

**Finance Committee**  
**Monday, June 10th, 2019**  
**6:00 p.m., Multi-Purpose Room**

**In attendance:** John Coyne-Chairman, Jim Shields, Paul Rose, Bill Lamb, Dennie Simpson, Eric Heffinger, and Bob Starcher

**Also present:** Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Nino Piccoli, Jonathan Mendel, Jansen Wehrley, Mike Wright, Chief Kinney, Kimberly Marshall, Kathy Patton, Bob Arnold, Mark Kolesar, Sean McDonnell and Bob Finnan.

1. Assignment of Requests for Council Action

2. 19-102-6/10 – Increase Expenditure – Mason Custom Builders – Public Bldgs.

Nino stated this is for the Engine House Project and this request will allow a \$5,000 increase. Some materials were more than expected with doors, bricks and ceiling leaks. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

3. 19-103-6/10 – Accept Award of Funds – Ohio Law Enforcement Body Armor Program

Chief Kinney stated this is Attorney General and Bureau Workers Compensation Grant for Body Armor, they were awarded \$23,501.85 and are requesting permission to accept that grant. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

4. 19-104-6/10 – Discussion – Parking Enforcement Program - Police

Chief Kinney stated the 6<sup>th</sup> District Federal Court of Appeals recently ruled that it was unconstitutional for the police or parking enforcement officers to mark tires and that is what our parking enforcement officer used to keep track of 3 hour parking. In consideration of that, he asked for a discussion about some alternatives they can use: Digital Chalking – small device that takes a picture of the vehicle documenting where the valve stems are at on the vehicle, enter license plate number, date, time and location and it will set a timer for three hours and notifies the parking enforcement officer to come back and check and see if vehicle is still there and will print out a citation. The person can then go to a web porthole and pay the citation through a company that manages via cloud retaining photos and information and takes a processing fee. The package comes with hardware, camera, printer and software license in addition to the company managing all the photos and information.

Mr. Coyne suggested changing the code to say if you are a repeating offender we should enforce a laddered system whereby if somebody wants to park there and pay their ticket then after 5 tickets the cost goes to \$30 and after 10 tickets it goes to \$50 and maybe that would put a stop to the habitual abusers.

Chief Kinney stated the enforcement officer is only working part time averaging about 29 hours a week. He stated their goal would be to just break even.

Mayor Hanwell stated Mr. Huber said it is possible to have an escalating fee even though it is a civil process. We will have to do a request for council action. Mr. Coyne asked if they want to have an incentive for people who pay their ticket early and Chief Kinney stated they have that

now.

Mr. Shields stated the question is does council want to move forward with purchasing the device. Mr. Shields moved to approve UPS as vendor, seconded by Mr. Simpson. Motion Passed 7-0.

5. 19-105-6/10 – State Bid – Equipment for New Police Cruisers – Parr Public Safety

Chief Kinney stated this is for the outfit, the actual equipment for the 5 Police cruisers that they were authorized to purchase. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

6. 19-106-6/10 – Medina Municipal Airport Consultant Selection

Mr. Patton stated that the FAA requires every 5 years a qualification base selection (QBS) process to select an airport consultant. This is required because 90% of any of our projects at the airport are paid by the FAA grants every year so we have to comply by their rules. We advertised and received responses from three firms and decided to stay with Delta. Mr. Shields moved to approve using Delta Airport Consulting with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

7. 19-107-6/10 – Reagan Park/Eliza Northrop Connector Trail Agreement – Parks

Jansen stated this is to authorize the Mayor to enter into a Declaration of Mutual Easement and Cooperation Agreement with the Board of Education for Medina City Schools. This would add a connection from the back of Eliza Northrop through the wetland to the lower level parking at Reagan Park. Improves access to school facilities, expands recreational opportunities for the students and inner connects the school to the park. The design was changed to go straight to the back of the school so it does not impact such a large portion of the wetland. Emergency clause is requested so bidding can begin with anticipated construction sometime in the fall.

Mr. Simpson feels another advantage would be that a lot of parents utilize Reagan Parkway to pick up and drop off their kids and this may decrease the traffic congestion on Reagan Parkway.

Jansen stated that the school does not have an open field and this will benefit the school and kids. FYI it is 670 feet long and approximately 260 feet of that is wood decking that is laid on pads across the wetlands so that it doesn't disturb the wetland and then there is a portion of it about 400 feet that is asphalt closer to the parking lot side.

Mr. Shields will be abstaining due to his employment.

Mr. Simpson moved to approve with the emergency clause, seconded by Mr. Rose. Motion Passed 6-1. Jim Shields abstained.

8. 19-108-6/10 – Income Tax Reallocation (Discuss at 6-12-19 Budget Hearing)

Mr. Dirham stated the state passed their gas tax increase which is going to mean about a half a million dollars a year in revenue to the City of Medina. The increase will be enough to do two things, one is that the healthcare, and you will see it in the budgets, has been put back into the Street Fund for the last 3 or 4 years we moved it to the 108 fund. In addition the 1% of the income tax that we've been allocated to the Street Fund will no longer be needed.

Council tabled this discussion until the end of the budget process.

9. 19-109-6/10 – Agreement w/Brandstetter & Carol/Medina County – Design, Planning & Construction Mgmt. Services for Joint construction of County-City Courthouse

Mayor Hanwell stated the \$133,000 to Brandstetter & Carol is for design and planning, what is not known yet is the construction manager at risk and we have same percentage 25% of whatever those costs are. They have an incentive to try and keep the costs down.

Mr. Rose questioned if we have a commitment from the county that they are going to go forward with this and we aren't just going to be giving them \$133,000 to design something that is just in the book and are we committed to stay with them as well.

Mayor Hanwell replied that he feels pretty comfortable with it and John has been added to the committee as well and we repeatedly stressed to them that our interest is to build a safe and functional and useful building with as much financial constraint as possible and the impression he has from two of the three commissioners is that they have that same interest.

Mr. Coyne stated this will start the process of getting input from the public about what the look will be like. Mayor Hanwell stated they shared with them that they would be required to have meetings with the public at large, CDC, Historical Society, Archive Commission, Main Street Medina, and the City Historic Preservation Board. He said they should also have meetings with Brunswick and Wadsworth because it's a County court system. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

10. 19-110-6/10 – New EPA Regulations for Storm Water Mgmt., Erosion Control & Illicit Discharge

Mr. Patton feels they are not in a position to approve these tonight but he wanted to get the information out there. We have a storm water discharge permit with the Ohio EPA, and are required to pass certain ordinances to govern storm water management erosion control and illicit discharge. We have a model code and Mr. Huber still needs to review these, it's nothing new but it does add some teeth to our Ordinances which the EPA likes such as penalties and some enforcement abilities and that sort of thing.

Mr. Coyne recommended moving this to Special Legislation and figure out what sections need to be repealed.

11. 19-111-6/10 – Expenditure Over \$15,000 – Data-Command, LLC – Water

Mr. Piccoli stated initial hardware was installed in 2001. Basically the radio parts pieces system is not going to be supported any longer. Industry standard seems to be going to Cellular. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passes 7-0.

12. Discussion Item: MCRC Fitness Room Roof Update – Mike Wright

Mr. Wright stated there were some concerns the last time they looked at this presentation with the roof line on the new fitness room.

Bob Arnold stated they met with school personnel how this is attached to the building and they were very concerned with the slope of the existing roof and water coming down. They had mentioned total detachment which will make this project much more difficult and expensive. The other thing they mentioned was to pull it away ten feet, and still leave that cavern in there and still have two walkways that connect but Bob feels that's a maintenance issue.

Bob explained the way he left it. He spoke of the soil and stated in one corner of the building there is 14 inches of topsoil which all has to come off and it slopes away. They are currently waiting for the site survey.

Mike stated they keep the desired 12 foot ceiling that they wanted in the fitness room by dropping the floor so that worked out well and then it got the roof line lower too.

Mr. Arnold stated cost wise it is still fluctuating around a bit. He doesn't have an answer on exactly where it's at yet.

There being no further business, Finance Committee adjourned at 7:09 p.m.

John M. Coyne, Chairman