investments by Medina County, and the cities of Brunswick, Medina, and Wadsworth.
- 3) National Police Officer Memorial week- May 12th – 18th
- 4) Farmer's Market s- Saturdays 9 a.m. – 1 p.m. on Public Square
- 5) Rolling Thunder Candlelight Vigil on Public Square, Saturday, May 18th 7 p.m. – 8 p.m.
- 6) Medina County Road Runners Half Marathon and 5k - Saturday, May 25th at 6:30 a.m.
- 7) Memorial Day May 27th – 10 a.m. Memorial Day Parade; 1:15 p.m. – Vietnam Veterans Memorial Dedication outside Medina County Veterans' Service Office, 210 Northland Drive.
- 8) Drug Court Awareness Day - Public Square - Wednesday, May 29th noon – 2 p.m.

**Keith Dirham, Finance Director** stated there is one item on the agenda that he will address when they get there. Keith informed the public that there is a budget meeting tomorrow.

**Greg Huber, Law Director**, had no report.

**Chief Kinney, Police Department** Stated the Police Memorial Week is this week starting on May 12<sup>th</sup> through the 18<sup>th</sup> and was enacted by President Kennedy in 1962 to honor Police Officers who have lost their lives in the line of duty. Friday at 7 p.m. the Sea of Blue youth event will take place at the Court House on Public Square. The event is organized by local youth to show appreciation for fallen officers. If the weather is bad the event will take place at Highland High School Auditorium.

Annual Kids Day of Safety and Play will be on June 1<sup>st</sup> at the Farmers Market on Public Square

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from 9 a.m. – 2 p.m. This is a collaboration between Main Street Medina and the Cleveland Clinic there will be exhibitors with interactive demonstrations highlighting safe living. Additionally, local safety forces will be in attendance with police cars, firetrucks and ambulances.

**Kimberly Marshall, Economic Development Director**, had no report.

**Jonathan Mendel, Planning Community Director**, had no report.

**Chief Painter, Fire Department**, had no report.

**Mike Wright, Recreation Center Director**, reported the Memorial Outdoor Pool is scheduled to open on Memorial Day from 11 a.m. – 7 p.m.

The schools have contracted with a paving company to repair areas at the front entrance of the rec parking lot and other problem areas. This will be completed after school lets out with a possible start date of June 3rd. Please note the only temporary entrance and exit for the rec will be the exit at the PAC.

The next scheduled Rec Advisory Board meeting will be this Thursday, May 16th, at 7:30 a.m. at the recreation center.

**Jansen Wehrley, Parks and Recreation Director**, reminded park users of the newly amended ordinance for park restrictions stating dogs in the city parks must be restrained by an eight foot leash to be held in your hand unless they are inside the fence at the Memorial Dog Park effective May 8<sup>th</sup>, 2019.

Splash Pads are scheduled to open Memorial Day Weekend, Fred Greenwood Park opens from 11 a.m. to 8 p.m. and Ray Mellert Park will be open from 12 p.m. to 8 p.m.

There will be a new activated bollard installed at Fred Greenwood Park where you actually have to go up and push the button to turn the splash pad on. There is a scheduled shutdown on June 10<sup>th</sup> – 12<sup>th</sup> for installation.

**Dan Gladish, Building Official**, had no report.

**Patrick Patton, City Engineer**, the West Smith Road Project Phase 3 has been started between Commerce and Lake Rd. The road is closed but both intersections are open.

**Nino Piccoli, Service Director**, reported the Sanitation Department began the Yard Waste Program for this season. We ask that material containers are clearly marked and visible. Please place contents on the tree lawn same day as regular trash pickup.

The Water Department is currently proceeding with our hydrant flushing program and they are currently operating in Ward 4 in the West Sturbridge, Oak, Dover and Waterbury areas. At times, discolored water may result from the same. Please be advised to flush cold water through faucet until the water runs clear. Should residents or businesses have any questions or concerns please call the water office at 330-722-9081 during weekday business hours.

**Notices, Communications and Petitions**

**Liquor Permit:**

Mr. Shields moved not to object to the issuance of a D-2 permit to Grab N Go Firewood LLC, dba Grab N Go Beverage & Market 236 N. State Rd. Motion seconded by Mr. Simpson and approved by the yea votes of P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne, E. Heffinger and B. Lamb.

**Unfinished Business:**

There were none.

**Introduction of Visitors:**

Adam Kristowsky resides at 985 Norwegian Wood Drive, in Strawberry Fields Development and borders Carlise Brake and Friction. 6 months ago they completed a 150,000 sq. ft. expansion and since then the amount of noise at all hours of the day, 7 days a week has got to an unacceptable level. Adam stated he was told that several members of city council were going to reach out to Carlise and see if they could arrange some kind of meeting with them to discuss the noise concerns and is here tonight to see if there has been any action on this. Mr. Shields stated that Dan Gladish is the main contact person and he was out of the office last week for training and this is his first day back so we were going to meet and talk about setting up a meeting with Carlise.

**Introduction and Consideration of Ordinances and Resolutions:**

**Res. 074-19:**

**A Resolution authorizing the adoption of the Medina County 2019 All Hazard and Flood Mitigation Plan Update.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 074-19, seconded by Mr. Simpson. The roll was called and Ordinance/Resolution No. 074-19 passed by the yea votes of J. Shields, D. Simpson, B. Starcher J. Coyne, E. Heffinger, B. Lamb and P. Rose.

**Ord. 075-19:**

**An Ordinance amending Section 31.02€ of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Salary Schedule pertaining to Lifeguards at the Medina Community Recreation Center.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 075-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 075-19, seconded by Mr. Simpson. Mr. Wright stated this is to increase the lifeguard starting rate from minimum wage of \$8.55 an hour to \$9.46 an hour. The rate is based on a report from the Ohio Parks and Recreation Associations study from 2018. The current lack of lifeguards has already caused our competition pool to have closures of 19 hours per week for the last couple of weeks. We hope to make this change as soon as possible which is why we requested the emergency clause. The roll was called on adding the emergency clause and was approved by the yea votes of B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields and D. Simpson. The roll was called and Ordinance/Resolution No. 075-19 passed by the yea votes of D. Simpson, B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose and J. Shields.

**Ord. 076-19:**

**An Ordinance amending Section 903.01 (b)(3) of the codified ordinances of the City of Medina, Ohio relative to repair and reconstruction of Red Brick Streets.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 076-19, seconded by Mr. Simpson. Mr. Huber stated this ordinance changes the procedure for how we decide whether or not to assess on red brick streets in the City of Medina. It takes away and changes the previous procedure that required the resident adjacent property owners gathering together for a petition on a question of assessment. It gives to the city council the ability to not assess. Mr. Huber feels changing this procedure is for the better. Mr. Patton stated this came out of their discussions about South Broadway, currently there are only two red brick streets, the other one being North Elmwood. Mr. Coyne stated he believed they talked about language regarding that we believe these are historical and they are a significant value to the City of Medina but he doesn't know if this is the appropriate ordinance to put that in. He thinks maybe a different one about the historic nature of the streets. Mr. Heffinger feels it is important that they make sure they pass this with something that says why we did this. Mr. Coyne explained they will include that language when they pass the ordinance for the reconstruction of South Broadway Street. The roll was called and Ordinance/Resolution No. 076-19 passed by the yea votes of J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson and B. Starcher.

**Ord. 077-19:**

**An Ordinance amending Ordinance No. 195-18, passed December 10, 2018. (Amendments to 2019 Budget)** Mr. Shields moved for the adoption of Ordinance/Resolution No. 077-19, seconded by Mr. Simpson. Mr. Dirham stated that there are two amendments, the first is to pay for the engineering for the Airport detention basin project and the second is a pass through of a grant. The roll was called and Ordinance/Resolution No. 077-19 passed by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher and J. Coyne.

**Council Comments:**

Mr. Starcher mentioned Police Memorial Week and that there are four Medina County law enforcement officers that have lost their lives in the line of duty: John Gates, Joseph Baca, Carl Summers and Mark Decker. The Light Ohio Blue Campaign coincides with activities associated with police week. This year the campaign runs from Wednesday, May 8<sup>th</sup> to Thursday, May 16<sup>th</sup>. Wednesday, May 15<sup>th</sup> is Police Memorial Day and encourages all Medina City employees to wear blue and tell your friends, family and neighbors why you are doing that! This shows support for Law Enforcement Officers not just in Medina but throughout the United States. Bob personally thanked all members of Medina Police Departments, civilian and sworn officers for their dedication to the City of Medina.

Mr. Heffinger also thanked all police officers and all our safety service people that are continually out there every single day for us in the city.

In an effort to continually make this city more accessible, accountable and efficient, we started doing the Farmer's Market tables again and that was this past weekend. He and Mr. Nino Piccoli spent their Saturday at the Farmer's Market.

Mr. Simpson echoed what Councilman Starcher said about our law enforcement officers.

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Denny stated he doesn't think they have ever turned down any requests for safe items and states that anything they can do to keep their safety forces safe they do so positively.

Mr. Lamb echoed Mr. Simpson's sentiments, he has always felt safe in his neighborhood. He reported he has started a partnership to do laundry for lower income families in Medina who have struggled to wash kid's clothes and they go to our schools. We partnered with Garfield School and UCC Church and North Court Laundry and in the last two weeks we have distributed \$500 in coupons thanks to donations to families to do laundry. Drug Mart recently donated enough laundry detergent to do 900 loads of laundry.

On the issue that we have discussed occasionally on sustainability we had the meeting with Girl Scouts, and there has been an organization nonprofit called Sustain ED Ohio and they got approval to start a community garden on county property just east of the parking deck.

Champion Creek Cleanup which Ward Three Councilman Mark Kolesar started years ago will continue and it's on Saturday, July 20<sup>th</sup>.

Rocking the Court, the big music event on South Court and Broadway St. – June 8<sup>th</sup> 4 p.m. – 7 p.m.

Mr. Coyne stated there is a budget meeting tomorrow evening for the Water Department at 5:30 p.m.

**Adjournment:**

There being no further business before Council, the meeting adjourned at 8:05 p.m.

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Kathy Patton, CMC - Clerk of Council

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John M. Coyne, President of Council

**ORDINANCE NO. 78-19**

**AN ORDINANCE AMENDING ORDINANCE NO. 75-19, PASSED MAY 13, 2019, RELATIVE TO THE SALARY SCHEDULE PERTAINING TO LIFEGUARDS AT THE MEDINA COMMUNITY RECREATION CENTER, AND DECLARING AN EMERGENCY.**

**WHEREAS:** Ordinance No. 75-19, passed May 13, 2019 authorized the pay rate for lifeguard positions at the Medina Community Recreation Center to be increased from an RC9 to an RC14; and

**WHEREAS:** That the effective date was not clarified in the original Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the pay rate increase to RC14 for lifeguard positions at the Medina Community Recreation Center authorized by Ordinance No. 75-19, passed May 13, is hereby amended to take effect on Sunday, May 26, 2019.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

**ORDINANCE NO. 79-19**

**AN ORDINANCE AMENDING THE PROGRAM AND  
ACTIVITY FEE STRUCTURE FOR THE MEDINA  
COMMUNITY RECREATION CENTER.**

**WHEREAS:** The Program and Activity Fees for the Medina Community Recreation Center have not been amended since 2008; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF MEDINA, OHIO:**

**SEC. 1:** That the Program and Activity Fees for the Medina Community Recreation Center are hereby amended.

**SEC. 2:** That a copy of the amended rates are marked Exhibits A and B, attached hereto and incorporated herein.

**SEC. 3:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

**Effective date -**

# Medina Community Recreation Center Program and Activity Proposal

Exh. A  
• changes shown in red  
Ord. 79-19

## Mission Statement and Purpose

### Mission Statement

The Medina Community Recreation Center joins in partnership with the City of Medina, Medina City School District, and Medina Hospital to provide a quality oriented, comprehensive year round program of diverse recreational opportunities. The MCRC will provide recreation and wellness opportunities that encourage health, fitness, relaxation, enjoyment, cultural enrichment and learning.

## General Information

### Program and Activity Categories

The Medina Community Recreation Center (MCRC) will offer a wide variety of programs and activities designed to meet the needs of community members of all ages and interests. Programs will typically be classified in one of the categories highlighted throughout this proposal. These categories correspond with each of the cost centers and include, but are not limited to:

- Aquatics
- Fitness and Wellness
- Sports
- Infant / Preschool Programs
- Youth and Teen Programs
- Adult Programs
- Older Adult Programs
- Family Programs
- Special and Community Events

### Program and Activity Fees

The fees assessed to participants for all programs and activities will be established to assure that the department will cover expenses such as: instructor fees, supplies, facility space, advertising, and administrative cost. The program and activity fees in this proposal are based on hourly class rates or full season rates and are not to exceed the rates listed. Some special event and vendor fees have several fee options either based on percentage of sales, space available or flat daily rates to be decided upon by the Director per event. As stated earlier, the duration of each program may vary; therefore, the fees in this proposal are provided in hourly increments to accurately reflect the true cost of each program. These class rates were established based on industry standards as illustrated by the comparisons to local recreation departments provided in each program category.

Most programs or activities will have both a member and a nonmember fee. As a perk of their membership, members will receive a lower price on programs and activities that are sponsored by the MCRC.

Some programs may require additional supplies to be purchased in order to participate or enhance participation in the program. On occasion, these supplies may be purchased at a discount from the program instructor, or may include items that an individual has prior to class participation. Therefore, in order to eliminate the possibility of unnecessary fees being assessed to participants, these fees may be itemized separately.

**PROGRAM AND ACTIVITY PROPOSAL**  
**Fee Structure**

**General Description**

The information is divided by program areas and associated subcategories. These are the maximum fees to be charged.

**AQUATICS**

Program Category	Member Fee Per Hour		Nonmember Fee Per Hour	
* Water Exercise	\$7.00	\$8.00	\$9.00	\$10.00
Program Walk In Rate	\$7.00	\$8.00	\$9.00	\$10.00
Specialized Aquatics	\$10.00		\$12.00	
WSI Classes	\$180.00/course \$250.00/course		\$200.00/course \$300.00/course	
Lifeguarding Today	\$180.00/course \$250.00/course		\$200.00/course \$300.00/ course	
Lifeguarding Review	\$100.00/course		\$110.00/course	
Babysitter Training	\$75.00 / course		\$100.00/ course	
Learn to Swim Programs	\$7.00	\$8.00	\$9.00	\$10.00
Special Populations	\$7.00	\$8.00	\$9.00	\$10.00
Youth/Teen Aquatics	\$7.00	\$8.00	\$9.00	\$10.00
Adult Aquatics	\$7.00	\$8.00	\$9.00	\$10.00
Older Adult Aquatics	\$7.00	\$8.00	\$9.00	\$10.00
Aquatic Special Events	\$7.00	\$10.00	\$9.00	\$12.00
Rec. Swim Team	\$500.00/season		\$600.00/season	
Aquatic Clubs	\$7.00	\$8.00	\$9.00	\$10.00

**FITNESS AND WELLNESS**

Program Category	Member Fee Per Hour		Nonmember Fee Per Hour	
*Aerobic Exercise	\$5.00	\$6.00	\$6.00	\$7.00
Program Walk In Rate	\$8.00		\$10.00	
Specialized Aerobic Exercise	\$10.00		\$11.00	
Special Populations	\$6.00		\$7.00	
Youth/Teen Fitness	\$6.00		\$7.00	
Adult Fitness	\$6.00		\$7.00	
Older Adult Fitness	\$6.00		\$7.00	
Wellness Programs	\$8.00		\$9.00	
Seminars and Workshops	\$5.00		\$6.00	
Martial Arts - General	\$8.00		\$9.00	
Martial Arts - Specialized	\$12.00		\$13.00	
Fitness & Wellness Special Events	\$5.00		\$6.00	
Fitness Clubs	\$5.00		\$6.00	

**SPORTS**

Program Category	Member Fee Per Hour		Nonmember Fee Per Hour	
Adult Competitive B-ball Leagues	\$350.00/team + \$35/team/game		\$400.00/team + \$35/team/game	
Adult Rec. B-ball Leagues	\$300.00/team + \$35/team/game		\$350.00/team + \$35/team/game	
Youth Competitive B-ball League	\$250.00/season		\$300.00/season	
Youth B-ball Leagues	\$40.00/season		\$50.00/season	
	\$100.00 / season		\$125.00 / season	
Adult Power V-ball Leagues	\$200.00/team + \$35/team/game		\$250.00/team + \$35/team/game	
Adult Rec. V-ball Leagues	\$200.00/team + \$20/team/game		\$250.00/team + \$20/team/game	
Adult Sport League	\$300.00/team + \$35/team/game		\$350.00/team + \$35/team/game	

<sup>^</sup> Program fees are not to exceed amounts listed and may fluctuate based on expenditures assessed for each program (i.e. instructor fees, facility space, supply fees, ticket prices, advertising, etc.) to assure that the department will cover expenses or generate revenue.

	\$400.00/ team +\$35/ team/game	\$450.00/ team +\$35/ team/game
Youth Sport League	\$300.00/team + \$35/team/game	\$350.00/team + \$35/team/game
Youth Volleyball	\$30.00/season	\$40.00/season
Adult Tennis League	\$40.00/season	\$50.00/season
Youth Tennis League	\$30.00/season	\$40.00/season
*Sport Skill Development	\$6.00 \$8.00	\$7.00 \$10.00
Adult Sports	\$6.00	\$7.00
Youth/Teen Sports	\$6.00	\$7.00
Older Adult Sports	\$6.00	\$7.00
Specialized Sport Instruction	\$15.00	\$16.00
Special Populations	\$6.00	\$7.00
Sports Special Events	\$5.00	\$6.00
Sport Clubs	\$5.00	\$6.00
Sport Camps	\$5.00 \$8.00	\$6.00 \$10.00

### INFANT / PRESCHOOL

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
*Arts and Crafts	\$8.00	\$9.00
Dance	\$6.00	\$7.00
Music and Performing Arts	\$8.00	\$9.00
Education/Enrichment	\$12.00	\$13.00
Playgroups	\$5.00	\$6.00
Camps	\$8.00	\$10.00
Special Events and Trips	\$5.00	\$6.00

### YOUTH AND TEEN

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Arts and Crafts – General	\$7.00	\$8.00
Arts and Crafts – Specialized	\$12.00	\$13.00
*Dance	\$6.00	\$7.00
Music and Performing Arts	\$7.00	\$8.00
Education/Enrichment	\$15.00	\$16.00
Clubs	\$5.00	\$6.00
Special Events and Trips	\$5.00	\$6.00
Before & After School Programs	\$2.50	\$3.50
Camps (General)	\$5.00 \$6.00	\$6.00 \$7.00
Camps (Specialized)	\$8.00	\$9.00

### ADULT

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Arts and Crafts – General	\$7.00	\$8.00
Arts and Crafts – Specialized	\$12.00	\$13.00
Dance	\$7.00	\$8.00
Music and Performing Arts	\$7.00	\$8.00
*Education/Enrichment	\$12.00	\$13.00

<sup>A</sup> Program fees are not to exceed amounts listed and may fluctuate based on expenditures assessed for each program (i.e. instructor fees, facility space, supply fees, ticket prices, advertising, etc.) to assure that the department will cover expenses or generate revenue.

Clubs	\$5.00	\$6.00
Special Events and Local Trips	\$8.00	\$9.00
Bus Trips	\$15.00	\$16.00

**OLDER ADULTS**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Arts and Crafts – General	\$7.00	\$8.00
Arts and Crafts – Specialized	\$12.00	\$13.00
Dance	\$7.00	\$8.00
Music and Performing Arts	\$7.00	\$8.00
Education/Enrichment	\$12.00	\$13.00
Clubs	\$5.00	\$6.00
*Special Events and Local Trips	\$8.00	\$9.00
Bus Trips	\$15.00	\$16.00

**FAMILY**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Education/Enrichment	\$10.00	\$11.00
*Special Events and Trips	\$8.00	\$9.00
Bus Trips	\$15.00	\$16.00

**SPECIAL & COMMUNITY EVENTS** – examples: Craft Shows, Fireworks Festival, Food Truck Events, Halloween Events. Fee structure and amounts to be decided by Director per event based on attendance, profitability, community need, expenditures, etc.

Program Category	Per Event Daily Fee Minimum	Per Event Daily Fee Maximum
Special Event Vendor Fee	\$10.00	\$500.00
Event Sponsorship – various Levels	\$75	\$5,000.00
Percentage of Sales based Fees	10% of total sales	50% of total sales
Linear Footage based Fees	\$10 per foot	\$100 per foot

<sup>^</sup> Program fees are not to exceed amounts listed and may fluctuate based on expenditures assessed for each program (i.e. instructor fees, facility space, supply fees, ticket prices, advertising, etc.) to assure that the department will cover expenses or generate revenue.

## Medina Community Recreation Center Program and Activity Proposal

### Mission Statement and Purpose

#### Mission Statement

The Medina Community Recreation Center joins in partnership with the City of Medina, Medina City School District, and Medina Hospital to provide a quality oriented, comprehensive year round program of diverse recreational opportunities. The MCRC will provide recreation and wellness opportunities that encourage health, fitness, relaxation, enjoyment, cultural enrichment and learning.

### General Information

#### Program and Activity Categories

The Medina Community Recreation Center (MCRC) will offer a wide variety of programs and activities designed to meet the needs of community members of all ages and interests. Programs will typically be classified in one of the categories highlighted throughout this proposal. These categories correspond with each of the cost centers and include, but are not limited to:

- Aquatics
- Fitness and Wellness
- Sports
- Infant / Preschool Programs
- Youth and Teen Programs
- Adult Programs
- Older Adult Programs
- Family Programs
- Special and Community Events

#### Program and Activity Fees

The fees assessed to participants for all programs and activities will be established to assure that the department will cover expenses such as: instructor fees, supplies, facility space, advertising, and administrative cost. The program and activity fees in this proposal are based on hourly class rates or full season rates and are not to exceed the rates listed. Some special event and vendor fees have several fee options either based on percentage of sales, space available or flat daily rates to be decided upon by the Director per event. As stated earlier, the duration of each program may vary; therefore, the fees in this proposal are provided in hourly increments to accurately reflect the true cost of each program. These class rates were established based on industry standards as illustrated by the comparisons to local recreation departments provided in each program category.

Most programs or activities will have both a member and a nonmember fee. As a perk of their membership, members will receive a lower price on programs and activities that are sponsored by the MCRC.

Some programs may require additional supplies to be purchased in order to participate or enhance participation in the program. On occasion, these supplies may be purchased at a discount from the program instructor, or may include items that an individual has prior to class participation. Therefore, in order to eliminate the possibility of unnecessary fees being assessed to participants, these fees may be itemized separately.

**PROGRAM AND ACTIVITY PROPOSAL**  
**Fee Structure**

**General Description**

The information is divided by program areas and associated subcategories. These are the maximum fees to be charged.

**AQUATICS**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
* Water Exercise	\$8.00	\$10.00
Program Walk In Rate	\$8.00	\$10.00
Specialized Aquatics	\$10.00	\$12.00
WSI Classes	\$250.00/course	\$300.00/course
Lifeguarding Today	\$250.00/course	\$300.00/ course
Lifeguarding Review	\$100.00/course	\$110.00/course
Babysitter Training	\$75.00 / course	\$100.00/ course
Learn to Swim Programs	\$8.00	\$10.00
Special Populations	\$8.00	\$10.00
Youth/Teen Aquatics	\$8.00	\$10.00
Adult Aquatics	\$8.00	\$10.00
Older Adult Aquatics	\$8.00	\$10.00
Aquatic Special Events	\$10.00	\$12.00
Rec. Swim Team	\$500.00/season	\$600.00/season
Aquatic Clubs	\$8.00	\$10.00

**FITNESS AND WELLNESS**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
*Aerobic Exercise	\$6.00	\$7.00
Program Walk In Rate	\$8.00	\$10.00
Specialized Aerobic Exercise	\$10.00	\$11.00
Special Populations	\$6.00	\$7.00
Youth/Teen Fitness	\$6.00	\$7.00
Adult Fitness	\$6.00	\$7.00
Older Adult Fitness	\$6.00	\$7.00
Wellness Programs	\$8.00	\$9.00
Seminars and Workshops	\$5.00	\$6.00
Martial Arts - General	\$8.00	\$9.00
Martial Arts - Specialized	\$12.00	\$13.00
Fitness & Wellness Special Events	\$5.00	\$6.00
Fitness Clubs	\$5.00	\$6.00

**SPORTS**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Adult Competitive B-ball Leagues	\$350.00/team + \$35/team/game	\$400.00/team + \$35/team/game
Adult Rec. B-ball Leagues	\$300.00/team + \$35/team/game	\$350.00/team + \$35/team/game
Youth Competitive B-ball League	\$250.00/season	\$300.00/season
Youth B-ball Leagues	\$100.00 / season	\$125.00 / season
Adult Power V-ball Leagues	\$200.00/team + \$35/team/game	\$250.00/team + \$35/team/game
Adult Rec. V-ball Leagues	\$200.00/team + \$20/team/game	\$250.00/team + \$20/team/game
Adult Sport League	\$400.00/ team +\$35/ team/game	\$450.00/ team +\$35/ team/game
Youth Sport League	\$300.00/team + \$35/team/game	\$350.00/team + \$35/team/game

<sup>^</sup> Program fees are not to exceed amounts listed and may fluctuate based on expenditures assessed for each program (i.e. instructor fees, facility space, supply fees, ticket prices, advertising, etc.) to assure that the department will cover expenses or generate revenue.

Youth Volleyball	\$30.00/season	\$40.00/season
Adult Tennis League	\$40.00/season	\$50.00/season
Youth Tennis League	\$30.00/season	\$40.00/season
*Sport Skill Development	\$8.00	\$10.00
Adult Sports	\$6.00	\$7.00
Youth/Teen Sports	\$6.00	\$7.00
Older Adult Sports	\$6.00	\$7.00
Specialized Sport Instruction	\$15.00	\$16.00
Special Populations	\$6.00	\$7.00
Sports Special Events	\$5.00	\$6.00
Sport Clubs	\$5.00	\$6.00
Sport Camps	\$8.00	\$10.00

**INFANT / PRESCHOOL**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
*Arts and Crafts	\$8.00	\$9.00
Dance	\$6.00	\$7.00
Music and Performing Arts	\$8.00	\$9.00
Education/Enrichment	\$12.00	\$13.00
Playgroups	\$5.00	\$6.00
Camps	\$8.00	\$10.00
Special Events and Trips	\$5.00	\$6.00

**YOUTH AND TEEN**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Arts and Crafts – General	\$7.00	\$8.00
Arts and Crafts – Specialized	\$12.00	\$13.00
*Dance	\$6.00	\$7.00
Music and Performing Arts	\$7.00	\$8.00
Education/Enrichment	\$15.00	\$16.00
Clubs	\$5.00	\$6.00
Special Events and Trips	\$5.00	\$6.00
Before & After School Programs	\$2.50	\$3.50
Camps (General)	\$6.00	\$7.00
Camps (Specialized)	\$8.00	\$9.00

**ADULT**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Arts and Crafts – General	\$7.00	\$8.00
Arts and Crafts – Specialized	\$12.00	\$13.00
Dance	\$7.00	\$8.00
Music and Performing Arts	\$7.00	\$8.00
*Education/Enrichment	\$12.00	\$13.00
Clubs	\$5.00	\$6.00
Special Events and Local Trips	\$8.00	\$9.00

<sup>^</sup> Program fees are not to exceed amounts listed and may fluctuate based on expenditures assessed for each program (i.e. instructor fees, facility space, supply fees, ticket prices, advertising, etc.) to assure that the department will cover expenses or generate revenue.

Bus Trips	\$15.00	\$16.00
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**OLDER ADULTS**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Arts and Crafts – General	\$7.00	\$8.00
Arts and Crafts – Specialized	\$12.00	\$13.00
Dance	\$7.00	\$8.00
Music and Performing Arts	\$7.00	\$8.00
Education/Enrichment	\$12.00	\$13.00
Clubs	\$5.00	\$6.00
*Special Events and Local Trips	\$8.00	\$9.00
Bus Trips	\$15.00	\$16.00

**FAMILY**

Program Category	Member Fee Per Hour	Nonmember Fee Per Hour
Education/Enrichment	\$10.00	\$11.00
*Special Events and Trips	\$8.00	\$9.00
Bus Trips	\$15.00	\$16.00

**SPECIAL & COMMUNITY EVENTS – examples: Craft Shows, Fireworks Festival, Food Truck Events, Halloween Events. Fee structure and amounts to be decided by Director per event based on attendance, profitability, community need, expenditures, etc.**

Program Category	Per Event Daily Fee Minimum	Per Event Daily Fee Maximum
Special Event Vendor Fee	\$10.00	\$500.00
Event Sponsorship – various Levels	\$75	\$5,000.00
Percentage of Sales based Fees	10% of total sales	50% of total sales
Linear Footage based Fees	\$10 per foot	\$100 per foot

<sup>^</sup> Program fees are not to exceed amounts listed and may fluctuate based on expenditures assessed for each program (i.e. instructor fees, facility space, supply fees, ticket prices, advertising, etc.) to assure that the department will cover expenses or generate revenue.

**ORDINANCE NO. 80-19**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT NO. 11 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. TO PROVIDE DESIGN AND CONSULTING WORK FOR THE NORTH-DETENTION BASIN PROJECT AT THE MEDINA MUNICIPAL AIRPORT.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the Mayor is hereby authorized and directed to enter into Amendment No. 11 to the Agreement with Delta Airport Consultants, Inc. to authorize them to provide design and consulting work for the North-Detention Basin Project (City Job #947) at Medina Municipal Airport.

**SEC. 2:** That that a copy of Amendment No. 11 is marked Exhibit A, attached hereto and incorporated herein.

**SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

**SEC. 4:** That the funds to cover this amendment, in the estimated amount of \$19,000.00 are available in Account No. 547-0650-54411.

**SEC. 5:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 6:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**



**DELTA AIRPORT  
CONSULTANTS, INC.**



April 26, 2019

Mr. Greg Huber  
City of Medina  
P.O. Box 703  
Medina, Ohio 44258-0703

Subject: Task Order No. 11  
FAA Admin Submittal Services  
Medina Municipal Airport  
Medina, Ohio

Dear Mr. Huber:

Per our recent meeting, please find enclosed two (2) originals of proposed Task Order No. 11 between the City of Medina, Ohio and Delta Airport Consultants, Inc. to provide FAA Administrative services for the Stormwater Detention Basin construction project at the Medina Municipal Airport as designed by Rolling & Hocevar, Inc. These task order 11 services supplement Rolling and Hocevar's design and construction documents.

If Task Order No. 11 is acceptable, please sign each original, keep one (1) for your files and return one (1) for our files.

We appreciate this opportunity to serve the City of Medina and the Medina Municipal Airport. If you have questions, comments or need clarification, please do not hesitate to contact me anytime

If you should have any questions concerning this matter, please do not hesitate to contact myself or the office anytime.

Sincerely,

Steven Potoczak  
Project Manager

Enclosures: Task Order No. 11

Reference: Delta Project No. 19021

20545 CENTER RIDGE ROAD, SUITE 450, CLEVELAND, OHIO 44116

P. (440) 895-0465 WWW.DELTAAIRPORT.COM

ORD 80-19  
Exh. A

**TASK ORDER NO. 11  
PROFESSIONAL SERVICES AGREEMENT**



**DELTA AIRPORT  
CONSULTANTS, INC.**

PROJECT: FAA Admin Submittal Services

AIRPORT: Medina Municipal Airport (1G5)

DELTA PROJECT NO.: 19021

DATE OF ISSUANCE: April 29, 2019

ATTACHMENTS: 1) Scope of Services

METHOD OF PAYMENT: Administrative Services - Lump Sum

TASK ORDER AMOUNT: \$ 19,000

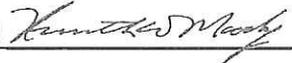
CONTRACT TIME: 30 Calendar Days to Complete this Task Order upon receipt of completed design plans and specifications for the Storm Water Detention Basin construction project at the Medina Municipal Airport (excluding agency review)

PROJECT DESCRIPTION:

- Prepare and Submit FAA Form 7460s
- Prepare and Submit Construction Safety Phasing Plan (CSPP)
- Prepare and Submit Categorical Exclusion (CATEX)

*The original Agreement for Professional Services between the City of Medina (OWNER) and Delta Airport Consultants, Inc., (CONSULTANT) for Professional Services at Medina Municipal Airport dated July 15, 2008, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.*

**ACCEPTED:**

by: 

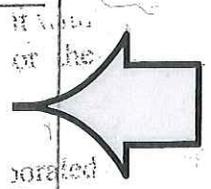
Kenneth W. Moody, P.E., C.M.  
Vice President  
Delta Airport Consultants, Inc.  
20545 Center Ridge Road #450  
Cleveland, OH 44116

Digitally signed by Kenneth W Moody  
Date: 2019.04.26 14:58:56 -04'00'

**APPROVED:**

by: \_\_\_\_\_

Dennis Hanwell  
Mayor  
City of Medina  
132 N. Elmwood Ave.  
Medina, OH 44256



**ATTACHMENT 1  
SCOPE OF SERVICES**



FAA Admin Submittal Services  
Medina Municipal Airport (1G5)  
Delta Project No. 19021

April 29, 2019

PHASE	DETAILED TASKS
Administrative Services	Scope of Services and Contract Owner Coordination Meetings FAA/State Coordination County Coordination Project Correspondence Categorical Exclusion (CATEX) Document & Sketch Construction Safety Phasing Plan (CSPP) FAA 7460 Form

ORD 80-19  
Exh. A

**TASK ORDER NO. 11  
PROFESSIONAL SERVICES AGREEMENT**



**DELTA AIRPORT  
CONSULTANTS, INC.**

PROJECT: FAA Admin Submittal Services

AIRPORT: Medina Municipal Airport (1G5)

DELTA PROJECT NO.: 19021

DATE OF ISSUANCE: April 29, 2019

ATTACHMENTS: 1) Scope of Services

METHOD OF PAYMENT: Administrative Services - Lump Sum

TASK ORDER AMOUNT: \$ 19,000

CONTRACT TIME: 30 Calendar Days to Complete this Task Order upon receipt of completed design plans and specifications for the Storm Water Detention Basin construction project at the Medina Municipal Airport (excluding agency review)

PROJECT DESCRIPTION:

- Prepare and Submit FAA Form 7460s
- Prepare and Submit Construction Safety Phasing Plan (CSPP)
- Prepare and Submit Categorical Exclusion (CATEX)

*The original Agreement for Professional Services between the City of Medina (OWNER) and Delta Airport Consultants, Inc., (CONSULTANT) for Professional Services at Medina Municipal Airport dated July 15, 2008, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.*

**ACCEPTED:**

by: 

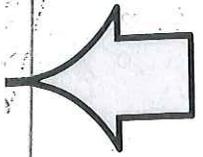
Kenneth W. Moody, P.E., C.M.  
Vice President  
Delta Airport Consultants, Inc.  
20545 Center Ridge Road #450  
Cleveland, OH 44116

Digitally signed by Kenneth W Moody  
Date: 2019.04.26 14:58:56 -04'00'

**APPROVED:**

by: \_\_\_\_\_

Dennis Hanwell  
Mayor  
City of Medina  
132 N. Elmwood Ave.  
Medina, OH 44256



**ATTACHMENT 1  
SCOPE OF SERVICES**



FAA Admin Submittal Services  
Medina Municipal Airport (1G5)  
Delta Project No. 19021

April 29, 2019

PHASE	DETAILED TASKS
Administrative Services	Scope of Services and Contract Owner Coordination Meetings FAA/State Coordination County Coordination Project Correspondence Categorical Exclusion (CATEX) Document & Sketch Construction Safety Phasing Plan (CSPP) FAA 7460 Form

# MEMO



DATE: April 26, 2019

TO: Mayor Dennis Hanwell

City of Medina, Ohio

FROM: Steve Potoczak

Delta Airport Consultants, Inc.

RE: Reference Information

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TASK ORDER NO. 11

FAA Admin Submittal Services

Medina Municipal Airport (1G5)

Please find attached, for your use during review, reference information and backup calculations to support the professional services fee for the above referenced project.

Reference Information: 1) Fee Summary  
2) Labor Detail  
3) Rate Schedule

REFERENCE INFORMATION 1  
FEE SUMMARY



FAA Admin Submittal Services  
Medina Municipal Airport (1G5)  
Delta Project No. 19021

April 26, 2019

FEE SUMMARY	
Design and Bidding Phase Services	\$19,000
<b>LUMP SUM TOTAL:</b>	<b>\$19,000</b>

REFERENCE INFORMATION 2  
LABOR DETAIL



**DELTA AIRPORT  
CONSULTANTS, INC.**

FAA Admin Submittal Services  
Medina Municipal Airport (1G5)  
Delta Project No. 19021

April 26, 2019

TASKS	PRIN	PM	DP	PA
Administrative Services	1	26	32	48

**REFERENCE INFORMATION 3  
RATE SCHEDULE**



Delta Airport Consultants, Inc.  
Date: April 5, 2018

<u>Item</u>	<u>2019</u>
<b>Work Hours Billing Rates (with overhead)</b>	
Principal	\$250
Project Manager/Registered Professional	\$214
Design Professional (Engineer/Planner)	\$138
Project Production/Administration	\$109
Field Representative	\$99
<b>Direct Nonsalary Expenses</b>	
Automobile (per mile)	Federal Gov. guidelines
Aircraft (per mile)	Federal Gov. guidelines
Per Diem - Resident Project Rep	Federal Gov. guidelines
Long term - meals & lodging (per cal day)	
Airline, Rental Car, Charter, etc.	Direct
Printing	Direct
Bid Advertisement	Direct
Meals, Lodging, etc. (short term)	Direct
Miscellaneous	Direct
<b>Subcontracted Services</b>	Direct
<b>Delta Profit</b>	Fixed Fee

**Notes:**

1. Billing rates for future years will be increased by 3% annually.
2. Billing rates based on estimated 2019 salaries (i.e.: 2018 salaries plus 3% inflation).
3. Work hour rates include labor overhead, general & administrative overhead per FAA AC 150/5100-14E, paragraph 4-10

**ORDINANCE NO. 81-19**

**AN ORDINANCE AUTHORIZING THE INCREASE OF THE EXPENDITURE TO OHIO REGIONAL DEVELOPMENT CORPORATION FOR THE PY17 CHIP FAIR HOUSING PROGRAM.**

**WHEREAS:** The Community Development Department has requested to increase Purchase Order #2019000513 by \$2,000.00 for the PY17 CHIP Fair Housing Program; and

**NOW, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the increase to Purchase Order #2019000513 is hereby authorized for the Community Development Department.

**SEC. 2:** That the funds in the amount of \$2,000.00 to cover this increase are available in Account No. 138-0458-52215.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

**RESOLUTION NO. 82-19**

**A RESOLUTION AUTHORIZING THE MAYOR TO FILE AN APPLICATION FOR GRANT ASSISTANCE WITH THE BUREAU OF JUSTICE ASSISTANCE, U.S. DEPARTMENT OF JUSTICE FOR THE EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That the Mayor is hereby authorized and directed to file an application for grant assistance with the Bureau of Justice Assistance, U.S. Department of Justice for the Edward Byrne Justice Assistance Grant (JAG) Program for the Police Department.
- SEC. 2:** That if the Grant is awarded to the City, the Mayor is authorized to accept the grant and complete all documentation necessary for the implementation and administration of the grant.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Resolution shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason the application deadline is June 3, 2019; wherefore, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**