

**CITY OF MEDINA
AGENDA FOR COUNCIL MEETING**

January 26, 2015
Medina City Hall
7:30 p.m.

Call to Order.

Roll Call.

Reading of minutes. (Jan. 12, 2015)

Reports of standing committees.

Requests for council action.

Reports of municipal officers.

Council approval of appointments.

Strategic Plan Advisory Committee:

Alysia Rogers, At-Large Rep. – expiring 12/31/18
Alyssa Williams, Ward 1 Rep. – expiring 12/31/18
Paul Pfeiffer, Ward 4 Rep. – expiring 12/31/18

Notices, communications and petitions.

Unfinished business.

Introduction of visitors.
(speakers limited to 5 min.)

Introduction and consideration of ordinances and resolutions.

Ord. 8-15

An Ordinance authorizing the purchase of one (1) new X-Treme Vac Body mounted on a 2009 Freightliner M-2 cab and chassis from Best Equipment Company for the Street Department.

Res. 9-15

A Resolution authorizing the Mayor to enter into an amended Partnership Agreement with the City of Brunswick and the City of Wadsworth for the PY14 Community Housing Impact and Preservation Program Grant, and repealing Ordinance No. 92-14, passed May 27, 2014.
(emergency clause requested)

Ord. 10-15

An Ordinance authorizing the Mayor to enter into a Programmatic Agreement with the Ohio Historic Preservation Office for the administration of programs using HUD allocated funds.
(emergency clause requested)

Ord. 11-15

An Ordinance amending Section 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the adoption of updated job descriptions for the Parks Department.

Ord. 12-15

An Ordinance authorizing the Mayor to enter into a Building Project Agreement and Lease Agreement with the Friends of the Cemetery, an Ohio Nonprofit Corporation, for the construction and use of the Maintenance Building and the Amos Mears Memorial Building at Spring Grove Cemetery.

Ord. 13-15

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the construction of the Spring Grove Cemetery Improvement Project which consists of the Maintenance Building, and site work for both the Maintenance Building and the Amos Mears Memorial Building.

Ord. 14-15

An Ordinance authorizing the Mayor to enter into an Agreement with the City of Medina, Ohio and the Medina County Fair Housing Office for professional services required to implement a Fair Housing Services Program for the PY14 Community Development Block Grant (CDBG).
(emergency clause requested)

Ord. 15-15

An Ordinance amending Section 31.02 and 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the new MCRC Water Safety Aide position and approving the job description.

Ord. 16-15

An Ordinance amending Ordinance No. 200-14, passed December 8, 2014. (Amendments to 2015 Budget)

Ord. 17-15

An Ordinance amending Ordinance No. 200-14, passed December 8, 2014. (2014 Carryforward)

Council comments.

Adjournment.

MEDINA CITY COUNCIL
January 12, 2015, Regular Session

Opening:

Medina City Council met in regular, open session on Monday, January 12th, 2015. The meeting was called to order at 7:30 p.m. by President of Council John Coyne who led the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, and J. Shields.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Dan Gladish, Nino Piccoli, Chief Painter, Jansen Wehrley, Jonathon Mendel, Mike Wright and Kimberly Rice.

Minutes:

Mr. Shields moved that the minutes from the regular meeting on December 8th, 2014, the Special Meeting on December 30th, 2014 and the Organizational Meeting on January 5th, 2015 as prepared and presented by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the minutes were approved by the yeas of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated the Finance Committee met prior to Council, our next meeting will be in two weeks.

~~Health, Safety & Sanitation Committee: Mr. Rose had no report.~~

Public Properties Committee: Mr. Shields had no report, possible meeting in January.

Special Legislation Committee: Mr. Lamb had no report.

Streets & Sidewalks Committee: Mr. Simpson had no report.

Water & Utilities Committee: Mr. Kolesar had no report.

Requests for Council Action:

Finance Committee

- 15-001-1/12 – Purchase (1) new X = TREME VAC – Street Department
- 15-002-1/12 – Repeal Ord. 92-14, CHIP Agreement, replace w/new
- 15-003-1/12 – Agreement w/ Ohio Historic Preservation Office
- 15-004-1/12 – Amend Salary & Benefits Code 31.04 (F)
- 15-005-1/12 – Arborist Job Description Revision
- 15-006-1/12 – Laborer Job Description Revision
- 15-007-1/12 – Amend Sections 1103.99 & 1107.05 of P&Z Code
- 15-008-1/12 – Spring Grove Cemetery – Bids, Bldg. Agreement, Lease Agreement
- 15-009-1/12 – Fair Housing Agreement, FY14 CDBG Grant

- 15-010-1/12 – Transfer 244 Medina St. to CIC
- 15-011-1/12 – Establish New Special Revenue Funds
- 15-012-1/12 – New Traffic Light – Sugarhouse/Lexington Ridge/Wadsworth Rd. (Moved to Streets & Sidewalks Committee)
- 15-013-1/12 – 2014 Carryforward Appropriation Request
- 15-014-1/12 – Budget Amendment

Proclamation on behalf of Council presented to Kathy Patton for her certification of Municipal Clerk which she obtained and will be adopted as Resolution 7-15 at the end of the agenda.

Reports of Municipal Officers:

Dennis Hanwell, Mayor, reported the following:

- 1) Congratulations to Kathy Patton on earning the designation of Certified Municipal Clerk by the Intl. Institute of Municipal Clerks, Inc.
- 2) Landlord/Renter info- New tab on city website under residents, then Landlord/Tenant info. There are several links with scanned brochures from Medina County Housing Office. These topics include Landlord/Tenant Rights and Responsibilities; Housing and Disabilities; Repairs to Rentals; Fair Housing and you. Councilman at Large Bill Lamb and I also taped a cable show on Cable TV, channel 37 that is currently airing. These shows may also be accessed by going to www.medinatv.org. We will put some reminders on future utility bills on these topics. These informational brochures are also available in rack at Medina City Hall.
- 3) Water Conservation efforts- Thanks to all for your help with water conservation efforts yesterday, Sunday, Jan. 11, 2015. Thanks to Service Director Nino Piccoli, Administrative Assistant Dawn Conwill, Water Superintendent Bill Magargee, Water Foreman Andy Bendel for their Sunday response and coordinating the emergency attachments. These valves were not required to be opened but supplies and parts will remain on hand for quicker install as weather returns to frigid temperatures later this week. Specials thanks to City of Akron and City of Cleveland water department.
- 4) Snow removal- We have received a small number of concerns in past week of snow/ice removal on our streets. We have been plowing and applying salt but with temperatures below 20 degrees, the cutting ability of the salt is diminished and continues to lessen as the temperatures

Keith Dirham, Finance Director reminded all residents they are required to file an income tax return for the city income tax filed with CCA. There are four opportunities for assistance with this, Sat. March 7th 10 – 4 p.m., Wed. March 25th 2 – 8 p.m., Wed. April 1st 2 – 8 p.m., and Sat. April 11th 8:30 – 2 p.m. These sessions are being held at the Recreation Center on Weymouth Rd.

Greg Huber, Law Director, congratulated Kathy Patton on receiving her CMC, she also does work that is unusual for a Clerk for a Municipality; she actually drafts much legislation that is in front of you which saves me a tremendous amount of time and it is much appreciated.

Chief Berarducci, Police Chief, was absent.

Kimberly Rice, Economic Development Director, had no report.

Jonathon Mendel, Planning Community Director, had no report.

Chief Painter, Fire Chief, had no report.

Mike Wright, Recreation Center Director, reported the Rec would like to thank all of the community members who came out for the Healthy Medina registration this past Saturday and the Mayor for attending and talking with patrons and staff. We have 92 people signed up with time and space for more registrations as our first “talk and walk” is this Thursday at the Rec from 6-7 p.m.

The top three challenge winners for the year will win a free family membership to the Rec for 2016, sponsored by the Medina Post Newspapers! This is a great initiative sponsored by the Medina Hospital/Cleveland Clinic, The City of Medina, the MCRC, and Discount Drug Mart. In partnership with the Medina City Schools, the District Library, the Chamber of Commerce, Feeding Medina County, the Connection Church, and the Medina County Parks.

For more information please go to our website at www.medinarec.org and click on the link for Healthy Medina! Lastly, our next scheduled Rec Advisory Board meeting will be this Thursday, Jan 15th, at the Rec Center at 7:30 a.m.

Congratulation to Kathy Patton.

Jansen Wehrley, Parks and Recreation Director, The All-Sports registration open house is this Saturday, Jan. 17th 10 – 2 p.m. at Medina Recreation Center. All Medina Sports Associations will be present to answer any questions and assist with registration.

Dan Gladish, Building Official, The Building Department is proud to say that all the goals that were made in 2014 have been achieved. With that being said, several new goals have been set for 2015. One of the new goals set for this year, is to dedicate more time to Property Maintenance Inspections and enforcement. This goal would allow the Building Department to provide the Community with more of a proactive approach to property maintenance inspections and compliance throughout the City. Currently the Building Department is handling property maintenance on more of a complaint driven approach.

It is important to know that the Building Department has two major responsibilities. Its first and primary responsibility is to issue permits and perform inspections on all new construction projects within the City. These are services that are paid for by Permit Fees and Contractor Registration Fees.

The Second responsibility of the Building Department is to provide property maintenance inspections and enforcement on existing properties throughout the city. Currently the Building Department spends about 80 percent of its time and efforts on permits and inspections. Which leaves 20 percent of its time for property maintenance.

With team work and the assistance that is being provided to the Building Department from Police, Fire, and Service - WILL help make it possible for the Building Department to achieve the newly set goals.

Nino Picoli, Service Director, acknowledged the Mayor for being here like he always is during these unfortunate events, helping out and staying here Sunday when we had water issues. Dawn was here helping out and posting updates on the website and taking phone calls. Our staff was here, the county staff was here. Kenmore construction, Taras Construction out of Cleveland, Rick Foresight who is a supervisor over in Akron City sent over a brand new \$80,000 pump never even been used by the City of Akron. We have a good group and work well together.

Council approval of appointments

ACCESS Commission: Tracey Givelekian (School Rep.) exp. 12/31/17
Tom Cahalan (School Rep.) exp. 12/31/17
Heather Taylor (Chamber Rep.) 12/31/17

Mr. Shields moved to approve Council's appointments, seconded by Mr. Simpson. The roll was called on the appointments and they were approved by the yea votes of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Mayoral appointments.

See Exhibit A

Mr. Shields moved to approve the Mayoral appointments as listed, seconded by Mr. Simpson. The roll was called on the Mayoral appointments and approved by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Notices, Communications and Petitions: There were none.

Unfinished Business: There was none.

Introduction of Visitors:

Erica Graffein from The County Auditor's Office stated they have a new 800 phone number for the County Administrative offices at 1-844-722-3800.

The Homestead Exemption Program and the new Disabled Veterans Expanded Homestead Exemption Program are now available through the Medina County Auditor's Office for 2015.

New this year is the Disabled Veterans Expanded Homestead Exemption. This new program is available for military veterans who have been determined to have a 100% service-connected disability, (or be a surviving spouse) and own and have occupied a home as the principal place of residence on January 1, 2015. This exemption is designed to add all disabled veterans to the list of individuals who may apply for the Homestead Tax exemption, as well as increase their deduction from \$25,000 to \$50,000.

Applications forms for both programs are available on the Medina County Auditor website at www.medinacountyauditor.org or at the auditor's offices in the Medina County Administration Building, 144 N. Broadway, 3rd Floor, Medina. Applications must be filed in the auditor's office by June 1st.

The cost of dog license has been lowered from \$12.00 to \$10.00. After January 31st, the cost will go up to \$20.00

The AARP Foundation Tax-Aide Program for Medina is offering its services out of the Medina County Auditor's Office, starting February 2nd. Questions, call the Office for Older Adults 330-723-9514.

Introduction and Consideration of Ordinances and Resolutions:

Res. 1-15:

A Resolution naming the park land located at 406 South Broadway the "Sophia Victoria Trailhead". Mr. Shields moved for the adoption of Ordinance/Resolution No. 1-15, seconded by Mr. Simpson. As part of the purchase agreement and Ord. 41-12 the seller had exclusive rights to name the premises at 406 S. Broadway. We chose Trailhead because it is the start of the Champion Creek Multi-Purpose Trail. The roll was called and Ordinance/Resolution No. 1-15 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, and M. Kolesar.

Ord. 2-15:

An Ordinance authorizing the Mayor to enter into an agreement between the City of Medina, Ohio and the Medina County Fair Housing Office for Professional Services required to implement a Fair Housing Services Program for the PY14 Community Housing Improvement Grant (CHIP). Mr. Shields moved for the adoption of Ordinance/Resolution No. 2-15, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 2-15, seconded by Mr. Simpson. Mr. Mendel stated this is required as part of the process for the improvement for the CHIP grant to work with the County Fair Housing Office and have them implement any actions or do the work necessary for that process as part of the CHIP grant to contract with them to do it. The emergency clause is so that we can execute the CHIP program immediately. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose. The roll was called and Ordinance/Resolution No. 2-15 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb.

Ord. 3-15:

An Ordinance accepting the appraisals (Fair Market Value Estimates) for the West Smith Reconstruction Project. Mr. Shields moved for the adoption of Ordinance/Resolution No. 3-15, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 3-15, seconded by Mr. Simpson. Mayor Hanwell stated these are for West Smith Rd. reconstruction project from where the previous one was back to Standard Welding. We need these appraisals approved so that we can begin the negotiations with the land owners and keep the project moving on the time line of ODOT. The roll was called on adding the emergency

clause and was approved by the yea votes of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson. The roll was called and Ordinance/Resolution No. 3-15 passed by the yea votes D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, and J. Shields.

Res. 4-15:

A Resolution requesting the County Auditor to make tax advances during the year 2015 pursuant to Ohio Revised Code Section 321.34. Mr. Shields moved for the adoption of Ordinance/Resolution No. 4-15, seconded by Mr. Simpson. Mr. Dirham stated this is something we have to do every year to formally request that the auditor provide us with these advances and then they will do so. The roll was called and Ordinance/Resolution No. 4-15 passed by the yea votes of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Ord. 5-15:

An Ordinance establishing three (3) new Special Revenue Funds in accordance with Section 5705.09 of the Ohio Revised Code. Mr. Shields moved for the adoption of Ordinance/Resolution No. 5-15, seconded by Mr. Simpson. Mr. Dirham explained we are required to have these funds because they are Federal Grants, to keep this money separate and this is the process to do so. The roll was called and Ordinance/Resolution No. 5-15 passed by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Ord. 6-15:

An Ordinance amending Ordinance No. 200-14, passed December 8, 2014. (Amendments to 2015 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 6-15, seconded by Mr. Simpson. Mr. Dirham states a refund came in and in order to spend money that gets refunded it has to be appropriated by Council. The roll was called and Ordinance/Resolution No. 6-15 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg. M. Kolesar abstained.

To be added to the agenda:

Mr. Shields moved to add Resolution No. 7-15 to the agenda, seconded by Mr. Simpson. The roll was called on adding Res. 7-15 to the agenda and passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb.

Res. 7-15:

A Resolution commending Kathy Patton for obtaining the Certified Municipal Clerk CMC Certification. Mr. Shields moved for the adoption of Ordinance/Resolution No. 7-15, seconded by Mr. Simpson. Mr. Kolesar stated he appreciates all of Kathy Patton's hard work. Mr. Rose echoed those comments and stated he knows it's not easy keeping all seven of the Councilmen in line but she does a really good job so keep up the good work and congratulations. Mr. Simpson thanked her for all her hard work and realize how hard that had to be to accomplish with everything else she has on her plate. The roll was called and Ordinance/Resolution No. 7-15 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose.

Medina City Council
January 12, 2015

Council Comments:

There were none.

Adjournment:

There being no further business before Council, the meeting adjourned at 7:48 p.m.

Kathy Patton, CMC - Clerk of Council

John M. Coyne, President of Council

2015 Mayor Appointments

Economic Development Committee

Eric Shaffer	12-31-18
Jon Burkhart	12-31-18

Uptown Park Advisory Committee

Mike Larabee	12-31-17
Roger Smalley	12-31-17
Melanie Kasten-Kruse	12-31-17

Airport Commission

Jerry Lash (Planning Commission Member)	12-31-18
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Board of Zoning Appeals

Jim Bigam	12-31-18
Stephen Gallagher (Alt)	12-31-18
Mark Pinsky	12-31-18

Historic Preservation Board

Gloria Brown	12-31-18
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Planning Commission

Bruce Gold	12-31-18
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NOACA

Patrick Patton (Medina)	12-31-16
Patrick McNamara, Alternate (Brunswick)	12-31-16

Micro Enterprise Board

Keith Hughes (CPA)	12-31-18
Chris Heini (Banker)	12-31-18
Amy Demlow (Attorney)	12-31-18

ORDINANCE NO. 8-15

AN ORDINANCE AUTHORIZING THE PURCHASE OF ONE (1) NEW X-TREME VAC BODY MOUNTED ON A 2009 FREIGHTLINER M-2 CAB AND CHASSIS FROM BEST EQUIPMENT COMPANY FOR THE STREET DEPARTMENT.

WHEREAS: In accordance with ORC 125.04 the City of Medina, Ohio requested authority to participate in State or National contracts which the Department of Administrative Services has entered into for the purchase of supplies, services, equipment and certain materials; and

WHEREAS: The request for participation provides for the waiving of the state and local competitive bidding requirements and allows the City the ability to purchase from centralized state or national contracts; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the purchase of one (1) new E-Treme Vac Body mounted on a 2009 Freightliner M-2 cab and chassis with full warranties on the body and auxiliary Cummins engine from Best Equipment Company through the National Joint Powers Alliance Bid Process (#45177), is hereby authorized for the Street Department.

SEC. 2: That the funds to cover the purchase, in the amount of \$140,000.00, are available in Account No. 105-0610-54417.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

RESOLUTION NO. 9-15

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDED PARTNERSHIP AGREEMENT WITH THE CITY OF BRUNSWICK AND THE CITY OF WADSWORTH FOR THE PY14 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM GRANT, AND REPEALING ORDINANCE NO. 92-14, PASSED MAY 27, 2014, AND DECLARING AN EMERGENCY.

WHEREAS: The State of Ohio, Development Services Agency, Office of Community Development has established the PY14 Community Housing Impact and Preservation Program (CHIP) Guidelines; and

WHEREAS: Included in the Action Plan is a partnership option allowing eligible communities to partner on one single application. By electing to file an application under a Partnership Agreement, the cities of Medina, Brunswick and Wadsworth are each eligible for an additional \$50,000 in funds over and above the grant threshold for single applicants; and

WHEREAS: The partnership has designated The City of Medina, Ohio to be the Grantee applying to the Ohio Development Services Agency for funding under the PY2014 Community Housing Impact and Preservation Program (CHIP) Grant for funds to be used for housing improvements for low and moderate income homeowners in the Cities of Medina, Brunswick and Wadsworth; and

WHEREAS: It is estimated that the total amount of eligible funding for each City is \$400,000.00 making the total grant request \$1,200,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to enter into a Partnership Agreement with the City of Brunswick and the City of Wadsworth and to file an application for grant assistance from the Ohio Development Services Agency for a PY2014 Community Housing Impact and Preservation Program (CHIP) Grant. The funds from this grant will be used for housing improvements for low and moderate income homeowners in the Cities of Medina, Brunswick and Wadsworth. The City of Medina acknowledges that it will be responsible for the entire CHIP grant award, if funded.

SEC. 2: That if the Grant is awarded to the City of Medina, the Mayor is authorized to accept the grant and enter into an agreement with CT Consultants, Inc. and the Ohio Development Services Agency for its implementation and administration and execute any and all documentation associated with said grant.

SEC. 3: That a copy of the amended Partnership Agreement with the City of Brunswick and the City of Wadsworth is marked Exhibit A, attached hereto, and incorporated herein.

- SEC. 4:** That Ordinance No. 92-14, passed May 27, 2014 be and the same is hereby repealed.
- SEC. 5:** That a copy of the Agreement with CT Consultants, Inc. is marked Exhibit B, attached hereto, and incorporated herein.
- SEC. 6:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 7:** That this Resolution shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to comply with Ohio Development Services Agency requirements and deadlines; wherefore, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: May 27, 2014

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: May 28, 2014

SIGNED: Dennis Hanwell
Mayor

PY 2014 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) PARTNERSHIP AGREEMENT

The Cities of Medina, Brunswick, and Wadsworth entered into a Partnership Agreement on May 28, 2014 for the purpose of applying for Community Housing Impact and Preservation Funds through the Ohio Development Services Agency, Office of Community Development which was submitted on June 6, 2014.

The City of Medina, on behalf of the Partnership, has been awarded a Community Housing Impact and Preservation Grant.

Staffing changes within the City of Brunswick as well as clarifications made by the State of Ohio during the grant application process have created inconsistencies in the structure originally identified in the May 28, 2014 Partnership Agreement. As such, the May 28, 2014 Partnership Agreement will hereby be null and void and a new Partnership Agreement is hereby entered into this ___ day of _____, 2014, by and between the City of Medina, City of Brunswick and City of Wadsworth (collectively referred to herein as the "Partners").

Whereas, the State of Ohio, Development Services Agency, Office of Community Development has established through the Program Year ("PY") 2014 Community Housing Impact and Preservation Program Guidelines included in the State of Ohio Action Plan, a partnership option allowing eligible communities to partner on one single application;

Whereas, the Partners' election to file an application pursuant to a Partnership Agreement increases the maximum potential funding for each Partner by an additional \$50,000.00 in excess of the grant threshold for single applicants;

Whereas, by electing to file an application pursuant to a Partnership Agreement, the total grant awarded is in the amount of \$1,200,000.00; and

Whereas, by electing to file an application pursuant to a Partnership Agreement, the collective application had the potential to gain additional points for partnering.

WHEREFORE, the Partners to this Partnership Agreement hereby agree as follows:

- 1) The Partners hereby designate the City of Medina as the grantee for the 2014 CHIP Partnership Application (the "Grantee");

2) The Partners hereby agree that this Partnership Agreement specifically relates to the Community Housing Impact and Preservation Grant ("CHIP Grant") and includes all possible funding sources including CDBG, HOME and OHTF, if awarded.

3) The Partners agree to adopt the City of Medina CHIP Policy and Procedure Manual for the PY 2014 Community Housing Impact and Preservation Grant, if funded.

4) The Partners hereby agree that the City of Medina, as grantee, is responsible for preparing the PY 2014 CHIP Partnership Application, including the Housing Advisory Committee Planning Process, selection of eligible project activities, and administering and implementing the grant in accordance with Community Development Block Grant, HOME and/or Ohio Housing Trust Funds in conjunction with Ohio Development Services Agency rules and regulations including maintaining all required records and documents relating to the grant.

5) The Partners hereby agree that the City of Medina will enter into an agreement with a consultant to assist in the administration and implementation of the grant on behalf of the partnership in accordance with the Partnership Agreement. Copies of consultant invoices and Status Reports will be provided to each partner.

6) The City of Brunswick and the City of Wadsworth will each have the following responsibilities with respect to the activity funds targeted and completed within their jurisdiction and be in compliance with State and Federal Regulations:

1. Marketing of the CHIP Activities;
2. Tracking and reporting of housing program income to the Office of Community Development, Development Services Agency;
3. Submission of Grant required final payment documentation, which may include, where available, check stubs, contracts, vouchers, invoices and/or cancelled checks for reimbursement, if applicable, to the City of Medina; and
4. Submission of the completed case files to the City of Medina at end of the Grant period.

7) Eligible administrative costs incurred by the City of Wadsworth shall be reimbursed through the Grant by the City of Medina with the submission of source documentation including work performed, hours and rates of pay for the individuals that provided the service, including invoices and copies of cancelled checks, if applicable, up to a not to exceed amount of \$8,000.00.

8) The City of Medina will provide the original mortgages to the respective partner at the conclusion of the grant.

9) The Grantee agrees to allocate housing activity funds in the amount shown on Exhibit "A" attached hereto. The amount of funding ultimately spent within each Partner will be determined by the eligible applications received.

10) Eligible housing activity costs incurred by the Partners will be reimbursable with the submission of source documentation including the contract, any change orders, invoices, final inspection reports, copies of cancelled checks and any additional source documents requested.

11) The Partners agree to the following selection criteria:

- Owner Home Repair applications will be first-come first-serve within each Partner's jurisdiction first and then, if funding remains, within the grant service area.
- Rental Home Repair applications will be first-come first-serve within each Partner's jurisdiction first and then, if funding remains, within the grant service area.
- Private Owner Rehabilitation applications will be ranked according to the Medina City Policy and Procedure Manual within each Partner's jurisdiction first and then, if funds remain, within the grant service area.
- Homeownership applications will be first-come first-serve with a purchase agreement within each partner jurisdiction first and then, if funds remain, within the grant service area.
- TBRA applications will comply with the local housing authority selection process.

12) The Partners agree to elect to choose the following finance mechanism:

- Owner-occupied Home Repair will be a grant.
- Tenant-Based Rental Assistance will be a grant.
- Private-Owner Rehabilitation will be a five-year declining partially forgivable loan with fifteen percent (15%) remaining due and owing whenever the home is sold, rented or transferred.
- Rental-occupied Home Repair will require that the landlord contribute fifty-percent (50%) of the construction contract (including any change orders) towards the project up front. The remaining fifty-percent (50%) will be provided as a declining fully-forgiven two-year loan.
- Homeownership will be a five-year declining partially forgivable loan with fifteen percent (15%) remaining due and owing whenever the home is sold, rented or transferred. The Homeownership activity has a five-year affordability period.

13) This Partnership Agreement will take effect and be in force from the date of full executed and remain in effect until the CHIP Grant funds are expended and the funded activities are complete and closed out with the State of Ohio.

14) The Partners agree that neither the Grantee nor the Partners may terminate or withdraw from this Partnership Agreement while it remains in effect.

15) The Partners hereby agree to designate one representative from their respective jurisdictions to be appointed to a Planning Committee to represent their respective interests in the Grant. The Planning Committee will meet semi-annually beginning with the first Status Report, in an agreed upon venue (conference call or on site) to review the progress of the PY 2014 grant.

16) The Partners hereby agree that it is essential for future funding to meet outcomes set forth in the grant agreement and therefore, the Grantee will review the progress of each Partner throughout the term of the Grant. Any lack of progress or insufficient applications for particular activities will be discussed between the Partners.

17) The Partners agree that if the Planning Committee unanimously determines that there is a need to reallocate the budget as attached hereto as Exhibit A, such budget will be amended to reflect those changes, upon approval by each Partners' respective City Manager/Safety Director or Mayor. In the event unanimous consent is not obtained, the Grantee shall have final authority to make reallocations to the budget.

18) The Partners are obligated to take all actions necessary to assure compliance with the certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights of 1964, the Fair Housing Act, Section 109 of the Housing and Community Development Act of 1974 and other applicable laws.

19) The Partners agree that CHIP Grant funds are prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes Grantee's or the Partners' actions to comply with fair housing certification.

20) The Partners agree that Annual Income will be used to determine program eligibility. Annual Income is defined as the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period. The Partners will use the Section 8 Annual Income method as defined in 24 CFR 5.609 as the basis for determining annual gross income for applicant qualification for all program activities.

21) This Partnership Agreement does not contain a provision for veto or other restriction that would allow any Partner to obstruct the implementation of the CHIP Program during the period covered by this Partnership Agreement, which is April 1, 2014 up to and including December 31, 2016.

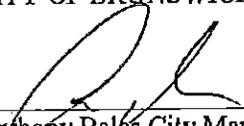
[SIGNATURE PAGE TO FOLLOW]

WHEREFORE, the undersigned hereby executed this Partnership Agreement as of the dates indicated below.

CITY OF MEDINA

CITY OF BRUNSWICK

Mayor Dennis Harwell



Anthony Balés City Manager

Date: _____

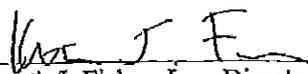
Date: 12-17-14

CITY OF WADSWORTH

Mayor Robin L. Laubaugh

Date: _____

Approved as to form:



Kenneth J. Fisher, Law Director
City of Brunswick

Gregory A. Huber, Law Director
City of Medina

Norman E. Brague, Law Director
City of Wadsworth

EXHIBIT "A"

CITY OF MEDINA
PY 2014 CHIP
BUDGET

SERVICE AREA - CITY OF MEDINA

ACTIVITY	HARD COSTS	SOFT COSTS	TOTAL	
Private Rehab	\$191,000***	\$30,000	\$221,000	6
Home Repair	\$ 91,500**	\$17,500	\$109,000	15
Home Repair Rental	\$8,000	\$3,000	\$11,000	2
TBRA	\$10,000	\$1000	\$11,000	7
TOTALS	\$300,500	\$51,500	\$352,000	30

***The City of Medina has committed \$4,200 of Housing Program Income towards the Private Owner Rehab Program.

SERVICE AREA - CITY OF BRUNSWICK

ACTIVITY	HARD COSTS	SOFT COSTS	TOTAL	
Private Rehab	\$170,700	\$26,800	\$197,500	5
Home Repair	\$100,400**	\$19,100	\$119,500	15
Homeownership	\$30,000	\$5,000	\$35,000	1
TOTALS	\$301,100	\$50,900	\$352,000	21

SERVICE AREA - CITY OF WADSWORTH

ACTIVITY	HARD COSTS	SOFT COSTS	TOTAL	
Private Rehab	\$194,500	\$30,000	\$224,500	6
Home Repair**	\$ 52,000*	\$10,300	\$62,300	7*
Home Repair Rental	\$10,500	\$4,200	\$14,700	3
Homeownership	\$34,200	\$5,800	\$40,000	1
TBRA	\$10,500		\$10,500	7
TOTALS	\$301,700	\$50,300	\$352,000	24

*The City of Wadsworth has committed \$60,000 PY 2014 Community Development Allocation Funding to Home Repair to do 7 additional home repair units for a total of 14.

** Wayne/Medina CAC has committed \$10,000 resulting 2 additional home repairs over the entire grant.

CITY OF BRUNSWICK, OHIO
RESOLUTION NO. 112-14

BY: Committee-of-the-Whole

AN EMERGENCY RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF MEDINA AND CITY OF WADSWORTH RELATIVE TO THE 2014 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM GRANT

WHEREAS: On or about May 28, 2014, the Cities of Medina, Brunswick and Wadsworth entered into a Partnership Agreement relative to the 2014 Community Housing Impact and Preservation Program ("CHIP") Grant to facilitate the application, implementation and administration of Grant funds between the partnering communities;

WHEREAS: The City of Medina, on behalf of the Partnership, has been awarded a CHIP Grant in the amount of \$1,200,000.00;

WHEREAS: Based upon staffing issues and clarifications from the State of Ohio during the application process, it has been determined that the original Partnership Agreement should be deemed null and void and a new Partnership Agreement entered into between the parties; and

WHEREAS: The parties are desirous of entering into a new Partnership Agreement to clarify the responsibilities of the parties to comply with the 2014 CHIP Grant application submitted and awarded by the State of Ohio.

WHEREAS: THE COUNCIL OF THE CITY OF BRUNSWICK HEREBY RESOLVES:

SECTION 1: That the City Manager, upon approval of the Law Director, is hereby authorized to enter into a new Partnership Agreement with the City of Medina and City of Wadsworth, as attached hereto as Exhibit "A", to further define the responsibilities of the parties to comply with the 2014 CHIP Grant application submitted and awarded by the State of Ohio.

SECTION 2: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety, or welfare and for the additional reason to immediately define the responsibilities of the parties to comply with the 2014 CHIP Grant application submitted and awarded by the State of Ohio. Therefore, the same shall be in full force from and after its passage by the required number of votes or from the earliest time allowed by law.

PASSED: 1st Reading December 15, 2014

RULES SUSPENDED:

AYES 7 NAYS 0

ADOPTED: December 15, 2014

AYES 7 NAYS 0

ATTEST:

Barbara J. Ortiz, CMC

Clerk of Council

Barbara J. Ortiz, CMC

ORDINANCE NO. 10-15

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROGRAMMATIC AGREEMENT WITH THE OHIO HISTORIC PRESERVATION OFFICE FOR THE ADMINISTRATION OF PROGRAMS USING HUD ALLOCATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to Programmatic Agreement with the Ohio Historic Preservation Office for the administration of programs using HUD allocated funds.

SEC. 2: That a copy of the Agreement is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

~~**SEC. 4:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason the current agreement expired on December 31, 2014; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.~~

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

the City of Medina Programmatic Agreement (expires December 31, 2019)

**PROGRAMMATIC AGREEMENT
for Coordination
between**

the City of Medina

and the

**Ohio State Historic Preservation Office
for the**

**Administration of Programs Using HUD Allocated Funds with Delegated Review
Responsibilities Authorized Under 24 CFR Part 58**

WHEREAS, the U.S. Department of Housing and Urban Development ("HUD") has allocated Community Development Block Grant (CDBG) and other funds to the State of Ohio Development Services Agency ("State"); and

WHEREAS, the State has awarded CDBG and other funds to the City of Medina (hereinafter referred to as "grantee"); and

WHEREAS, the funding sources covered by this Programmatic Agreement may include, but are not limited to CDBG, Home Investment Partnership (HOME), Economic Development Initiative (EDI), Emergency Shelter Grants, Supportive Housing, Housing Opportunities for Persons with AIDS (HOPWA), and Neighborhood Stabilization Program (NSP) Grants; and

WHEREAS, in accordance with 24 CFR Part 58, the grantee assumes responsibility for environmental review, decision-making, and actions that would otherwise apply to HUD under the National Environmental Policy Act (NEPA) and other provisions of law and this agreement coordinates the analysis and review of projects as provided under 36 CFR Part 800, regulations implementing Section 106 of the National Historic Preservation Act (16 U.S.C. 470), in order to meet the purposes and requirements of both statutes in a timely and efficient manner; and

WHEREAS, the grantee has determined that the undertakings it carries out using the above-listed HUD funding sources may affect properties that are listed in or eligible for listing in the National Register of Historic Places ("National Register"); and

WHEREAS, the grantee has consulted with the Ohio State Historic Preservation Officer (SHPO) regarding the development of this agreement pursuant to 36 CFR Part 800, regulations implementing Section 106 of the National Historic Preservation Act ("NHPA")(16 U.S.C. 470); and

WHEREAS, the grantee and the SHPO agree that by following the procedures outlined in this agreement, the grantee will be able to meet its obligations pursuant to 36 CFR Part 800 to take into account the effects of federally assisted projects on historic properties and provide the ACHP with an opportunity to comment.

NOW, THEREFORE, the grantee and the SHPO have agreed to carry out their respective responsibilities pursuant to Section 106 and Section 110(f) of the NHPA and the regulations at 36 CFR Part 800, in accordance with the following stipulations:

STIPULATIONS

I. Archaeology

In the event the grantee plans any ground disturbance as part of a rehabilitation, new construction, site improvement, or other undertaking, the grantee will consult with the SHPO to determine whether the undertaking will affect an archaeological property eligible for or listed in the National Register. This stipulation shall not be interpreted to include a limited subset of ground-disturbing activities that are exempt from review, as described in Stipulation II.B.2.

II. Exempt Activities

A. If the grantee determines that an undertaking only involves buildings that are less than fifty years old, or if the undertaking includes only exempt activities (as defined by Stipulations II. B., II. C., and II. D), then the undertaking shall be deemed exempt from further review. Such undertakings will require no review under the terms of this agreement because these activities will generally not affect historic properties.

1. This stipulation may include the demolition of buildings less than fifty years old, so long as the building has not previously been determined to be eligible for listing or listed in the National Register of Historic Places.
2. The grantee will keep documentation of this decision to exempt specific undertakings in its files and compile a complete list of exempt undertakings annually, as required in Stipulation VIII.

B. If the proposed undertaking falls within one of the following categories, the activities shall be deemed exempt:

1. Non-Construction Work and Development, General Exclusions

- a. Public service program that does not physically impact buildings or sites.
- b. Architectural and engineering design fees and other non-construction fees and costs.

- c. Rental or purchase of equipment that does not physically impact buildings or sites.
- d. Temporary board-up, bracing, or shoring of a property, provided that it is installed without permanent damage to the building or site.
- e. Mortgage refinancing or purchasing of a property where no change in use, new construction, or rehabilitation will occur.
- f. Acquisition of vacant land when no subsequent redevelopment of the property is anticipated (including land banking).
- g. Acquisition of land with demolition or rehabilitation of buildings that are less than fifty years old (including land banking).
- h. Rehabilitation of mobile and manufactured homes.
- i. Loans used to fund rehabilitations of buildings less than fifty years old.

2. Site Work

- a. Repair, line painting, paving, resurfacing, and maintenance of existing streets, roads, alleys, parking lots, sidewalks, curbs, ramps, and driveways where no change in width, surfaces, or vertical alignment to drainage is to occur; the replacement in kind of concrete sidewalks where no change in width occurs.
- b. New curb cuts and simple accessibility improvements at roadway crossings to meet ADA requirements. Any improvements that require retaining walls or multiple levels shall be submitted for review.
- c. Maintenance and repair of existing landscape features, including planting, fences, retaining walls, and walkways.
- d. Installation of exterior lighting fixtures on poles outside of individual properties, including parking lots, sidewalks, and freestanding yard lights; installation of new or replacement lighting fixtures that are to be attached to a building less than fifty years old. This exemption is not meant to include street lighting that will serve multiple properties.
- e. Installation of emergency public warning sirens on existing poles and new poles; installation of emergency public warning sirens to a building less than than fifty years old.
- f. Within previously excavated trenches, the repair, maintenance, or replacement of existing residential water and sanitary sewer connections and lines. This exemption does not apply to the installation of water or sewer main lines, but only to connections between individual properties and existing public systems.
- g. Repair, in kind replacement, or reconstruction of existing catch basins.

- h. Replacement of utility meters on buildings in the same location as existing.

3. Exterior Rehabilitation

- a. Rebuilding of existing wheelchair ramps, or installation of new ramps on secondary building elevations where the building is not located on a corner lot.
- b. Repair of porches, cornices, exterior siding, doors, windows, balustrades, stairs, or other trim as long as any new materials matches existing features in composition, design, color, texture, and other visual and physical qualities.
- c. Foundation repair.
- d. Exterior scraping with non-destructive means and painting of wood siding, features, and trim; exterior painting of masonry, if existing surfaces are already painted. This does not apply to the use of lead encapsulant paint. No abrasive cleaning is permitted for the removal of any building materials.
- e. Caulking, reglazing, and weather-stripping.
- f. Installation of screens and storm windows, provided that they:
 - i. Completely fill the original window opening.
 - ii. Match the meeting rail or other major divisions.
 - iii. Interior storms must not cause damage to the original interior trim.
 - iv. Interior storms must be designed to seal completely so as to protect the primary window from condensation.

-
- g. Installation of storm doors, if they are undecorated and have a painted finish to match existing trim or the existing door.
 - h. Repair or replacement of asphalt, fiberglass, and asbestos shingle roof covering with the same materials as long as the shape of the roof is not changed.
 - i. Replacement of a flat roof not visible from a public right-of-way as long as the shape of the roof is not changed.
 - j. Repair or replacement of metal gutters and downspouts; and relining, repainting, and repair of box gutters. This does not apply to the replacement of box gutters.

4. Interior Rehabilitation

- a. Repair of existing basement floors or the installation of new basement floors.
- b. Installation of attic insulation.
- c. Repair of existing interior walls, floors, ceilings, decorative plaster, or woodwork, provided the work is limited to repainting, in-kind patching, refinishing, or repapering.

- d. Kitchen and bathroom remodeling if no walls, windows, or doors are removed or relocated so as to alter the floor plan.
 - e. Installation of new furnace, boiler or water heater; furnace cleaning or repair.
 - f. Installation or repair of all electrical, plumbing, heating, ventilation, and air conditioning systems as long as no alteration is made to structural features or decorative features.
 - g. Installation of new ceiling openings for attic access or pull-down stairs; removal and sealing up of obsolete pull-down stairs.
 - h. Asbestos abatement activities that do not involve removal or alteration of structural or decorative features.
 - i. Lead paint hazard abatement such as HEPA cleaning and HUD approved paint removal or stabilization. Any decorative features shall be treated with care and retained for re-installation after treatment.
- C. Activities defined in 24 CFR Section 58.34 of the "Environmental Review Procedures for Entities Assuming HUD Environmental Review Responsibilities, as amended" are exempt from review under this agreement.
- D. Activities defined in 24 CFR Section 58.35(b) of the "Environmental Review Procedures for Entities Assuming HUD Environmental Review Responsibilities, as amended" are exempt from review under this agreement.

III. Project Review

- A. ~~If the grantee determines that an undertaking will involve any activities that are not exempt under Stipulation II, the grantee will, in accordance with 36 CFR Part 800, consult with the SHPO before starting the undertaking by submitting the following documentation to the SHPO:~~
- 1. Project location, including a map;
 - 2. Project description, including work write-ups, plans, or specifications, as appropriate;
 - 3. Color photographs of all elevations of the building or site;
 - 4. Date any buildings in the project area were built;
 - 5. Statement of whether any properties in the project area are listed in or eligible for listing in the National Register;
 - 6. If there are listed or eligible properties, a statement of whether and how the undertaking will affect the historic properties.
- B. This submission should include, and the SHPO will consider, the following information if it explains the grantee's decisions regarding National Register eligibility and effect:
- 1. Condition assessments for various historic elements;
 - 2. An explanation of the goals of the undertaking;

3. Alternative treatments considered and cost estimates for each;
 4. Life cycle maintenance costs related to each alternative;
 5. Proposed measures to mitigate or minimize adverse effects;
 6. Available marketing studies; and
 7. Any other information that warrants consideration.
- C. At the discretion of the grantee, SHPO's Section 106 Project Summary Form can be used to satisfy Stipulation III A & B.
- D. The SHPO will respond, in accordance with 36 CFR Part 800, to the grantee within 30 days after receiving the project documentation by stating that:
1. The SHPO concurs with the grantee's decision about eligibility and effect;
 2. The SHPO disagrees with the grantee's decision about eligibility and effect; or
 3. The SHPO needs more information in order to concur or disagree with the grantee's decision about eligibility or effect.
- E. If the SHPO and the grantee agree that the undertaking will have no effect on properties that are listed in or eligible for listing in the National Register, the grantee will retain the SHPO's letter in its project file and the review process, in accordance with 36 CFR Part 800, will be complete.
- F. If the SHPO and the grantee agree that the undertaking will have an effect on properties that are listed in or eligible for listing in the National Register, the grantee will follow the standard process described in 36 CFR Part 800 to complete consultation.
- G. Any disagreements regarding the National Register eligibility of historic properties may be resolved through the grantee requesting a Determination of Eligibility from the Keeper of the National Register of Historic Places, as described in 36 CFR Part 63. Any disagreements regarding project effects shall be resolved as described in 36 CFR Part 800.6. The grantee or SHPO may elect to invite the ACHP to participate or provide its opinion, if they determine it to be appropriate.

IV. Technical Assistance and Educational Activities

Staff in the SHPO's Resource Protection and Reviews Department will provide technical assistance, consultation, and training of grantee staff as required by the grantee or as proposed by the SHPO in order to assist the grantee in carrying out the terms of this agreement. SHPO may also request that appropriate members of the grantee's staff should attend training specifically in the use and interpretation of this agreement, or the overall regulatory process described in 36 CFR Part 800.

V. Public Involvement and Participation

- A. In accordance with citizen participation requirements for State-administered HUD programs (24 CFR Section 570.486), the grantee will seek public input and notify the public of proposed actions.
1. The grantee will, at a minimum, hold two public hearings to seek public comment regarding the planning and implementation of State-administered HUD programs. The first public hearing will address basic program parameters, and the second public hearing will provide specific information regarding proposed activities. Notice of both hearings will be published 10 days in advance in a newspaper of general circulation.
 2. The grantee will hold an additional public hearing if a State-administered HUD program is amended. The Amendment Public Hearing provides citizens with an opportunity to review and comment on a substantial change in the program. Notice of an Amendment Public Hearing will be published 10 days in advance in a newspaper of general circulation.
- B. The public notification procedures outlined in 24 CFR Part 58 for a Notice of Intent to Request Release of Funds (NOI/RROF) and Finding of No Significant Impact (FONSI) require the grantee to make information about individual projects available for public inspection, and to consider the views of the public and consulting parties in decision-making about individual projects
- C. For individual projects located in locally designated districts or those that may affect locally listed properties, the appropriate local review board will be presented with information regarding the proposed project for consideration as part of their regularly scheduled hearing, along with any project alternatives considered.
-

VI. Post Review Discovery

- A. In the event that historic properties are discovered or unanticipated effects on historic properties found after completion of the Section 106 process, the grantee will follow the process established at 36 CFR Part 800.13. In all cases of discovery or unanticipated effects, the grantee will contact SHPO as soon as practicable and provide sufficient information so that SHPO can make meaningful comments and recommendations.
- B. In the event that human remains are discovered during the development or construction of any project subject to this agreement, construction will cease in the area of the discovery. The grantee will contact SHPO and the County Sheriff and/or County Coroner within 48 hours. The grantee will also consult with SHPO, DSA and the County Sheriff and/or Coroner to develop and carry out a treatment plan for the care and disposition of human remains.
- C. When the human remains are determined to be of Native American Indian origin, the treatment plan will also be developed in consultation with appropriate federally recognized Native American Indian Tribes. The grantee may call upon

representatives of DSA and HUD for assistance in conducting meaningful and respectful discussions with tribal representatives.

VII. Dispute Resolution

Should any party to this agreement object at any time to any actions proposed or the manner in which the terms of this agreement are implemented, the grantee shall consult with such party to resolve the objection. If the grantee determines that such objection cannot be resolved, the grantee will:

- A. Forward all documentation relevant to the dispute, including the grantee's proposed resolution, to the ACHP. The ACHP shall provide the grantee with its advice on the resolution of the objection within thirty (30) days of receiving adequate documentation. Prior to reaching a final decision on the dispute, the grantee shall prepare a written response that takes into account any timely advice or comments regarding the dispute from the ACHP, signatories and concurring parties, and provide them with a copy of this written response. The grantee will then proceed according to its final decision.
- B. If the ACHP does not provide its advice regarding the dispute within the thirty (30) day time period, the grantee may make a final decision on the dispute and proceed accordingly. Prior to reaching such a final decision, the grantee shall prepare a written response that takes into account any timely comments regarding the dispute, and provide them and the ACHP with a copy of such written response.
- C. ~~The grantee's responsibility to carry out all other actions subject to the terms of this agreement that are not the subject of the dispute remain unchanged.~~

VIII. Monitoring

- A. Within 30 days after the end of each calendar year that this agreement is in force, the grantee will submit to the SHPO a list of undertakings exempted from review under Stipulation II of this agreement.
 1. For each exempted undertaking the list will include the building address, the age of the building or its date of construction, and a description of each activity undertaken. The description shall include a list of the work done as well as how the work was done, such as: window sash repaired and repainting.
 2. The grantee should also include in their submission three (3) random samples of individual projects, with copies of the information that was available to support the project's consideration under the terms of this agreement.
- B. If the grantee did not exempt any undertakings from review under the terms of this agreement during the calendar year, it still must inform the SHPO of the lack of exemptions by letter notification.

IX. Definitions

The definitions provided in the National Historic Preservation Act and the regulations at 36 CFR Part 800 apply to terms used throughout this agreement, such as "historic property" and "effect."

X. Amendment & Duration

This agreement will continue in full force until December 31, 2019 and may be reviewed for modifications, termination, or renewal before this date has passed. At the request of either party, this agreement may be reviewed for modifications at any time. This PA may be amended when such an amendment is agreed to in writing by all signatories. The amendment will be effective on the date a copy signed by all of the signatories is filed with the ACHP.

XI. Emergencies

A. In the event that the grantee determines that a project must be completed on an emergency basis due to an imminent threat to life or property or in response to a natural disaster or emergency, the grantee may set aside the timeline established in Stipulation III to facilitate expedited review by the SHPO.

1. The grantee shall notify the SHPO in advance by phone of its intention to submit a project for emergency review.
2. The grantee will submit a request for an expedited review time of five business days, including the following documentation:
 - a. Cover letter describing the nature of the emergency and the proposed treatment. Emergency nature of review shall be noted in bold in reference line.
 - b. The address of the property and the nature of the emergency
 - c. Recent photographs of the property
 - d. A signed copy of any local order compelling immediate action
 - e. An Ohio Historic Inventory Form or other documentation regarding the National Register eligibility of the affected property
3. The SHPO shall promptly notify the grantee of its concurrence with the grantee's effect determination or may request additional information to complete the review. SHPO may recommend to grantee that resolution of adverse effects requiring the execution of a Memorandum of Agreement is necessary, but may agree to grantee's recommendation to defer completion of such an agreement until the necessary emergency actions have been taken.

Execution of this PA by the grantee and SHPO and implementation of its terms evidence that the grantee has taken into account the effects of its undertakings on historic properties and afforded the ACHP an opportunity to comment.

SIGNATORIES:

Date

Mark J. Epstein, Deputy State Historic Preservation Officer for
Resource Protection and Review Ohio State Historic
Preservation Office

Date

ORDINANCE NO. 11-15

AN ORDINANCE AMENDING SECTION 31.07 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO ADOPTION OF UPDATED JOB DESCRIPTIONS FOR THE PARKS DEPARTMENT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio shall be amended by the adoption of the updated job descriptions for the Arborist and Laborer positions for the Parks Department.

SEC. 2: That a copy of the updated job descriptions for the Arborist and Labor positions for the Parks Department are marked Exhibits A and B, attached hereto and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

**THE CITY OF MEDINA
JOB DESCRIPTION**

TITLE: Arborist

REPORTS TO: Parks and Recreation Director/Parks Superintendent

DEPARTMENT/DIVISION: Parks/Forestry

CIVIL SERVICES STATUS: Classified

JOB STATUS: Full-time

EXEMPT STATUS: Non-exempt

CLASSIFICATION FEATURES: The employee in this classification plans, implements and administers City wide tree maintenance and planting program, and assists Parks Superintendent with daily operations.

ESSENTIAL JOB FUNCTIONS:

Supervises and works directly with contractors for all tree care operations including tree removal, stump removal and pruning to ensure compliance with work being performed.

Supervises and implements a tree care maintenance program, directly supervises and performs major arboricultural work in-house.

Ability to direct City crews in the Forestry Department and Parks Department as needed or in absence of the Parks Superintendent for daily work orders and assignments.

Responsible for storm damage, emergency tree removal and clean-up.

Inspects planting sites for size, placement, and tree selection.

Coordinates and performs stump removal, young tree training, tree pruning, removal, fertilization and air spade techniques.

Provides brief advice to residents on tree care, landscape installation, maintenance, and identification of plants to promote best arboricultural/landscape management practices.

Promotes and educates the public and community groups on proper tree care techniques and the value of trees to the community.

Coordinates and performs snow removal on municipal parking lots, parking garage, and assists as directed.

Coordinates interdepartmental training and safety meetings.

Creates records, annual reports, and other documents pertaining to record keeping annually.

Assists Parks Department with pruning and removal of park trees as needed.

Responsible for the management and maintenance of all municipal street trees.

Maintains regular and consistent attendance.

Attend meetings as assigned.

Manages part-time, full-time, or seasonal employees.

Process budgeting and material requisition invoices.

Works together with the Parks and Cemetery Departments for various projects in the City.

Other duties as assigned.

EDUCATION, TRAINING AND EXPERIENCE:

An Associate's degree in Urban Forestry, Arboriculture, Forest Management, Horticulture, Agriculture or other related field and/or a minimum of (3) years of experience in forestry, tree care and maintenance, or any combination of education, training and work experience which provides the required skill set to perform essential functions of the job. A minimum of at least 2 years experience in tree insect and disease diagnosis is preferred.

CERTIFICATIONS:

Certified Arborist or the ability to obtain certification within (12) months of hire. Must be able to maintain the certification through continuing education credits as required.

CPR and First Aid certification

LICENSES:

Possession of a valid Ohio Commercial Drivers License (CDL) Class "A" or the ability to obtain one within (6) months and must remain insurable under the City of Medina's vehicle insurance plan.

QUALIFICATIONS:

Knowledge of:

- The care of trees, pruning, young tree training, fertilization/treatment, removal, planting, staking/guying, root collar excavation, and equipment operation;
- Compliance with all ANSI A300, Z133.1 standards pertaining to arboricultural practices and safety requirements;
- Identification of diseases and harmful insects and their prevention and treatment;

- The occupational hazards involved with and the safety precautions required in the operation of equipment; and
- The ability to inspect work completed to ensure compliance with industry standards.

Skilled in:

- Personal computer use with an emphasis in Microsoft Word, Excel, PowerPoint, and Access;
- Recordkeeping;
- Supervising increased number of workers during summer months;
- Customer Service.

Ability to:

- Work well without supervision;
 - Communicate effectively in writing or orally with co-workers, supervisors and the general public in person or over a telephone or radio;
 - Work in high places with extensive knowledge in climbing with ropes and saddle, and also an aerial bucket truck;
 - Rig and lower trees safely and efficiently with required equipment;
-
- Understand and follow complex oral and written instructions; and
 - Operate standard office equipment including but not limited to, personal computer, fax and copy machines, telephone and printers.

PHYSICAL DEMANDS:

Strength and agility sufficient to lift and maneuver trees and equipment as required and to climb into trees, into and onto and operate vehicles and equipment. This position also involves occasional standing, bending, stooping, crawling, squatting, lifting, kneeling and reaching.

ENVIRONMENTAL ELEMENTS:

Work is performed primarily outdoors in varying weather conditions.

WORKING CONDITIONS:

Maybe required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED: Chipper, Skid-Steer, Bucket Truck, Dump Truck, Backhoe, Snow Plow, Standard office equipment including but not limited to, personal computer, fax and copy machines, telephone and printers.

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

PROPOSED

THE CITY OF MEDINA
JOB DESCRIPTION

IV-415

Ord. 11-15
Exh. B

TITLE: Laborer

REPORTS TO: Department Head, Superintendent, or Foreman, or Arborist

DEPARTMENT/DIVISION: As assigned

CIVIL SERVICES STATUS: Classified/Unclassified

JOB STATUS: As assigned

EXEMPT STATUS: Non-exempt

CLASSIFICATION FEATURES: The work in this class is manual labor of more than ordinary difficulty that often involves the use of acquired skill and calls for the use of some skills acquired by experience or on-the-job training. An employee in this classification usually works under the supervision of a foreman or superintendent who issues oral work orders and inspects work frequently. An employee in this classification may be assisted by unskilled laborers.

ESSENTIAL JOB FUNCTIONS:

Performs a variety of semi-skilled construction, and maintenance tasks, **landscaping, tree maintenance, and lawn care.**

Assists Motor Equipment Operators in the maintenance and repair of City equipment and property.

~~Assists in repair of park property including, but not limited to: pavilions, fences, sports fields, parking lots, splash pads, vandalism, and playground structures.~~

Assists in street or sidewalk repair and resurfacing.

Assists Department personnel as needed.

Prepares and maintains City facilities including mowing, athletic field preparation, turf grass maintenance, litter and trash pick-up, hiking trail maintenance, fence repair and dragging and lining ball fields.

Acts as assistant to mechanics, carpenters, sign painters, and other tradesmen when special skills are not required.

Operates chain saws, **wood chippers**, jackhammers, cut-off saws, pick-up trucks, **backhoes**, and other equipment and vehicles as assigned.

Assists in snow removal, **including in parks, municipal parking lots, driveways, and streets as directed.**

Sharpens **chain** saws, axes, sickles and other tools.

Prepares soil and plants and cultivates flowers, grass and shrubs.

Collects waste from City park locations and from the back of packer truck.

May install City playground equipment and perform minor maintenance to equipment and facilities.

Paints City equipment and property as assigned.

Work may include digging footers, building concrete forms, pouring and finishing concrete, patching storm pipe from the inside, laying asphalt, hauling debris, **removing or pruning trees**, and removing snow.

Assists in daily maintenance of vehicles and equipment.

Reports illegal and inappropriate behavior to Supervisors.

Cleans and repairs vandalized City property.

Maintains regular and consistent attendance.

Other duties as assigned.

EDUCATION, TRAINING AND EXPERIENCE:

Some experience in performing semi-skilled maintenance or construction tasks.

At least two years of experience in tree maintenance, landscaping, or lawn care preferred if working in the Parks department.

High school diploma or GED preferred, or any equivalent combination of experience and training that provides the required knowledge, skills and abilities.

License:

Must have and maintain a valid driver's license issued by the State of Ohio and must remain insurable under the City of Medina's vehicle insurance plan.

QUALIFICATIONS:

Knowledge of:

- Semi-skilled maintenance and manual tasks;
- Traffic and safety regulations; and
- Accident prevention practices.

Ability to:

- Communicate effectively in writing or orally with co-workers, supervisors and the general public in person or over a telephone or radio;
- Operate equipment and machinery by both night and day;
- Operate City radios in a professional manner;
- Lift at least 60 pounds on a regular basis;

- Pass a pre-employment drug test, physical examination, background check and Department of Motor Vehicle report;
- Observe unsafe conditions of roadways; and
- Understand and follow complex oral and written instructions.

PHYSICAL DEMANDS:

Strength and agility sufficient to lift and maneuver heavy objects and the ability to climb into and operate large equipment and trucks. Bending, stooping, squatting, climbing of scaffolding and ladders, twisting, reaching, and working on irregular surfaces and in the open on moving vehicles is also involved.

ENVIRONMENTAL ELEMENTS:

This position requires that the employee stand or walk most of a scheduled shift with bending, stooping, squatting, climbing of scaffolding and ladders, twisting, reaching, and working on irregular surfaces and in the open on moving vehicles. It also involves working outside in all types of weather situations and occupational exposure to interaction with citizens.

WORKING CONDITIONS:

May be required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED:

Operates chain saws, jackhammers, wood chippers, riding and push mowers, pick-up trucks, backhoes, and other equipment and vehicles as assigned.

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

ORDINANCE NO. 12-15

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A BUILDING PROJECT AGREEMENT AND A LEASE AGREEMENT WITH THE FRIENDS OF THE CEMETERY, AN OHIO NONPROFIT CORPORATION, FOR THE CONSTRUCTION AND USE OF THE MAINTENANCE BUILDING AND THE AMOS MEARS MEMORIAL BUILDING AT SPRING GROVE CEMETERY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Mayor is hereby authorized and directed to enter into a Building Project Agreement and a Lease Agreement with the Friends of the Cemetery, an Ohio nonprofit corporation, for the construction and use of the Maintenance Building and Amos Mears Memorial Building at Spring Grove Cemetery.
- SEC. 2:** That a copy of the Building Project Agreement is marked Exhibit A, attached hereto and incorporated herein.
- SEC. 2:** That a copy of the Lease Agreement is marked Exhibit B, attached hereto and incorporated herein.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

SPRING GROVE CEMETERY
BUILDING PROJECT AGREEMENT

This Agreement made this _____ day of _____, 2015, by and between the **CITY OF MEDINA, an Ohio municipal corporation, 132 North Elmwood Avenue, Medina, Ohio 44256, and FRIENDS OF THE CEMETERY, an Ohio nonprofit corporation, c/o Teresa Merkle, 510 East Liberty Street, Medina, Ohio 44256.**

WITNESSETH:

ARTICLE 1. BUILDING PROJECT

The City of Medina and the Friends of the Cemetery agree to jointly work together toward the completion of a three-phase building project at the Spring Grove Cemetery that is owned by the City of Medina. The scope of the project is defined as follows:

- A. **Site Work.** The City of Medina agrees to complete site work at the Spring Grove Cemetery that will accommodate parking lots and site work preparation for a newly completed maintenance building and a second building known as the Amos Mears Memorial Building. The City of Medina agrees to be responsible for the completion of the design and construction of the site work. Plans for the site work shall be completed and maintained on file by the Medina City Engineer. Site work shall be completed in accordance with the plans on file with the City Engineer. Plans for the site work shall be in accord with approval by Friends of the Cemetery. Cost of the site work shall amount to an estimated sum of Two Hundred Forty-two Thousand Three Hundred Dollars (\$242,300). The City of Medina agrees to advance the cost for completion of the site work.

Friends of the Cemetery agrees to donate to the City of Medina a sum of One Hundred Thirty-seven Thousand Nine Hundred Fifty Dollars (\$137,950) upon completion of the site work. The City's share toward the Two Hundred Forty-two Thousand Three Hundred Dollar (\$242,300) cost on the site work shall come to a sum of One Hundred Four Thousand Three Hundred Fifty Dollars (\$104,350). If completion of the site work project amounts to a sum of less than the total cost of Two Hundred Forty-two Thousand Three Hundred Dollars (\$242,300), the parties hereto agree that the Friends of the Cemetery's share of the project shall amount to fifty-seven percent (57%) of the total and the City of Medina's share of the site work project shall amount to a sum of forty-three percent (43%) of the total cost. The parties hereto agree that the Friends of the Cemetery's share of the site work project amounting to a sum of fifty-seven percent (57%) of the project shall be considered a donation toward completion of the project after the City of Medina has completed the project.

If bids for the site work are in excess of the estimated cost of the project, the parties agree that the site plan will be modified by mutual agreement so that the work completed stays within the maximum estimated budget of Two Hundred Forty-two Thousand Three Hundred Dollars (\$242,300).

- B. **Maintenance Building.** The City of Medina agrees to be responsible for demolition of the existing maintenance building and completion of design and construction of a new maintenance building at an estimated cost of Three Hundred Sixty-three Thousand Five Hundred Dollars (\$363,500). Plans for the maintenance building are on file with the City Engineer. The City of Medina agrees to be responsible for the entirety of the cost associated with demolition, design, and construction of a new maintenance building at the Spring Grove Cemetery.

If bids for the maintenance building are in excess of the estimated cost of the building, the parties agree that the plans for the maintenance building may have to be modified so that the work completed stays within the maximum estimated budget amount of Three Hundred Sixty-three Thousand Five Hundred Dollars (\$363,500), or, alternatively, all bids will be rejected and the project re-bid. The parties agree to discuss any modification that may be needed to the project to stay within budget, but the City of Medina retains final authority to decide upon modifications necessary to bring the project within budget. If bids on the maintenance building are in excess of the estimated cost of the building, the City of Medina agrees to commit Three Hundred Sixty-three Thousand Five Hundred Dollars (\$363,500) to the project and discuss the possibility of the Friends of the Cemetery adding additional money to the maintenance building project. If bids for the maintenance building come within the estimated budget amount of Three Hundred Sixty-three Thousand Five Hundred Dollars (\$363,500) or less, the building shall be completed in accordance with the original plans currently approved by both parties at the accepted bid amount.

- C. **Amos Mears Memorial Building.** The Friends of the Cemetery agrees to be responsible for the design and construction of a new building structure known as the Amos Mears Memorial Building. The Amos Mears Memorial Building will be constructed and located at the City of Medina Spring Grove Cemetery pursuant to the site plan for the building site, a copy of which is currently on file with the Medina City Engineer. The Amos Mears Memorial Building will be located on Permanent Parcel No. 028-19B-21-304. The Friends of the Cemetery agrees to be responsible for the design and construction cost associated with the completion of the Amos Mears Memorial Building structure. The estimated cost of the building amounts to a sum of Two Hundred Fifty-five Thousand Dollars (\$255,000). The design of and construction plans for the Amos Mears Memorial Building is currently on file with the Medina City Engineer. The Amos Mears Memorial Building shall be completed in accordance with the building plans currently on file with the City Engineer. The City of Medina shall not be responsible for costs associated with design and construction of the Amos Mears Memorial Building.

Upon completion of the Amos Mears Memorial Building, the Friends of the Cemetery hereby agrees to donate the building to the City of Medina, and the City of Medina hereby agrees to accept the donation of the building. Use of the Amos Mears Memorial Building shall be subject to the Lease Agreement between the City of Medina and the Friends of the Cemetery, a copy of which is attached hereto and incorporated herein as "Exhibit A." Friends of the Cemetery agrees to hold the City of Medina harmless from and indemnify the City of Medina for any of the costs associated with completion of design and construction of the Amos Mears Memorial Building pursuant to the plans now on file with the Medina City Engineer.

If bids for the Amos Mears Memorial Building are in excess of the estimated cost of the project, the parties agree that the building plans will be modified by mutual agreement so that work completed stays within the maximum estimated budget of Two Hundred Fifty-five Thousand Dollars (\$255,000). If bids for the Amos Mears Memorial Building are within the estimated budget of Two Hundred Fifty-five Thousand Dollars (\$255,000), the building shall be completed in accordance with the original plans currently approved by both parties.

ARTICLE 2. COSTS

Costs for the three (3) phases associated with completion of the Spring Grove Cemetery building project as currently estimated are set forth as follows:

Item	Total Cost	City Share	Friends Share
Site Work Package (design and construction)	\$242,300	\$104,350	\$137,950
Maintenance Building (design, construction, and demo of existing building)	\$363,500	\$363,500	
Amos Mears Memorial Building (design and construction)	<u>\$255,000</u>	_____	<u>\$255,000</u>
TOTAL	\$860,800	\$467,850	\$392,950

ARTICLE 3. TIME OF COMPLETION

The parties hereto agree that the design and construction of the site work, and demolition, design, and construction of a new maintenance building, and design and construction of the Amos Mears Memorial Building structure shall be completed within a reasonable time with appropriate consideration given to weather conditions and unforeseen circumstances that may arise during completion of the construction projects. The respective projects shall be completed by no later than fifteen (15) months from the date of commencement of the project.

ARTICLE 4. MECHANIC'S LIEN

Any mechanic's lien filed as against the property owned by the City of Medina for work claimed to have been done or materials claimed to have been furnished to the Friends of the Cemetery shall be discharged within twenty (20) days after filing by bonding or as provided or required by law or in any other lawful manner.

ARTICLE 5. BONDING

The Friends of the Cemetery agrees that the contractor hired by the Friends to construct the Amos Mears Memorial Building shall provide to the City of Medina and shall maintain a performance bond to assure proper completion of the project. The City of Medina shall approve the bond prior to commencement of the project.

ARTICLE 6. INVALIDITY OF PARTICULAR PROVISIONS

If any term or provision of this Agreement or the application thereof to any person or circumstances shall to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

ARTICLE 7. PROVISIONS BINDING

Except as herein otherwise expressly provided, the terms and provisions hereof shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors and permitted assigns, respectively, of the City of Medina and Friends of the Cemetery. Each term and each provision of this Agreement to be performed by the Friends of the Cemetery shall be construed to be both a covenant and a condition. The reference contained to successors and assigns of the Friends of the Cemetery is not intended to constitute a consent to assignment by the Friends of the Cemetery, but has reference only to those instances in which the City of Medina may have given written consent to a particular assignment.

ARTICLE 8. COMPLETE AGREEMENT

This writing contains the entire agreement between the parties hereto, and no agent, representative, salesman, or officer of the City of Medina hereto has authority to make or has made any statement, agreement, or representation, either oral or written, in connection herewith, modifying, adding or changing the terms and conditions herein set forth. No dealings between the parties or custom shall be permitted to contradict various additions to or modify the terms hereof. No modification of this Agreement shall be binding unless such modification shall be in writing and signed by the parties hereto.

Signed and acknowledged by the parties hereto the day and year first above written.

SIGNED IN THE PRESENCE OF:

**CITY OF MEDINA,
an Ohio Municipal Corporation**

By: _____
DENNIS HANWELL
Its: Mayor

**FRIENDS OF THE CEMETERY,
an Ohio Non-Profit Corporation**

By: _____
By: _____
By: _____
Its: Trustees

STATE OF OHIO)
COUNTY OF MEDINA)ss:

BEFORE ME, a Notary Public in and for said County and State, personally appeared the **CITY OF MEDINA** by **Dennis Hanwell, its Mayor**, who executed the foregoing instrument in my present and acknowledged the same to be the voluntary act of said City and his voluntary act, individually, and as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal this _____ day of _____, 2015.

NOTARY PUBLIC

STATE OF OHIO)
COUNTY OF MEDINA)ss:

BEFORE ME, a Notary Public in and for said County and State, personally appeared ~~FRIENDS OF THE CEMETERY~~, by _____, _____, _____, and _____, its Trustees, who executed the foregoing instrument in my present and acknowledged the same to be the voluntary act of said corporation and their voluntary act, individually, and as such officers.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal this _____ day of _____, 2015.

NOTARY PUBLIC

This instrument prepared by:
Gregory A. Huber
Law Director
City of Medina
132 North Elmwood Avenue
Medina, OH 44256
Tel: (330)722-9070

LEASE

This Lease is made on this _____ day of _____, 2015, by and between the **CITY OF MEDINA**, 132 North Elmwood Avenue, Medina, Ohio 44256, as "Lessor," and **FRIENDS OF THE CEMETERY**, an Ohio nonprofit corporation, c/o Teresa Merkle, 510 East Liberty Street, Medina, Ohio 44256, as "Lessee."

WITNESSETH:

ARTICLE 1. DEMISED PREMISES

1. Lessor hereby leases to the Lessee the following described premises hereinafter called "demised premises," situated in the City of Medina, County of Medina, and State of Ohio:

The demised premises is the building structure as defined by the blueprints of the structure attached hereto and incorporated herein as "Exhibit A." Said building structure will be constructed and located at the City of Medina Spring Grove Cemetery pursuant to the site plan for the building site, a copy of which is attached hereto and incorporated herein as "Exhibit B." The building structure will be located on Permanent Parcel No. 028-19B-21-304.

2. Lessee has inspected the demised premises, and Lessee accepts the demised premises in "as is" condition and acknowledges that Lessor made no representation or warranty or promise with respect to the condition or use or repair or improvement of the demised premises not herein stated.

3. It is agreed and understood between the parties that the Friends of the Cemetery shall have exclusive use of an office the approximate size of 14' x 11' with an accompanying and adjoining storage room inside the described building structure and that the parties shall enjoy the joint use of the lobby, the conference room, the corridors, and the public restrooms inside of the described building structure. It is agreed between the parties that the City of Medina will have the exclusive use of the remainder of the building structure for its business purposes.

ARTICLE 2. TERM OF LEASE

To have and to hold for a term of fifty (50) years to commence upon the signing of this Lease Agreement and ending fifty (50) years therefrom. The Friends of the Cemetery shall have the right to renew the term of the Lease for an additional two (2), twenty-five (25) year terms for a total possible occupancy of the building structure amounting to a term of one hundred (100) years. If the Friends of the Cemetery should dissolve or cease to exist, this Lease Agreement shall automatically terminate, and the City shall have exclusive use of the building.

ARTICLE 3. RENT

The parties hereto agree that there shall be no exchange of rent as between Lessor and Lessee for the use of the afore-described building. The parties agree that Friends of the Cemetery shall pay for all costs of construction of the building and its associated parking lot. Friends of the Cemetery shall, upon completion of construction, donate the building and its associated parking lot to the City of Medina. In consideration of the donation, there shall be no exchange of rent monies for the term of this agreement.

ARTICLE 4. CONSTRUCTION EXPENSES AND LIENS

Lessee agrees to indemnify and save harmless Lessor from all expenses, liens, claims, or damages to either persons or property arising out of construction of and associated improvements to the subject building and parking lot.

ARTICLE 5. UTILITIES

Lessor covenants and agrees to pay for all public utility services rendered or furnished to the demised premises, including heat, water, gas, electricity, sewer rental, security monitoring costs, and the like, together with all taxes levied or other charges on such utilities. To the extent reasonably possible, utilities shall be put into Lessor's name. Lessor agrees to provide for the periodic cleaning of the described building structure and demised premises as reasonably necessary.

ARTICLE 6. QUIET ENJOYMENT

Lessor covenants and agrees that if Lessee is in compliance with the terms hereof and performs all of the covenants and agreements herein stipulated to be performed, Lessee shall, at all times during said term, have the peaceful and quiet enjoyment and possession of said demised premises without any manner of hindrance from Lessor or any persons lawfully claiming through Lessor.

ARTICLE 7. USE OF PREMISES

1. The demised premises shall be occupied and used by Lessee for uses directly associated with the business of the Friends of the Cemetery and related activities necessary to the Spring Grove Cemetery. The Friends of the Cemetery shall be permitted the use of their portions of the building at any and all times whether the Spring Grove Cemetery is open or closed.

2. Lessee covenants and agrees that the demised premises shall not be abandoned or left vacant and shall be used in a manner suitable to the purpose for which the building is being leased. In addition, Lessee agrees as follows:

- a. To keep the demised premises in a careful, safe, and proper manner; to keep the outside areas adjoining the demised premises clean.

- b. To prevent the demised premises from being used in any way which would injure the reputation of same or of the building; to prevent the demised premises from becoming a nuisance, annoyance, inconvenience, or damage to others in the neighborhood.

3. Lessee covenants and agrees not to use or occupy or suffer or permit said demised premises or any part thereof to be used or occupied for any purpose contrary to law or the rules or regulations of any public authority or in any manner so as to increase the cost of hazard insurance to the Lessor over and above the normal cost of said insurance for the type and location of the building of which the demised premises is a part. If the Lessee shall install any electrical equipment that overloads the lines in the demised premises, Lessee shall, at its own expense, make whatever changes are necessary to comply with the requirements of insurance underwriters and governmental authorities having jurisdiction thereof.

4. Lessor reserves the right to modify, repair, improve, or make any other alterations to its portion of the inside of the building structure, excluding Lessee's portions of the building. Lessor further reserves the right to modify, repair, improve, or make any other alterations to the outside of the building.

5. Parking shall be on a first-come, first-served basis, and there shall be no reserved parking spaces for either Lessor or Lessee.

ARTICLE 8. KEYS TO THE PREMISES

~~Keys to the demised premises shall be limited to two approved individuals from the Friends of the Cemetery. Keys to the demised premises shall be limited to two approved individuals from the City of Medina.~~

ARTICLE 9. SIGNS

Lessee shall have the right to erect a sign on the demised premises for the purpose of advertising its use, if necessary, so long as signage complies with City of Medina sign regulations.

ARTICLE 10. ALTERATION

Lessee agrees to pay all costs associated with making improvements to the facility. Lessee covenants and agrees not to make or permit to be made any alterations, improvements, and/or additions to the demised premises or any part thereof, except with the written consent of the Lessor. All alterations, improvements, and additions to said demised premises shall be made in accordance with all applicable laws, and shall, at once when made or installed, be deemed to have attached to the freehold and to have become the property of Lessor, and shall remain for the benefit of Lessor at the end of the term or the expiration of this Lease in as good order and condition as they were when installed, reasonable wear and tear excepted. In the event of

making alterations, improvements, and additions as herein provided, Lessee agrees to indemnify and save harmless Lessor from all expense, liens, claims, or damages to either persons or property arising out of or resulting from the undertaking or making of said alterations, additions, and/or improvements.

ARTICLE 11. MECHANIC'S LIEN

Any mechanic's lien filed as against the demised premises for work claimed to have been done or for materials claimed to have been furnished to Lessee shall be discharged within twenty (20) days after filing by bonding or as provided or required by law or in any other lawful manner.

ARTICLE 12. MAINTENANCE

Lessor covenants and agrees to keep and maintain the exterior and interior portions of the demised premises and building, except for reasonable wear and tear. Any damage caused by any act or negligence of Lessee, its employees, agents, invitees, licensees, or contractors shall be properly repaired at the sole cost and expense of Lessee. Lessor specifically agrees to maintain the HVAC, electrical, and plumbing fixtures, and shall further maintain the lawn and shall be responsible for snow removal at the demised premises during winter months.

ARTICLE 13. AMOS MEARS MEMORIAL BUILDING

It is agreed between the parties that the building structure contemplated in this Agreement shall be named the "Amos Mears Memorial Building." It is agreed that the Friends of the Cemetery shall display inside the building structure in areas in joint use by the parties and/or areas controlled by the Friends of the Cemetery a plaque commemorating the monetary donation from the Mears family and some memorabilia and photographs of the Mears family and construction projects that were completed as a result of assistance from the Mears family.

ARTICLE 14. INDEMNITY AND INSURANCE BY LESSEE

1. Lessee covenants and agrees that it will protect and save and keep the Lessor forever harmless and against and from any penalty or damage or charges imposed for any violation of any law or ordinance, whether occasioned by the neglect of Lessee or those holding under Lessee, and that Lessee will, at all times, protect, indemnify, and save and keep harmless the Lessor against and from all claims, loss, cost, damage, or expense arising out of or from any accident or other occurrence on or about the demised premises causing injury to any person or property, and will protect, indemnify, save, and keep harmless the Lessor against and from any and all claims and against and from any and all loss, cost, damage, or expense arising out of any failure of Lessee in any respect to comply with and perform all the requirements and provisions of this Lease.

2. Lessee covenants and agrees that it shall indemnify Lessor and save Lessor harmless from any and all claims and judgments for injury to or death to person (including cost of litigation and attorney fees) made or obtained against Lessor by third parties, including Lessor's employees or agents, based upon injuries to persons arising out of any accident or other occurrence on or about the demised premises or in any manner caused by, incidental to, connected with, resulting or arising out of this Lease Agreement regardless of whether such claims are alleged to be caused by negligence or otherwise on the part of the Lessor or its employees.

3. Lessee agrees that, at its own cost and expense, it will procure and continue in force general liability insurance covering any and all claims for injuries to persons occurring in, upon, or about the demised premises, including all damage from signs, glass, awnings, fixtures or other appurtenances now or hereafter erected on the demised premises during the term of this Lease, such insurance at all times to be in an amount of not less than One Million Dollars (\$1,000,000) for injury to any one person, and not less than One Million Dollars (\$1,000,000) for injuries to more than one person in one accident. Such insurance shall name the Lessor as an additional named insured and shall be written with a company or companies engaged in business of general liability insurance in Ohio, and there shall be delivered to the Lessor customary insurance certification evidencing such paid up insurance, and such insurance shall not be canceled without at least thirty (30) days' advance notice, in writing, to the Lessor. In the event Lessee fails to furnish such policies, the Lessor may obtain such insurance and the premiums on such insurance shall be deemed additional rent to be paid by the Lessee unto the Lessor upon demand.

4. Lessor agrees that, at its own cost and expense, it will procure and continue in force, property damage coverage covering property damage to the demised premises in an amount no less than the value of the structure.

ARTICLE 15. DESTRUCTION BY FIRE OR CASUALTY

If the demised premises shall be totally destroyed by fire or other casualty covered by Lessor's policy of fire and extended coverage during the period of this Lease, then Lessor shall have the option to rebuild or to terminate the Lease. Lessor shall maintain fire and extended coverage insurance on the building and improvements of the demised premises. If the demised premises are destroyed during the period of this Lease and Lessor decides to not rebuild, Lessee shall be entitled to a portion of the insurance proceeds equal to the cost of improvements that Lessee can document that Lessee spent on improvements to and maintenance of the demised premises.

ARTICLE 16. WAIVER OF SUBROGATION CLAIMS

Lessor and Lessee hereby waive any claim against the other for loss or damage to their real and/or personal property located at or within the demised premises resulting from any of the perils insured against in any fire and extended coverage or property or indemnity insurance carried by either Lessor or Lessee, whether or not negligently caused by the other party. Lessee further hereby waives any claim for loss or damage to its real and/or personal property at or

within the demised premises resulting from fire or from all risks of physical damage, whether or not negligently caused.

ARTICLE 17. PROPERTY IN DEMISED PREMISES

1. All fixtures, additions, improvements, and installations provided by Lessee shall at once when furnished or installed be deemed to have attached to the freehold and to have become the property of Lessor, and shall not be removed by Lessee during or at the expiration of the term hereof unless Lessee is so directed as hereinbefore provided.

2. All Lessee's personal property of every kind or description, which may at any time be in the demised premises, shall be at Lessee's sole risk, or the risk of those claiming under Lessee, and Lessor shall not be liable for any damage to said property or loss suffered by the business or occupation of Lessee caused by water from any source whatsoever or from the bursting, overflowing, or leaking of sewer or steam pipes or from the heating or plumbing fixtures or from electric wires or from gas or odors or caused in any manner whatsoever.

ARTICLE 18. ACCESS TO DEMISED PREMISES

1. Lessee agrees to permit Lessor or Lessor's agent to inspect or examine the demised premises at any reasonable time and to permit Lessor to make such repairs, decorations, alterations, improvements, or additions in the demised premises or to the building of which the demised premises are a part that Lessor may deem desirable or necessary for its preservation or which Lessee has not covenanted herein to do or has failed so to do, without the same being construed as an eviction of Lessee, in whole or in part; and the rent shall in no way abate while such decorations, repairs, alterations, improvements, or additions are being made by reason of loss or interruption of the business of Lessee because of the prosecution of such work.

2. Lessor shall also have the right to enter upon the demised premises for a period commencing one hundred twenty (120) days prior to the termination of this Lease for the purpose of exhibiting the same to prospective tenants or purchasers. During said period, Lessor may place signs in or upon said demised premises to indicate that same are for rent or sale, which signs shall not be removed, obliterated or hidden by Lessee.

ARTICLE 19. ASSIGNMENT AND SUBLETTING

Lessee covenants and agrees not to assign this Lease or to sublet the whole or any part of the demised premises, or to permit any other persons to occupy same without the written consent of the Lessor.

ARTICLE 20. SURRENDER OF DEMISED PREMISES

1. Lessee covenants and agrees to deliver up and surrender to the Lessor possession of the demised premises upon expiration of this Lease, or its earlier termination as herein provided, clean and in as good condition and repair as the same shall be at the commencement of

the term of this Lease, or may have been put by the Lessor during the continuance thereof, ordinary wear and tear and damage by fire or the elements excepted.

2. Lessee shall, at Lessee's expense, remove all property of Lessee, including exterior signage, and all alterations, additions, and improvements as to which Lessor shall have made the election hereinbefore provided, repair all damage to the demised premises to the condition in which it was prior to the installation of the article so removed. Any property not so removed and to which Lessor shall have not made said election, shall be deemed to have been abandoned by Lessee and may be retained or disposed of by Lessor, as Lessor shall desire. Lessee's obligation to observe or perform this covenant shall survive the expiration or termination of the term of this Lease.

ARTICLE 21. INVALIDITY OF PARTICULAR PROVISIONS

If any term or provision of this Lease or the application thereof to any person or circumstances shall to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Lease shall be valid and be enforced to the fullest extent permitted by law.

ARTICLE 22. PROVISIONS BINDING

Except as herein otherwise expressly provided, the terms and provisions hereof shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors and permitted assigns, respectively, of the Lessor and the Lessee. Each term and each provision of this Lease to be performed by the Lessee shall be construed to be both a covenant and a condition. ~~The reference contained to successors and assigns of Lessee is not intended to constitute a consent to assignment by Lessee, but has reference only to those instances in which Lessor may have given written consent to a particular assignment.~~

ARTICLE 23. REIMBURSEMENT

All terms, covenants, and conditions herein contained, to be performed by Lessee, shall be performed at its sole expense; and if Lessor shall pay any sum of money or do any act which requires the payment of money, by reason of the failure, neglect, or refusal of Lessee to perform such term, covenants or condition, the sum of money so paid by Lessor shall be payable by Lessee to Lessor with the next succeeding installment of rent.

ARTICLE 24. COMPLETE AGREEMENT

This writing contains the entire agreement between the parties hereto, and no agent, representative, salesman, or officer of Lessor hereto has authority to make or has made any statement, agreement, or representation, either oral or written, in connection herewith, modifying, adding or changing the terms and conditions herein set forth. No dealings between the parties or custom shall be permitted to contradict various additions to or modify the terms

hereof. No modification of this Lease shall be binding unless such modification shall be in writing and signed by the parties hereto.

Signed and acknowledged by the parties hereto the day and year first above written.

SIGNED IN THE PRESENCE OF:

**CITY OF MEDINA,
an Ohio Municipal Corporation**

By: _____
DENNIS HANWELL
Its: Mayor

**FRIENDS OF THE CEMETERY,
an Ohio Non-Profit Corporation**

By: _____
By: _____
By: _____
Its: Trustees

STATE OF OHIO)
COUNTY OF MEDINA)ss:

BEFORE ME, a Notary Public in and for said County and State, personally appeared the **CITY OF MEDINA by Dennis Hanwell, its Mayor**, who executed the foregoing instrument in my present and acknowledged the same to be the voluntary act of said City and his voluntary act, individually, and as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal this _____ day of _____, 2015.

NOTARY PUBLIC

STATE OF OHIO)
COUNTY OF MEDINA)ss:

BEFORE ME, a Notary Public in and for said County and State, personally appeared **FRIENDS OF THE CEMETERY**, by _____, _____, and _____, **its Trustees**, who executed the foregoing instrument in my present and acknowledged the same to be the voluntary act of said corporation and their voluntary act, individually, and as such officers.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal this _____ day of _____, 2015.

NOTARY PUBLIC

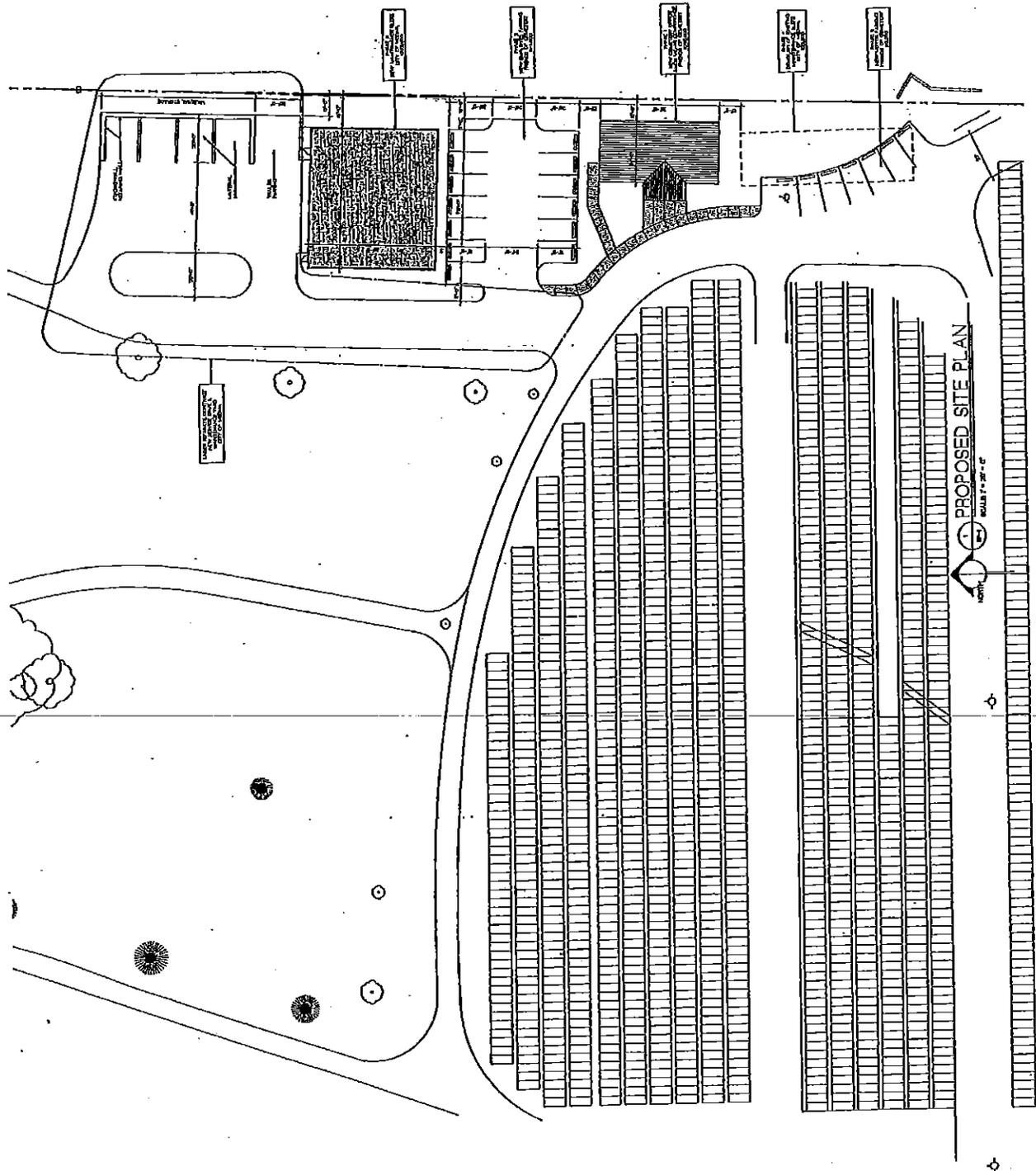
This instrument prepared by:
Gregory A. Huber
Law Director
City of Medina
132 North Elmwood Avenue
Medina, OH 44256
Tel: (330)722-9070


STUDIO 100
 ARCHITECTURE AND PLANNING, INC.
 10000 W. 100th Street
 Overland Park, KS 66211
 Phone: (913) 666-1000
 Fax: (913) 666-1001
 www.studio100.com

NEW BUILDINGS FOR
SPRING GROVE CEMETERY
 SPRING GROVE STREET
 MEDINA, OHIO 44256

PREPARED BY:
 ARCHITECTURE AND PLANNING, INC.
 10000 W. 100th Street
 Overland Park, KS 66211
 PHONE: (913) 666-1000
 FAX: (913) 666-1001
 www.studio100.com

SP-1



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EXHIBIT A

STUDIOS
 ARCHITECTURAL
 CONSULTANTS
 400 E. 12th Street, Suite 100
 Medina, Ohio 44028
 (419) 338-1234
 www.studiosarch.com

**NSF OFFICE BUILDING FOR
 SPRING GROVE CEMETERY**
 SPRING GROVE STREET
 MEDINA, OHIO 44268

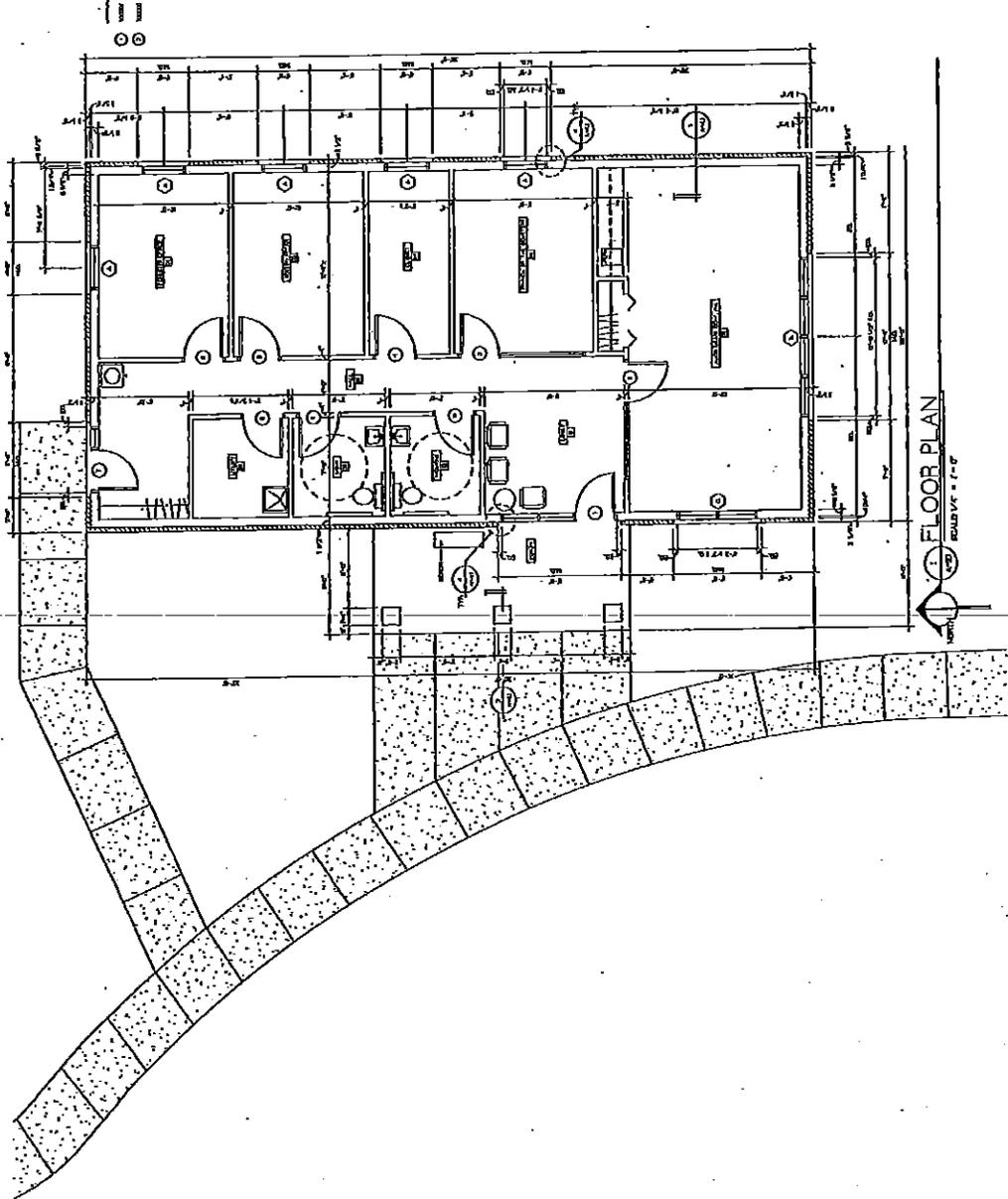
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JANUARY 2009
 JOB 10006

A-2.1

ACT 33 8/12/200

FLOOR PLAN NOTES



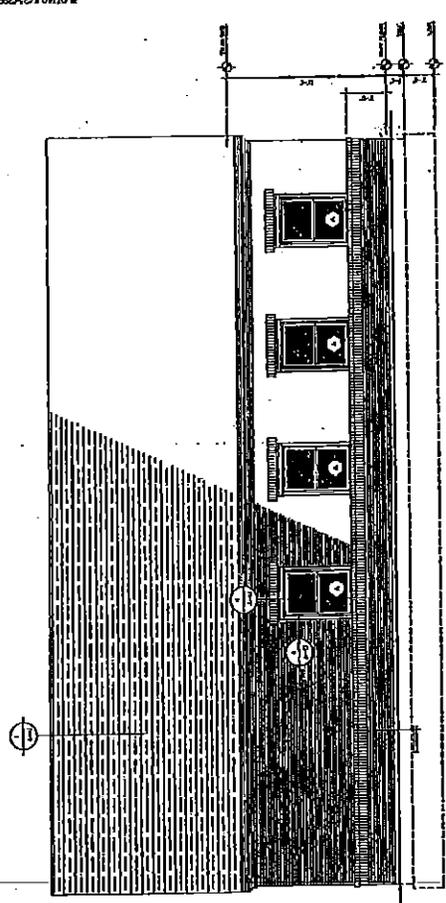
FLOOR PLAN
 SCALE 1/8" = 1'-0"

SOLOMON
 ARCHITECTURE
 100 S. High Street
 Medina, Ohio 44868
 Phone: 330.722.1111
 Fax: 330.722.1112

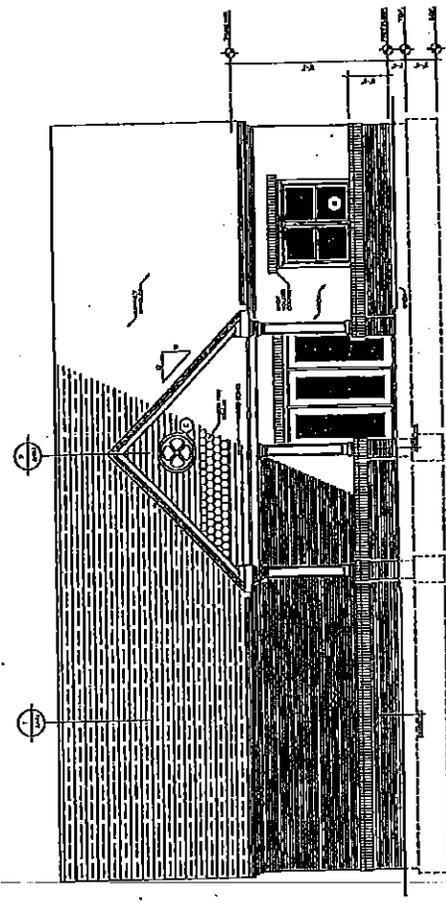
**NEW OFFICE BUILDING FOR
 SPRING GROVE CEMETERY**
 SPRING GROVE STREET
 MEDINA, OHIO 44268

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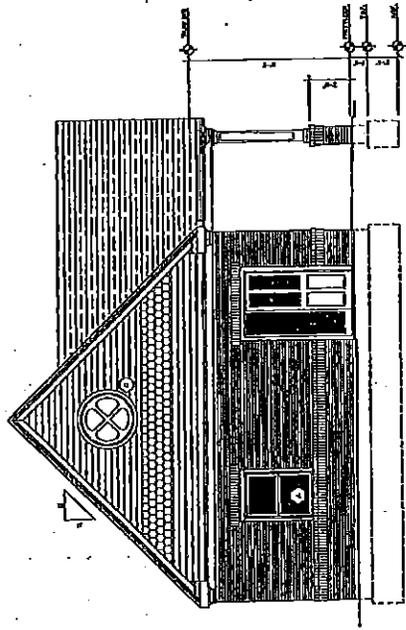
A-3.1



1 EAST ELEVATION
 SCALE 1/4" = 1'-0"

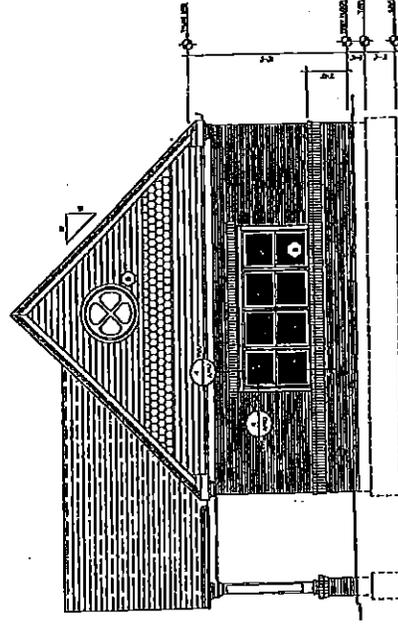


2 WEST ELEVATION
 SCALE 1/4" = 1'-0"



3 NORTH ELEVATION
 SCALE 1/4" = 1'-0"

- WINDOW SCHEDULE**
- 1. 12" x 12" DOUBLE HUNG WINDOW
 - 2. 12" x 12" DOUBLE HUNG WINDOW
 - 3. 12" x 12" DOUBLE HUNG WINDOW
 - 4. 12" x 12" DOUBLE HUNG WINDOW
 - 5. 12" x 12" DOUBLE HUNG WINDOW
 - 6. 12" x 12" DOUBLE HUNG WINDOW



4 SOUTH ELEVATION
 SCALE 1/4" = 1'-0"

SPRING GROVE CEMETERY

ENGINEERED SITE PLANS

Located in the City of Medina
in the County of Medina
and State of Ohio



LOCATION MAP

INDEX OF DRAWINGS

- 1 - TITLE SHEET
- 2 - EXISTING CONDITIONS PLAN
- 3 - SITE DIMENSION/PAVING PLAN
- 4 - SITE UTILITY PLAN
- 5-6 - SITE GRADING/STORMWATER MANAGEMENT PLAN
- 7 - MISCELLANEOUS NOTES & DETAILS
- 8-9 - CITY OF MEDINA WATER MAIN DETAIL SHEETS
- 10 - CITY OF MEDINA STORM SEWER DETAIL SHEET

GENERAL NOTES:

1. ALL MATERIAL AND WORKMANSHIP TO BE APPROVED BY THE CITY ENGINEER.
2. THE CITY ENGINEER SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE CEMETERY.
3. THE CITY ENGINEER SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE CEMETERY.
4. THE CITY ENGINEER SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE CEMETERY.
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10. THE CITY ENGINEER SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE CEMETERY.



THEODOR J. JONES
Professional Engineer
No. 14823
State of Ohio



1 / 10

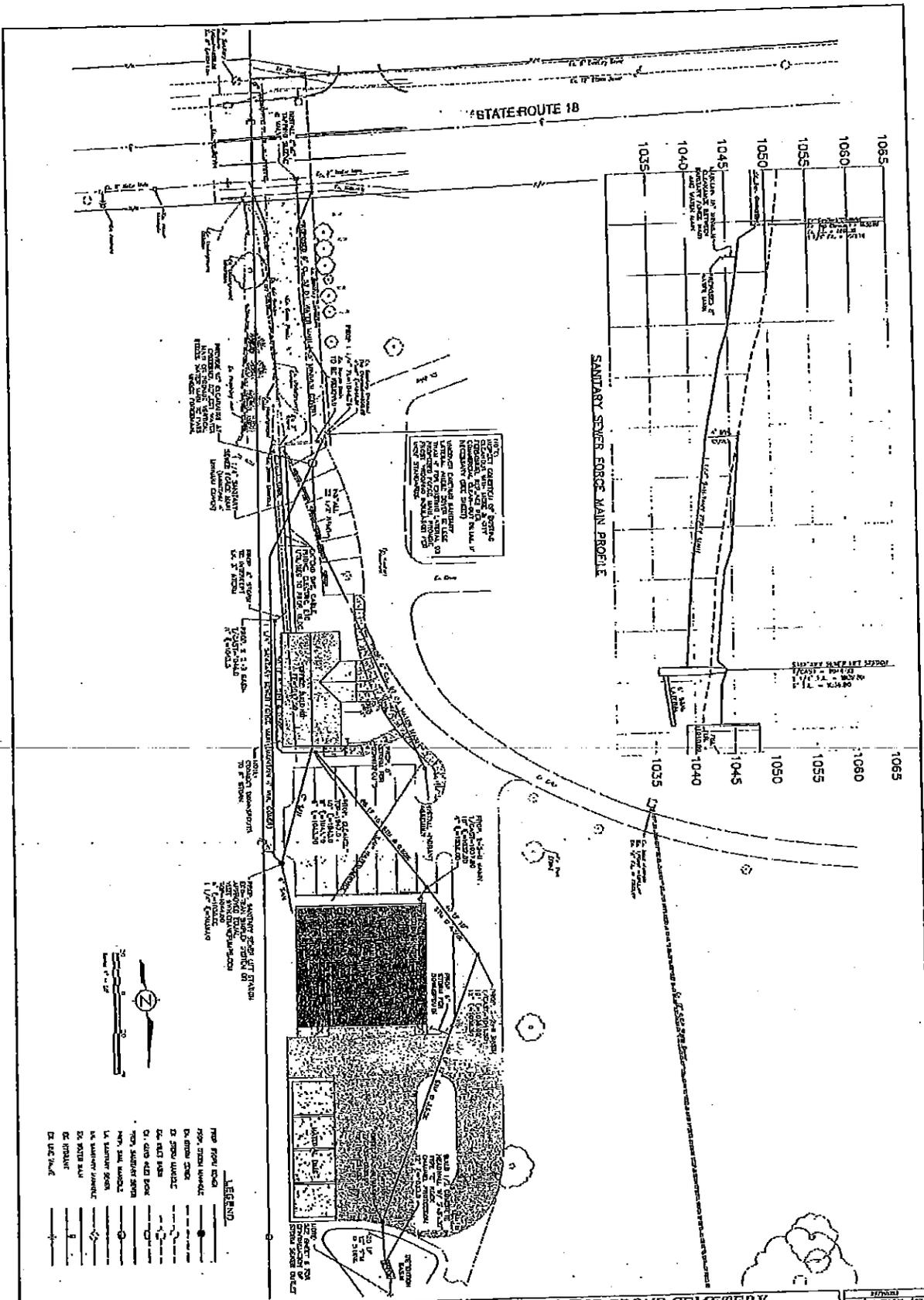
TITLE SHEET

SPRING GROVE CEMETERY
CITY OF MEDINA

CUNNINGHAM & ASSOCIATES, INC.
CIVIL ENGINEERING AND SURVEYING
100 W. LINCOLN ST., MEDINA, OHIO 44041

REV.	DATE	BY	CHKD.

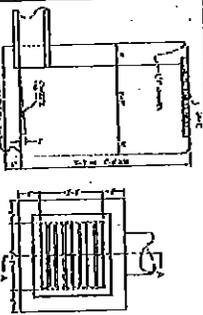
EXHIBIT B



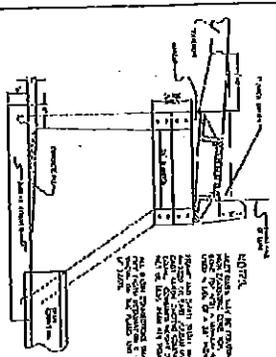
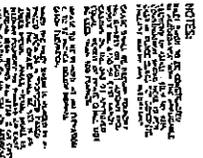
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LEGEND

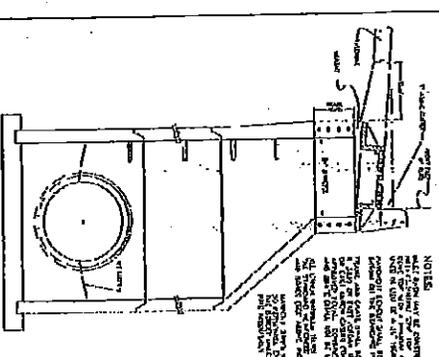
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2154" RCP	2154" RCP
2160" RCP	2160" RCP
2166" RCP	2166" RCP
2172" RCP	2172" RCP
2178" RCP	2178" RCP
2184" RCP	2184" RCP
2190" RCP	2190" RCP
2196" RCP	2196" RCP
2202" RCP	2202" RCP
2208" RCP	2208" RCP
2214" RCP	2214" RCP
2220" RCP	2220" RCP
2226" RCP	2226" RCP
2232" RCP	2232" RCP
2238" RCP	2238" RCP
2244" RCP	2244" RCP
2250" RCP	2250" RCP
2256" RCP	2256" RCP



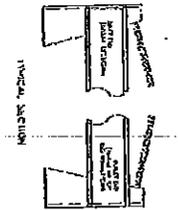
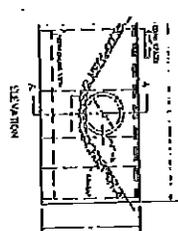
STANDARD NO. 22 INLET BASIN
SCALE: 1/4" = 1'-0"



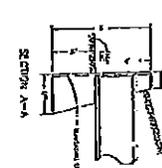
STANDARD CURB INLET BASIN
SCALE: 1/4" = 1'-0"



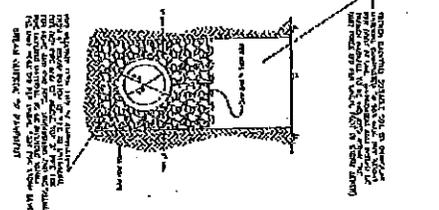
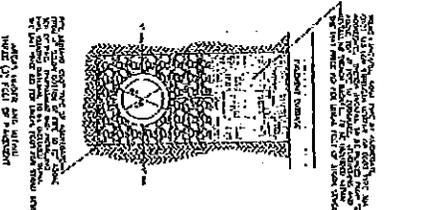
STANDARD CURB INLET MANHOLE
SCALE: 1/4" = 1'-0"



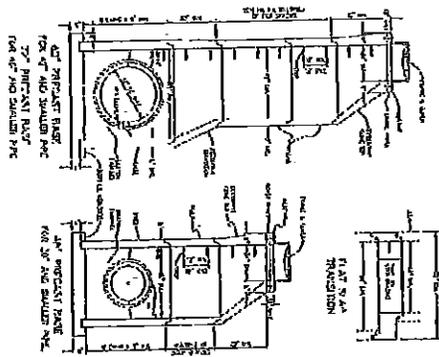
ITEM	DESCRIPTION	QUANTITY	UNIT
1	Excavation	1	CY
2	Backfill	1	CY
3	Concrete	1	CY
4	Reinforcement	1	LB
5	Formwork	1	SQ. FT.
6	Manhole	1	NO.
7	Manhole Cover	1	NO.
8	Manhole Frame	1	NO.
9	Manhole Sill	1	NO.
10	Manhole Wall	1	NO.
11	Manhole Bottom	1	NO.
12	Manhole Top	1	NO.
13	Manhole Sides	1	NO.
14	Manhole End	1	NO.
15	Manhole Head	1	NO.
16	Manhole Tail	1	NO.
17	Manhole Neck	1	NO.
18	Manhole Body	1	NO.
19	Manhole Base	1	NO.
20	Manhole Top	1	NO.



FULL HEADWALL DETAIL
SCALE: 1/4" = 1'-0"



TYPICAL TRENCH SECTIONS
SCALE: 1/4" = 1'-0"



STANDARD REINFORCED PRECAST MANHOLE
SCALE: 1/4" = 1'-0"



TYPICAL STORM SEWER CONNECTION
SCALE: 1/4" = 1'-0"

STORM SEWER NOTES

1. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
2. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
3. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
4. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
5. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
6. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
7. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
8. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
9. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
10. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
11. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
12. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
13. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
14. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
15. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
16. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
17. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
18. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
19. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.
20. ALL STORM SEWER PIPE SHALL BE 18" DIA. PRECAST CONCRETE PIPE WITH 12" DIA. MANHOLE.

NO.	DESCRIPTION	QUANTITY	UNIT	REMARKS
1	Excavation	1	CY	
2	Backfill	1	CY	
3	Concrete	1	CY	
4	Reinforcement	1	LB	
5	Formwork	1	SQ. FT.	
6	Manhole	1	NO.	
7	Manhole Cover	1	NO.	
8	Manhole Frame	1	NO.	
9	Manhole Sill	1	NO.	
10	Manhole Wall	1	NO.	
11	Manhole Bottom	1	NO.	
12	Manhole Top	1	NO.	
13	Manhole Sides	1	NO.	
14	Manhole End	1	NO.	
15	Manhole Head	1	NO.	
16	Manhole Tail	1	NO.	
17	Manhole Neck	1	NO.	
18	Manhole Body	1	NO.	
19	Manhole Base	1	NO.	
20	Manhole Top	1	NO.	

NO.	DESCRIPTION	QUANTITY	UNIT	REMARKS
1	Excavation	1	CY	
2	Backfill	1	CY	
3	Concrete	1	CY	
4	Reinforcement	1	LB	
5	Formwork	1	SQ. FT.	
6	Manhole	1	NO.	
7	Manhole Cover	1	NO.	
8	Manhole Frame	1	NO.	
9	Manhole Sill	1	NO.	
10	Manhole Wall	1	NO.	
11	Manhole Bottom	1	NO.	
12	Manhole Top	1	NO.	
13	Manhole Sides	1	NO.	
14	Manhole End	1	NO.	
15	Manhole Head	1	NO.	
16	Manhole Tail	1	NO.	
17	Manhole Neck	1	NO.	
18	Manhole Body	1	NO.	
19	Manhole Base	1	NO.	
20	Manhole Top	1	NO.	

CITY OF MEDINA
CONSTRUCTION STANDARDS
STORM SEWERS
SHEET NUMBER: 13 OF 10

ORDINANCE NO. 13-15

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR THE CONSTRUCTION OF THE SPRING GROVE CEMETERY IMPROVEMENT PROJECT WHICH CONSISTS OF THE MAINTENANCE BUILDING, AND SITE WORK FOR BOTH THE MAINTENANCE BUILDING AND THE AMOS MEARS MEMORIAL BUILDING.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for the construction of the Spring Grove Cemetery Improvement Project which consists of the Maintenance Building, and site work for both the Maintenance Building and the Amos Mears Building, in accordance with plans and specifications on file in the office of the Mayor.

SEC. 2: That the estimated cost of the project, in the amount of \$599,050.00, is available as follows: \$235,550.00 in Account No. 301-0210-54411, and \$363,500.00 in Account No. 301-0210-54412.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 14-15

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF MEDINA, OHIO AND THE MEDINA COUNTY FAIR HOUSING OFFICE FOR PROFESSIONAL SERVICES REQUIRED TO IMPLEMENT A FAIR HOUSING SERVICES PROGRAM FOR THE PY14 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to enter into an Agreement with the City of Medina, Ohio and the Medina County Fair Housing Office for professional services required to implement a Fair Housing Services Program for the PY14 Community Development Block Grant (CDBG).

SEC. 2: That the funds to cover this Agreement in the amount of \$2,500.00 are available in Account No. 138-0404-52215.

SEC. 3: That a copy of the Agreement is marked Exhibit A, attached hereto and incorporated herein.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason the grant is effective September 1, 2014 through December 31, 2016; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORD. 14-15
EXH. A

AGREEMENT
BETWEEN
THE CITY OF MEDINA, OHIO
AND
MEDINA COUNTY FAIR HOUSING OFFICE
FOR

FAIR HOUSING SERVICES PROGRAM

An Agreement between the City of Medina, hereinafter the "City", and the Medina County Fair Housing Office, hereinafter "FH Office", for professional services required to implement a Fair Housing Services Program.

This is an Agreement made as of September 1, 2014 between the City of Medina, 132 North Elmwood, Medina, Ohio 44258, and the Medina County Fair Housing Office, 124 W. Washington, Medina, Ohio 44256.

WHEREAS: The City has entered into an Agreement with the Ohio Development Services Agency under the Community Development Block Grant Allocation PY14 Program (CDBG); and

WHEREAS: The City is required to develop and implement a program to further the requirements of Title VIII of the Civil Rights Act of 1968 and the requirements of the Housing and Community Development Act of 1974; and

WHEREAS: The FH Office has demonstrated the capacity to provide such services,

NOW, THEREFORE: The City and the FH Office, in consideration of their mutual covenants herein agree in respect to the performance of professional and technical services by FH Office and payment of said services by the City as set forth below.

SECTION 1 – BASIC SERVICES

1.1 General

The FH Office shall consult with the City to develop and implement a program to assure that the objectives of the Housing and Community Development Act of 1974 and the Civil Rights Act of 1968 are met and to further the objectives of the Ohio civil rights Act, Ohio Revised Code Chapter 4112.

1.2 The FH Office shall perform for the City a Fair Housing Program Plan. Said Program Plan shall meet requirements set forth by the City in the PY 2014 Community Development Allocation Program application.

1.3 The FH Office shall act as the City's representative on all matters related to Fair Housing efforts as directed by the City.

1.4 The FH Office shall advise the City of all program requirements related to fair Housing efforts necessary to satisfy requirements outlined by the Ohio Development Services Agency.

- 1.5 The FH Office will continue to: 1) provide intake of FH Office complaints and follow-up services; 2) review existing FH Office ordinances for appropriate current language; 3) to conduct educational seminars and programs informing citizens of their rights and responsibilities under Title VIII of the Civil Rights Act of 1968 and to carry out such other activities as it deems appropriate to further FH Office; 4) to develop and distribute Fair Housing information and materials to residents and civic groups or schools consistent with the PY 2014 Community Development Allocation Program application requirements.

SECTION 2 – BOARD OF CONTROL RESPONSIBILITIES

- 2.1 The City shall provide all criteria and full information as to the City's requirements for the Program.
- 2.2 The City shall designate in writing a person to act as the City's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instruction, receive information, interpret and define the City's policies and decisions with respect to the services called for in the Agreement.
- 2.3 The City shall give prompt written notice to the FH Office whenever the City observes or otherwise becomes aware of any development that affects the scope or timing of the FH Office' performance of service.

SECTION 3 – PERIOD OF SERVICE

- 3.1 The provisions of this section and the rates of compensation for the FH Office's services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the program.
- 3.2 After acceptance by the City of the Fair Housing Program indicating any specific modifications or changes in the extent of the Program desired by the City, and upon written authorization from the City, the FH Office shall proceed with the performance of services called for in Section 10 as supplemented by the PY 2014 Community Development Allocation Program Plan.
- 3.3 This Agreement shall be effective on September 1, 2014 and shall terminate on December 31, 2016, unless it is agreed to extend said Agreement beyond such date by amendment by all parties hereto.

SECTION 4 – PAYMENTS TO

- 4.1 For basic services provided by the FH Office, the City shall pay a lump sum fee of Two Thousand Five Hundred Dollars (\$2,500.00) as follows:

Each payment shall be made upon submission, review and approval of a report of activities for the preceding period describing the services and activities of the FH Office.

Said report of activities shall be prepared and submitted by the FH Office along with the sign in sheets for each meeting to the City and shall be accompanied by an application for payment in such form as described by the City.

- 4.2 In the event of termination by the City in accordance with provisions of this Agreement and exhibits, the FH Office shall submit an application for payment and report of activities along with any sign-in sheets for meetings held for the period to the effective date of termination and payment shall be made on a pro-rated basis for all such days services were rendered and payment shall constitute payment in full for all services rendered under this Agreement.

SECTION 5 – GENERAL CONSIDERATION

5.1 Termination

If, through any cause, the FH Office shall fail to fulfill in a timely and proper manner its obligations under this contract, or if the FH Office shall violate any of the covenants, agreements, or stipulations of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the FH Office of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the FH Office under this contract shall, at the option of the City, become its property and the FH Office shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the FH Office shall not be relieved of liability to the City for damages sustained by the City, by virtue of any breach of the contract by the FH Office, and the City may withhold any payments to the FH Office for purposes of set-off until such time as the exact amount of damages due the City from the FH Office is determined.

The FH Office and the City each binds himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party of this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations of this Agreement.

Neither the City nor the FH Office shall assign, sublet or transfer any rights under or interest in this Agreement without the written consent of the other.

SECTION 6 – SPECIAL PROVISIONS, EXHIBITS, SCHEDULES AND ATTACHMENTS

- 6.1 The following Exhibits are attached to and made part of this Agreement.

6.1.1 Exhibit A “Certifications of City Finance Director”.

6.1.2 This Agreement, together with the Exhibits and Schedules identified above, constitutes the entire Agreement between the City and the FH Office and supersedes all prior written

or oral understandings. This Agreement and said exhibits and schedules may only be amended, supplemented, modified or canceled by a duly written instrument.

CITY OF MEDINA

Witness:

By: _____
Dennis Hanwell, Mayor

Date: _____

MEDINA COUNTY FAIR HOUSING OFFICE

Witness:

By: _____
Rob Henwood, Director

Date: _____

EXHIBIT A

FINANCE DIRECTOR'S CERTIFICATE

The undersigned Finance Director of the City of Medina, Ohio does hereby certify that all amounts required to meet the attached agreement for payment of professional services provided for on said agreement have been lawfully appropriated and authorized for said purposes and are in the Treasury of said City, or in the process of collection to the credit of an appropriate fund, free from previous and outstanding obligations.

Date: _____

CITY OF MEDINA, OHIO

Finance Director

ORDINANCE NO. 15-15

AN ORDINANCE AMENDING SECTION 31.02 AND 31.07 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO THE NEW MCRC WATER SAFETY AIDE POSITION AND APPROVING THE JOB DESCRIPTION.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.02 of the Salaries and Benefits Code of the City of Medina, Ohio the 2015 Recreation Center Part-Time Pay Scale is hereby amended, marked Exhibit A, attached hereto and incorporated herein.

SEC. 2: In accordance with Section 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio the job description for the position of Water Safety Aide is hereby approved, marked Exhibit B, attached hereto and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

21.02
Ord. 15-15
Exh. A

Recreation Center 2015 Part Time Pay Scale																
Minimum Wage Classifications: 1.6% Cost of Living Increase at Step A, per CPI																
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
RC1	\$6.10	\$6.20	\$6.30	\$6.40	\$6.50	\$6.60	\$6.70	\$6.80	\$6.90	\$7.00	\$7.10	\$7.20	\$7.30	\$7.40	\$7.50	
RC2	\$8.10	\$8.20	\$8.30	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	
RC3	\$8.10	\$8.20	\$8.30	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	
RC4	\$8.10	\$8.20	\$8.30	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	
RC5	\$8.10	\$8.20	\$8.30	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	
RC6	\$8.10	\$8.20	\$8.30	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	
RC7	\$8.10	\$8.20	\$8.30	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	
RC8	\$8.10	\$8.20	\$8.30	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	
RC9	\$8.25	\$8.35	\$8.45	\$8.55	\$8.65	\$8.75	\$8.85	\$8.95	\$9.05	\$9.15	\$9.25	\$9.35	\$9.45	\$9.55	\$9.65	
RC10	\$8.40	\$8.50	\$8.60	\$8.70	\$8.80	\$8.90	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	
RC11	\$8.53	\$8.63	\$8.73	\$8.83	\$8.93	\$9.03	\$9.13	\$9.23	\$9.33	\$9.43	\$9.53	\$9.63	\$9.73	\$9.83	\$9.93	
RC12	\$8.67	\$8.77	\$8.87	\$8.97	\$9.07	\$9.17	\$9.27	\$9.37	\$9.47	\$9.57	\$9.67	\$9.77	\$9.87	\$9.97	\$10.07	
RC13	\$9.00	\$9.10	\$9.20	\$9.30	\$9.40	\$9.50	\$9.60	\$9.70	\$9.80	\$9.90	\$10.00	\$10.10	\$10.20	\$10.30	\$10.40	
RC14	\$9.48	\$9.58	\$9.68	\$9.78	\$9.88	\$9.98	\$10.08	\$10.18	\$10.28	\$10.38	\$10.48	\$10.58	\$10.68	\$10.78	\$10.88	
RC15	\$9.72	\$9.82	\$9.92	\$10.02	\$10.12	\$10.22	\$10.32	\$10.42	\$10.52	\$10.62	\$10.72	\$10.82	\$10.92	\$11.02	\$11.12	
RC16	\$9.98	\$10.08	\$10.18	\$10.28	\$10.38	\$10.48	\$10.58	\$10.68	\$10.78	\$10.88	\$10.98	\$11.08	\$11.18	\$11.28	\$11.38	
RC17	\$10.24	\$10.34	\$10.44	\$10.54	\$10.64	\$10.74	\$10.84	\$10.94	\$11.04	\$11.14	\$11.24	\$11.34	\$11.44	\$11.54	\$11.64	
RC18	\$10.35	\$10.45	\$10.55	\$10.65	\$10.75	\$10.85	\$10.95	\$11.05	\$11.15	\$11.25	\$11.35	\$11.45	\$11.55	\$11.65	\$11.75	
RC19	\$10.51	\$10.61	\$10.71	\$10.81	\$10.91	\$11.01	\$11.11	\$11.21	\$11.31	\$11.41	\$11.51	\$11.61	\$11.71	\$11.81	\$11.91	
RC20	\$10.77	\$10.87	\$10.97	\$11.07	\$11.17	\$11.27	\$11.37	\$11.47	\$11.57	\$11.67	\$11.77	\$11.87	\$11.97	\$12.07	\$12.17	
RC21	\$11.03	\$11.13	\$11.23	\$11.33	\$11.43	\$11.53	\$11.63	\$11.73	\$11.83	\$11.93	\$12.03	\$12.13	\$12.23	\$12.33	\$12.43	
RC22	\$11.56	\$11.66	\$11.76	\$11.86	\$11.96	\$12.06	\$12.16	\$12.26	\$12.36	\$12.46	\$12.56	\$12.66	\$12.76	\$12.86	\$12.96	
RC23	\$12.61	\$12.71	\$12.81	\$12.91	\$13.01	\$13.11	\$13.21	\$13.31	\$13.41	\$13.51	\$13.61	\$13.71	\$13.81	\$13.91	\$14.01	
RC24	\$13.13	\$13.23	\$13.33	\$13.43	\$13.53	\$13.63	\$13.73	\$13.83	\$13.93	\$14.03	\$14.13	\$14.23	\$14.33	\$14.43	\$14.53	
RC25	\$13.66	\$13.76	\$13.86	\$13.96	\$14.06	\$14.16	\$14.26	\$14.36	\$14.46	\$14.56	\$14.66	\$14.76	\$14.86	\$14.96	\$15.06	
RC26	\$14.18	\$14.28	\$14.38	\$14.48	\$14.58	\$14.68	\$14.78	\$14.88	\$14.98	\$15.08	\$15.18	\$15.28	\$15.38	\$15.48	\$15.58	
RC27	\$14.71	\$14.81	\$14.91	\$15.01	\$15.11	\$15.21	\$15.31	\$15.41	\$15.51	\$15.61	\$15.71	\$15.81	\$15.91	\$16.01	\$16.11	
RC28	\$15.23	\$15.33	\$15.43	\$15.53	\$15.63	\$15.73	\$15.83	\$15.93	\$16.03	\$16.13	\$16.23	\$16.33	\$16.43	\$16.53	\$16.63	
RC29	\$15.76	\$15.86	\$15.96	\$16.06	\$16.16	\$16.26	\$16.36	\$16.46	\$16.56	\$16.66	\$16.76	\$16.86	\$16.96	\$17.06	\$17.16	
RC30	\$16.28	\$16.38	\$16.48	\$16.58	\$16.68	\$16.78	\$16.88	\$16.98	\$17.08	\$17.18	\$17.28	\$17.38	\$17.48	\$17.58	\$17.68	
RC31	\$16.81	\$16.91	\$17.01	\$17.11	\$17.21	\$17.31	\$17.41	\$17.51	\$17.61	\$17.71	\$17.81	\$17.91	\$18.01	\$18.11	\$18.21	
RC32	\$17.86	\$17.96	\$18.06	\$18.16	\$18.26	\$18.36	\$18.46	\$18.56	\$18.66	\$18.76	\$18.86	\$18.96	\$19.06	\$19.16	\$19.26	
RC33	\$18.00	\$18.10	\$18.20	\$18.30	\$18.40	\$18.50	\$18.60	\$18.70	\$18.80	\$18.90	\$19.00	\$19.10	\$19.20	\$19.30	\$19.40	
RC34	\$22.00	\$22.10	\$22.20	\$22.30	\$22.40	\$22.50	\$22.60	\$22.70	\$22.80	\$22.90	\$23.00	\$23.10	\$23.20	\$23.30	\$23.40	

THE CITY OF MEDINA

JOB DESCRIPTION

TITLE: Water Safety Aide

REPORTS TO: Water Safety Instructor/Aquatics Manager/Pool Manager

DEPARTMENT: Recreation

CIVIL SERVICES STATUS: Unclassified

JOB STATUS: Part-time

EXEMPT STATUS: Non-exempt

CLASSIFICATION FEATURES: Water Safety Aides perform hands on instruction in the learn-to-swim program under the general direction of a Water Safety Instructor. They do not have the ability to grade students. Water Safety Aides are required to follow the chain of command while reporting to the Aquatics Manager and Pool Manager.

ESSENTIAL JOB FUNCTIONS:

Employee will know and enforce all MCRC Natatorium policies and procedures.

Assists with greeting, setup, and teardown for all classes.

Maintains a safe learn-to-swim environment and maintains learn-to-swim equipment.

Attends and responds to any emergency, injury, or situation in the Facility.

Reports any unsafe conditions or maintenance needs.

Teaches with positive and instructional feedback.

Communicates to patron, parents, students, whether it be instruction or safety violation concerns with the Water Safety Instructor/Aquatics Manager/Pool Manager.

Fills out necessary or appropriate incident/accident reports, when needed.

Ensures attendance is taken and completes all learn-to-swim report cards and skill sheets.

Attends all mandatory staff meetings, in-services, and stays current with all revised updates when needed.

May be required to instruct in private learn-to-swim program, sub for an employee, or work on weekends.

Maintains regular and consistent attendance.

Performs all other duties as assigned.

EDUCATION, TRAINING AND EXPERIENCE:

Able to learn required training from a certified Water Safety Instructor Trainer

QUALIFICATIONS:

Knowledge of:

- Pool operations;
- American Red Cross Learn-to-Swim Program;
- All emergency procedures for the Natatorium; and
- Natatorium policies and procedures.

Skilled in:

- Customer service and guest relations.

Ability to:

- Report to work on time and in proper uniform;
- Respond quickly to any emergency or injury situation in the Natatorium;
- Understand and follow complex oral and written instructions;
- Work efficiently and courteously with the public; and
- Communicate effectively in writing or orally with co-workers, supervisors and the general public.

PHYSICAL DEMANDS:

This position requires lifting and moving MCRC Natatorium equipment and other objects. This position also involves occasional standing, bending, stooping, crawling, squatting, lifting, kneeling and reaching.

ENVIRONMENTAL ELEMENTS:

This individual works at the Natatorium and at the city pool.

WORKING CONDITIONS:

May be required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED: Learn-to-swim teaching aids

Additional requirement: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGEMENT: _____

DATE: _____

SECTION 31.02 SCHEDULE OF PAY FOR UNCLASSIFIED EMPLOYEES

The following unclassified employees shall be paid a salary or wage in accordance with the following schedule and pay basis:

- (A) **SEASONAL EMPLOYEES.** (Seasonal positions may not be filled for more than 910 hours or 180 calendar days except those addressed in Teamsters contract.)

(1) RECREATION DEPARTMENT

<u>Positions</u>		<u>Hourly Rate</u>
1	Memorial Pool Manager*	Pay Grade 56A
1	Memorial Pool Head Lifeguard*	see 31.02(E) MCRC pay scale
1	Memorial Pool Deck Supervisor*	Pay Grade 53A
1	Memorial Pool Cashier*	Pay Grade 51A
7	Lifeguards*	see 31.02(E) MCRC pay scale
	Maintenance**	Pay Grade 51A

* A position may be filled by more than one person per day not to exceed the normal operating hours.

** Number of positions, hours and days per Teamster Contract Article 30, Section 2.
(Ord. 99-04, 134-11)

(2) SERVICE DEPARTMENT

		<u>Hourly Rate</u>
7	Laborer*	Pay Grade 51A

*Seasonal and part-time positions in the Service department shall be allocated to departments on a need basis as determined by the Director of Public Service.
(Ord. 273-05, 134-11, 32-14)

- (B) **PART-TIME EMPLOYEES.** (Part-time positions may not be filled for more than 35 hours in any week.)

(1) PARKS AND RECREATION DEPARTMENT

		<u>Hourly Rate</u>
1	Clerical Help	Pay Grade 5A
5	Laborers	per contract
1	Tree Technician	per contract
1	Cemetery Laborer	per contract
1	Turf Technician	per contract + 7%

(Ord. 76-08, 134-11, 32-14)

***The number of Police Lieutenant positions will reduce from two (2) to one (1) effective April 30, 2013, at the end of Lt. Robert Starcher's shift.

***Patrol Officer (part-time) not to exceed thirty (30) hours per week.

(Ord. 159-02, 51-03, 163-03, 32-04, 164-04, 238-04, 238-05, 46-06, 162-06, 185-06, 245-06, 5-07, 138-07, 147-07, 161-08, 43-09, 100-09, 111-09, 168-09, 9-10, 86-10, 98-10, 55-11, 56-11, 29-12, 207-12, 210-12, 46-13, 64-13, 137-14)

RECREATION CENTER

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>	<u>Classified Service</u>
1	Recreation Center Director	Pay Grade 112 (annual salary paid bi-weekly)	Unclassified/appointed by Mayor, confirmed by Council
1	Recreation Center Aquatics Manager**	13 A-F	Classified
1	Recreation Center Program Manager**	13 A-F	Classified
1	Recreation Center Office Administrator	10 A-F	Classified
1	Recreation Center Financial Assistant	9 A-F	Classified
1	Recreation Center Program Specialist	8 A-F	Classified
1	Recreation Center Recreation Supervisor Part-time Employees*	8 A-F Section 31.02(E)	Classified Part-time

* That the Recreation Center Director is responsible for notifying the Finance Director in writing when an employee is eligible to advance to the next pay step. The Finance Department shall process the pay increase to be effective the second pay period after proper notification.

** That Nita Justice (Program Manager) and Darlene Donkin (Aquatics Manager) shall continue to be paid \$31.44 per hour until the hourly pay for pay grade 13F catches up. (Ord. 23-06, 171-10, 207-10, 134-11)

SANITATION DEPARTMENT

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>	<u>Classified Service</u>
1	Sanitation Superintendent	15 A-F	Classified
1	Sanitation Foreman	37 A-F	Classified
9	Motor Equipment Operator	34 A-F per contract	Classified
1	Laborer	31 A-F per contract	Classified
6	Laborer (part-time)	Sec. 31.02(B)(7) per contract	Part-time

(Ord. 273-05, 27-13)

ORDINANCE NO. 16-15

**AN ORDINANCE AMENDING ORDINANCE NO. 200-14,
PASSED DECEMBER 8, 2014. (Amendments to 2015 Budget)**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 200-14, passed December 8, 2014, shall be amended by the following additions:

<u>Account No./Line Item</u>	<u>Additions</u>
104-0305-53313 (Donation for urns)	250.00

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

* - new appropriation

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 17-15

**AN ORDINANCE AMENDING ORDINANCE NO. 200-14,
PASSED DECEMBER 8, 2014. (2014 Carryforward)**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That Ordinance No. 200-14, passed December 8, 2014, shall be amended by the following additions marked Exhibit A, attached hereto, and incorporated herein.
- SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 3:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Report Name:	Expense Report w/ MTD	
Accounting Year:	2014	
Starting Acct:	001	
Ending Acct:	z	
2014 Carry Forward		
Account No.	Account Description	Additions
140	STREET LIGHTING	
001-0140-52212	ST LIGHTING-UTILITIES/COMMUNIC	51,808.92
001-0140-52213	ST LIGHTING-INSURANCE & TAXES	3,068.17
001-0140-53322	ST LIGHTING-MAINT OF FACILITY	40,387.14
001-0140-54411	ST LIGHTING-LAND IMPROVEMENTS	400.00
210	CEMETERY	
001-0210-50111	CEMETERY-SALARIES AND WAGES	10,239.23
001-0210-50112	CEMETERY-OVERTIME	2,349.82
001-0210-50114	CEMETERY-HOLIDAY	1,050.19
001-0210-50115	CEMETERY-VACATION	328.80
001-0210-50116	CEMETERY-SICK TIME	1,722.54
001-0210-51121	CEMETERY-EMPLOYEE RETIREMENT	1,527.64
001-0210-51126	CEMETERY-MEDICARE	1,507.12
001-0210-51131	CEMETERY-UNIFORM/CLOTHING	150.00
001-0210-52211	CEMETERY-EDUCATION/TRAVEL	1,030.00
001-0210-52212	CEMETERY-UTILITIES/COMMUNICAT	3,578.12
001-0210-52213	CEMETERY-INSURANCE & TAXES	3,929.86
001-0210-52215	CEMETERY-CONTRACTUAL SERVICES	581.00
001-0210-52224	CEMETERY-ENGINEERING SVC	8,618.72
001-0210-52226	CEMETERY-PROFESSIONAL SERVICES	105.00
001-0210-52232	CEMETERY-RENTAL OF EQUIPMENT	2,160.80
001-0210-53311	CEMETERY-OFFICE SUPPLIES	173.38
001-0210-53313	CEMETERY-OPERATING SUPPLIES	2,448.92
001-0210-53314	CEMETERY-GASOLINE AND OIL	1,381.02
001-0210-53315	CEMETERY-TOOLS/MINOR EQUIPMENT	433.51
001-0210-53321	CEMETERY-MAINT OF EQUIPMENT	852.61
001-0210-53322	CEMETERY-MAINT OF FACILITIES	3,039.32
001-0210-54411	CEMETERY-LAND IMPROVEMENTS	1,040.85
001-0210-54412	CEMETERY-BUILDINGS AND STRUCTURES	460.00
001-0210-54413	CEMETERY-EQUIPMENT	289.27
001-0210-54414	CEMETERY-STREET RESURFACING	537.10
001-0210-54417	CEMETERY-VEHICLES	585.26
001-0210-56612	CEMETERY-REFUNDS	3,275.00
410	PLANNING/ZONING COMMISSION	
001-0410-50111	P&Z COMM-SALARIES & WAGES	7,238.03
001-0410-50114	P&Z COMM-HOLIDAY	239.78
001-0410-50115	P&Z COMM-VACATION	4,529.84
001-0410-50116	P&Z COMM-SICK TIME	86.51
001-0410-50141	P&Z COMM-BDS & COMMISSIONS	1,840.00

2014 Carry Forward		
Account No.	Account Description	Additions
001-0410-51121	P&Z COMM-EMPLOYEE RETIREMENT	1,895.02
001-0410-51126	P&Z COMM-MEDICARE	236.01
001-0410-51127	P&Z COMM-SOCIAL SECURITY/FICA	85.28
001-0410-52211	P&Z COMM-EDUCATION/TRAVEL	505.12
001-0410-52212	P&Z COMM-UTIL/COMMUNICATIONS	516.00
001-0410-52214	P&Z COMM-ADVERTISING EXPENSE	480.58
001-0410-52215	P&Z COMM-CONTRACTUAL SERVICES	46,459.98
001-0410-53311	P&Z COMM-OFFICE SUPPLIES	259.57
001-0410-53315	P&Z COMM-TOOLS/MINOR EQUIPMENT	1,196.61
420	SHADE TREE COMMISSION	
001-0420-50111	SHADE TREE-SALARIES/WAGES	5,209.66
001-0420-50112	SHADE TREE-OVERTIME	4,790.46
001-0420-50114	SHADE TREE-HOLIDAY TIME	1,289.72
001-0420-50115	SHADE TREE-VACATION TIME	5,385.93
001-0420-50116	SHADE TREE-SICK TIME	5,206.28
001-0420-50117	SHADE TREE-LONGEVITY	486.00
001-0420-51121	SHADE TREE-EMPLOYEE RETIREMENT	5,089.14
001-0420-51124	SHADE TREE-UNEMPLOYMENT COMP	1,350.00
001-0420-51126	SHADE TREE-MEDICARE	876.51
001-0420-51131	SHADE TREE-UNIFORM/CLOTHING ALLOWAN	723.74
001-0420-52211	SHADE TREE-TRAVEL/EDUCATION	290.31
001-0420-52212	SHADE TREE-UTILITIES/COMMUNICATIONS	143.05
001-0420-52213	SHADE TREE-INSURANCE/TAXES	170.06
001-0420-52214	SHADE TREE-ADVERTISING EXPENSE	485.50
001-0420-52215	SHADE TREE-CONTRACTUAL SVC	8,070.09
001-0420-52232	SHADE TREE-RENTAL OF EQUIPMENT	600.00
001-0420-53311	SHADE TREE-OFFICE SUPPLIES	240.38
001-0420-53313	SHADE TREE-OPERATING SUPPLIES	606.53
001-0420-53314	SHADE TREE-GASOLINE/OIL	2,097.22
001-0420-53315	SHADE TREE-TOOLS/MINOR EQUIPMENT	1,333.43
001-0420-53321	SHADE TREE-MAINT OF EQUIPMENT	1,813.54
001-0420-54411	SHADE TREE-LAND IMPROVEMENTS	374.45
430	BUILDING INSP DEPARTMENT	
001-0430-50111	BLDG-SALARIES/WAGES	87,078.20
001-0430-50112	BLDG-OVERTIME	116.19
001-0430-50114	BLDG-HOLIDAY	4,808.05
001-0430-50115	BLDG-VACATION	8,450.42
001-0430-50116	BLDG-SICK TIME	7,792.24
001-0430-50117	BLDG-LONGEVITY	2,039.78
001-0430-51121	BLDG-EMPLOYEE RETIREMENT	26,353.22
001-0430-51124	BLDG-UNEMPLOYMENT COMPENSATION	5,164.00
001-0430-51126	BLDG-MEDICARE	2,023.05
001-0430-51131	BLDG-UNIFORM/CLOTHING ALLOWANC	938.34
001-0430-52211	BLDG-EDUCATION/TRAVEL	8,787.71

2014 Carry Forward		
Account No.	Account Description	Additions
001-0430-52212	BLDG-UTILITIES/COMMUNICATIONS	18,895.05
001-0430-52213	BLDG-INSURANCE/TAXES	9,636.15
001-0430-52214	BLDG-ADVERTISING EXPENSES	825.08
001-0430-52215	BLDG-CONTRACTUAL SERVICES	9,837.58
001-0430-52226	BLDG-PROF SVCS	1,249.33
001-0430-53311	BLDG-OFFICE SUPPLIES	7,657.22
001-0430-53313	BLDG-OPERATING SUPPLIES	527.40
001-0430-53314	BLDG-GASOLINE/OIL	5,417.90
001-0430-53315	BLDG-TOOLS/MINOR EQUIPMENT	4,875.32
001-0430-53321	BLDG-MAINT OF EQUIPMENT	18,861.62
001-0430-54417	BLDG-VEHICLES	20,693.86
001-0430-56612	BLDG-REFUNDS	3,705.00
701	COUNCIL	
001-0701-50111	COUNCIL-SALARIES & WAGES	7,154.72
001-0701-50112	COUNCIL-OVERTIME	685.83
001-0701-50114	COUNCIL-HOLIDAY	205.61
001-0701-50115	COUNCIL-VACATION	1,753.08
001-0701-50116	COUNCIL-SICK TIME	3,522.24
001-0701-50117	COUNCIL-LONGEVITY	90.00
001-0701-51121	COUNCIL-EMP RETIREMENT	2,475.11
001-0701-51124	COUNCIL-UNEMPLOYEMENT COMPENSATION	394.97
001-0701-51125	COUNCIL-OTH-INSURANCE BENEFITS	3,757.83
001-0701-51126	COUNCIL-MEDICARE	981.81
001-0701-52211	COUNCIL-EDUCATION/TRAVEL	8,719.93
001-0701-52212	COUNCIL-UTIL/COMMUNICATIONS	5,450.52
001-0701-52214	COUNCIL-ADVERTISING EXPENSES	439.20
001-0701-52215	COUNCIL-CONTRACTUAL SVCS	2,018.50
001-0701-52226	COUNCIL-OTHER PROF SVCS	25.00
001-0701-53311	COUNCIL-OFFICE SUPPLIES	6,286.20
001-0701-53313	COUNCIL-OPERATING SUPPLIES	245.00
001-0701-53315	COUNCIL-TOOLS/MINOR EQUIP	3,114.45
001-0701-53321	COUNCIL-MAINT OF EQUIPMENT	1,903.00
702	MAYOR	
001-0702-50111	MAYOR-SALARIES & WAGES	536.01
001-0702-50114	MAYOR-HOLIDAY	37.54
001-0702-50116	MAYOR-SICK TIME	201.67
001-0702-51121	MAYOR-EMPLOYEE RETIREMENT	87.69
001-0702-51126	MAYOR-MEDICARE	94.26
001-0702-51129	MAYOR-MISC PERSONAL SERVICES	300.00
001-0702-52211	MAYOR-EDUCATION/TRAVEL	4,728.25
001-0702-52212	MAYOR-UTILITIES/COMMUNICATIONS	1,561.51
001-0702-52213	MAYOR-INSURANCE/TAXES	4,507.25
001-0702-52215	MAYOR-CONTRACTUAL SVCS	376.50
001-0702-52225	MAYOR-LEGAL SERVICES	20.00

2014 Carry Forward		
Account No.	Account Description	Additions
001-0702-53311	MAYOR-OFFICE SUPPLIES	738.31
001-0702-53315	MAYOR-TOOLS/MINOR EQUIPMENT	1,634.07
703	FINANCE DEPARTMENT	
001-0703-50112	FINANCE-OVERTIME	6,268.11
001-0703-50114	FINANCE-HOLIDAY	7,620.44
001-0703-50115	FINANCE-VACATION	23,041.86
001-0703-50116	FINANCE-SICK TIME	13,623.97
001-0703-50117	FINANCE-LONGEVITY	1,005.00
001-0703-51121	FINANCE-EMPLOYEE RETIREMENT	8,378.11
001-0703-51125	FINANCE-OTH INSURANCE BENEFITS	2,705.00
001-0703-51126	FINANCE-MEDICARE	1,042.71
001-0703-52211	FINANCE-EDUCATION/TRAVEL	6,987.76
001-0703-52212	FINANCE-UTIL/COMMUNICATONS	1,750.86
001-0703-52226	FINANCE-PROFESSIONAL SVCS	75.00
001-0703-53311	FINANCE-OFFICE SUPPLIES	13,376.94
001-0703-53313	FINANCE-OPERATING SUPPLIES	660.12
001-0703-53315	FINANCE-TOOLS/MINOR EQUIPMENT	6,427.59
001-0703-53321	FINANCE-MAINT OF EQUIPMENT	11,496.46
704	LAW DEPARTMENT	
001-0704-50111	LAW-SALARIES & WAGES	15,524.01
001-0704-50114	LAW-HOLIDAY	3,194.20
001-0704-50115	LAW-VACATION	3,060.28
001-0704-51121	LAW-EMPLOYEE RETIREMENT	1,662.51
001-0704-51126	LAW-MEDICARE	428.59
001-0704-52211	LAW-EDUCATION AND TRAVEL	2,048.63
001-0704-52212	LAW-UTIL AND COMMUNICATIONS	8,706.21
001-0704-52215	LAW-CONTRACTUAL SERVICES	1,094.50
001-0704-52225	LAW-LEGAL SERVICES	15,439.03
001-0704-52226	LAW-PROFESSIONAL SERVICES	3,794.27
001-0704-53311	LAW-OFFICE SUPPLIES	2,498.19
001-0704-53315	LAW-TOOLS/MINOR EQUIPMENT	6,820.13
001-0704-53321	LAW-MAINT OF EQUIPMENT	4,627.97
705	MUNICIPAL COURT	
001-0705-50112	MUNI CT-OVERTIME	2,570.58
001-0705-50114	MUNI CT-HOLIDAY	12,333.61
001-0705-50115	MUNI CT-VACATION	10,338.28
001-0705-50116	MUNI CT-SICK TIME	11,844.04
001-0705-50117	MUNI CT-LONGEVITY	1,473.00
001-0705-50119	MUNI CT-MISC/WAGE CONTINUATION	50,789.65
001-0705-51121	MUNI CT-EMPLOYEE RETIREMENT	8,435.13
001-0705-51125	MUNI CT-OTH INSURANCE BENEFITS	4,125.00
001-0705-51126	MUNI CT-MEDICARE	16,829.06
001-0705-51127	MUNI CT-SOCIAL SECURITY/FICA	2,763.42
001-0705-51131	MUNI CT-UNIFORM/CLOTHING	6,284.72

2014 Carry Forward		
Account No.	Account Description	Additions
001-0705-52211	MUNI CT-EDUCATION & TRAVEL	2,850.37
001-0705-52212	MUNI CT-UTILITIES/COMMUNICAT	4,425.42
001-0705-52213	MUNI CT-INSURANCE AND TAXES	20,019.93
001-0705-52214	MUNI CT-ADVERTISING EXPENSE	12,624.34
001-0705-52215	MUNI CT-CONTRACTUAL SERVICES	3,364.60
001-0705-52226	MUNI CT-PROFESSIONAL SERVICES	848.04
001-0705-52232	MUNI CT-RENTAL OF EQUIPMENT	1,996.00
001-0705-53311	MUNI CT-OFFICE SUPPLIES	11,611.36
001-0705-53313	MUNI CT-OPERATING SUPPLIES	4,821.90
001-0705-53314	MUNI CT-GASOLINE AND OIL	1,827.29
001-0705-53315	MUNI CT-TOOLS/MINOR EQUIPMENT	10,523.88
001-0705-53321	MUNI CT-MAINT OF EQUIPMENT	6,801.91
001-0705-53322	MUNI CT-MAINT OF FACILITIES	8,065.95
001-0705-54412	MUNI CT-BUILDING/STRUCTURES	60,339.30
001-0705-54413	MUNI CT-EQUIPMENT	4,005.58
001-0705-54417	MUNI CT-VEHICLE	28,514.00
708	CASH CONTROL	
001-0708-50111	CASH CONTROL-SALARIES & WAGES	5,295.97
001-0708-50112	CASH CONTROL-OVERTIME	522.21
001-0708-50114	CASH CONTROL-HOLIDAY	700.58
001-0708-50115	CASH CONTROL-VACATION	1,738.90
001-0708-50116	CASH CONTROL-SICK-TIME	2,195.08
001-0708-50117	CASH CONTROL-LONGEVITY	148.80
001-0708-51121	CASH CONTROL-EMP RETIREMENT	1,181.21
001-0708-51126	CASH CONTROL-MEDICARE	128.60
001-0708-52211	CASH CONTROL-EDUCATION/TRAVEL	94.00
001-0708-52212	CASH CONTROL-UTIL/COMMUNICAT	335.50
001-0708-52213	CASH CONTROL-INSURANCE & TAXES	560.03
001-0708-52215	CASH CONTROL-CONTRACTUAL SERV	21.77
001-0708-52226	CASH CONTROL-PROFESSIONAL SERVICES	50.00
001-0708-53311	CASH CONTROL-OFFICE SUPPLIES	269.25
001-0708-53313	CASH CONTROL-OPERAT SUPPLIES	40.37
001-0708-53315	CASH CONTROL-TOOLS/MINOR EQUIP	326.74
001-0708-53321	CASH CONTROL-MAINT OF EQUIP	902.73
001-0708-54413	CASH CONTROL-EQUIPMENT	495.50
710	CLERK MUNICIPAL COURT	
001-0710-50111	MUNI CT CLERK-SALARIES & WAGES	59,472.05
001-0710-50112	MUNI CT CLERK-OVERTIME	34,368.46
001-0710-50115	MUNI CT CLERK-VACATION	9,429.75
001-0710-50116	MUNI CT CLERK-SICK TIME	121.20
001-0710-50117	MUNI CT CLERK-LONGEVITY	2,883.00
001-0710-50119	MUNI CT CLERK-MISC	90,459.00
001-0710-51121	MUNI CT CLERK-EMPLOYEE RETIREMENT	19,470.67
001-0710-51124	MUNI CT CLERK-UNEMPLOYMENT COMPENSA	2,860.00

2014 Carry Forward		
Account No.	Account Description	Additions
001-0710-51125	MUNI CT CLERK-INSURANCE BENEFITS	300.00
001-0710-51126	MUNI CT CLERK-MEDICARE	16,578.38
001-0710-52211	MUNI CT CLERK-EDUCATION/TRAVEL	6,457.93
001-0710-52213	MUNI CT CLERK-INSURANCE & TAXES	12,100.28
001-0710-52214	MUNI CT CLERK-ADVERTISING EXPENSE	1,450.00
001-0710-52215	MUNI CT CLERK-CONTRACTURAL SERVICES	16,416.80
001-0710-52232	MUNI CT CLERK-RENTAL OF EQUIPMENT	10,624.60
001-0710-53311	MUNI CT CLERK-OFFICE SUPPLIES	62,833.46
001-0710-53315	MUNI CT CLERK-TOOLS/MINOR EQUIP	2,535.56
001-0710-53321	MUNI CT CLERK-MAINT OF EQUIPMENT	10,429.50
001-0710-53322	MUNI CT CLERK-MAINT FACILITIES	1,500.00
001-0710-54413	MUNI CT CLERK-EQUIPMENT	4,600.00
001-0710-56612	MUNI CT CLERK-REFUNDS	2,200.00
723	CIVIL SERVICE COMMISSION	
001-0723-50111	CSC-SALARIES/WAGES	2,406.85
001-0723-50112	CSC-OVERTIME	735.39
001-0723-50114	CSC-HOLIDAY	404.40
001-0723-50115	CSC-VACATION	167.14
001-0723-50116	CSC-SICK TIME	1,607.92
001-0723-50117	CSC-LONGEVITY	252.00
001-0723-51121	CSC-EMPLOYEE RETIREMENT	774.74
001-0723-51127	CSC-SOCIAL SECURITY/FICA	9.37
001-0723-52211	CSC-EDUCATION AND TRAVEL	250.74
001-0723-52212	CSC-UTILITIES & COMMUNICATIONS	6,469.35
001-0723-52213	CSC-INSURANCE AND TAXES	925.44
001-0723-52214	CSC-ADVERTISING EXPENSE	1,751.79
001-0723-52215	CSC-CONTRACTURAL SERVICES	8,626.39
001-0723-53311	CSC-OFFICE SUPPLIES	3,344.42
001-0723-53315	CSC-TOOLS & MINOR EQUIPMENT	189.05
001-0723-53321	CSC-MAINT OF EQUIPMENT	1,881.26
741	SERVICE DIRECTOR OFFICE	
001-0741-50111	SVC DIR-SALARIES AND WAGES	10,585.78
001-0741-50114	SVC DIR-HOLIDAY	70.24
001-0741-50115	SVC DIR-VACATION	1,591.85
001-0741-50116	SVC DIR-SICK TIME	4,566.13
001-0741-51121	SVC DIR-EMPLOYEE RETIREMENT	1,848.03
001-0741-51126	SVC DIR-MEDICARE	298.70
001-0741-52211	SVC DIR-EDUCATION AND TRAVEL	1,785.33
001-0741-52212	SVC DIR-UTILITIES/COMMUNICAT	12,535.97
001-0741-52213	SVC DIR-INSURANCE AND TAXES	12,940.85
001-0741-52214	SVC DIR-ADVERTISING EXPENSE	493.01
001-0741-52215	SVC DIR-CONTRACTURAL SERVICES	149.08
001-0741-52226	SVC DIR-PROFESSIONAL SERVICES	353.00
001-0741-53311	SVC DIR-OFFICE SUPPLIES	1,907.19

2014 Carry Forward		
Account No.	Account Description	Additions
001-0741-53314	SVC DIR-GASOLINE AND OIL	2,618.72
001-0741-53315	SVC DIR-TOOLS/MINOR EQUIPMENT	1,939.94
001-0741-53321	SVC DIR-MAINT OF EQUIPMENT	1,679.12
001-0741-54417	SVC DIR-VEHICLE	2,935.53
742	ENGINEERING	
001-0742-50114	ENG-HOLIDAY	1,356.08
001-0742-50116	ENG-SICK TIME	2,509.52
001-0742-51131	ENG-UNIFORM & CLOTHING ALLOW	369.09
001-0742-52211	ENG-EDUCATION AND TRAVEL	745.43
001-0742-52212	ENG-UTILITIES/COMMUNICATIONS	866.77
001-0742-52214	ENG-ADVERTISING EXPENSE	162.36
001-0742-52224	ENG-ENGINEERING SERVICES	1,139.23
001-0742-52226	ENG-PROFESSIONAL SERVICES	330.00
001-0742-53311	ENG-OFFICE SUPPLIES	552.28
001-0742-53313	ENG-OPERATING SUPPLIES	97.32
001-0742-53314	ENG-GASOLINE AND OIL	2,039.01
001-0742-53315	ENG-TOOLS/MINOR EQUIPMENT	2,405.31
001-0742-53321	ENG-MAINT OF EQUIPMENT	2,633.70
001-0742-54417	ENG-VEHICLE	24,089.80
743	PUBLIC BUILDING MAINTENANCE	
001-0743-50111	PBLC BLDG-SALARIES AND WAGES	12,185.76
001-0743-50112	PBLC BLDG-OVERTIME	443.88
001-0743-50114	PBLC BLDG-HOLIDAY	1.00
001-0743-50115	PBLC BLDG-VACATION	22.40
001-0743-50116	PBLC BLDG-SICK TIME	398.60
001-0743-51121	PBLC BLDG-EMPL RETIREMENT	1,510.78
001-0743-51126	PBLC BLDG-MEDICARE	244.50
001-0743-51131	PBLC BLDG-UNIFORM/CLOTHING	414.93
001-0743-52211	PBLC BLDG-EDUCATION/TRAVEL	50.00
001-0743-52212	PBLC BLDG-UTILITIES/COMMUNICAT	93,985.81
001-0743-52214	PBLC BLDG-ADVERTISING	437.50
001-0743-52215	PBLC BLDG-CONTRACTUAL SERVICES	4,470.20
001-0743-52226	PBLC BLDG-PROFESSIONAL SERVICE	150.00
001-0743-52232	PBLC BLDG-RENTAL OF EQUIPMENT	800.00
001-0743-52234	PBLC BLDG-FACILITY RENTAL	4,000.00
001-0743-53313	PBLC BLDG-OPERATING SUPPLIES	9,023.55
001-0743-53315	PBLC BLDG-TOOLS/MINOR EQUIP	25.08
001-0743-53321	PBLC BLDG-MAINT OF EQUIPMENT	126.25
001-0743-53322	PBLC BLDG-MAINT OF FACILITIES	4,378.55
001-0743-54414	PBLC BLDG-STREET RESURFACING	75,029.00
748	ECONOMIC DEVELOPMENT	
001-0748-50111	ECON DEV-SALARIES/WAGES	15,664.87
001-0748-50112	ECON DEV-OVERTIME	8,816.28
001-0748-50114	ECON DEV-HOLIDAY TIME	948.81

2014 Carry Forward		
Account No.	Account Description	Additions
001-0748-50115	ECON DEV-VACATION	6,239.30
001-0748-50116	ECON DEV-SICK TIME	15,211.58
001-0748-51121	ECON DEV-EMPLOYEE RETIREMENT	4,628.65
001-0748-51126	ECON DEV-MEDICARE	218.18
001-0748-51129	ECON DEV-MISC PERSONAL SERVICE	1,024.76
001-0748-52211	ECON DEV-EDUCATION/TRAVEL	7,896.48
001-0748-52212	ECON DEV-UTILITIES/COMMUNICAT	4,187.98
001-0748-52213	ECON DEV-INSURANCE & TAXES	9,242.44
001-0748-52214	ECON DEV-LEGAL ADVERTISING	24,159.19
001-0748-52215	ECON DEV-CONTRACTUAL SERVICES	11,441.40
001-0748-52226	ECON DEV-PROFESSIONAL SERVICE	2,685.00
001-0748-53311	ECON DEV-OFFICE SUPPLIES	352.65
001-0748-53315	ECON DEV-TOOLS/MINOR EQUIP	877.55
001-0748-53321	ECON DEV-MAINT OF EQUIPMENT	3,850.00
749	JOB CREATION GRANT PROGRAM	
001-0749-56630	JOB CREATION GRANT PROGRAM	30,963.16
145	TRAFFIC CONTROL	
102-0145-50111	TRAFFIC CONT-SALARIES & WAGES	371.50
102-0145-50112	TRAFFIC CONT-OVERTIME	10,376.06
102-0145-50118	TRAFFIC CONT-SHIFT PREMIUM	81.05
102-0145-51121	TRAFFIC CONT-EMP RETIREMENT	1,203.69
102-0145-51126	TRAFFIC CONT-MEDICARE	212.58
102-0145-52212	TRAFFIC CONT-UTIL/COMMUNICAT	5,081.88
102-0145-52213	TRAFFIC CONT-INSURANCE & TAXES	252.00
102-0145-53311	TRAFFIC CONT-OFFICE SUPPLIES	2.72
102-0145-53313	TRAFFIC CONT-OPERATING SUPPLIES	876.43
102-0145-53315	TRAFFIC CONT-TOOLS/MINOR EQUIP	5,543.82
102-0145-53321	TRAFFIC CONT-MAINT OF EQUIP	2,398.49
102-0145-53322	TRAFFIC CONT-MAINT OF FACILITY	15,496.62
190	WEIGH STATION	
102-0190-52212	WEIGH STATION-UTILITIES/COMMUNICATI	3,233.13
102-0190-52215	WEIGH STATION-CONTRACTUAL SVCS	5,867.95
102-0190-53321	WEIGH STATION-MAINT OF EQUIPMENT	32.65
545	LEAF COLLECTION	
102-0545-50111	LEAF PRGM-SALARIES & WAGES	7,159.43
102-0545-51121	LEAF PRGM-EMPLOYEE RETIREMENT	6,299.24
102-0545-51126	LEAF PRGM-MEDICARE	1,218.59
102-0545-52212	LEAF PRGM-UTILITIES/COMMUNICATION	809.95
102-0545-52213	LEAF PRGM-INSURANCE & TAXES	2,285.67
102-0545-53311	LEAF PRGM-OFFICE SUPPLIES	97.94
102-0545-53313	LEAF PRGM-OPERATING SUPPLIES	2,570.02
102-0545-53315	LEAF PRGM-TOOLS/MINOR EQUIP	1,231.14
102-0545-53321	LEAF PRGM-MAINT OF EQUIPMENT	5,370.86
102-0545-54417	LEAF PRGM-VEHICLE	130,000.00

2014 Carry Forward		
Account No.	Account Description	Additions
615	STREET CLEANING	
102-0615-50111	ST CLEANING-SALARIES/WAGES	11,014.55
102-0615-50112	ST CLEANING-OVERTIME	7,784.77
102-0615-50118	ST CLEANING-SHIFT PREMIUM	117.89
102-0615-51121	ST CLEANING-EMP RETIREMENT	492.97
102-0615-51126	ST CLEANING-MEDICARE	535.58
102-0615-52213	ST CLEANING-INSURANCE/TAXES	596.00
102-0615-53312	ST CLEANING-CHEMICALS	1,477.00
102-0615-53315	ST CLEANING-TOOLS/MINOR EQUIP	200.00
102-0615-53321	ST CLEANING-MAINT OF EQUIPMENT	50,453.78
102-0615-53322	ST CLEANING-MAINT/FACILITIES	4,067.31
620	STORM SEWER MAINTENANCE	
102-0620-50111	STRM SWR-SALARIES/WAGES	62,454.12
102-0620-50112	STRM SWR-OVERTIME	3,243.96
102-0620-50118	STRM SWR-SHIFT PREMIUM	50.50
102-0620-51121	STRM SWR-EMP RETIREMENT	34,108.55
102-0620-51126	STRM SWR-MEDICARE	3,527.14
102-0620-52215	STRM SWR-CONTRACTUAL SERVICES	2,244.65
102-0620-52224	STRM SWR-ENGINEERING SERVICES	400.00
102-0620-52234	STRM SWR-RENTAL OF FACILITIES	40.00
102-0620-53311	STRM SWR-OFFICE SUPPLIES	59.21
102-0620-53313	STRM SWR-OPERATING SUPPLIES	1,840.24
102-0620-53315	STRM SWR-TOOLS/MINOR EQUIPMENT	892.82
102-0620-53321	STRM SWR-MAINT OF EQUIPMENT	2,836.70
102-0620-53322	STRM SWR-MAINT OF FACILITIES	4,528.17
610	STREET MAINTENANCE/REPAIR	
103-0610-50112	ST HWY-OVERTIME	2,910.28
103-0610-50118	ST HWY-SHIFT PREMIUM	191.50
103-0610-51121	ST HWY-EMPLOYEE RETIREMENT	760.90
103-0610-51126	ST HWY-MEDICARE	89.08
103-0610-52213	ST HWY-INSURANCE AND TAXES	817.38
103-0610-53312	ST HWY-CHEMICALS	5,688.64
301	PARK MAINTENANCE	
104-0301-50111	PK MAINT-SALARIES AND WAGES	88,364.69
104-0301-50112	PK MAINT-OVERTIME	10,503.63
104-0301-50114	PK MAINT-HOLIDAY	2,922.64
104-0301-50115	PK MAINT-VACATION	1,482.71
104-0301-50116	PK MAINT-SICK TIME	23,820.67
104-0301-50117	PK MAINT-LONGEVITY	2,688.00
104-0301-51121	PK MAINT-EMPLOYEE RETIREMENT	42,466.91
104-0301-51124	PK MAINT-UNEMPLOYMENT COMP	1,515.28
104-0301-51126	PK MAINT-MEDICARE	7,650.97
104-0301-51131	PK MAINT-UNIFORM/CLOTHING	3,019.38
104-0301-52211	PK MAINT-EDUCATION & TRAVEL	3,016.86

2014 Carry Forward		
Account No.	Account Description	Additions
104-0301-52212	PK MAINT-UTILIT/COMMUNICATIONS	15,523.27
104-0301-52213	PK MAINT-INSURANCE & TAXES	23,440.17
104-0301-52214	PK MAINT-ADVERTISING EXPENSE	1,984.41
104-0301-52215	PK MAINT-CONTRACTUAL SERVICES	548.00
104-0301-52224	PK MAINT-ENGINEERING SERVICES	1,857.36
104-0301-52226	PK MAINT-PROFESSIONAL SERVICES	285.00
104-0301-52232	PK MAINT-RENTAL OF EQUIPMENT	518.39
104-0301-52234	PK MAINT-RENTAL OF FACILITIES	2,417.50
104-0301-53311	PK MAINT-OFFICE SUPPLIES	232.52
104-0301-53313	PK MAINT-OPERATING SUPPLIES	9,078.54
104-0301-53314	PK MAINT-GASOLINE AND OIL	5,539.91
104-0301-53315	PK MAINT-TOOLS & MINOR EQUIP	7,516.79
104-0301-53321	PK MAINT-MAINT OF EQUIPMENT	8,160.23
104-0301-53322	PK MAINT-MAINT OF FACILITIES	12,982.38
104-0301-54412	PK MAINT-BLDGS & STRUCTURES	6,105.31
104-0301-54413	PK MAINT-EQUIPMENT	34,671.74
104-0301-54414	PK MAINT-STREET RESURFACING	4,385.48
104-0301-54417	PK MAINT-VEHICLES	207.30
104-0301-56612	PK MAINT-REFUNDS	1,830.00
303	MUNICIPAL POOL	
104-0303-50111	POOL-SALARIES AND WAGES	28,681.94
104-0303-50112	POOL-OVERTIME	1,691.31
104-0303-51121	POOL-EMPLOYEE RETIREMENT	4,351.47
104-0303-51126	POOL-MEDICARE	451.96
104-0303-51131	POOL-UNIFORM/CLOTHING	1,000.00
104-0303-52212	POOL-UTILITIES/COMMUNICATIONS	9,146.99
104-0303-52213	POOL-INSURANCE & TAXES	262.40
104-0303-52215	POOL-CONTRACTUAL SERVICES	329.26
104-0303-53311	POOL-OFFICE SUPPLIES	320.17
104-0303-53312	POOL-CHEMICALS	3,907.88
104-0303-53313	POOL-OPERATING SUPPLIES	10,903.44
104-0303-53315	POOL-TOOLS/MINOR EQUIPMENT	1,012.27
104-0303-53321	POOL-MAINT OF EQUIPMENT	8,197.73
104-0303-53322	POOL-MAINT OF FACILITIES	3,047.01
104-0303-54412	POOL-BUILDING/STRUCTURES	230,516.34
104-0303-54415	POOL-SIDEWALKS & CURBS	69.18
305	UPTOWN PARK MAINTENANCE	
104-0305-50111	UPTOWN PK-SALARIES AND WAGES	3,381.58
104-0305-50112	UPTOWN PK-OVERTIME	1,070.00
104-0305-51121	UPTOWN PK-EMPLOYEE RETIREMENT	1,414.00
104-0305-51126	UPTOWN PARK-MEDICARE	333.83
104-0305-52212	UPTOWN PK-UTILITIES/COMMUNIC	2,986.38
104-0305-52213	UPTOWN PK-INSURANCE & TAXES	496.82
104-0305-52215	UPTOWN PK-CONTRACTUAL SERVICES	6,211.23

2014 Carry Forward		
Account No.	Account Description	Additions
104-0305-53313	UPTOWN PK-OPERATING SUPPLIES	3,757.85
104-0305-53322	UPTOWN PK-MAINT OF FACILITIES	1,677.82
104-0305-54411	UPTOWN PK-LAND IMPROVEMENTS	750.00
309	SPORT FIELD MAINTENANCE	
104-0309-50111	SPORT FIELD MAINT-SALARIES/WAGES	21,279.95
104-0309-50112	SPORT FIELD MAINT-OVERTIME	4,714.89
104-0309-51121	SPORT FIELD MAINT-EMP RETIREMENT	3,323.55
104-0309-51126	SPORT FIELD MAINT-MEDICARE	634.05
104-0309-52212	SPORT FIELD MAINT-UTILITIES/COMMUNI	25,266.21
104-0309-52215	SPORT FIELD MAINT-CONTRACTUAL SERVI	100.00
104-0309-52232	SPORT FIELD MAINT-RENTAL EQUIPMENT	4,352.71
104-0309-52234	SPORT FIELD MAINT-RENTAL OF FACILIT	1,735.70
104-0309-53313	SPORT FIELD MAINT-OPER SUPPLIES	7,470.06
104-0309-53314	SPORT FIELD MAINT-GASOLINE/OIL	4,320.30
104-0309-53315	SPORT FIELD MAINT-TOOLS/MINOR EQUIP	396.50
104-0309-53321	SPORT FIELD MAINT-MAINT OF EQUIPMEN	11,375.29
104-0309-53322	SPORT FIELD MAINT-MAINT OF FACILITI	2,296.18
104-0309-54411	FIELD MAINT-LAND IMPROVEMENTS	13,886.35
104-0309-54412	FIELD MAINT-BLDGS/STRUCTURES	14,544.52
104-0309-54413	FIELD MAINT-EQUIPMENT	1,687.86
104-0309-56612	SPORT FIELD MAINT-REFUNDS	185.00
630	RAILROAD-RENOVATION	
104-0630-50111	CHAMP CRK MULTI TRAIL-SALARIES	14,124.16
104-0630-50112	CHAMP CRK MULTI TRAIL-OVERTIME	22,206.17
104-0630-51121	CHAMP CRK MULTI TRAIL-EMP RETIRE	402.40
104-0630-51126	CHAMP CRK MULTI TRAIL-MEDICARE	305.52
104-0630-52214	CHAMP CRK MULTI TRAIL-ADV EXP	306.52
104-0630-53311	CHAMP CRK MULTI TRAIL-OFC SUPPLIES	2,501.70
104-0630-53315	CHAMP CRK MULTI TRAIL-TOOLS/MINOR E	955.00
104-0630-54411	CHAMP CRK MULTI TRAIL-LAND IMP	9,408.57
610	STREET MAINTENANCE/REPAIR	
105-0610-54417	LOCAL LICENSE-VEHICLES	937,474.02
101	POLICE DEPARTMENT	
106-0101-50111	POLICE-SALARIES/WAGES	109,918.32
106-0101-50114	POLICE-HOLIDAY	12,917.69
106-0101-50115	POLICE-VACATION	12,697.05
106-0101-50116	POLICE-SICK TIME	10,623.56
106-0101-50117	POLICE-LONGEVITY	13,077.00
106-0101-50118	POLICE-SHIFT PREMIUM	4,767.50
106-0101-50119	POLICE-MISCELLANEOUS	8,646.39
106-0101-51121	POLICE-EMPLOYEE RETIREMENT	2,207.08
106-0101-51125	POLICE-INSURANCE BENEFITS	38,189.88
106-0101-51126	POLICE-MEDICARE	19,758.87
106-0101-52211	POLICE-EDUCATION/TRAVEL	19,073.06

2014 Carry Forward		
Account No.	Account Description	Additions
106-0101-52212	POLICE-UTILITIES/COMMUNICATIONS	27,133.81
106-0101-52213	POLICE-INSURANCE/TAXES	27,100.72
106-0101-52214	POLICE-LEGAL ADVERTISING	757.94
106-0101-52215	POLICE-CONTRACTUAL SERVICES	4,491.78
106-0101-52226	POLICE-PROFESSIONAL SERVICES	22,552.88
106-0101-53311	POLICE-OFFICE SUPPLIES	1,770.54
106-0101-53313	POLICE-OPERATING SUPPLIES	13,391.29
106-0101-53314	POLICE-GASOLINE/OIL	22,198.82
106-0101-53315	POLICE-TOOLS/MINOR EQUIPMENT	32,492.17
106-0101-53321	POLICE-MAINT OF EQUIPMENT	28,142.96
106-0101-53322	POLICE-MAINT OF FACILITIES	4,144.63
106-0101-54413	POLICE-EQUIPMENT	1,742.37
106-0101-56614	POLICE-EXTRADITION/REWARDS	833.43
102	POLICE COMMUNICATIONS	
106-0102-50111	MPD COMM CTR-SALARIES/WAGES	91,696.24
106-0102-50114	MPD COMM CTR-HOLIDAY TIME	3,477.48
106-0102-50115	MPD COMM CTR-VACATION	10,365.00
106-0102-50117	MPD COMM CTR-LONGEVITY	7,191.00
106-0102-50118	MPD COMM CTR-SHIFT PREMIUM	133.20
106-0102-51125	MPD COMM CTR-INSURANCE	14,985.00
106-0102-51126	MPD COMM CTR-MEDICARE	3,690.47
106-0102-51131	MPD COMM CTR-UNIFORM	5,728.98
106-0102-52211	MPD COMM CTR-EDUCATION/TRAVEL	11,642.36
106-0102-52212	MPD COMM CTR-UTILITIES	48,211.41
106-0102-52213	MPD COMM CTR-INS/TAXES	14,215.80
106-0102-52215	MPD COMM CTR-CONTRACTURAL SVCS	47,596.00
106-0102-52226	MPD COMM CTR-PROF SVCS	14,708.00
106-0102-53311	MPD COMM CTR-OFC SUPPLIES	3,545.57
106-0102-53313	MPD COMM CTR-OPERATING SUPPLIES	3,969.32
106-0102-53315	MPD COMM CTR-TOOLS/MINOR EQP	3,331.90
106-0102-53321	MPD COMM CTR-MAINT OF EQUIP	12,974.74
106-0102-53322	MPD COMM CTR-MAINT OF FACILITY	500.00
106-0102-54413	MPD COMM CTR-EQUIPMENT	7,846.55
103	SPECIAL POLICE UNIT	
106-0103-51125	SPEC POL-INSURANCE BENEFITS	3,000.00
106-0103-51131	SPEC POL-UNIFORM/CLOTHING ALLOWANCE	18,612.83
106-0103-52211	SPEC POL-EDUCATION & TRAVEL	6,800.00
106-0103-52213	SPEC POL-INSURANCE/TAXES	238.63
106-0103-52226	SPEC POL-PROFESSIONAL SERVICES	700.00
190	WEIGH STATION	
106-0190-50111	SALARIES/WAGES-WEIGH STATION	5,987.24
106-0190-51121	EMPLOYEE RETIRE-WEIGH STATION	944.17
106-0190-51126	MEDICARE-WEIGH STATION	88.22
106-0190-54412	BLDGS/STRUCTURES-WEIGH STATION	121.00

2014 Carry Forward		
Account No.	Account Description	Additions
110	FIRE DEPARTMENT	
107-0110-50111	FIRE-SALARIES AND WAGES	186,764.91
107-0110-50112	FIRE-OVERTIME	28,373.97
107-0110-50114	FIRE-HOLIDAY	6,344.52
107-0110-50115	FIRE-VACATION	12,112.95
107-0110-50116	FIRE-SICK TIME	567.05
107-0110-50117	FIRE-LONGEVITY	2,279.74
107-0110-50119	FIRE-MISCELLANEOUS	105.60
107-0110-51121	FIRE-EMPLOYEE RETIREMENT	27,920.85
107-0110-51125	FIRE-OTHER INSURANCE BENEFITS	814.00
107-0110-51126	FIRE-MEDICARE	6,129.52
107-0110-51127	FIRE-SOCIAL SECURITY/FICA	1,813.17
107-0110-51131	FIRE-UNIFORM/CLOTHING ALLOW	6,458.00
107-0110-52211	FIRE-EDUCATION/TRAVEL	3,484.38
107-0110-52212	FIRE-UTILITIES/COMMUNICATIONS	63,736.40
107-0110-52213	FIRE-INSURANCE/TAXES	1,933.05
107-0110-52214	FIRE-ADVERTISING	75.00
107-0110-52215	FIRE-CONTRACTUAL SERVICES	1,279.73
107-0110-52226	FIRE-PROFESSIONAL SERVICES	4,799.90
107-0110-52232	FIRE-RENTAL OF EQUIPMENT	3,990.31
107-0110-53311	FIRE-OFFICE SUPPLIES	6,836.19
107-0110-53313	FIRE-OPERATING SUPPLIES	17,586.06
107-0110-53314	FIRE-GASOLINE/OIL	50,243.36
107-0110-53315	FIRE-TOOLS/MINOR EQUIPMENT	938.66
107-0110-53321	FIRE-MAINT OF EQUIPMENT	5,401.57
107-0110-53322	FIRE-MAINT OF FACILITIES	13,081.04
107-0110-54413	FIRE-EQUIPMENT	16,050.79
610	STREET MAINTENANCE/REPAIR	
108-0610-50111	ST REPAIR-SALARIES/WAGES	631.48
108-0610-50112	ST REPAIR-OVERTIME	751.05
108-0610-51121	ST REPAIR-EMPLOYEE RETIREMENT	35.93
108-0610-51126	ST REPAIR-MEDICARE	86.22
108-0610-52214	ST REPAIR-ADVERTISING EXPENSE	183.68
108-0610-52215	ST REPAIR-CONTRACTUAL SVC	1,865.00
108-0610-52224	ST REPAIR-ENGINEERING SVCS	6,440.43
108-0610-54414	ST REPAIR-ST RESURFACING	218.35
668	GENERAL-ST/STRM SEWER	
108-0668-52215	ST/STRM SEWER-CONTRACT SVCS	800.00
108-0668-52224	GEN-ST/STRM SEWER-ENGINEER SERVICE	50.00
108-0668-54411	GEN-ST/STRM SEWER-LAND/IMPROVEMENTS	12,073.00
108-0668-54416	GEN ST-TRAFFIC LIGHTS/SIGNS	50.00
402	BROWNFIELD GRANT	
109-0402-50111	SALARIES-EPA BROWNFIELD	362.77
109-0402-51121	PENSION-EPA BROWNFIELD	89.16

2014 Carry Forward		
Account No.	Account Description	Additions
109-0402-51126	MEDICARE-EPA BROWNFIELD	6.79
109-0402-51129	PERSONAL SRVCS-EPA BROWNFIELD	234.97
109-0402-52211	EDUC/TRAVEL-EPA BROWNFIELD	343.13
109-0402-52215	CONTRACTUAL SVC-EPA BROWNFIELD	30,400.05
705	MUNICIPAL COURT	
109-0705-50111	PROB SUPER-SALARY & WAGES	39,415.65
109-0705-50112	PROB SUPER-OVERTIME	216.71
109-0705-50114	PROB SUPER-HOLIDAY TIME	170.56
109-0705-50116	PROB SUPER-SICK TIME	821.80
109-0705-51121	PROB SUPER-EMPLOYEE RETIREMNT	4,955.62
109-0705-51122	PROB SUPER-HOSPITALIZATION	491.54
109-0705-51123	PROB SUPER-WORKERS COMPENSAT	4,137.34
109-0705-51126	PROB SUPER-MEDICARE	630.80
610	STREET MAINTENANCE/REPAIR	
115-0610-54411	ST REPAIR-LAND IMPROVEMENTS	2,452.74
115-0610-54414	ST REPAIR-STREET RESURFACING	9,722.60
115-0610-54416	ST REPAIR-TRAFFIC LIGHTS/SIGNALS	6,347.94
453	'13 CDBG ALLOCATION GRANT	
125-0453-50111	SALARIES/WAGES-FY13 ALLOCATION	1,251.85
125-0453-51121	EMPLOYEE RETIRE-FY13 ALLOCATION	578.72
125-0453-51123	WORKERS' COMP-FY13 ALLOCATION	44.00
125-0453-51126	MEDICARE-FY13-ALLOCATION	-44.05
125-0453-52215	CONTRACTUAL SVCS-FY13 ALLOCATION	46.94
125-0453-53311	OFC SUPPLIES-FY13 ALLOCATION	389.23
125-0453-53315	TOOLS/MINOR EQUIP-FY13 ALLOCATION	800.00
125-0453-56615	ADVANCES OUT-FY13 ALLOCATION	75,000.00
454	'13 CHAMP CRK RESTORE PROJ	
134-0454-56615	ADVANCES OUT-'13 CHAMP CRK RESTORAT	197,075.00
130	EMERGENCY MEDICAL SERVICE	
135-0130-52212	EMS-UTIL/COMMUNICATIONS	746.66
135-0130-52213	EMS-INSURANCE AND TAXES	14,077.74
135-0130-52215	EMS-CONTRACTUAL SERVICES	431,761.50
135-0130-52222	EMS- AUDITOR EXP	11,457.83
748	ECONOMIC DEVELOPMENT	
143-0748-52215	ECON DEV-CONTRACTUAL SVCS	23,100.00
730	CABLE TV	
144-0730-50111	CABLE TV-SALARIES & WAGES	25,628.56
144-0730-50112	CABLE TV-OVERTIME	1,547.53
144-0730-50114	CABLE TV-HOLIDAY TIME	1,117.64
144-0730-50116	CABLE TV-SICK TIME	1,127.90
144-0730-50117	CABLE TV-LONGEVITY	105.00
144-0730-51121	CABLE TV-EMPLOYEE RETIREMENT	4,756.34
144-0730-51126	CABLE TV-MEDICARE	546.25
144-0730-52211	CABLE TV-EDUCATION & TRAVEL	3,000.00

2014 Carry Forward		
Account No.	Account Description	Additions
144-0730-52213	CABLE TV-INSURANCE AND TAXES	1,643.00
144-0730-52214	CABLE TV-LEGAL ADVERTISING	500.00
144-0730-52215	CABLE TV-CONTRACTUAL SERVICES	4,926.00
144-0730-52226	CABLE TV-PROFESSIONAL SERVICES	150.00
144-0730-53311	CABLE TV-OFFICE SUPPLIES	2,040.22
144-0730-53313	CABLE TV-OPERATING SUPPLIES	1,563.21
144-0730-53314	CABLE TV-GASOLINE AND OIL	448.00
144-0730-53315	CABLE TV-TOOLS & EQUIPMENT	12,030.17
144-0730-53321	CABLE TV-MAINTENANCE OF EQUIPMENT	2,740.00
630	RAILROAD RENOVATION	
145-0630-50111	R/R-SALARIES/WAGES	354.58
145-0630-50112	R/R-OVERTIME	64.39
145-0630-51121	R/R-EMPLOYEE RETIREMENT	578.88
145-0630-51126	R/R-MEDICARE	3.97
145-0630-52212	R/R-UTILITY & COMMUNICATIONS	500.54
145-0630-52213	RR-INSURANCE/TAXES	417.00
145-0630-52214	R/R-LEGAL ADVERTISING	500.00
145-0630-52215	RR-CONTRACTUAL SERVICES	14,134.73
145-0630-53311	R/R-OFFICE SUPPLIES	2,801.45
145-0630-54411	R/R-LAND IMPROVEMENTS	93,861.57
145-0630-54412	R/R BUILDINGS AND STRUCTURES	10,970.00
657	FY13 AIRPORT	
147-0657-54411	FY13 AIRPORT-LAND IMPROVEMENTS	76,573.50
101	POLICE DEPARTMENT	
155-0101-53315	LAW ENFORCEMENT-TOOLS/EQUIPMENT	3,369.58
210	CEMETERY	
301-0210-54411	LAND & IMPROVE-GEN CAP-CEMETERY	235,550.00
301-0210-54412	BLDGS-GEN CAP-CEMETERY	350,000.00
707	GENERAL ADMINISTRATION	
301-0707-53311	GEN PURPOSE CAP-OFFICE SUPPLIES	599.00
301-0707-54411	GEN PURPOSE CAP-LAND ACQ	96,572.73
301-0707-54412	GEN PURPOSE CAP-BLDGS/STRUCTURES	306.51
717	GENERAL BOND RETIREMENT	
301-0717-54412	BLDGS-FIRE HOUSE-ENGINE MUSEUM	1,705.10
110	FIRE DEPARTMENT	
307-0110-54413	FIRE CAP REPLACMNT-EQUIPMENT	35,000.00
307-0110-54417	FIRE CAP REPLACMNT-VEHICLE	863.47
707	GENERAL ADMINISTRATION	
307-0707-56615	FIRE CAP-ADVANCES OUT	360,000.00
679	'13 GUNNISON CT RECONSTRUCTION	
380-0679-56615	ADVANCES OUT-'13 GUNNISON CT	387,000.00
680	'13 LAFAYETTE/RYAN RD IMP	
380-0680-56615	ADVANCES OUT-'13 LAFAYETTE/RYAN RD	127,000.00
681	'13 WADSWORTH WL REPLACE	

2014 Carry Forward		
Account No.	Account Description	Additions
380-0681-56615	ADVANCES OUT-'13 WADSWORTH RD WL	250,000.00
714	COMPUTER/ELECTRONIC TECHNOLOGY	
388-0714-53315	COMPUTER CAP-TOOLS/MINOR EQUIPMENT	17,795.55
388-0714-54413	COMPUTER CAP-EQUIPMENT	1,392.78
718	SPEC ASSESS BOND RETIREMENT	
418-0718-52222	SA BOND-COUNTY AUDITOR EXP	5,870.05
531	WATER OFFICE	
513-0531-50111	WTR OFFICE-SALARIES AND WAGES	13,654.54
513-0531-50112	WTR OFFICE-OVERTIME	1,392.62
513-0531-50114	WTR OFFICE-HOLIDAY	631.08
513-0531-50115	WTR OFFICE-VACATION	4,501.50
513-0531-50116	WTR OFFICE-SICK TIME	4,725.55
513-0531-50117	WTR OFFICE-LONGEVITY	1,368.00
513-0531-51121	WTR OFFICE-EMP RETIREMENT	4,217.02
513-0531-51126	WTR OFFICE-MEDICARE	514.68
513-0531-52211	WTR OFFICE-EDUCATION/TRAVEL	810.00
513-0531-52212	WTR OFFICE-UTILITIES/COMMUNICA	813.68
513-0531-52213	WTR OFFICE-INSURANCE & TAXES	19,698.58
513-0531-52222	WTR OFFICE-COUNTY AUD EXPENSE	73.67
513-0531-53311	WTR OFFICE-OFFICE SUPPLIES	568.40
513-0531-53315	WTR OFFICE-TOOLS/MINOR EQUIP	1,050.00
513-0531-53321	WTR OFFICE-MAINT OF EQUIPMENT	2,747.83
513-0531-56612	WTR OFFICE-REFUNDS	6,254.96
533	WATER TREATMENT PLANT	
513-0533-50111	WTP-SALARIES/WAGES	11,162.11
513-0533-50112	WTP-OVERTIME	2,783.64
513-0533-50114	WTP-HOLIDAY	4,697.92
513-0533-50115	WTP-VACATION	1,243.45
513-0533-50116	WTP-SICK TIME	7,006.58
513-0533-50117	WTP-LONGEVITY	2,780.00
513-0533-51121	WTP-EMP RETIREMENT	12,181.38
513-0533-51126	WTP-MEDICARE	1,990.95
513-0533-51131	WTP-UNIFORM/CLOTHING	805.06
513-0533-52211	WTP-EDUCATION/TRAVEL	1,335.03
513-0533-52212	WTP-UTIL & COMMUNICATIONS	14,379.00
513-0533-52215	WTP-CONTRACTUAL SERVICES	21.48
513-0533-52226	WTP-PROFESSIONAL SERVICES	276.00
513-0533-53311	WTP OFFICE SUPPLIES	1,077.70
513-0533-53312	WTP-CHEMICALS	420.00
513-0533-53313	WTP-OPERATING SUPPLIES	2,881.80
513-0533-53314	WTP-GASOLINE & OIL	6,896.78
513-0533-53315	WTP-TOOLS/MINOR EQUIPMENT	1,490.23
513-0533-53322	WTP-MAINT OF FACILITIES	38,964.25
513-0533-54414	WTR-STREET RESURFACING	1,444.45

2014 Carry Forward		
Account No.	Account Description	Additions
513-0533-54417	WTP-VEHICLES	5,291.09
513-0533-54418	WTP-WATER SYST MAINTENANCE	58,789.48
708	CASH CONTROL	
513-0708-50111	UTIL BILLING-SALARIES/WAGES	4,476.46
513-0708-50112	UTIL BILLING-OVERTIME	663.04
513-0708-50114	UTIL BILLING-HOLIDAY TIME	820.43
513-0708-50115	UTIL BILLING-VACATION	1,354.96
513-0708-50116	UTIL BILLING-SICK TIME	1,642.76
513-0708-50117	UTIL BILLING-LONGEVITY	0.28
513-0708-51121	UTIL BILLING-EMP RETIREMENT	1,259.16
513-0708-51126	UTIL BILLING-MEDICARE	162.40
513-0708-52215	UTIL BILLING-CONTRACTUAL SERVICES	5,557.53
513-0708-52226	UTIL BILLING-PROFESSIONAL SVC	49.00
513-0708-53311	UTIL BILLING-OFFICE SUPPLIES	1,425.65
513-0708-53313	UTIL BILLING-OPERATING SUPPLIES	45.95
513-0708-53315	UTIL BILLING-TOOLS/EQUIPMENT	208.23
513-0708-53321	UTIL BILLING-MAINT EQUIPMENT	661.40
541	SANITATION OFFICE	
514-0541-51126	SAN OFFICE-MEDICARE	91.59
514-0541-52211	SAN OFFICE-EDUCATION/TRAVEL	500.00
514-0541-52212	SAN OFFICE-UTIL/COMMUNICAT	529.24
514-0541-53311	SAN OFFICE-OFFICE SUPPLIES	189.56
514-0541-53321	SAN OFFICE-MAINT OF EQUIP	2,375.06
514-0541-56612	SAN OFFICE-REFUNDS	868.80
543	SANITATION COLLECTION	
514-0543-50111	SAN COLL-SALARIES/WAGES	5,081.97
514-0543-50112	SAN COLL-OVERTIME	2,619.57
514-0543-50114	SAN COLL-HOLIDAY	1,534.72
514-0543-50116	SAN COLL-SICK TIME	2,206.97
514-0543-51121	SAN COLL-EMPLOYEE RETIREMENT	5,655.75
514-0543-51126	SAN COLL-MEDICARE	485.67
514-0543-51131	SAN COLL-UNIFORM/CLOTHING	957.85
514-0543-52212	SAN COLL-UTILITIES/COMMUNICATIONS	109.05
514-0543-52213	SAN COLL-INSURANCE/TAXES	51.00
514-0543-52215	SAN COLL-CONTRACTUAL SVCS	43,143.61
514-0543-53311	SAN COLL-OFFICE SUPPLIES	72.63
514-0543-53313	SAN COLL-OPERATING SUPPLIES	1,148.64
514-0543-53314	SAN COLL-GASOLINE/OIL	6,968.42
514-0543-53315	SAN COLL-TOOLS/MINOR EQUIPMENT	251.19
514-0543-53321	SAN COLL-MAINT OF EQUIPMENT	20,078.03
514-0543-53322	SAN COLL-MAINT OF FACILITY	343.66
514-0543-54413	SAN COLL-EQUIPMENT	6,349.00
708	CASH CONTROL	
514-0708-50111	UTIL BILLING-SALARIES/WAGES	3,745.94

2014 Carry Forward		
Account No.	Account Description	Additions
514-0708-50112	UTIL BILLING-OVERTIME	555.09
514-0708-50114	UTIL BILLING-HOLIDAY	685.83
514-0708-50115	UTIL BILLING-VACATION	1,133.21
514-0708-50116	UTIL BILLING-SICK TIME	1,373.93
514-0708-50117	UTIL BILLING-LONGEVITY	0.52
514-0708-51121	UTIL BILLING-EMP RETIREMENT	1,054.09
514-0708-51126	UTIL BILLING-MEDICARE	135.90
514-0708-52211	UTIL BILLING-EDUCATION/TRAVEL	200.82
514-0708-52212	UTIL BILLING-UTIL/COMMUNICATIONS	1,298.35
514-0708-52213	UTIL BILLING-INSURANCE/TAXES	1,080.70
514-0708-52215	UTIL BILLING-CONTRACTUAL SVC	89.65
514-0708-52226	UTIL BILLING-PROFESSIONAL SERVICES	125.00
514-0708-53311	UTIL BILLING-OFFICE SUPPLIES	1,280.85
514-0708-53313	UTIL BILLING-OPERATING SUPPLIES	158.45
514-0708-53315	UTIL BILLING-TOOLS/EQUIPMENT	1,277.72
514-0708-54413	UTIL BILLING-EQUIPMENT	2,192.75
530	WATER CAPITAL IMPROVEMENT	
546-0530-52214	WTR CAP-LEGAL ADVERTISING	210.84
546-0530-53311	WTR CAP-OFFICE SUPPLIES	26.20
546-0530-54412	WTR CAP-BUILDINGS/STRUCTURES	54,493.03
546-0530-54413	WTR CAP-EQUIPMENT	1,863.79
546-0530-56612	WTR CAP-REFUNDS	3.61
650	MUNICIPAL AIRPORT	
547-0650-52212	AIRPORT-UTIL/COMMUNICATIONS	24.74
547-0650-56615	AIRPORT-ADVANCES OUT	524,000.00
657	FY13 AIRPORT	
547-0657-54411	FY13 AIRPORT-LAND IMPROVEMENTS	6,836.50
658	FY04 VISION 100/LAYOUT/NS WAY	
547-0658-54411	FY14-LAND IMPROVEMENTS	6,441.87
351	FACILITY/COMMUNITY CENTER	
574-0351-53315	FACILITY-TOOLS/MINOR EQUIPMENT	20,000.00
357	PROGRAMS	
574-0357-53313	PROGRAMS-OPERATING SUPPLIES	20,000.00
746	AUTOMOTIVE MECHANIC	
676-0746-50111	MECHANIC-SALARIES/WAGES	28,726.38
676-0746-50112	MECHANIC-OVERTIME	412.39
676-0746-50114	MECHANIC-HOLIDAY	1,979.96
676-0746-50115	MECHANIC-VACATION TIME	4,722.38
676-0746-50116	MECHANIC-SICK TIME	4,227.72
676-0746-50117	MECHANIC-LONGEVITY	728.00
676-0746-51121	MECHANIC-EMPLOYEE RETIREMENT	6,150.12
676-0746-51126	MECHANIC-MEDICARE	685.96
676-0746-51131	MECHANIC-UNIFORM/CLOTHING ALLOWANCE	1,900.98
676-0746-52211	MECHANIC-EDUCATION/TRAVEL	897.68

2014 Carry Forward		
Account No.	Account Description	Additions
676-0746-52212	MECHANIC-UTILITIES/COMMUNICATIONS	1,440.70
676-0746-52226	MECHANIC-PROFESSIONAL SERVICES	275.00
676-0746-52232	MECHANIC-EQUIPMENT RENTAL	100.00
676-0746-53311	MECHANIC-OFFICE SUPPLIES	288.74
676-0746-53313	MECHANIC-OPERATING SUPPLIES	4,760.55
676-0746-53314	MECHANIC-GASOLINE & OIL	2,716.26
676-0746-53315	MECHANIC-TOOLS/MINOR EQUIPMENT	7,093.79
676-0746-53321	MECHANIC-MAINT OF EQUIPMENT	3,118.99
TOTAL REPORT:		9,447,333.27