

MEDINA CITY COUNCIL  
February 10th, 2014, Regular Session

**Opening:**

Medina City Council met in regular, open session on Monday, February 10<sup>th</sup>, 2014. The meeting was called to order at 7:30 p.m. by President of Council John Coyne who led the Pledge of Allegiance.

**Roll Call:**

The roll was called with the following members of Council present B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields and J. Coyne. Dennie Simpson was absent.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Nino Piccoli, Jonathan Mendel, Darin Zaremba, Chief Painter, Jansen Wehrley, Kimberly Rice and Patrick Patton.

**Minutes:**

Mr. Shields moved that the minutes from the January 27, 2014 Council meeting as prepared and presented by the Clerk be approved, seconded by Mr. Kolesar. The roll was called and the minutes were approved by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, J. Coyne, and B. Hilberg.

**Reports of Standing Committees:**

Finance Committee: Mr. Coyne reported the Finance Committee met prior to Council meeting. The next Finance meeting will occur Wednesday, February 26<sup>th</sup>.

Health, Safety & Sanitation Committee: Mr. Rose is working on scheduling a meeting.

Public Properties Committee: Mr. Shields had no report and no meeting scheduled but has a request for Council Action for Public Properties and will be setting up a meeting soon.

Special Legislation Committee: Mr. Lamb had no report.

Streets & Sidewalks Committee: Mr. Simpson was absent.

Water & Utilities Committee: Mr. Kolesar stated a meeting is scheduled on Tuesday, February 11<sup>th</sup> at 5:30 p.m. downstairs at City Hall. A representative from Avon Lake will be present to discuss the issues we had with the emergency water conservation and boil alert. We will also talk about our emergency backup options.

Mr. Shields moved to suspend the Rules of Council and to move the regularly scheduled Monday, February 24, 2014 Finance and City Council meetings to Wednesday, February 26, 2014, seconded by Mr. Kolesar. The roll was called and the motion passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, and M. Kolesar.

**Requests for Council Action:**

**Finance Committee:**

Addendum to 13-162-8/26 – Medina County Transit Funding – Review MOU

14-020-2/10 – Budget Amendments

14-021-2/10 – Expenditure Over \$15,000 – Software Solutions, E-Gov Support Services

14-022-2/10 – Authorization of Payment over \$3,000 – Chippewa Roofing

- 14-023-2/10 – Fair Housing Consortium Agreement
- 14-024-2/10 – Expenditure Over \$15,000 – Island Pacific Workforce, Law Dept.
- 14-025-2/10 – Donation of 14 Computers to Medina City Schools
- 14-026-2/10 – 2014-2016 Equipment and General Pavement Services – Service Dept.
- 14-027-2/10 – Discussion – Rental of 406 S. Broadway - Upstairs
- 14-028-2/10 – Bids, Forest Meadows Drainage Improvements, Job #938
- 14-029-2/10 – Reorganization of Parks Dept. / Modifications to Several Job Descriptions

**Public Properties Committee:**

- 14-030-2/10 – Naming of Nichols Park Property and Walking Trail

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor** reported the following:

- 1) ACH - Automated Clearing House- Customers can sign up for automated payment from your bank account to avoid late fees and mail charges. Application forms are available at the Finance window at Medina City Hall.
- 2) On line bill pay - Customers may also pay by credit card. Signup is on the city website- [www.medinaoh.org](http://www.medinaoh.org)
- 3) New City Website - Went live today. Some adjustments still being made but please let us know of any concerns or suggestions. Sgt. Darin Zaremba will address specifics to keep your computer from going to old website vs. new.
- 4) Building Official replacement process - Resumes were collected through Wed., 1/15/14. Interviews took place Monday, 2/3/14. Conditional job offer was made and background investigation in ongoing. Hope to have a candidate for Council approval at the 2/26/14 meeting.
- 5) Governor John Kasich selects Medina for 2014 State of State Address - It will be held Monday, February 24, 2014 at 7 p.m. at the Performing Arts Center. A limited number of tickets will be available by lottery by entering <http://governor.ohio.gov/tickets>. Deadline for lottery sign in is 6 p.m. Tuesday, February 18, tomorrow. Those unable to attend to obtain tickets are welcome to attend the Watch Party at the Medina High School gym. Use door B3 at NW corner of High School and doors will open at 5:30 p.m. Medina TV will also broadcast the address live on Cable 37. This event will permit the city and community to be showcased by state media, and state legislators from both the Ohio House of Representatives and the Ohio Senate, Ohio Supreme Court Justices and Governor's Cabinet members. It will also be a great economic boost to our local businesses and eateries with the influx of people. We are very thankful and appreciative of Medina being chosen for this annual address.

**Keith Dirham, Finance Director**, reported the following: All City residents are required to file City Income Tax returns with the Central Collection Agency. Tax returns must be filed by April 15<sup>th</sup>, 2014. The CCA offers free assistance with filling out the forms. The dates are Saturday,

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March 1<sup>st</sup> from 9 a.m. – 4 p.m., Wed. March 12<sup>th</sup> from 1 p.m. – 8 p.m., Wed. April 2<sup>nd</sup> from 1 p.m. – 8 p.m., and Saturday April 12<sup>th</sup> from 9 a.m. – 4 p.m., those opportunities will be held at the Medina Recreation Center. The forms are available here at City Hall or you can print them from the city web site there is a link to it.

**Greg Huber, Law Director**, not present.

**Darin Zaremba, Police Department**, had no report. He thanked Dawn Conwill, Jared Fry and Miles Reed for all their efforts and work pertaining to the new Medina website.

**Kimberly Rice, Economic Development Director**, had no report.

**Jonathon Mendel, Planning and Community Development Director**, reported there will be a Boards and Commission meeting this Thursday at 6:00 p.m. in the multi-purpose room.

**Chief Painter, Fire Chief**, had no report.

**Mike Wright, Recreation Center Director**, reported the following:

- 1) The Field House will be closed this Saturday 8 a.m. to 4 p.m. and every Saturday through March 22<sup>nd</sup> for basketball leagues.
- 2) The Medina Rec. Frosty 5K run/walk through Tropical Medina is this Sunday February 16<sup>th</sup>, 9 a.m. start time in front of Rec. Cost is \$15 for members and \$20 for non-members. Check-in starts at 8:15 a.m. and prizes will be awarded to winners in different age categories.
- 3) The Medina Rec. is proud to announce they are hosting a USA swim meet this Sunday, Feb 16<sup>th</sup>. Both pools will be closed due to the 500 swimmers and families attending from all over the state. Parking may be limited and all basketball and swimming registrants are being reminded to park in the back lots D, E, and F.
- 4) Next Rec Advisory Board meeting is Thursday, February 20<sup>th</sup>, 7:30 a.m. at the Rec. Center.

**Jansen Wehrley, Parks and Recreation Director**, reported this weekend February 14<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup> & 17<sup>th</sup> is the 20<sup>th</sup> annual Ice Festival. Friday is the kick-off with Lighting and Fire & Ice at 7 p.m. in the bandstand. The ice sculptures will be on display throughout Monday.

**Patrick Patton, City Engineer**, reported the following:

Currently there is one project out to bid and it's the Cloverdale Storm Sewer Replacement Project. We will accept open bids next week. There was a retirement in the Engineering Department last year and we want to announce and congratulate Cory Clifford from the Water Department who will be filling the position.

**Nino Piccoli, Service Director**, reported the following:

The Service Department has been very busy lately experiencing 17 water breaks in the last ten days and have assisted in 22 frozen commercial, residential, private waterlines as well. We

appreciate the staff and the hours they have endured over the last several weeks.

**Notices, Communications and Petitions:**

There are none.

**Unfinished Business:**

There are none.

**Introduction of Visitors:**

Erica Graffain from the County Auditor's Office gave the following notices:

- 1) Reminded the public of the Homestead Sign up for anyone 65 or older before June 1<sup>st</sup>.
- 2) Tax bills are due this Friday, February 14<sup>th</sup>.
- 3) The Mortgage Assistance Program is being continued and there are brochures available in City Hall.

**Introduction and Consideration of Ordinances and Resolutions:**

**Ord. 16-14:**

**An Ordinance authorizing the purchase of 56 desktop computers, 4 laptop computers, 2 spare monitors and 2 spare speaker sets from DELL Inc. for the Citywide Computer Upgrade/Replacement.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 16-14, seconded by Mr. Kolesar. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 16-14, seconded by Mr. Simpson. Sgt. Zaremba explained this is the second phase of a City-wide computer upgrade. This is to take existing computers that are Windows XP operated and upgrade to Windows 7. The reason for emergency clause is we have a system in dispatch which is tied to the Law enforcement automated data system in Columbus that is on an XP operating data base and as of April they are no longer going to allow that computer connection to their network. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose. The roll was called and Ordinance/Resolution No. 16-14 passed by the yea votes of P. Rose, J. Shields, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb.

**Ord. 17-14:**

**An Ordinance authorizing the purchase of two (2) DELL Power Edge R620 Servers, two (2) DELL switches and one (1) DELL EqualLogic SAN from DELL Inc. for the Citywide Server Replacement.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 17-14, seconded by Mr. Kolesar. Sgt. Zaremba explained this is part of a 5 year plan to take the city's existing 14 servers that we currently support and work towards an integrated solution using virtualized servers consolidating to two servers along with a SAN Storage server with the goal being to reduce our overall footprint and bring 14 servers down to the lowest number we can. We are shooting for six or seven. The roll was called and Ordinance/Resolution No. 17-14 passed by the yea votes of B. Lamb, P. Rose, J. Shields, J. Coyne, B. Hilberg, and M. Kolesar.

**Ord. 18-14:**

**An Ordinance amending Section 149.01(a) of the codified ordinances of the City of Medina,**

**Ohio relative to the Shade Tree Commission.** Mr. Shields moved for the adoption of Ordinance/Resolution No. -14, seconded by Mr. Kolesar. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 18-14, seconded by Mr. Kolesar. Mr. Wehrley explained this amends the ordinance relative to the Shade Tree Commission to take out the Service Director from the Commission and replace with Parks Director and then change the City's Forester to the City Arborist. The emergency clause is requested so that a meeting can be conducted in preparation for the Home and Garden show in March. Mr. Lamb stated he appreciates the changes to the Ordinance. The roll was called on adding the emergency clause and was approved by the yeas of J. Shields, J. Coyne, B. Hilberg, M. Kolesar, and P. Rose. (Nay BL) The roll was called and Ordinance/Resolution No. 18-14 passed by the yeas of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose and J. Shields.

**Ord. 19-14:**

**An Ordinance authorizing the Mayor to accept four (4) miscellaneous Easements for various City Projects.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 19-14, seconded by Mr. Kolesar. Mr. Patton explained for most of their projects they do, on an occasion they need to acquire easements from private property owners. These are four different easements for four different projects. One is for Lafayette and Ryan Road Intersection Project which is a highway easement. One is for Highland Drive reconstruction, one is a temporary construction easement for West Smith Reconstruction and finally the Cloverdale Storm Sewer easement. Mr. Rose stated he will abstain his vote due to being a member of the Forest Meadow Park Association. The roll was called and Ordinance/Resolution No. 19-14 passed by the yeas of B. Hilberg, M. Kolesar, B. Lamb, J. Shields, and J. Coyne. Paul Rose abstained.

**Ord. 20-14:**

**An Ordinance authorizing the Mayor to execute a Subsidy Stipulation Agreement between the Public Utilities Commission of Ohio, the Wheeling and Lake Erie Railway Company and the City of Medina, relative to the installation of gates and flashers at the Guilford Boulevard Railroad Crossing.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 20-14, seconded by Mr. Kolesar. Mr. Patton stated that in 2012, City Council passed a resolution instructing us to approach the PUCO about installing gates and flashers at Guilford Blvd. and in December 2013 the PUCO advised us that they authorized the installation. They presented us with a funding package where 35% of 90% of the cost is the city responsibility. The total project cost is \$204,000 the city share is \$64,000. The ordinance is requesting \$70,000 to take care of any over runs that may happen during construction. The balance of the cost are being provided by PUCO of \$219,000 and Wheeling and Lake Erie Railway will pay \$20,000 and will have ownership and be responsible for future maintenance and replacement. Mr. Kolesar thanked Mr. Patton for moving this along. He feels this will provide a safer area. The roll was called and Ordinance/Resolution No. 20-14 passed by the yeas of M. Kolesar, B. Lamb, P. Rose, J. Shields, J. Coyne, and B. Hilberg.

**Ord. 21-14:**

**An Ordinance authorizing the Mayor to enter into an Agreement with the Public Utilities Commission of Ohio (PUCO) for the installation of gates and flashers at the City's State Road Railroad Crossing.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 21-

14, seconded by Mr. Kolesar. Mr. Patton stated this one was brought to us by the PUCO through the Angels on Track Foundation. They have selected the city's crossing on State Road near Progress Drive for gates and flashers. There will be no cost to the City for construction, however we will be responsible for design and engineering of this. The city will resume future costs for inspection testing which is required monthly and any future maintenance. Mr. Lamb questioned if any accidents have ever occurred at that crossing. Mr. Patton stated none to his knowledge. The roll was called and Ordinance/Resolution No. 21-14 passed by the yeas votes of P. Rose, J. Shields, B Hilberg, and M. Kolesar. Bill Lamb cast a nay vote.

**Council Comments:**

Mr. Kolesar mentioned seeing a Bald Eagle flying over AI Root School.

Mr. Lamb mentioned being at the Cleveland Stadium back in 1966 to see the Beatles and asked if anyone else attended that same show to contact him.

Mr. Lamb reminded residents and business owners to shovel your sidewalks, he feels if you own a business or property it is your responsibility to do so.

He spoke of Debra Lynn Schmidt who is leaving the Medina Chamber of Commerce, over the years she has been a great advocate of the Medina area businesses.

Mr. Rose also mentioned shoveling sidewalks and said he saw Ken Carpenter snow blowing everybody's sidewalk helping his neighbors.

**Adjournment:**

There being no further business before Council, the meeting adjourned at 8:04 p.m.

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Kathy Patton, Clerk of Council

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John M. Coyne, President of Council