

MEDINA CITY COUNCIL
Tuesday, October 15th, 2019

Opening:

Medina City Council met in regular, open session on Tuesday, October 15, 2019. The meeting was called to order at 7:30 p.m. by President of Council John Coyne who led in the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present J. Shields, D. Simpson, B. Starcher J. Coyne, E. Heffinger, B. Lamb and P. Rose.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Nino Piccoli, Chief Kinney, Captain Ingersol, Kimberly Marshall, Dan Gladish, Janson Wehrley and Jonathon Mendel.

Minutes:

Mr. Shields moved that the minutes from the regular meeting on September 23, 2019 as prepared and submitted by the Clerk be approved. The roll was called and the motion passed by the yeas of D. Simpson, B. Starcher, J. Coyne, B. Lamb, P. Rose and J. Shields. Eric Heffinger abstained.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated the Finance Committee met prior to the Council meeting this evening and will meet again in two weeks.

Health, Safety & Sanitation Committee: Mr. Simpson had no report. There is a meeting of the Fire District Committee on October 22nd.

Public Properties Committee: Mr. Shields had no report.

Special Legislation Committee: Mr. Lamb reported he will be scheduling a short meeting on the Comprehensive Plan. Bill stated Councilman Rose has a request to take a more continuing look at the issue with deer. The Parks Department is doing the deer count coming up soon.

Streets & Sidewalks Committee: Mr. Heffinger stated he has no report.

Water & Utilities Committee: Mr. Starcher had no report.

Emerging Technologies Committee: Mr. Rose stated he had no report but stated they had a meeting on September 24th where Armstrong had a presentation on the deployment of the fiber loop.

Requests for Council Action:

Finance Committee

19-170-10/15 – Repay Fund Advances

19-171-10/15 – Fund Advances

19-172-10/15 – Budget Amendments

19-173-10/15 – Clarification of Drug-Free Workplace Policy

19-174-10/15 – Retro Pay for Chief Probation Officer Training

- 19-175-10/15 – Vacating City R-O-W from Church Property
- 19-176-10/15 – Expenditure, CHIP Rehab – 603 S. Broadway
- 19-177-10/15 – Then & Now – Hinckley Roofing (CHIP Rehab)
- 19-178-10/15 – Expenditure – MMHA for Emergency Housing Assistance Program
- 19-179-10/15 – Amend. Res. 178-07 – Community Reinvestment Area
- 19-180-10/15 – Terminate Job Creation Grant – Medina Plating and Powder
- 19-181-10/15 – Accepting Budget Commission Amounts & Rates
- 19-182-10/15 – 2020 MCRC Part Time Pay Rate Schedule
- 19-183-10/15 – Amend S&B, MCRC – New P/T Position / Change Job Code
- 19-184-10/15 – Expenditure – Chippewa Roofing – Muni Court Roof
- 19-185-10/15 – Amend Ord. 114-19 – Account Numbers
- 19-186-10/15 – Dedication Plat for Commerce Drive
- 19-187-10/15 – Increase Expenditure – Lake County Sewer Co. – Street Dept.

Reports of Municipal Officers:

Dennis Hanwell, Mayor, reported

- 1) Parking Deck - Construction of parking deck south of Medina City hall commenced the week of Labor Day. Long term lots will be available at Castle Noel lot; Feckley lot on north side of Thyme2; County Courthouse parking deck; County Administration lot extension off E. Liberty Street; parking lot between W. Liberty and W. Washington with Huntington bank drive through; Muni Court lot is available on weekends and evenings; 3 hour lots were established at open areas of lot between Sully's and Porters as well as lot at the southeast corner of Elmwood and W. Liberty. Customer parking along West Friendship adjacent to Medina Co. Historical Society, and 2 handicap spaces outside NW doors of Medina City Hall.
- 2) Utility drop boxes moved to Municipal Court lot; working on getting post office to move their box to Municipal Court lot too; mini library was placed at 3 hour lot at SE corner of Elmwood and W. Liberty; customer 15 min. parking is posted on W. Friendship adjacent to the Medina County Historical Society; handicap spots were established at city hall, near corner of W. Friendship and N. Elmwood.
- 3) State of the City was presented to the Medina Chamber of Commerce on Tuesday, September 3rd, 11:30 at Williams on the Lake and to Council on September 9th. It is now available on Medina TV, city website, Facebook, and YouTube.
- 4) Service/Engineering office rehab - paint, flooring, desks all done over three day weekend. Looks great. Thanks Nino, Joe Grubis and service staff who all worked through holiday weekend.

Keith Dirham, Finance, Mr. Dirham reminded residents to support the renewal and increase levy for the Emergency Medical Services. The City splits this operation with the two townships of Medina Township and Montville Township. It is a partnership between them. We pay our City's share through this levy. The reason for the increase is this levy has not been increased in 20 years and with the property tax levy, we do not get inflationary increases on the collections and actually collections are less now than they were 20 years ago because the state has changed some things with the property tax. Costs have increased substantially for the Life Support Team, some of the equipment they use is a lot more expensive. He stated he hopes that all will support this levy.

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Greg Huber, Law Director, had no report.

Chief Kinney, Police Department, had no report.

Kimberly Marshall, Economic Development Director stated the Made in Medina Manufacturing Expo showcase was held on October 4th with 55 manufacturing companies participating and over 500 students from every school district in the county. Total estimated number of in attendance of 1,500 people and was well received. Kimberly thanked the administration for their help and support.

Jonathan Mendel, Planning Community Director, had no report.

Captain Ingersol, Fire Department, stated that on October 12th they had their annual Open House with about 250 people in attendance.

He explained six new firefighters were recently added, and he reminded everyone that October is Fire Prevention Month and to please check your smoke detectors, make sure they are working and replace your batteries.

Jansen Wehrley, Parks and Recreation Director, reported that beginning on Wednesday, October 16th and Thursday, October 17th the Parks Department will be conducting their visual deer survey throughout the city limits. There will be 4 trucks dispatched out into the 4 wards simultaneously spot lighting deer. This is part of their deer management process.

The permanent restroom facilities in the parks including drinking fountains will begin winterization this week as the evening temperatures are starting to drop. They recently completed the milling and paving of the entry drive at Fred Greenwood Park and Section 19 at Spring Grove Cemetery. The Forestry Department will begin their fall tree planting the week of October 28th at various locations throughout town.

Dan Gladish, Building Official, had no report.

Patrick Patton, City Engineer, reported the East Liberty Street Curb Replacement Project has started. Curbs are being replaced between Broadway and Spring Grove and is anticipated to be completed within three to four weeks.

Nino Piccoli, Service Director, reported that today leaf season officially kicked off and as the volumes increase they will put three trucks out.

They had the city auction this past weekend and the turn out wasn't as well as they had anticipated, but they did sell everything. Sanitation collection is not delayed this week. Lastly they paved South Elmwood between Washington and West Smith last week.

Notices, Communications and Petitions

There were none.

Unfinished Business:

There is none.

Introduction of Visitors:

Stacey Maleckar – Superintendent from the Medina County Board of Developmental Disabilities located at 4691 Windfall Rd. in Medina came to speak about the Levy renewal and to share that they are on the ballot this November 5th. It is not a new tax, it is a renewal for continued support. Stacey spoke of the service they provide to over 1,300 people and asks for your support.

Introduction and Consideration of Ordinances and Resolutions:

Ord. 152-19:

An Ordinance amending the Salary and Benefits Code Section 31.07 by adopting and accepting the revised job descriptions as approved and presented by the Civil Service Commission for the Police Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 152-19, seconded by Mr. Simpson. Chief Kinney stated they are looking to edit the language in two job descriptions for two positions. The first being the Records Clerks and are looking to delete the requirement for being a deputy clerk for Medina Municipal Court as well as a certification for LEADS as these both are no longer relevant for that position and the second edit is for the Parking Officer. Currently in that job description it indicates that this position has the authority to void parking citations, and we need to subtract that authority. The roll was called and Ordinance/Resolution No. 152-19 passed by the yea votes of B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields and D. Simpson.

Ord. 153-19:

An Ordinance authorizing the payment to Absolute Construction for the Private Home Rehabilitation at 1661 Dannley Drive, Brunswick, Ohio as a part of the PY18 CHIP Grant Program. Mr. Shields moved for the adoption of Ordinance/Resolution No. 153-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 153-19, seconded by Mr. Simpson. Mr. Mendel stated this is for a CHIP project with their partnership grant with the city of Brunswick. Contract amount is just under \$38,000 and would like to do a purchase order of \$40,000 to account for any change orders that might come in. Emergency is requested to provide payment to contractors in a timely manner so that they may bid on more projects. The roll was called on adding the emergency clause and was approved by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher and J. Coyne. The roll was called and Ordinance/Resolution No. 153-19 passed by the yea votes of J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson and B. Starcher.

Ord. 154-19:

An Ordinance amending Ordinance No. 131-19, passed September 9, 2019, relative to the payment to Jenmet Construction LLC for the Private Home Rehabilitation at 3877 Miller Drive, Brunswick as part of the PY18 CHIP Grant Program. Mr. Shields moved for the adoption of Ordinance/Resolution No. 154-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 154-19, seconded by Mr. Simpson. Mr. Mendel stated this is a CHIP project private rehabilitation and as they literally dug into the

house there was additional work that needed to happen in order to bring this up to minimum standards by increasing the original P.O. of a little over \$9,700 taking the total P.O. to \$45,000. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne, E. Heffinger and B. Lamb. The roll was called and Ordinance/Resolution No. 154-19 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne and E. Heffinger.

Ord. 155-19:

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 155-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 155-19, seconded by Mr. Simpson. Mr. Dirham stated this is to pay Trident Insurance Services that defended us in a matter. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose and J. Shields. The roll was called and Ordinance/Resolution No. 155-19 passed by the yea votes of J. Shields, D. Simpson, B. Starcher J. Coyne, E. Heffinger, B. Lamb and P. Rose.

Ord. 156-19:

An Ordinance authorizing the Finance Director to make certain Fund Advances and Returns. Mr. Shields moved for the adoption of Ordinance/Resolution No. 156-19, seconded by Mr. Simpson. Mr. Dirham stated a fund advance is where we borrow money from one fund to another and we have to do this for example we do grant projects and these are rollovers of these advances where these projects are still ongoing. The roll was called and Ordinance/Resolution No. 156-19 passed by the yea votes of B. Starcher, J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields and D. Simpson.

Ord. 157-19:

An Ordinance amending Ordinance No. 195-18, passed December 10, 2018. (Amendments to 2019 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 157-19, seconded by Mr. Simpson. Mr. Dirham stated these are the appropriations for the previous mentioned advances. The roll was called and Ordinance/Resolution No. 157-19 passed by the yea votes of J. Coyne, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson and B. Starcher.

Ord. 158-19:

An Ordinance of the Council of the City of Medina, Ohio certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 158-19, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 158-19, seconded by Mr. Simpson. Mr. Dirham stated this is for a roof repair project through the CHIP Grant and the contractor part is complete and the emergency is to get them paid for the work. The roll was called on adding the emergency clause and was approved by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher, J. Coyne and E. Heffinger. The roll was called and Ordinance/Resolution

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No. 158-19 passed by the yeas votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, B. Starcher and J. Coyne.

Council Comments:

Eric Heffinger stated sadly summer has come to an end and that means the City tables at the Farmer's Market have ended, but it was a really great summer and he appreciates all the help from the administration and council for being there week in and week out to answer questions.

Mr. Starcher congratulated Miles Reed on being a new home owner on Bunker Hill Drive.

Mr. Simpson reminded everybody that early voting is going on now through November 5th so please cast your votes. Be kind to each other.

Mr. Rose stated in support of the disability levy he had a neighborhood resident that moved from California to Medina specifically for their programs many years ago. Happy Birthday to Joelle.

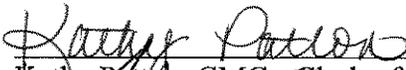
Mr. Lamb clarified that the Special Legislation meeting he will be scheduling on the Comprehensive Plan when talking about the deer, it will be more specifically on feeding the deer. The Holiday Home Tour for the Community Design Committee - tickets are on sale now and proceeds will go to the Historical Society to support their effort with the McDowell-Phillips house. There are 7 houses on the home tour and tickets are available at AI Root Company, Cool Beans, the visitor's center, and Miss Molly's.

Mr. Lamb thanked and congratulated the folks that put together and organized the Community Garden and Education Center on Sunday. There was a turnout of about 60 people to work on the garden to plant the landscaping around the fence. Bushes and plants were donated from Petitti's Garden Center, Smith Brothers donated the top soil, and about 50 students from MHS student government showed up.

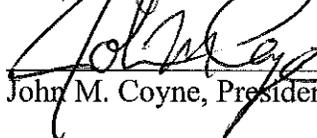
Mr. Coyne stated the Budget Process is almost over, there is one more budget meeting that is going to look at the entire picture with all the budgets completed with the revenue projections and to see where we are standing and see if we need to do anything in the next 5 years to reallocate income tax funds to make sure we are fiscally sound for the foreseeable future.

Adjournment:

There being no further business before Council, the meeting adjourned at 8:02 p.m.



Kathy Patton, CMC - Clerk of Council



John M. Coyne, President of Council