

MEDINA CITY COUNCIL  
January 12, 2015, Regular Session

**Opening:**

Medina City Council met in regular, open session on Monday, January 12th, 2015. The meeting was called to order at 7:30 p.m. by President of Council John Coyne who led the Pledge of Allegiance.

**Roll Call:**

The roll was called with the following members of Council present D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, and J. Shields.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Dan Gladish, Nino Piccoli, Chief Painter, Jansen Wehrley, Jonathon Mendel, Mike Wright and Kimberly Rice.

**Minutes:**

Mr. Shields moved that the minutes from the regular meeting on December 8<sup>th</sup>, 2014, the Special Meeting on December 30<sup>th</sup>, 2014 and the Organizational Meeting on January 5<sup>th</sup>, 2015 as prepared and presented by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the minutes were approved by the yea votes of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

**Reports of Standing Committees:**

Finance Committee: Mr. Coyne stated the Finance Committee met prior to Council, our next meeting will be in two weeks.

Health, Safety & Sanitation Committee: Mr. Rose had no report.

Public Properties Committee: Mr. Shields had no report, possible meeting in January.

Special Legislation Committee: Mr. Lamb had no report.

Streets & Sidewalks Committee: Mr. Simpson had no report.

Water & Utilities Committee: Mr. Kolesar had no report.

**Requests for Council Action:**

**Finance Committee**

- 15-001-1/12 – Purchase (1) new X = TREME VAC – Street Department
- 15-002-1/12 – Repeal Ord. 92-14, CHIP Agreement, replace w/new
- 15-003-1/12 – Agreement w/ Ohio Historic Preservation Office
- 15-004-1/12 – Amend Salary & Benefits Code 31.04 (F)
- 15-005-1/12 – Arborist Job Description Revision
- 15-006-1/12 – Laborer Job Description Revision
- 15-007-1/12 – Amend Sections 1103.99 & 1107.05 of P&Z Code
- 15-008-1/12 – Spring Grove Cemetery – Bids, Bldg. Agreement, Lease Agreement
- 15-009-1/12 – Fair Housing Agreement, FY14 CDBG Grant

- 15-010-1/12 – Transfer 244 Medina St. to CIC
- 15-011-1/12 – Establish New Special Revenue Funds
- 15-012-1/12 – New Traffic Light – Sugarhouse/Lexington Ridge/Wadsworth Rd. (Moved to Streets & Sidewalks Committee)
- 15-013-1/12 – 2014 Carryforward Appropriation Request
- 15-014-1/12 – Budget Amendment

Proclamation on behalf of Council presented to Kathy Patton for her certification of Municipal Clerk which she obtained and will be adopted as Resolution 7-15 at the end of the agenda.

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor,** reported the following:

- 1) Congratulations to Kathy Patton on earning the designation of Certified Municipal Clerk by the Intl. Institute of Municipal Clerks, Inc.
- 2) Landlord/Renter info- New tab on city website under residents, then Landlord/Tenant info. There are several links with scanned brochures from Medina County Housing Office. These topics include Landlord/Tenant Rights and Responsibilities; Housing and Disabilities; Repairs to Rentals; Fair Housing and you. Councilman at Large Bill Lamb and I also taped a cable show on Cable TV, channel 37 that is currently airing. These shows may also be accessed by going to [www.medinatv.org](http://www.medinatv.org). We will put some reminders on future utility bills on these topics. These informational brochures are also available in rack at Medina City Hall.
- 3) Water Conservation efforts- Thanks to all for your help with water conservation efforts yesterday, Sunday, Jan. 11, 2015. Thanks to Service Director Nino Piccoli, Administrative Assistant Dawn Conwill, Water Superintendent Bill Magargee, Water Foreman Andy Bendel for their Sunday response and coordinating the emergency attachments. These valves were not required to be opened but supplies and parts will remain on hand for quicker install as weather returns to frigid temperatures later this week. Specials thanks to City of Akron and City of Cleveland water department.
- 4) Snow removal- We have received a small number of concerns in past week of snow/ice removal on our streets. We have been plowing and applying salt but with temperatures below 20 degrees, the cutting ability of the salt is diminished and continues to lessen as the temperatures

**Keith Dirham, Finance Director** reminded all residents they are required to file an income tax return for the city income tax filed with CCA. There are four opportunities for assistance with this, Sat. March 7<sup>th</sup> 10 – 4 p.m., Wed. March 25<sup>th</sup> 2 – 8 p.m., Wed. April 1<sup>st</sup> 2 – 8 p.m., and Sat. April 11<sup>th</sup> 8:30 – 2 p.m. These sessions are being held at the Recreation Center on Weymouth Rd.

**Greg Huber, Law Director,** congratulated Kathy Patton on receiving her CMC, she also does work that is unusual for a Clerk for a Municipality; she actually drafts much legislation that is in front of you which saves me a tremendous amount of time and it is much appreciated.

**Chief Berarducci, Police Chief**, was absent.

**Kimberly Rice, Economic Development Director**, had no report.

**Jonathon Mendel, Planning Community Director**, had no report.

**Chief Painter, Fire Chief**, had no report.

**Mike Wright, Recreation Center Director**, reported the Rec would like to thank all of the community members who came out for the Healthy Medina registration this past Saturday and the Mayor for attending and talking with patrons and staff. We have 92 people signed up with time and space for more registrations as our first “talk and walk” is this Thursday at the Rec from 6-7 p.m.

The top three challenge winners for the year will win a free family membership to the Rec for 2016, sponsored by the Medina Post Newspapers! This is a great initiative sponsored by the Medina Hospital/Cleveland Clinic, The City of Medina, the MCRC, and Discount Drug Mart. In partnership with the Medina City Schools, the District Library, the Chamber of Commerce, Feeding Medina County, the Connection Church, and the Medina County Parks.

For more information please go to our website at [www.medinarec.org](http://www.medinarec.org) and click on the link for Healthy Medina! Lastly, our next scheduled Rec Advisory Board meeting will be this Thursday, Jan 15th, at the Rec Center at 7:30 a.m.

Congratulation to Kathy Patton.

**Jansen Wehrley, Parks and Recreation Director**, The All-Sports registration open house is this Saturday, Jan. 17<sup>th</sup> 10 – 2 p.m. at Medina Recreation Center. All Medina Sports Associations will be present to answer any questions and assist with registration.

**Dan Gladish, Building Official**, The Building Department is proud to say that all the goals that were made in 2014 have been achieved. With that being said, several new goals have been set for 2015. One of the new goals set for this year, is to dedicate more time to Property Maintenance Inspections and enforcement. This goal would allow the Building Department to provide the Community with more of a proactive approach to property maintenance inspections and compliance throughout the City. Currently the Building Department is handling property maintenance on more of a complaint driven approach.

It is important to know that the Building Department has two major responsibilities. Its first and primary responsibility is to issue permits and perform inspections on all new construction projects within the City. These are services that are paid for by Permit Fees and Contractor Registration Fees.

The Second responsibility of the Building Department is to provide property maintenance inspections and enforcement on existing properties throughout the city. Currently the Building Department spends about 80 percent of its time and efforts on permits and inspections. Which leaves 20 percent of its time for property maintenance.

With team work and the assistance that is being provided to the Building Department from Police, Fire, and Service - WILL help make it possible for the Building Department to achieve the newly set goals.

**Nino Picolli, Service Director**, acknowledged the Mayor for being here like he always is during these unfortunate events, helping out and staying here Sunday when we had water issues. Dawn was here helping out and posting updates on the website and taking phone calls. Our staff was here, the county staff was here. Kenmore construction, Taras Construction out of Cleveland, Rick Foresight who is a supervisor over in Akron City sent over a brand new \$80,000 pump never even been used by the City of Akron. We have a good group and work well together.

**Council approval of appointments**

ACCESS Commission: Tracey Givelekian (School Rep.) exp. 12/31/17  
Tom Cahalan (School Rep.) exp. 12/31/17  
Heather Taylor (Chamber Rep.) 12/31/17

Mr. Shields moved to approve Council's appointments, seconded by Mr. Simpson. The roll was called on the appointments and they were approved by the yeas of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Mayoral appointments.**

See Exhibit A

Mr. Shields moved to approve the Mayoral appointments as listed, seconded by Mr. Simpson. The roll was called on the Mayoral appointments and approved by the yeas of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

**Notices, Communications and Petitions:** There were none.

**Unfinished Business:** There was none.

**Introduction of Visitors:**

Erica Graffain from The County Auditor's Office stated they have a new 800 phone number for the County Administrative offices at 1-844-722-3800.

The Homestead Exemption Program and the new Disabled Veterans Expanded Homestead Exemption Program are now available through the Medina County Auditor's Office for 2015.

New this year is the Disabled Veterans Expanded Homestead Exemption. This new program is available for military veterans who have been determined to have a 100% service-connected disability, (or be a surviving spouse) and own and have occupied a home as the principal place of residence on January 1, 2015. This exemption is designed to add all disabled veterans to the list of individuals who may apply for the Homestead Tax exemption, as well as increase their deduction from \$25,000 to \$50,000.

Applications forms for both programs are available on the Medina County Auditor website at [www.medinacountyauditor.org](http://www.medinacountyauditor.org) or at the auditor's offices in the Medina County Administration Building, 144 N. Broadway, 3<sup>rd</sup> Floor, Medina. Applications must be filed in the auditor's office by June 1<sup>st</sup>.

The cost of dog license has been lowered from \$12.00 to \$10.00. After January 31<sup>st</sup>, the cost will go up to \$20.00

The AARP Foundation Tax-Aide Program for Medina is offering its services out of the Medina County Auditor's Office, starting February 2<sup>nd</sup>. Questions, call the Office for Older Adults 330-723-9514.

**Introduction and Consideration of Ordinances and Resolutions:**

**Res. 1-15:**

**A Resolution naming the park land located at 406 South Broadway the "Sophia Victoria Trailhead".** Mr. Shields moved for the adoption of Ordinance/Resolution No. 1-15, seconded by Mr. Simpson. As part of the purchase agreement and Ord. 41-12 the seller had exclusive rights to name the premises at 406 S. Broadway. We chose Trailhead because it is the start of the Champion Creek Multi-Purpose Trail. The roll was called and Ordinance/Resolution No. 1-15 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, and M. Kolesar.

**Ord. 2-15:**

**An Ordinance authorizing the Mayor to enter into an agreement between the City of Medina, Ohio and the Medina County Fair Housing Office for Professional Services required to implement a Fair Housing Services Program for the PY14 Community Housing Improvement Grant (CHIP).** Mr. Shields moved for the adoption of Ordinance/Resolution No. 2-15, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 2-15, seconded by Mr. Simpson. Mr. Mendel stated this is required as part of the process for the improvement for the CHIP grant to work with the County Fair Housing Office and have them implement any actions or do the work necessary for that process as part of the CHIP grant to contract with them to do it. The emergency clause is so that we can execute the CHIP program immediately. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose. The roll was called and Ordinance/Resolution No. 2-15 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb.

**Ord. 3-15:**

**An Ordinance accepting the appraisals (Fair Market Value Estimates) for the West Smith Reconstruction Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 3-15, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 3-15, seconded by Mr. Simpson. Mayor Hanwell stated these are for West Smith Rd. reconstruction project from where the previous one was back to Standard Welding. We need these appraisals approved so that we can begin the negotiations with the land owners and keep the project moving on the time line of ODOT. The roll was called on adding the emergency

clause and was approved by the yea votes of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson. The roll was called and Ordinance/Resolution No. 3-15 passed by the yea votes D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, and J. Shields.

**Res. 4-15:**

**A Resolution requesting the County Auditor to make tax advances during the year 2015 pursuant to Ohio Revised Code Section 321.34.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 4-15, seconded by Mr. Simpson. Mr. Dirham stated this is something we have to do every year to formally request that the auditor provide us with these advances and then they will do so. The roll was called and Ordinance/Resolution No. 4-15 passed by the yea votes of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Ord. 5-15:**

**An Ordinance establishing three (3) new Special Revenue Funds in accordance with Section 5705.09 of the Ohio Revised Code.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 5-15, seconded by Mr. Simpson. Mr. Dirham explained we are required to have these funds because they are Federal Grants, to keep this money separate and this is the process to do so. The roll was called and Ordinance/Resolution No. 5-15 passed by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

**Ord. 6-15:**

**An Ordinance amending Ordinance No. 200-14, passed December 8, 2014. (Amendments to 2015 Budget)** Mr. Shields moved for the adoption of Ordinance/Resolution No. 6-15, seconded by Mr. Simpson. Mr. Dirham states a refund came in and in order to spend money that gets refunded it has to be appropriated by Council. The roll was called and Ordinance/Resolution No. 6-15 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg. M. Kolesar abstained.

**To be added to the agenda:**

Mr. Shields moved to add Resolution No. 7-15 to the agenda, seconded by Mr. Simpson. The roll was called on adding Res. 7-15 to the agenda and passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb.

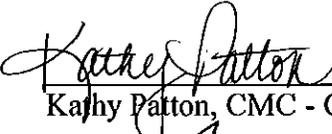
**Res. 7-15:**

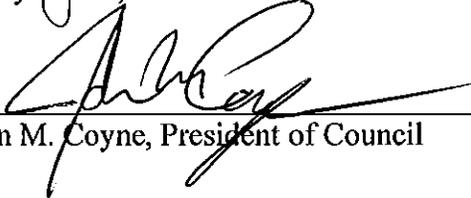
**A Resolution commending Kathy Patton for obtaining the Certified Municipal Clerk CMC Certification.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 7-15, seconded by Mr. Simpson. Mr. Kolesar stated he appreciates all of Kathy Patton's hard work. Mr. Rose echoed those comments and stated he knows it's not easy keeping all seven of the Councilmen in line but she does a really good job so keep up the good work and congratulations. Mr. Simpson thanked her for all her hard work and realize how hard that had to be to accomplish with everything else she has on her plate. The roll was called and Ordinance/Resolution No. 7-15 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose.

Medina City Council  
January 12, 2015

**Council Comments:**  
There were none.

**Adjournment:**  
There being no further business before Council, the meeting adjourned at 7:48 p.m.

  
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Kathy Patton, CMC - Clerk of Council

  
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John M. Coyne, President of Council

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