

**CITY OF MEDINA  
AGENDA FOR COUNCIL MEETING**

February 8, 2016  
Medina City Hall  
7:30 p.m.

**Call to Order.**

**Roll Call.**

**Reading of minutes.** (January 25, 2016)

**Reports of standing committees.**

**Requests for council action.**

**Reports of municipal officers.**

**Approval of Mayor's appointments.**

Medina County Combined General Health – Tom Jenkins (City Rep.) – Exp. 3/2017

Board of Zoning Appeals – Brandilyn Maibach (Alternate) – Exp. 12/31/19

**Notices, communications and petitions.**

**Unfinished business.**

**Introduction of visitors.**

(speakers limited to 5 min.)

**Introduction and consideration of ordinances and resolutions.**

Ord. 15-16

An Ordinance amending Section 943.02(a) of the codified ordinances of the City of Medina, Ohio relative to General Regulations of Municipal Cemeteries.

Ord. 16-16

An Ordinance authorizing the expenditure of \$35,000.00 to Wingfoot Commercial Tire Systems, LLC for the purchase of truck tires for the Sanitation Department.

Ord. 17-16

An Ordinance authorizing the Mayor to solicit Request for Qualifications (RFQ's)/Request for Proposals (RFP's) for consultant services for the PY16 City of Medina Community Housing Impact and Preservation Program (CHIP) and Community Development Block Grant (CDBG) Grant

Program applications, including administration and implementation, and to award RFQ/RFP to the successful bidder.  
(emergency clause requested)

Ord. 18-16

An Ordinance authorizing the expenditure of \$64,021.59 to Emergitech, Inc. for the annual subscription fees and related expenses for the Computer Aided Dispatch and Records Management System for the Police Department.

Ord. 19-16

An Ordinance authorizing the Mayor to accept one (1) easement necessary for the North Huntington Street Reconstruction Project.

Ord. 20-16

An Ordinance authorizing the Mayor to accept one (1) easement necessary for the 1097 Industrial Parkway Project.

Ord. 21-16

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the 2016 ADA Curb Ramp Program.

Ord. 22-16

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the Foundry Street Reconstruction Project.

Ord. 23-16

An Ordinance authorizing the payment of \$26,175.00 to Jenmet Construction LLC for the private home rehabilitation at 3556 Jerrold Blvd., Brunswick, as part of the PY14 CHIP Grant Program.

Ord. 24-16

An Ordinance authorizing the Clerk of Court to solicit Requests for Proposals (RFP's) for scanning and indexing of closed case files for the Medina Municipal Court.  
(emergency clause requested)

Ord. 25-16

An Ordinance amending Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Intensive Supervision Probation employees for the Municipal Court.  
(emergency clause requested)

Ord. 26-16

An Ordinance establishing a public bidding procedure for Construction Manager at Risk Proposals for a Municipal Courthouse Facility and a two-level Parking Facility at the City owned property located at 120 N. Elmwood Avenue and 123, 137 & 139 W. Liberty Street.

Ord. 27-17

An Ordinance amending Ordinance No. 165-15, passed December 22, 2015. (Amendments to 2016 Budget)

Ord. 28-16

An Ordinance amending Ordinance No. 165-15, passed December 22, 2015. (2015 Carryforward)

Council comments.

Adjournment.

# MEDINA CITY COUNCIL

January 25th, 2016

## **Opening:**

Medina City Council met in regular, open session on Monday, January 25th, 2016. The meeting was called to order at 7:30 p.m. by President of Council John Coyne. Third grade Brownie Troop 91013 and the second grade Brownie Troop 90475 from Eliza Northrop Elementary School who were in attendance to earn their Community Badge lead the Pledge of Allegiance.

## **Roll Call:**

The roll was called with the following members of Council present B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and M. Kolesar. B. Hilberg was absent.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Chief Berarducci, Chief Painter, Dan Gladish, Nino Piccoli, Jansen Wehrley, Jonathon Mendel and Kimberly Marshall.

## **Minutes:**

Mr. Shields moved that the minutes from the regular meeting on January 11th, 2016, as prepared and presented by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the minutes were approved by the yea votes P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, and B. Lamb.

## **Reports of Standing Committees:**

Finance Committee: Mr. Coyne stated the Finance Committee met prior to Council and will meet again in two weeks.

Health, Safety & Sanitation Committee: Mr. Kolesar stated he has a tentative date for a meeting on February 25<sup>th</sup> at 5:30 p.m.

Public Properties Committee: Mr. Shields had no meeting scheduled and no report.

Special Legislation Committee: Mr. Lamb stated they will be meeting in February to discuss the issue of large wild animals.

Streets & Sidewalks Committee: Mr. Simpson had no meeting scheduled and no report.

Water & Utilities Committee: Mr. Rose stated after the last council meeting he had a brief meeting with the Mayor and is looking to schedule something after the 15<sup>th</sup> of February.

## **Requests for Council Action:**

### Finance Committee

- Addendum to RCA 16-002-1/11 – RFP’s Scanning Project for Municipal Court
- 16-009-1/25 – Budget Amendments
- 16-010-1/25 – Expenditure - \$35,000 Wingfoot Tire – Sanitation Dept.
- 16-011-1/15 – RFQ/RFP – CHIP Consultant
- 16-012-1/25 – Expenditure - \$64,021.59 Emergitech – Police
- 16-013-1/25 – Expenditure Over \$15,000 – Vance’s Law Enforcement
- 16-014-1/25 – Easements – N. Huntington Street Reconstruction
- 16-015-1/25 – Easements – 1097 Industrial Parkway

16-016-1/25 – Bids, 2016 ADA Curb Ramp Program  
16-017-1/25 – Bids, Foundry Street Reconstruction  
16-018-1/25 – CMR for Muni-Courthouse & Parking Deck Project  
16-019-1/25 – Payment – Jenmet Construction, PY14 CHIP Grant

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor**, reported the following:

- 1) Working America Canvassing in City - Legislative and political advocacy as well as educational canvassing of residential areas in city starting in January and going throughout the election cycle will be conducted in city. Times of canvassing will be 4 p.m. to 9 p.m. Monday through Friday and 10 a.m. to 5 p.m. on weekends. These activities are constitutionally protected under the First Amendment and do not require registering with city for solicitor's permit, or following solicitor regulations, as they are not selling anything. Working America is not for profit 501c5 labor organization, affiliated with AFL-CIO.
- 2) Medina Ice Festival- February 12th – 15th, 2016 - President's Day weekend - Ice sculptures supported by local businesses and ice carving demonstrations.
- 3) America's Best Community Competition - Sorry to report we did not make it to next round of the ABC competition. I am thankful and proud that Medina was selected in the top 50 and we were the only city in Northern Ohio to be selected for the competition. It gave the City great exposure and positive recognition. I appreciate Jonathan's and Kimberly's efforts on this project, as well as our planning team. The plan submitted is a useful tool for those wanting to help restore and redevelop our housing stock in the historic area surrounding our Square.
- 4) Proclamation for safety forces for life saving.

Police Staff	-	School Resource Officers Mike Wesner and Al Roland
Fire Staff	-	Fire Fighters Rob Brewer, Kevin Carr, and Ed Jokkel
LST Staff	-	LST Medics Don Leuchtag, Peter Muha, Jeffrey Weitzel (UTA)

Mayor Hanwell presented proclamations for the above safety force members for their life saving efforts on Dr. Steve Sroka as he fell ill during a guest speaking event at the Medina Performing Arts Center on Friday, January 15<sup>th</sup>. CPR and the AED was administered until the LST medics arrived and transported Steve to Medina Hospital, he was subsequently transferred to Cleveland Clinic Main Campus for further evaluation.

**Keith Dirham, Finance Director**, stated they closed out 2015 over the weekend. There are some items on the agenda he will address when they get there.

**Greg Huber, Law Director**, had no report.

**Chief Berarducci, Police Chief**, had no report.

**Kimberly Marshall, Economic Development Director**, had no report.

**Jonathon Mendel, Planning Community Director**, had no report.

**Chief Painter, Fire Chief**, reminded residents that there is a residential lock box system in place. This allows the Fire Department to work with the residents that may have a special needs or need extra help. There is special pricing through a couple different merchants in town. The lock boxes allow Police, Fire or EMS access into the house in the event of an emergency. If you need more information call Station one at 330-725-1772.

**Jansen Wehrley, Parks and Recreation Director**, Stated any individual wanting to sign up for youth sports that were not able to attend the All Sports Registration last weekend at the MCRC can visit the City of Medina Website and locate the Sports Association link on our Parks Department Page where we've included links to all the sports associations.

The Forestry Department will be handing out tree removal notices to all residents on Halifax Ln., Freeport Drive and Vineyard Drive. These streets are predominately lined with Ash trees that have all become infested with Emerald Ash Borer. The plan is to remove these trees and grind the stumps in the next few weeks. Then identify the appropriate planting sites and replace the trees in the spring.

**Dan Gladish, Building Official**, had no report.

**Patrick Patton, City Engineer**, stated the North Huntington project is underway and traffic through that area is limited to local traffic. The project area extends from Highland Drive to West Homestead.

This week we will be starting our East Smith Road Emergency Water Connection and it will be about a two week process.

The Columbia Gas 2015 line replacement project has begun, this is a continuation of last years' program and goes from Friendship Street to Smith Road and Court to Medina Street.

**Nino Piccoli, Service Director**, stated next Monday, February 1<sup>st</sup> at 6 p.m. here at Medina City Hall, we will be hosting a Joint Three City Council Meeting between Wadsworth, Brunswick and Medina for an update on the solid waste district. There is some confusion on recycling or lack of. The OPTIVA Company will be in attendance to discuss the new Waste Mall concept.

#### Approval of Council Appointments

Charter Review Commission – Megan Spilman (At-Large), exp. 12/31/20

Mr. Shields moved to approve the Council appointment for Charter Review Commission, seconded by Mr. Simpson. The roll was called on the council appointment and approved by the yea votes of J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb and P. Rose.

#### Approval of Mayor's Appointments

Board of Zoning Appeals – Rob Henwood, expiring 12/31/18

Community Investment Area Housing Council  
Jim Bigam, expiring 12/31/18  
Rex Demczyk, expiring 12/31/18

Mr. Shields moved to approve the Mayor's appointments for the Board of Zoning Appeals and Community Investment Area Housing Council, seconded by Mr. Simpson. The roll was called on the Mayor's appointments and approved by the yea votes of D. Simpson, J. Coyne, M. Kolesar, B. Lamb, P. Rose, and J. Shields.

Planning Commission – Justin Petrecca – expiring 12/31/19

Mr. Shields moved to approve the Mayor's appointment for the Planning Commission, seconded by Mr. Simpson. The roll was called on the Mayor's appointment and approved by the yea votes of J. Coyne, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

**Notices, Communications and Petition:** There were none.

**Unfinished Business:** There was none.

**Introduction of Visitors:** There were none.

**Introduction and Consideration of Ordinances and Resolutions:**

**Res. 007-16:**

**A Resolution amending the Intensive Supervision Probation Grant Extension and funding for the Medina Municipal Court through the fiscal year 2016.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 007-16, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 007-16, seconded by Mr. Simpson. Mr. Coyne stated this is an annual passage of the grant extension, this year there are additional funds that are being given to the City of Medina's Municipal Court. This is retroactive from the 2015 – 2016 and that is why the emergency clause is needed. The roll was called on adding the emergency clause and was approved by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 007-16 passed by the yea votes of J. Coyne, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

**Ord. 008-16:**

**An Ordinance amending Section 31.02(B)(6) of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Intensive Supervision Probation employees for the Municipal Court.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 008-16, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 008-16, seconded by Mr. Simpson. This is from the previous resolution this ordinance modifies the salaries and benefits code by adding a group facilitator part-time that will be covered under the Intensive Supervision Probation Grant we just discussed. Emergency is for the same reason of being retroactive for 2015 – 2016 time period. The roll was called on adding the emergency clause

and was approved by the yeas votes of P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, and B. Lamb. The roll was called and Ordinance/Resolution No. 008-16 passed by the yeas votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and M. Kolesar.

**Ord. 009-16:**

**An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the Sam Masi Park Playground Surfacing Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 009-16, seconded by Mr. Simpson. Mr. Wehrley stated the Parks Department was awarded a \$40,000 in grant funding from the 22<sup>nd</sup> round of Nature Works Grant Program back in November, this grant provides up to 75% reimbursement for local government subdivisions for acquisition development and rehabilitation of recreational areas. This ordinance is for advertisement, bid and award a contract for the installation of approximately 3800 sq. ft. of ADA accessible pour in place rubberized surface at the Sam Masi Park. The Parks Department will be contributing cash and labor of approximately \$14,000.00 towards the project. Mr. Kolesar thanked Sandy Davis and Jansen Wehrley for their pursuit of this grant. Jansen has done a wonderful job bringing this park back to life. The roll was called and Ordinance/Resolution No. 009-16 passed by the yeas votes of J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb and P. Rose.

**Ord. 010-16:**

**An Ordinance authorizing the expenditure of \$66,906.18 to the Medina County Commissioners for the reimbursement to the Bond Reserve Fund for the Medina County Port Authority Fiber Network.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 010-16, seconded by Mr. Simpson. Mr. Dirham stated this refers back to in 2010 the county came to us and wanted us to be a guarantor on this for the debt for the Fiber Project. This is our final payment on that debt. The roll was called and Ordinance/Resolution No. 010-16 passed by the yeas votes of D. Simpson, J. Coyne, M. Kolesar, B. Lamb, P. Rose, and J. Shields.

**Ord. 011-16:**

**An Ordinance amending Ordinance No. 51-15, passed April 27, 2015 relative to the 2015 Concrete Street Repair Program.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 011-16, seconded by Mr. Simpson. Mr. Patton explained that last year we completed our annual Concrete Street Repair Program. Shortly after the project was awarded we added an area on West Smith Road due to the pavement condition being so bad we felt it was presenting a safety problem and needed to be corrected immediately. That addition caused us to exceed the contract amount by \$4,500.00 and we are asking to be able to pay that contractor. The roll was called and Ordinance/Resolution No. 011-16 passed by the yeas votes of J. Coyne, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

**Ord. 012-16:**

**An Ordinance authorizing an expenditure of \$40,547.14 to the Medina County Park District for the City's share of the Lake Medina to Reagan Parkway Trail Connector Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 012-16, seconded by Mr. Simpson. Mr. Wehrley stated back in 2010 the Medina County Parks District and The City of Medina jointly applied for grant funding from NOACA for a Transportation Enhancement Program Grant for

Lake Medina to Reagan Parkway Trail. Since then, the grant was awarded and the project was bid and construction was completed in 2015. This payment is our portion of the local grant match for the completed project. Mr. Wehrley stated this trail is a great extension of our existing trail system and not only is an asset for Medina County Parks but a crucial link between the city of Medina and Medina Township. Mr. Kolesar again stated he is very pleased and feels it was a good decision to allow the Medina County Parks to take over Lake Medina. He thanked Tom James who is the County Park Director, Members of Council that voted in favor of this back in 2010. The roll was called and Ordinance/Resolution No. 012-16 passed by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Ord. 013-16:**

**An Ordinance amending Ordinance No. 165-15, passed December 22, 2015.**

**(Amendments to 2016 Budget)** Mr. Shields moved for the adoption of Ordinance/Resolution No. 013-16, seconded by Mr. Simpson. Mr. Dirham explained we are amending this because all expenditures in the city have to be appropriated by council and these were things that were not anticipated. We received a \$1,000.00 donation and it needs to be appropriated in order to spend it and then the other one is we had an over payment that we need to refund for sanitation. The roll was called and Ordinance/Resolution No. 013-16 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and M. Kolesar.

**To be added to the agenda:**

Mr. Shields moved to add Ord. 014-16 to the agenda, seconded by Mr. Simpson. The roll was called and Ord. 014-16 was added to the agenda by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, and B. Lamb.

**Ord. 014-16:**

**An Ordinance establishing the Fair Market Value for the property acquisition at 260 State Road for the West Smith Reconstruction Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 014-16, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 014-16, seconded by Mr. Simpson. Mr. Patton stated as part of their West Smith Rd. project they have had to acquire 25 – 26 easements from 12 or 13 different property owners, this is the last one needed. We have been talking and negotiating with the property owners at 260 State Rd. for over a year now in regards to this easement. Emergency clause is needed as this has taken over 12 months. Mr. Kolesar thanked Patrick Patton and Greg Huber for all their hard work getting this project completed. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, M. Kolesar, B. Lamb, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 014-16 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb and P. Rose.

**Council Comments:**

Mr. Kolesar thanked the Mayor and Police Chief for their hard work and having such an excellent Medina Police force here that helped save a life.

Mr. Kolesar also stated he knows there are some deer issues in Ward 3 and expressed to residents

to take their time going down South Court Street or Wadsworth Road, Route 57.

Mr. Lamb stated he is excited for the opportunity to serve on the Shade Tree Commission. He attended his first meeting and it was so well conducted, so well done. It's fascinating that the City of Medina has been able to spend these past 3 decades doing the amount of planting and tree care especially with the issue of the Ash Borer. He thanked Mark Kolesar for serving so long on that committee and playing a key role in promoting a number of things.

Lastly, we didn't win the America's Best Community Award but it was an extraordinary effort. It did however highlight what a wonderful community we do live in and what we have to offer. We now have an action plan that came out of this process to deal with the housing. What the program pointed out was that we have a great deal of community pride. He spoke of things we all can do to help facelift our neighborhoods that don't cost money, simple personal responsibilities.

**Adjournment:**

There being no further business before Council, the meeting adjourned at 8:16 p.m.

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Kathy Patton, CMC - Clerk of Council

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John M. Coyne, President of Council

**ORDINANCE NO. 15-16****AN ORDINANCE AMENDING SECTION 943.02(a) OF THE  
CODIFIED ORDINANCES OF THE CITY OF MEDINA, OHIO  
RELATIVE TO GENERAL REGULATIONS OF MUNICIPAL  
CEMETERIES.**

**WHEREAS:** That 943.02(a) of the codified ordinances of the City of Medina, Ohio presently reads as follows:

**943.02 GENERAL REGULATIONS.**

(a) The Director of Public Service shall have the power to delegate authority and enforce all rules and regulations adopted by Council pertaining to this chapter. All persons and property in the Medina Municipal Cemeteries shall be under the control and subject to the direction of the Director of Public Service or his designee

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF MEDINA, OHIO:**

**SEC. 1:** That Section 943.02(a) of the codified ordinances of the City of Medina, Ohio shall be amended to read as follows:

**943.02 GENERAL REGULATIONS.**

(a) The Director of Public Service shall have the power to delegate authority and enforce all rules and regulations adopted by Council pertaining to this chapter. All persons and property in the Medina Municipal Cemeteries shall be under the control and subject to the direction of the Director of Public Service or his designee

- (1) The Director of Public Service, pursuant to Ohio Revised Code Section 759.09 currently has charge of management, control and regulation of the City of Medina's public burial ground and cemetery known as Spring Grove Cemetery. The Director of Public Service as authorized to and does hereby appoint the Parks and Recreation Director to equally share in duties that involve the charge of, management, control and regulation of the Spring Grove Cemetery. The Parks and Recreation Director shall be paid in accordance with her or his regular salary for these duties and shall not be paid additional monies for completion of these duties. This appointment shall remain in effect for so long as there is a Parks and Recreation Director properly appointed by the Mayor and confirmed by Medina City Council. (Ord. 15-16)

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 3:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

Effective date: April 9, 2015

**ORDINANCE NO. 16-16**

**AN ORDINANCE AUTHORIZING THE EXPENDITURE OF \$35,000.00 TO WINGFOOT COMMERCIAL TIRE SYSTEMS, LLC FOR THE PURCHASE OF TRUCK TIRES FOR THE SANITATION DEPARTMENT.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That the expenditure of \$35,000.00 to Wingfoot Commercial Tire Systems, LLC for the purchase of truck tires for the Sanitation Department is hereby authorized.
- SEC. 2:** That the funds to cover this payment are available in Account No. 514-0543-53321.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

**ORDINANCE NO. 17-16**

**AN ORDINANCE AUTHORIZING THE MAYOR TO SOLICIT REQUEST FOR QUALIFICATIONS (RFQ'S)/REQUEST FOR PROPOSALS (RFP'S) FOR CONSULTANT SERVICES FOR THE PY16 CITY OF MEDINA COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) GRANT PROGRAM APPLICATIONS, INCLUDING ADMINISTRATION AND IMPLEMENTATION, AND TO AWARD RFQ/RFP TO THE SUCCESSFUL BIDDER, AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the Mayor is hereby authorized and directed to solicit Request for Qualifications (RFQ's)/Request for Proposals (RFP's) for consultant services for the PY16 City of Medina Community Housing Impact and Preservation Program (CHIP) and Community Development Block Grant (CDBG) Grant Program applications, including administration and implementation, and to award RFQ/RFP to the successful bidder.

**SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 3:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that two pre-planning meetings are required and the application deadline is May 6, 2016; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

LEGAL NOTICE  
REQUEST FOR QUALIFICATIONS/REQUEST FOR PROPOSAL  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
CITY OF MEDINA, OHIO

The City of Medina is accepting Statements of Qualifications and Proposals from qualified consultants to provide a range of services related to the implementation of the City of Medina Community Development Block Grant Program including preparation of an application for PY 2016 Community Housing Impact and Preservation Program funds and for the implementation and administration of said grant if awarded.

The City will contract with the consultant who can best provide the services described above beginning March, 2016. The City will use competitive negotiation procedures taking into account the following factors and information requested in the Request for Qualifications in making the award:

- o Experience with CDBG and HOME regulations as they pertain to CHIP, the Community Development Block Grant Program and other federal or state housing programs.
- o Knowledge of CDBG and/or HOME regulations as they pertain to CHIP and other housing programs.
- o Housing rehabilitation operation experience.
- o Ability to meet the necessary deadlines to complete the CHIP / CDBG Application.
- o Qualifications of staff to undertake contracted obligations.
- o References relative to prior CHIP and Community Development Program performance.

Interested firms and individuals can obtain the scope of services at the Offices of Mayor Hanwell, 132 North Elwood Ave., Medina, Ohio 44256 between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday. Qualification Statements and a proposal shall be submitted to the above address by no later than 4:00 p.m. Monday, February 22, 2016.

The City reserves the right to reject any or all proposals and to select any proposal deemed most favorable to the City.

Dennis Hanwell, Mayor  
City of Medina

Publish: February 9, 2016  
February 16, 2016

Date: February 9, 2016

Name of Consultant:

Re: Request for Qualifications/Proposal  
PY 2016 CHIP and Community Development Programs

Dear Sir:

Medina City, Ohio, invites qualified consultants to submit Qualifications/Proposal Statements to provide a range of services related to the implementation of the City of Medina's Community Development Grant Program including but not limited to necessary planning, application for funding, administration and implementation services for various State and Federal Programs including the City's PY2016 Community Housing Impact and Preservation Program (CHIP) and the PY 2016 through PY 2018 Community Development Block Grant Programs.

Specifications for the Qualifications and Experience Statements can be obtained at the address below. Interested parties shall submit Statements no later than 4:00 P.M. on Monday, February 22, 2016 to the address listed below.

The City of Medina, Ohio, reserves the right to reject any or all proposals and to accept any proposal deemed most favorable to the City.

The City of Medina is an Equal Opportunity Employer.

Please return Statements and direct all questions to:

Sandy Davis  
City of Medina  
132 N. Elmwood Ave.  
Medina, OH 44256  
330-722-0397

Sincerely,

Mayor Dennis Hanwell  
City of Medina

CITY OF MEDINA  
RFQ/RFP – CHIP including PRE-APPLICATION PLANNING  
CDBG COMMUNITY DEVELOPMENT PROGRAM  
SPECIFICATIONS FOR  
REQUEST FOR CONSULTANT QUALIFICATIONS/PROPOSAL

Consultant qualifications/proposal shall be received at the office of Mayor Dennis Hanwell, 132 North Elmwood Ave., Medina, Ohio 44256, no later than 4:00 p.m. on February 22, 2016.

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I. GENERAL SCOPE OF SERVICES

A. PLANNING AND GRANTSMANSHIP

1. Assist in preparation of grant applications for various State, and Federal Programs including Community Development Block Grant ("CDBG") Programs and Community Housing Impact and Preservation Program ("CHIP") including CHIP Pre-Application Planning process as required by the Office of Community Development, Development Services Agency.

2. Administration duties required by CHIP and CDBG Programs including environmental assessment files; performance reports; grant amendments if necessary; project closeouts; implementation of housing rehab programs.

II. SPECIFIC ITEMS TO ADDRESS

Qualification and Experience Statements must address the following factors, which will be used as evaluation criteria for selection:

1. Experience in the Administration of CDBG and CHIP Programs and other Federal Programs; experience in preparation of the CHIS as well as CHIP Pre-application Planning process.
2. Professional Qualifications of personnel of the Firm, Resumes and training certificates of Key Personnel including hourly rate of staff involved, and typical fees for CHIP administration and implementation and/or CDBG Economic Development administration and implementation, and Community Development Allocation programs including Competitive Set-aside programs; fees to be governed by the Office of Community Development requirements.
4. Experience working with projects involving the Administration and implementation of Federal and/or State Funds.

5. Past Record of Performance on Contracts related to Federal or State Grants or similar Services.
6. Past Record of Performance in Relation to Architectural and Engineering Services on Federal, State and Local Programs.
7. Ability or capacity of the Firm to perform work within the time limitation as defined by the specific grant, taking into consideration the current and planned work load of the Firm.
8. Furnish lead licenses of staff involved in lead risk assessment, lead rehabilitation specifications and lead clearance.

Medina City has the Right to interview any or all Consultants and select the firm based upon review and analysis of the qualification statement. Medina City will enter into a contract with the responsible offeror or offerors whose qualifications will be most advantageous to the specific project and subject to negotiations at fair and reasonable compensation with the responsible offeror, for the period beginning March, 2016 up to and including February 28, 2019.

It must be noted that certain services requested will be paid with CDBG and/or HOME funds. The maximum amount of any contract with the consultant will be limited to the amounts governed by CDBG and HOME requirements. Contracts awarded for administration and implementation of CHIP grants will be for one grant only. Multi-year contracts will not be possible for CHIP grants.

### III. PRELIMINARY PROJECT SCOPES

The following is an example of the scope of work.

#### SCOPE OF SERVICES FOR CHIP

##### A. CHIP Grant Application

1. Assist the City in the Pre-planning Process, Citizen Participation Process, Partnership structure and formulation of the administrative and implementation plan and budget.
2. Prepare the OCEAN on-line grant application and provide copies of the application to the City.

A. Administration of the CHIP Grant Program.

1. Preparation of Environmental Reviews in compliance with the requirements of 24 CFR Part 58.
2. Provide assistance and general administration services to the City of Medina Community Development staff, as needed, with housing inspections, cost estimates, work write-ups, lead based paint services, and bidding procedures.
3. Program Management including determination of applicant eligibility, ranking of eligible applicants, change orders, work quality, file maintenance and record keeping requirements, compliance and reporting requirements.
4. Meet with local lenders and market the Homebuyer Acquisition Assistance Program, if applicable.
5. Resolve Owner/Contractor issues.
6. Provide the City with Homeowner Acquisition Assistance Program Manual and program guidelines, which develop implementation procedures, policies, and criteria for lenders to follow in making down payment assistance, if applicable.
7. Provide the City with Housing Rehabilitation Program Manual and program guidelines, which include program design, implementation procedures, forms and specifications and/or updates to meet Office of Community Development, Development Services Agency Program requirements.
8. Meet with program participants on a regular basis and attend public meetings.
9. Implementation of Lead Based Paint Hazard Reduction Requirements.
10. Preparation of CHIS document, Update or Pre-application Planning documents in accordance with the most recent Office of Community Development, Development Services Agency requirements.

SCOPE OF SERVICES  
CDBG COMMUNITY DEVELOPMENT ALLOCATION PROGRAM  
AND COMPETITIVE SET-ASIDES

The CONSULTANT shall perform the necessary technical and professional services in connection with the CDBG Community Development Allocation Program in accordance with the basic requirements of the US Department of Housing and Urban Development (HUD) and the Ohio Development Services Agency (ODSA) Office of Community Development (OCD). These services included the following:

A. Allocation Grant Application

1. Scheduling, advertising and convening all required public hearings.
2. Soliciting funding proposals from City Departments, agencies and community non-profit organizations.
3. Determining eligibility of projects and proposals with City Staff, including conducting or overseeing income surveys.
4. Prepare the OCEAN on-line grant application and provide copies of the application to the City.

B. Administration of the Allocation Grant Program and/or Set-aside Programs (Downtown, Neighborhood Revitalization or Critical Infrastructure Programs)

1. Preparation of the environmental review record (ERR) and obtaining the appropriate "Release of Funds" forms for all of the Formula projects.
2. Coordination with the Ohio Historic Preservation Office, the Ohio EPA, ODOT, Community Development Department and any other local State/Federal agencies as needed for project execution.
3. Overseeing the technical aspects of all Allocation-funded construction, planning and materials/equipment procurement projects (e.g., federal wage rates, the preparation of bid documents, pre-construction conferences, overseeing required labor interviews and payroll verifications, etc.) in compliance with CDBG rules and regulations.

B. Technical Assistance

1. Preparation of program status reports.
2. Maintaining program files.
3. Preparing for and attending all Office of Community Development Department program monitoring conducted by State Field Representatives.
4. Preparing monitoring responses on behalf of the City to the Office of Community Development Department.
5. Completing the program's final performance report.
6. Executing program amendments and/or extensions if needed.

7. Providing guidance with general financial and program administration, CDBG construction, management, CDBG materials/equipment procurement, as well as information regarding program and regulation changes.

#### SCOPE OF SERVICES FOR CDBG PROJECT

1. Preparation of Environmental Reviews in compliance with the requirements of 24 CFR Part 58.
2. Provide assistance to City staff, as needed, with inspections, cost estimates, work write-ups and bidding procedures.
3. Provide on-going day-to-day technical assistance to City staff, as required, on change orders, work quality, file maintenance and record keeping requirements, compliance and reporting requirements, and program management.
4. Assist in resolving Contractor issues.
5. Provide the City with program guidelines, which include program design, implementation procedures, forms and specifications to meet the Office of Community Development program requirements.
6. Meet with program participants on a regular basis and attend public meetings.
7. Provide design services (Architectural, Civil, Electrical, Mechanical, and Structural); Construction Procurement Services (Bidding, pre-bid meeting, questions, bid opening, review of Bids, and Recommendation of Award); and Contract administration (Contract preparation, pre-construction meeting, assistance with submittal and pay request review, periodic site visitation, and project close out) for the specific project.

CONSULTANT: \_\_\_\_\_

DATE: \_\_\_\_\_

REQUEST FOR CONSULTANT QUALIFICATION STATEMENT/PROPOSAL  
RATING SHEET

ITEM	POSSIBLE POINTS	POINTS GIVEN	COMMENTS
1. Experience in the Administration of CDBG and CHIP Programs and other Federal Programs.	20		
2. Professional Qualifications of the Firm and Resumes of Key Personnel including hourly rate of staff involved, and typical fees for CHIP administration and implementation and/or CDBG Economic Development administration and implementation.	10		
3. Familiarity of the Firm with the type of services to be performed.	10		
4. Experience working with projects involving the Administration and implementation of Federal and/or State Funds.	10		
5. Past Record of Performance on Contracts related to Federal or State Grants or similar Services.	10		
6. Past Record of Performance in Relation to Architecture and Engineering Services on Federal and State Programs.	10		
7. Ability or capacity of the Firm to perform work within the time limitation as defined by the specific grant, taking into consideration the current and planned work load of the Firm.	20		
8. Furnish list of CDBG and CHIP Projects, and/or other Federal, State and Local Programs that your Firm has been involved.	10		
9. Bonus Points			

Ranked by: \_\_\_\_\_

**ORDINANCE NO. 18-16**

**AN ORDINANCE AUTHORIZING THE EXPENDITURE OF \$64,021.59 TO EMERGITECH, INC. FOR THE ANNUAL SUBSCRIPTION FEES AND RELATED EXPENSES FOR THE COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM FOR THE POLICE DEPARTMENT.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the expenditure of \$64,021.59 to EmergiTech, Inc. for the annual contractual services for CAD, RMS, Fire and LST modules and software including related subscriptions and support for the period January 1, 2016 through December 31, 2016 for the Police Department is hereby authorized.

**SEC. 2:** That the funds to cover this expenditure are available in Account No. 106-0102-52215.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
President of Council

**ATTEST:** \_\_\_\_\_  
Clerk of Council

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
Mayor

**ORDINANCE NO. 19-16**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT ONE (1) EASEMENT NECESSARY FOR THE NORTH HUNTINGTON STREET RECONSTRUCTION PROJECT.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the Mayor is hereby authorized to accept one (1) Easement necessary for the North Huntington Street Reconstruction Project, City Job #978.

**SEC. 2:** That the Easement marked Exhibit A, attached hereto and incorporated herein, is on the property located at 246 W. Homestead Street, Permanent Parcel No. 028-19A-17-089, part of Medina City Lot 1698.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

**Effective date --**

Ord. 19-16  
Exh. A

## Perpetual Highway Easement and Right of Way

### KNOW ALL MEN BY THESE PRESENTS:

That in consideration of (SIXTY THREE and 22/100) Dollars (\$63.22) and other good and valuable consideration recited herein given to BRIAN D. HILBERG and MARY S. HILBERG hereinafter "Grantor(s)" by the CITY OF MEDINA, Ohio, hereinafter "Grantee", the receipt of which is hereby acknowledged, the Grantor does hereby grant, bargain, sell, transfer and convey unto the Grantee, its successors and assigns, a perpetual right-of-way and easement for the purpose of erecting, constructing, installing and thereafter using, operating, inspecting, maintaining, repairing, replacing and removing ROADWAY PAVEMENT, SIDEWALK, UTILITES AND APPURTENANCES under, across, and through certain land of the Grantor(s) situated in the City of Medina, County of Medina and State of Ohio and more particularly described as follows:

Situated in the City of Medina, County of Medina and State of Ohio, also known as being part of Medina City Lot 773 and being part of lands conveyed to Brian D. and Mary S. Hilberg by deed recorded on March 14, 2008 as recorded in Document No. 2008OR005527 of Medina County Recorder's Records further bounded and described as follows:

Commencing at the Northwest corner of said lands conveyed to Hilberg and the Northwest corner of said Medina City Lot 773, the same being the point of intersection of the Eastern line of North Huntington Street having a variable width Right-of-Way with the Southern line of West Homestead Street having a 50-foot wide Right-of-Way and the TRUE PLACE OF BEGINNING of the easement herein described;

Thence along the Northern line of said lands conveyed to Hilberg and the Northern line of said Medina City Lot 773 and the Southern line of said West Homestead Street, bearing South 89° 26' 41" East, a distance of 20.19 feet to a point thereon;

Thence along a curve to the left with a radius of 20.00 feet, a tangent length of 20.19 feet, the chord which bears South 45° 16' 40" West, for a distance of 28.42 feet, along said arc for a distance of 31.61 feet to a point in the Western line of said lands conveyed to Hilberg and the Western line of said Medina City Lot 773 and the Eastern line of said North Huntington Street;

Thence along the Western line of said lands conveyed to Hilberg and the Western line of said Medina City Lot 773 and the Eastern line of said North Huntington Street, bearing North 00° 00' 00" East, a distance of 20.19 feet to the TRUE PLACE OF BEGINNING, containing 0.0020 acres of land (88 square feet), more or less but subject to all legal highways and all covenants and agreements of record.

Bearings are based on an assumed meridian and are used herein to indicate angles only.

The statement iron pin set refers to a 5/8" X 30' iron bar set vertically with surveyor's I.D. cap marked "Rolling-Hocevar".

This legal description was prepared based on a survey under the supervision of Andrew G. Planel, P.S. No. S-7802 by Rolling & Hocevar, Inc. in October 2015.

together with the right of reasonable ingress and egress over the immediately adjacent lands of the Grantor(s) for the purpose and use of said easement.

As additional consideration for this easement and right-of-way, the Grantee covenants and agrees as follows:

1. Grantee shall repair any and all damage arising from the installation or subsequent repair, maintenance or reconstruction of ROADWAY PAVEMENT, SIDEWALK, UTILITIES AND APPURTENANCES.
2. Grantee shall replace any driveway, lawn, shrubbery, or other improvement which may be damaged as a result of construction.
3. Within a reasonable time after completion of construction, and in no event later than forty-five (45) days, Grantee will return the ground to its original condition.
4. Grantee will secure and protect all permanent structures within the construction zone.
5. Grantee will pay for all costs of surveying, recording of documents, filing and transfer fees, escrow costs and title expenses, if any.

Grantor(s) covenant and agrees as follows:

1. Grantor will not install, erect or maintain any structure, fixture or device upon the easement which could in any way interfere with Grantee's use of the easement and right-of-way; however, Grantor retains the right to use the surface of the easement area provided said use does not interfere with the uses granted to Grantee.
2. Authorize the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof to enter upon the property designated as 246 W. Homestead Street, Permanent Parcel No. 028-19A-17-089, Medina City Lot Nos. 773 with the necessary equipment to remove grass, vegetation and brush as necessary to allow for the proposed grading for the sidewalk and curb ramp installation; to install sidewalk and a curb ramp; to complete grading as necessary; to restore the affected areas with topsoil, seed, fertilizer, and mulch; in accordance with the plans and/or specifications as prepared by the City of Medina or its agents during the period of time commencing with the breaking of ground for the above described proposed work and terminating when the work has been completed and/or accepted by the City; and
3. Release the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof, from claims of damage, of compensation by reason of the above described work as called for by the said plans and/or specifications provided that the property designated as 246 W. Homestead Street, Permanent Parcel No. 028-19A-17-089, Medina City Lot Nos. 773 is restored to the condition before construction or as close as reasonably possible in conformance with the plans and/or specifications and/or proposed work described above.

All the terms and conditions of this Easement and Right-of-way shall be binding upon and inure to the benefit of the Grantor(s), the Grantee, their heirs, executors, administrator, successors and assigns.

The grant of this Easement and Right-of-way shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

IN WITNESS WHEREOF, the undersigned has executed this instrument this 22nd day of December, 2015.

Grantor:  
Brian D. Hilberg

Signature: [Handwritten Signature]  
Print Name: Brian Hilberg

State of Ohio )  
County of Medina) SS:

Before me, a Notary Public, in and for said County and State, personally appeared the Grantor, Brian D. Hilberg, who acknowledged that he/she/they did sign the foregoing instrument and that the same is his/her/their free act and deed.

In testimony whereof, I have set my hand and official seal at Medina, Ohio, this 22nd day of December, 2015.

Notary Signature: Kimberly A. Walter  
Print Name: Kimberly A. Walter  
My Commission Expires: Notary Public  
Notary Seal: State of Ohio  
My Comm. Expires Aug. 3, 2018

IN WITNESS WHEREOF, the undersigned has executed this instrument this 21st day of December, 2015.

Grantor:  
Mary S. Hilberg

Signature: Mary S. Hilberg  
Print Name: Mary S. Hilberg

State of Ohio )  
County of Medina) SS:

Before me, a Notary Public, in and for said County and State, personally appeared the Grantor, Mary S. Hilberg, who acknowledged that he/she/they did sign the foregoing instrument and that the same is his/her/their free act and deed.

In testimony whereof, I have set my hand and official seal at Medina, Ohio, this 21st day of December, 2015.

Notary Signature: Kimberly A. Walter  
Print Name: Kimberly A. Walter  
My Commission Expires: Notary Public  
Notary Seal: State of Ohio  
My Comm Expires Aug. 3, 2018

This instrument was prepared by:  
Gregory Huber, Law Director, City of Medina, Ohio  
132 N. Elmwood Avenue  
Medina, OH. 44256

# SKETCH OF EASEMENT CREATING A HIGHWAY EASEMENT

SITUATED IN THE CITY OF MEDINA, COUNTY OF MEDINA  
AND STATE OF OHIO, ALSO KNOWN AS BEING PART OF  
MEDINA CITY LOT 773.

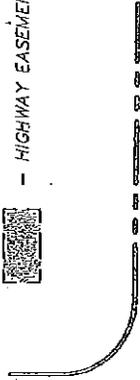
WEST HOMESTEAD STREET 50' R/W

NORTH HUNTINGTON STREET VARIABLE R/W

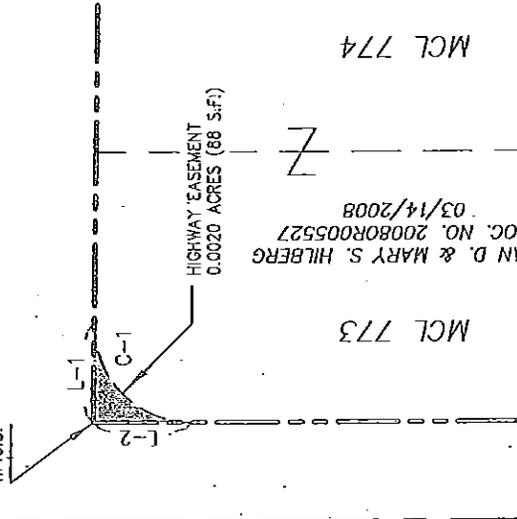
LEGEND



HIGHWAY EASEMENT



T.P.O.B.



L-1  
S 89°26'41" E  
20.19'

L-2  
N 00°00'00" E  
20.19'

C-1

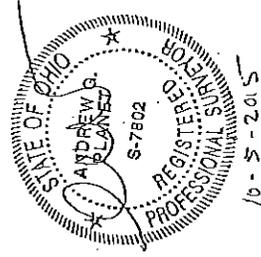
RADIUS = 20.00'  
ARC = 31.61'  
TANGENT = 20.19'  
CHORD = 28.42'  
CHORD BEARING = S 45°16'40" W  
DELTA = 90°33'19"

HIGHWAY EASEMENT  
0.0020 ACRES (88 S.F.)

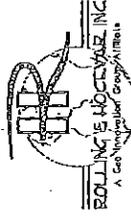
BRIAN D. & MARY S. HILBERG  
DCG. NO. 2008OR005527  
03/14/2008

MCL 774

MCL 773



16-S-2.01-S



CIVIL ENGINEERING & SURVEYING  
257 SOUTH COURT STREET  
SUITE 6  
MEDINA, OHIO 44256  
PHONE: (330)723-1828  
FAX: (330)723-6637

PROJECT NO. 31.639

NOTE: BEARINGS ARE BASED ON AN  
ASSUMED MERIDIAN AND ARE USED TO  
DENOTE ANGLES ONLY.



SCALE: 1" = 30'

OCTOBER 2015

**ORDINANCE NO. 20-16**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT ONE (1) EASEMENT NECESSARY FOR THE 1097 INDUSTRIAL PARKWAY PROJECT.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the Mayor is hereby authorized to accept one (1) Easement necessary for the 1097 Industrial Parkway Project.

**SEC. 2:** That the Easement marked Exhibit A, attached hereto and incorporated herein, is on the property located at 1097 Industrial Parkway, Permanent Parcel No. 028-19A-17-089, part of Medina City Lot 1698.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

**Effective date –**

Ord. 20-16  
Exh. A

Storm Sewer and Drainage Easement

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of (EIGHTY SEVEN and 48/100) Dollars (\$87.48) and other good and valuable consideration recited herein given to 1097 HOLDINGS LLC hereinafter "Grantor(s)" by the CITY OF MEDINA, Ohio, hereinafter "Grantee", the receipt of which is hereby acknowledged, the Grantor does hereby grant, bargain, sell, transfer and convey unto the Grantee, its successors and assigns, a drainage and storm sewer easement for the purpose of erecting, constructing, installing and thereafter using, operating, inspecting, maintaining, repairing, replacing and removing STORM SEWER AND APPURTENANCES under, across, and through certain land of the Grantor(s) situated in the City of Medina, County of Medina and State of Ohio and more particularly described as follows:

Situated in the City of Medina, County of Medina, and State of Ohio, and known as being part of Medina City Lot No. 7621 as shown by plat recorded in Plat Volume 28, Page 89 of Medina County Recorder's Records, also known as being a part of lands conveyed to 1097 Holdings LLC by deed recorded January 31, 2012 as recorded in Document No. 2012OR002219 of Medina County Recorder's Records further bound and described as follows:

Commencing at the Southeast corner of said Medina City Lot No. 7621, the same being a point in the Northern line of Industrial Parkway, having a 60-foot wide Right-of-Way;

Thence along the Eastern line of said Medina City Lot No. 7621, bearing North 01°47'52" West, a distance of 300.00 feet to a point thereon, the same being the Northeast corner of an existing 20-foot storm sewer easement as shown by the plat recorded in Plat Volume 23, Page 47 of Medina County Recorder's Records, and the TRUE PLACE OF BEGINNING of the Storm Sewer Easement herein described;

Thence at a right angle, bearing South 88°12'08" West, a distance of 20.00 feet to a point;

Thence at a right angle and parallel to the Eastern line of said Medina City Lot No. 7621, bearing North 01°47'52" West, a distance of 43.74 feet to a point;

Thence at a right angle, bearing North 88°12'08" East, a distance of 20.00 feet to a point in the Eastern line of said Medina City Lot No. 7621;

Thence at a right angle and along the Eastern line of said Medina City Lot No. 7621, bearing South 01°47'52" East, a distance of 43.74 feet to a point and the TRUE PLACE OF BEGINNING, containing 0.0201 acres (875 Square Feet) of land, more or less but subject to all legal highways and all covenants and agreements of record.

Bearings are referenced to an assumed meridian and are used herein to indicate angles only.

The statement iron pin set refers to a 5/8" x 30" iron rebar set vertically with surveyor's I.D. cap marked "Rolling-Hocevar".

This legal description was prepared based on a survey under the supervision of Andrew G. Planet, P.S. No. S-7802 by Rolling & Hocevar, Inc. in July 2015.

together with the right of reasonable ingress and egress over the immediately adjacent lands of the Grantor(s) for the purpose and use of said easement.

As additional consideration for this easement and right-of-way, the Grantee covenants and agrees as follows:

1. Grantee shall repair any and all damage arising from the installation or subsequent repair, maintenance or reconstruction of a STORM SEWER AND APPURTENANCES.
2. Grantee shall replace any driveway, lawn, shrubbery, or other improvement which may be damaged as a result of construction.
3. Within a reasonable time after completion of construction, and in no event later than forty-five (45) days, Grantee will return the ground to its original condition.
4. Grantee will secure and protect all permanent structures within the construction zone.
5. Grantee will pay for all costs of surveying, recording of documents, filing and transfer fees, escrow costs and title expenses, if any.

Grantor(s) covenant and agrees as follows:

1. Grantor will not install, erect or maintain any structure, fixture or device upon the easement which could in any way interfere with Grantee's use of the easement and right-of-way; however, Grantor reserves the right to use the surface of the easement area provided said use does not interfere with the uses granted to Grantee.
2. Authorize the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof to enter upon the property designated as 1097 Industrial Parkway, Permanent Parcel No. 028-19C-17-022, part of Medina City Lot 7621 with the necessary equipment to inspect, repair, replace and maintain the storm sewer to be installed; in accordance with the plans and/or specifications as prepared by the City of Medina or its agents during the period of time commencing with the breaking of ground for the above described proposed work and terminating when the work has been completed and/or accepted by the City; and
3. Release the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof, from claims of damage, of compensation by reason of the above described work as called for by the said plans and/or specifications provided that the property designated as 1097 Industrial Parkway, Permanent Parcel No. 028-19C-17-022, part of Medina City Lot 7621 is restored to the condition before construction or as close as reasonably possible in conformance with the plans and/or specifications and/or proposed work described above,

All the terms and conditions of this Easement and Right-of-way shall be binding upon and inure to the benefit of the Grantor(s), the Grantee, their heirs, executors, administrator, successors and assigns.

The grant of this Easement and Right-of-way shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

IN WITNESS WHEREOF, the undersigned has executed this instrument this 10 day of

August, 2015

Grantor:

1097 Holdings LLC

Signature: David W. Bullock

Print Name: DAVID W BULLOCK

Official Title: President

State of Ohio )  
County of Medina) SS:

Before me, a Notary Public, in and for said County and State, personally appeared the Grantor, David W. Bullock who acknowledged that he/she/they did sign the foregoing instrument and that the same is his/her/their free act and deed.

In testimony whereof, I have set my hand and official seal at Medina, Ohio, this 10<sup>th</sup> day of August, 2015.

Notary Signature: Carol Curtin

Print Name: Carol Curtin

My Commission Expires: 11/30/19

Notary Seal:



CAROL L. CURTIN  
Notary Public, State of Ohio  
Medina County  
My Commission Expires:

This instrument was prepared by:  
Gregory Huber, Law Director, City of Medina, Ohio  
132 N. Elmwood Avenue  
Medina, OH 44256

EXHIBIT "A"

SKETCH OF EASEMENT

CREATING A 20' WIDE  
STORM SEWER EASEMENT

SITUATED IN THE CITY OF MEDINA, COUNTY OF MEDINA, AND STATE  
OF OHIO, KNOWN AS BEING A PART OF MEDINA CITY LOT 7621.

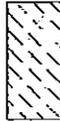
MCL 8570  
DOC. # 2000PL000063



SCALE: 1" = 50'

NOTE: BEARINGS ARE BASED ON AN  
ASSUMED MERIDIAN AND ARE USED TO  
DENOTE ANGLES ONLY.

HATCH LEGEND:



PROPOSED STORM SEWER EASEMENT AREA  
(875 S.F. - 0.0201 ACRES)

MCL 7621  
PLAT VOL. 28, PAGE 89 07/21/1997  
1097 HOLDINGS LLC  
DOC. # 2012OR002219 01/31/2012

EXISTING 20' STORM  
SEWER EASEMENT  
(PLAT VOL. 23, PAGE 47)

P.P.O.B.  
S/E CORNER OF  
MCL 7621

EX 10' UTILITY EASEMENT

INDUSTRIAL PARKWAY (60' R/W)

EX R/W

N 01°47'52" W

300.00'

S 88°12'08" W

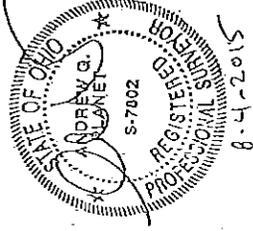
T.P.O.B.

N 01°47'52" W

43.74'

20.00'

N 88°12'08" E



JULY 2015



CIVIL ENGINEERING & SURVEYING  
257 SOUTH COURT STREET  
SUITE 6 OHIO 43055  
MEDINA, OHIO 43040  
PHONE: (330) 723-1838  
FAX: (330) 723-8637  
Ref. Proj. No. 22351

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**ORDINANCE NO. 21-16**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR THE 2016 ADA CURB RAMP PROGRAM.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for the 2016 ADA Curb Ramp Program project (Grant #AF-15-01) in accordance with plans and specifications on file in the office of the Mayor.

**SEC. 2:** That the estimated cost of the project, in the amount of \$30,000, is available as follows in Account No. 125-0455-54415.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

**ORDINANCE NO. 22-16**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR THE FOUNDRY STREET RECONSTRUCTION PROJECT.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for the Foundry Street Reconstruction project (City Job #995, Grant Project #AF-14-09) in accordance with plans and specifications on file in the office of the Mayor.

**SEC. 2:** That the estimated cost of the project, in the amount of \$693,000.00, is available as follows: \$393,000.00 in Account No. 108-0610-54414, and \$300,000.00 in Account No. 125-0404-54414.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_  
**Clerk of Council**

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

**ORDINANCE NO. 23-16**

**AN ORDINANCE AUTHORIZING THE PAYMENT OF \$26,175.00 TO JENMET CONSTRUCTION LLC FOR THE PRIVATE HOME REHABILITATION AT 3556 JERROLD BLVD., BRUNSWICK AS PART OF THE PY14 CHIP GRANT PROGRAM.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That the payment of \$26,175.00 is hereby authorized to Jenmet Construction LLC for the rehabilitation of 3556 Jerrold Blvd., Brunswick as part of the PY14 CHIP Grant Program, Project #AC-14-02.

**SEC. 2:** That the funds to cover this payment in the amount of \$26,175.00 are available in Account No. 139-0404-52215.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
President of Council

**ATTEST:** \_\_\_\_\_  
Clerk of Council

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
Mayor

Effective date –

**ORDINANCE NO. 24-16**

**AN ORDINANCE AUTHORIZING THE CLERK OF COURT TO SOLICIT REQUESTS FOR PROPOSALS (RFP's) FOR SCANNING AND INDEXING OF CLOSED CASE FILES FOR THE MEDINA MUNICIPAL COURT, AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That the Clerk of Court is hereby authorized and directed to solicit Requests for Proposals (RFP's) for scanning and indexing of closed case files for the Medina Municipal Court.
- SEC. 2:** That a copy of the RFP is marked Exhibit A, attached hereto and incorporated herein.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to meet the deadline for them to be returned by March 7, 2016; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

**MEDINA MUNICIPAL CLERK OF COURT:  
BID SPECIFICATIONS/GENERAL REQUIREMENTS FOR SCANNING OF  
CLOSED CASES**

**General Information**

The Medina Municipal Clerk of Court wishes to contract with a vendor for the period of May 1, 2016 through December 31, 2017 for the purpose of scanning closed cases files. Approximately 200,000 cases need to be scanned and indexed within this period. Civil case files have approximately 20 pages per case. Traffic/Criminal files have approximately six pages per case.

**Bid Requirements**

- The Medina Municipal Clerk of Court wishes to retain the services of a professional company to assist in the scanning of closed case files. The company should have a proven record of success in similar scanning activities.
- Vendor shall utilize its own, trained staff to provide scanning services; said services shall be conducted at the vendor's employment site or at the Medina Municipal Court.
- Vendor shall be bonded.
- Bidder shall provide a cost per page to scan, cost to shred documents, cost of transportation of documents from Medina Municipal Court to the vendor site, and cost of any scanning preparation needed.
- Three (3) copies of the Bid shall be submitted.
- Cases will be scanned in tiff or pdf format. Format will be determined at time of scanning.
- Documents will be indexed by case number so that they can be imported into the court's document management system and case management system (CMI).
- Case jackets of older cases will need to be scanned.
- A case in the vendor's possession will be scanned and transmitted to the Medina Municipal Court if requested.
- Scanned documents will be provided to the Medina Municipal Court on a flash drive.
- Secure shredding will be provided.
- Vendor will transport cases to vendor site if that is where the scanning will take place.
- Bids must be received by March 7, 2016 at 10:00 A.M. The bidder is responsible for the timely receipt of their bid. Late or faxed bids will not be accepted or considered.

- Bids may be by mail or delivery service, or in person. Bids should be submitted to the following address:  
 Clerk of Court  
 Medina Municipal Court  
 135 N. Elmwood Ave.  
 Medina, Ohio 44256
- Bids will be reviewed and evaluated by the Clerk of Court. Bids will NOT be opened and read publicly.
- The tentative schedule for the award of this bid is as follows:
 

Bid Due Date:	Monday, March 7, 2016 at 10:00 A.M.
Award Date:	Monday, April 4, 2016 at 4:30 P.M.

**Other Conditions**

- During the bid review process, bidders will be expected to provide sample remittance reports to the Clerk of Court for purposes of evaluating the inclusion of required information and ease of use.
- All services associated with a collection agreement shall be provided only by the contracted company and shall not be sub-contracted to another vendor.
- Vendor shall agree to strictly maintain the confidentiality of all information provided by the Medina Municipal Clerk of Court.
- All activities conducted by the vendor shall comply with all federal, state, and local requirements.
- Vendor shall agree to indemnify the Medina Municipal Clerk of Court from any liability associated with contracted activities and shall provide the Clerk of Court with documentation of sufficient levels of insurance.
- Vendor will be bonded.

**SELECTION PROCESS**

The city will review all Bids submitted to determine which firms are qualified to complete this project. Firms that are not considered to be qualified to complete this project will be eliminated from further consideration. When evaluating the Bids of those companies deemed to be qualified, the city will consider previous experience on similar projects, technical ability, references, price proposal, completion date and any other relevant and/or applicable items. If deemed necessary by the project review team, the city may elect to invite a limited number of selected firms to interview. Interested firms are advised that total cost will be one of the factors considered by the city when evaluating Bids received. It will not be the only factor. The city may not necessarily select the firm who submits the lowest price Bid.

The City of Medina reserves the right to reject any and all Bids and the right to waive any informalities or irregularities in the Bid.

LIABILITY

The City of Medina assumes no responsibility or liability for cost incurred by the firm prior to the signing of an agreement. Total liability of the City of Medina is limited to the terms and conditions of any contract resulting from this Bid.

SUMMARY

These Bid specifications are intended to allow qualified firms to show their capability of providing services for the benefit of the Medina Municipal Court.

ISSUING OFFICE/PROJECT ADMINISTRATOR

These bid specifications are being issued by the City of Medina, Ohio through the Clerk of Court for the Medina Municipal Court. All questions regarding these bid specifications should be directed to:

Nancy Abbott  
Clerk of Court  
135 N. Elmwood Ave.  
Medina, Ohio 44256  
[nabbott@medinamunicipalcourt.org](mailto:nabbott@medinamunicipalcourt.org)

## ORDINANCE NO. 25-16

**AN ORDINANCE AMENDING SECTION 31.05 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO THE INTENSIVE SUPERVISION PROBATION EMPLOYEES FOR THE MUNICIPAL COURT, AND DECLARING AN EMERGENCY.**

**WHEREAS:** Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio presently reads in part as follows:

**MUNICIPAL COURT**

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>
1	Chief Probation Officer ****	20 A-F
1	Court Reporter	11 A-F
2	Probation Officer	7 A-F
1	Probation Secretary*	5 A-F
1	Assignment Commissioner	5 A-F
1	Building and Properties Custodian	31 A-F
1	Intensive Supervision Probation Officer**	Sec. 31.02(B)(6)
1	Secretary II**(part/time)	Sec. 31.02(B)(6)
1	Court Security Officer***** (part/time)	Sec. 31.02(B)(5)
1	Building Custodian (part/time)	Sec. 31.02(B)(5)

\*That the position of Probation Secretary may be filled by more than one person, not to exceed forty-eight (48) hours in one week if filled by two part-time positions, and shall be paid from the Probation Services Fund.

\*\* Positions effective to **June 30, 2013** from Intensive Supervision Grant. The Intensive Supervision Probation Officer shall receive health care, vacation, sick, and holiday benefits as set forth herein for full time employees. Position of Intensive Supervision Probation Officer may be full or part-time as dictated by grant. (Ord. 128-04, 164-05, 144-12)

\*\*\*\* For the position of Chief Probation Officer, Account No. 001-0705 of the General Fund will absorb wages up to Pay Grade 13F. The balance of the funding for this position shall come from Account No. 161-0705, Probation Services Fund. (Ord. 37-04, Effective 4-1-04)

\*\*\*\*\*The position of Court Security Officer may be filled by more than one person. (Ord. 175-05, 234-05, 273-05, 130-06, 153-06, 247-06, 26-07, 129-08, 104-09, 69-12, 20-12)

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio shall be amended to read in part as follows:

**MUNICIPAL COURT**

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>
1	Chief Probation Officer ****	20 A-F
1	Court Reporter	11 A-F
2	Probation Officer	7 A-F

1	Probation Secretary*	5 A-F
1	Assignment Commissioner	5 A-F
1	Building and Properties Custodian	31 A-F
1	Intensive Supervision Probation Officer**	Sec. 31.02(B)(6)
1	Secretary II**(part/time)	Sec. 31.02(B)(6)
1	<b>Group Facilitator (part-time)**</b>	<b>Sec. 31.02(B)(6)</b>
1	Court Security Officer***** (part-time)	Sec. 31.02(B)(5)
1	Building Custodian (part-time)	Sec. 31.02(B)(5)

\*That the position of Probation Secretary may be filled by more than one person, not to exceed forty-eight (48) hours in one week if filled by two part-time positions, and shall be paid from the Probation Services Fund.

\*\* Positions effective to **June 30, 2016** from Intensive Supervision Grant. The Intensive Supervision Probation Officer shall receive health care, vacation, sick, and holiday benefits as set forth herein for full time employees. Position of Intensive Supervision Probation Officer may be full or part-time as dictated by grant. (Ord. 128-04, 164-05, 144-12, 25-16)

\*\*\*\* For the position of Chief Probation Officer, Account No. 001-0705 of the General Fund will absorb wages up to Pay Grade 13F. The balance of the funding for this position shall come from Account No. 161-0705, Probation Services Fund. (Ord. 37-04, Effective 4-1-04)

\*\*\*\*\*The position of Court Security Officer may be filled by more than one person. (Ord. 175-05, 234-05, 273-05, 130-06, 153-06, 247-06, 26-07, 129-08, 104-09, 69-12, 20-12)

**SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 3:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that the grant is effective as of July 1, 2015; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**Clerk of Council**

**SIGNED:** \_\_\_\_\_

**Mayor**

Effective date: July 1, 2015

**ORDINANCE NO. 26-16****AN ORDINANCE ESTABLISHING A PUBLIC BIDDING  
PROCEDURE FOR CONSTRUCTION MANAGER AT RISK  
PROPOSALS FOR A MUNICIPAL COURTHOUSE  
FACILITY AND A TWO-LEVEL PARKING FACILITY AT  
THE CITY OWNED PROPERTY LOCATED AT 120 N.  
ELMWOOD AVENUE AND 123, 137 & 139 W. LIBERTY  
STREET.**

**WHEREAS:** This Council has determined that the construction manager at risk method of project delivery to be made for a municipal courthouse and two-level parking facility at City owned property located at 120 N. Elmwood and 123, 137 & 139 W. Liberty is the most appropriate method to obtain the best quality, service, performance, efficiency, and price for the project; and

**WHEREAS:** This Council finds that the construction manager at risk method of project delivery of public bidding set forth in this Ordinance complies with Medina City ordinances and laws for public improvements which exceed \$25,000 in cost shall be made to the lowest and best bidder after public advertising in a manner prescribed by the Council and that this Council shall not be required to accept any bid;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE  
CITY OF MEDINA, STATE OF OHIO:**

**SEC. 1:** The Mayor is hereby authorized to employ a construction manager at risk process for construction of the municipal courthouse and two-level parking facility through a two-step process whereby a public request for qualifications from potential bidders shall be made, and upon receipt of such qualifications, a determination shall be made by the Mayor that no fewer than three to be considered to be the most qualified to provide the required construction management services for the municipal courthouse and two level parking facility. The selected construction managers will be invited to submit a proposal for evaluation. Upon receipt and review of the proposals, the Mayor shall negotiate a contract with the construction manager ranked most qualified to perform the required services at a compensation determined in writing to be fair and reasonable. The contract shall then be submitted to Council for their review and approval. Council shall not be required to accept any contract proposal and may reject any and all contract proposals.

**SEC. 2:** The City of Medina shall hereby seek professional services of construction management firms with experience in planning, management and construction delivery of a courthouse and parking garage facilities pursuant to the request for qualifications, a copy of which is attached hereto and incorporated herein as "Exhibit A."

**SEC. 3:** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**President of Council**

**ATTEST:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
**Mayor**

**Effective date -**

# Request for Qualifications (CM at Risk Contract)

## State of Ohio Standard Forms and Documents

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Administration of Project: Local Agency

Project Name	Medina Municipal Courthouse and Parking Facility	Response Deadline	Date	Time	local time
Project Location	120 North Elmwood	Project Number	989		
City / County	City of Medina, OH / Medina County	Project Manager	Patrick Patton		
Owner	City of Medina	Contracting Authority	Local Agency		
Delivery Method	CM at Risk	Prevailing Wages	State		
No. of paper copies requested (stapled, not bound)	6	No. of electronic copies requested (PDF)			1

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Patrick Patton at [ppatton@medinaoh.org](mailto:ppatton@medinaoh.org) or at Medina City Hall, 132 N. Elmwood Avenue, Medina, OH 44256. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Patrick Patton at [ppatton@medinaoh.org](mailto:ppatton@medinaoh.org) with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

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### Project Overview

#### A. Project Description

This project is funded by the City of Medina, Medina, Ohio. The project includes construction of a new municipal courthouse and an adjacent parking facility. The City of Medina has determined to use the Construction Manager at Risk project delivery model for the construction of these facilities.

- Construct a two story municipal courthouse
- Construct a two story parking facility adjacent to the municipal courthouse
- The existing Masonic Temple building on this site will be demolished prior to the commencement of construction under separate contract.
- It is expected that by the time the CMR is selected and contract awarded, the drawings will be in the design development phase.

Professional design services are being acquired by the Contracting Authority under a separate contract.

The Program of Requirements ("POR") will be developed as a part of this project by the Architect/Engineer ("A/E").

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

Add additional project description here...

#### B. Scope of Services

The selected Construction Manager at Risk ("CM"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

## Request for Qualifications (CM at Risk Contract) continued

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

**Preconstruction Services:** The CM will work cooperatively with the Contracting Authority and/or Owner, A/E, and Project Team, and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at the stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the CM and seek proposals from other firms for completion of the Project.

**Construction Services:** The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Construction Manager-at-Risk Preconstruction Services
2. Construction Manager-at-Risk Construction Services
3. Construction Manager-at-Risk Contract Sum (Guaranteed Maximum Price) Pricing Experience
4. Constructability Review Experience
5. Experience with Courthouse Construction
6. Experience with Parking Facility Construction

### C. Funding / Estimated Budget

Total Project Cost	\$10,460,000.00	State Funding	\$ 0.00
Construction Cost	\$8,811,000.00	Other Funding	\$10,460,000.00

### D. Anticipated Schedule

CM Preconstruction Services Start	05 / 16
Construction Stage Notice to Proceed	02 / 17
Substantial Completion of all Work	10 / 18
CM Services Completed	12 / 18

### E. EDGE Participation Goal

Percent of the CM's total compensation excluding CM's Contingency\* 0%

\*Preconstruction Stage Compensation plus Contract Sum minus CM's Contingency

### F. Evaluation Criteria for Selection

**Selection Criteria:** The CM will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

**Short List:** Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates

## Request for Qualifications (CM at Risk Contract) continued

that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

**Request for Proposal:** The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, and construction stage fee percentage. The short-listed candidates will also receive (i) form of Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent design documents and (iii) proposed Project schedule.

**Pre-Proposal Meeting:** Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

**Interview:** After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

**Selection Schedule:** Tentative schedule is subject to change.

Qualification Statements Due	Date
RFP issued to the Short-Listed Firms	Date
Pre-Proposal Meetings	Date
Proposals Due	Date
Interviews	Date
Selection of CM	Date

**Cancellation and Rejection:** The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

### G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's

## Request for Qualifications (CM at Risk Contract) continued

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current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.

3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

# CM at Risk Selection Rating Form

## State of Ohio Standard Forms and Documents

Project Name Medina Municipal Courthouse and Parking Facility Proposer Firm \_\_\_\_\_  
 Project Number 989 City, State, Zip \_\_\_\_\_

Selection Criteria		Value	Score
<b>1. Primary Firm Location and Workload (Maximum 10 points)</b>			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$100,000	5	
	\$100,000 to \$500,000	2	
	More than \$500,000	0	
<b>2. Primary Qualifications (Maximum 40 points)</b>			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 5	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 15	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
<b>3. Key Consultant Qualifications (Maximum 10 points)</b>			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
<b>4. Overall Team Qualifications (Maximum 10 points)</b>			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
<b>5. Overall Team Experience (Maximum 30 points)</b>			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 4 projects	4 - 6	
	More than 4 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and CM's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		<b>Subtotal</b>	

Notes:

Evaluator:

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 27-16**

**AN ORDINANCE AMENDING ORDINANCE NO. 165-15,  
PASSED DECEMBER 22, 2015. (Amendments to 2016 Budget)**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That Ordinance No. 165-15, passed December 22, 2015, shall be amended by the following additions:

<u>Account No./Line Item</u>	<u>Additions</u>
301-0381-52215 (Paver Sales-Bicentennial)	1,349.92

**SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 3:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

\* - new appropriation

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
President of Council

**ATTEST:** \_\_\_\_\_  
Clerk of Council

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
Mayor

**ORDINANCE NO. 28-16**

**AN ORDINANCE AMENDING ORDINANCE NO. 165-15,  
PASSED DECEMBER 22, 2015. (2015 Carryforward)**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

- SEC. 1:** That Ordinance No. 165-15, passed December 22, 2015, shall be amended by the following additions marked Exhibit A, attached hereto, and incorporated herein.
- SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 3:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
President of Council

**ATTEST:** \_\_\_\_\_  
Clerk of Council

**APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
Mayor

Note: This spreadsheet contains hidden columns and rows			
Report Name:	Expense Report w/ MTD		
Accounting Year:	2015		
Starting Acct:	001		
Ending Acct:	z		
2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
140	STREET LIGHTING		
001-0140-52212	ST LIGHTING-UTILITIES/COMMUNIC	60,000.00	
001-0140-52213	ST LIGHTING-INSURANCE & TAXES	1,000.00	
001-0140-53315	ST LIGHTING-TOOLS/MINOR EQUIP		
001-0140-53322	ST LIGHTING-MAINT OF FACILITY	39,984.00	
001-0140-54411	ST LIGHTING-LAND IMPROVEMENTS		100,984.00
210	CEMETERY		
001-0210-50111	CEMETERY-SALARIES AND WAGES	1,500.00	
001-0210-50112	CEMETERY-OVERTIME	1,000.00	
001-0210-50114	CEMETERY-HOLIDAY		
001-0210-50115	CEMETERY-VACATION		
001-0210-50116	CEMETERY-SICK TIME		
001-0210-50117	CEMETERY-LONGEVITY		
001-0210-51121	CEMETERY-EMPLOYEE RETIREMENT	850.00	
001-0210-51123	CEMETERY-WORKERS COMP	400.00	
001-0210-51126	CEMETERY-MEDICARE	250.00	
001-0210-51131	CEMETERY-UNIFORM/CLOTHING	200.00	
001-0210-52211	CEMETERY-EDUCATION/TRAVEL		
001-0210-52212	CEMETERY-UTILITIES/COMMUNICAT	1,800.00	
001-0210-52213	CEMETERY-INSURANCE & TAXES		
001-0210-52214	CEMETERY-ADVERTISING EXPENSE		
001-0210-52215	CEMETERY-CONTRACTUAL SERVICES	2,000.00	
001-0210-52224	CEMETERY-ENGINEERING SVC	5,500.00	
001-0210-52226	CEMETERY-PROFESSIONAL SERVICES		
001-0210-52232	CEMETERY-EQUIPMENT RENTAL		
001-0210-52234	CEMETERY-FACILITIES RENTAL	150.00	
001-0210-53311	CEMETERY-OFFICE SUPPLIES	200.00	
001-0210-53313	CEMETERY-OPERATING SUPPLIES	2,850.00	
001-0210-53314	CEMETERY-GASOLINE AND OIL	500.00	
001-0210-53315	CEMETERY-TOOLS/MINOR EQUIPMENT	2,500.00	
001-0210-53321	CEMETERY-MAINT OF EQUIPMENT	3,948.00	
001-0210-53322	CEMETERY-MAINT OF FACILITIES	2,000.00	
001-0210-54411	CEMETERY-LAND IMPROVEMENTS	1,000.00	

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0210-54412	CEMETERY-BUILDINGS AND STRUCTURES		
001-0210-54413	CEMETERY-EQUIPMENT	3,000.00	
001-0210-54414	CEMETERY-STREET RESURFACING	6,000.00	
001-0210-54417	CEMETERY-VEHICLES	3,500.00	
001-0210-56612	CEMETERY-REFUNDS	1,000.00	40,148.00
410	PLANNING/ZONING COMMISSION		
001-0410-50111	P&Z COMM-SALARIES & WAGES	8,000.00	
001-0410-50114	P&Z COMM-HOLIDAY		
001-0410-50115	P&Z COMM-VACATION		
001-0410-50116	P&Z COMM-SICK TIME	1,000.00	
001-0410-50141	P&Z COMM-BDS & COMMISSIONS		
001-0410-51121	P&Z COMM-EMPLOYEE RETIREMENT		
001-0410-51126	P&Z COMM-MEDICARE		
001-0410-51127	P&Z COMM-SOCIAL SECURITY/FICA	100.00	
001-0410-52211	P&Z COMM-EDUCATION/TRAVEL	1,000.00	
001-0410-52212	P&Z COMM-UTIL/COMMUNICATIONS	1,000.00	
001-0410-52213	P&Z COMM-INSURANCE AND TAXES		
001-0410-52214	P&Z COMM-ADVERTISING EXPENSE	4,000.00	
001-0410-52215	P&Z COMM-CONTRACTUAL SERVICES	62,023.00	
001-0410-52226	P&Z COMM-PROFESSIONAL SERVICES	8,000.00	
001-0410-53311	P&Z COMM-OFFICE SUPPLIES		
001-0410-53313	P&Z COMM-OPERATING SUPPLIES	200.00	
001-0410-53315	P&Z COMM-TOOLS/MINOR EQUIPMENT	5,000.00	
001-0410-53321	P&Z COMM-MAINT OF EQUIPMENT		90,323.00
420	SHADE TREE COMMISSION		
001-0420-50111	SHADE TREE-SALARIES/WAGES	10,000.00	
001-0420-50112	SHADE TREE-OVERTIME	1,000.00	
001-0420-50114	SHADE TREE-HOLIDAY TIME		
001-0420-50115	SHADE TREE-VACATION TIME		
001-0420-50116	SHADE TREE-SICK TIME		
001-0420-50117	SHADE TREE-LONGEVITY		
001-0420-51121	SHADE TREE-EMPLOYEE RETIREMENT	3,000.00	
001-0420-51123	SHADE TREE-WORKERS COMP	1,500.00	
001-0420-51124	SHADE TREE-UNEMPLOYMENT COMP		
001-0420-51126	SHADE TREE-MEDICARE	500.00	
001-0420-51131	SHADE TREE-UNIFORM/CLOTHING ALLOWAN		
001-0420-52211	SHADE TREE-TRAVEL/EDUCATION	1,000.00	
001-0420-52212	SHADE TREE-UTILITIES/COMMUNICATIONS	1,500.00	
001-0420-52213	SHADE TREE-INSURANCE/TAXES		
001-0420-52214	SHADE TREE-ADVERTISING EXPENSE		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0420-52215	SHADE TREE-CONTRACTUAL SVC	12,019.00	
001-0420-52226	SHADE TREE-PROF SVCS	150.00	
001-0420-52232	SHADE TREE-RENTAL OF EQUIPMENT		
001-0420-52234	SHADE TREE-RENTAL OF FACILITIES		
001-0420-53311	SHADE TREE-OFFICE SUPPLIES	200.00	
001-0420-53313	SHADE TREE-OPERATING SUPPLIES	2,000.00	
001-0420-53314	SHADE TREE-GASOLINE/OIL	3,000.00	
001-0420-53315	SHADE TREE-TOOLS/MINOR EQUIPMENT	2,000.00	
001-0420-53321	SHADE TREE-MAINT OF EQUIPMENT	9,000.00	
001-0420-54417	SHADE TREE-VEHICLES	25,000.00	
001-0420-54411	SHADE TREE-LAND IMPROVEMENTS	25,000.00	96,869.00
430	BUILDING INSP DEPARTMENT		
001-0430-50111	BLDG-SALARIES/WAGES	123,484.00	
001-0430-50112	BLDG-OVERTIME		
001-0430-50114	BLDG-HOLIDAY		
001-0430-50115	BLDG-VACATION		
001-0430-50116	BLDG-SICK TIME		
001-0430-50117	BLDG-LONGEVITY		
001-0430-51121	BLDG-EMPLOYEE RETIREMENT		
001-0430-51124	BLDG-UNEMPLOYMENT COMPENSATION		
001-0430-51126	BLDG-MEDICARE		
001-0430-51131	BLDG-UNIFORM/CLOTHING ALLOWANC		
001-0430-52211	BLDG-EDUCATION/TRAVEL		
001-0430-52212	BLDG-UTILITIES/COMMUNICATIONS		
001-0430-52213	BLDG-INSURANCE/TAXES		
001-0430-52214	BLDG-ADVERTISING EXPENSES		
001-0430-52215	BLDG-CONTRACTUAL SERVICES		
001-0430-52226	BLDG-PROF SVCS	16,000.00	
001-0430-53311	BLDG-OFFICE SUPPLIES		
001-0430-53313	BLDG-OPERATING SUPPLIES	200.00	
001-0430-53314	BLDG-GASOLINE/OIL		
001-0430-53315	BLDG-TOOLS/MINOR EQUIPMENT		
001-0430-53321	BLDG-MAINT OF EQUIPMENT		
001-0430-54417	BLDG-VEHICLES	25,000.00	
001-0430-56612	BLDG-REFUNDS		164,684.00
701	COUNCIL		
001-0701-50111	COUNCIL-SALARIES & WAGES		
001-0701-50114	COUNCIL-HOLIDAY		
001-0701-50115	COUNCIL-VACATION		
001-0701-50116	COUNCIL-SICK TIME		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0701-50117	COUNCIL-LONGEVITY		
001-0701-51121	COUNCIL-EMP RETIREMENT		
001-0701-51126	COUNCIL-MEDICARE		
001-0701-51129	COUNCIL-MISC PERSONAL SERVICES	300.00	
001-0701-52211	COUNCIL-EDUCATION/TRAVEL		
001-0701-52212	COUNCIL-UTIL/COMMUNICATIONS		
001-0701-52213	COUNCIL-INSURANCE/TAXES	600.00	
001-0701-52214	COUNCIL-ADVERTISING EXPENSES	2,500.00	
001-0701-52215	COUNCIL-CONTRACTUAL SVCS	2,600.00	
001-0701-52226	COUNCIL-PROF SVCS		
001-0701-53311	COUNCIL-OFFICE SUPPLIES		
001-0701-53315	COUNCIL-TOOLS/MINOR EQUIP		
001-0701-53321	COUNCIL-MAINT OF EQUIPMENT		6,000.00
702	MAYOR		
001-0702-50111	MAYOR-SALARIES & WAGES	3,000.00	
001-0702-50114	MAYOR-HOLIDAY		
001-0702-50115	MAYOR-VACATION	1,000.00	
001-0702-50116	MAYOR-SICK TIME	2,000.00	
001-0702-50117	MAYOR-LONGEVITY		
001-0702-51121	MAYOR-EMPLOYEE RETIREMENT		
001-0702-51126	MAYOR-MEDICARE		
001-0702-51129	MAYOR-MISC PERSONAL SERVICES		
001-0702-52211	MAYOR-EDUCATION/TRAVEL		
001-0702-52212	MAYOR-UTILITIES/COMMUNICATIONS		
001-0702-52213	MAYOR-INSURANCE/TAXES		
001-0702-52215	MAYOR-CONTRACTUAL SVCS		
001-0702-52225	MAYOR-LEGAL SERVICES		
001-0702-53311	MAYOR-OFFICE SUPPLIES	3,967.00	
001-0702-53315	MAYOR-TOOLS/MINOR EQUIPMENT	3,000.00	
001-0702-53321	MAYOR-MAINT OF EQUIPMENT	2,000.00	14,967.00
703	FINANCE DEPARTMENT		
001-0703-50111	FINANCE-SALARIES/WAGES	17,000.00	
001-0703-50112	FINANCE-OVERTIME		
001-0703-50114	FINANCE-HOLIDAY		
001-0703-50115	FINANCE-VACATION		
001-0703-50116	FINANCE-SICK TIME		
001-0703-50117	FINANCE-LONGEVITY		
001-0703-51121	FINANCE-EMPLOYEE RETIREMENT		
001-0703-51125	FINANCE-OTH INSURANCE BENEFITS	2,000.00	
001-0703-51126	FINANCE-MEDICARE		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0703-52211	FINANCE-EDUCATION/TRAVEL	5,000.00	
001-0703-52212	FINANCE-UTIL/COMMUNICATONS		
001-0703-52213	FINANCE-INSURANCE/TAXES		
001-0703-52215	FINANCE-CONTRACTUAL SVCS	38,000.00	
001-0703-52226	FINANCE-PROFESSIONAL SVCS	100.00	
001-0703-53311	FINANCE-OFFICE SUPPLIES	10,000.00	
001-0703-53313	FINANCE-OPERATING SUPPLIES	200.00	
001-0703-53315	FINANCE-TOOLS/MINOR EQUIPMENT	43,450.00	
001-0703-53321	FINANCE-MAINT OF EQUIPMENT	5,000.00	120,750.00
704	LAW DEPARTMENT		
001-0704-50111	LAW-SALARIES & WAGES		
001-0704-50112	LAW-OVERTIME	500.00	
001-0704-50114	LAW-HOLIDAY		
001-0704-50115	LAW-VACATION	4,000.00	
001-0704-50116	LAW-SICK TIME	3,000.00	
001-0704-50117	LAW-LONGEVITY		
001-0704-51121	LAW-EMPLOYEE RETIREMENT		
001-0704-51126	LAW-MEDICARE		
001-0704-52211	LAW-EDUCATION AND TRAVEL	1,000.00	
001-0704-52212	LAW-UTIL AND COMMUNICATIONS		
001-0704-52213	LAW-INSURANCE AND TAXES		
001-0704-52215	LAW-CONTRACTUAL SERVICES	5,000.00	
001-0704-52225	LAW-LEGAL SERVICES	39,551.00	
001-0704-52226	LAW-PROFESSIONAL SERVICES	100.00	
001-0704-53311	LAW-OFFICE SUPPLIES	3,000.00	
001-0704-53315	LAW-TOOLS/MINOR EQUIPMENT	2,000.00	
001-0704-53321	LAW-MAINT OF EQUIPMENT	5,000.00	63,151.00
705	MUNICIPAL COURT		
001-0705-50111	MUNI CT-SALARIES AND WAGES	10,000.00	
001-0705-50112	MUNI CT-OVERTIME	5,000.00	
001-0705-50114	MUNI CT-HOLIDAY	5,000.00	
001-0705-50115	MUNI CT-VACATION	5,000.00	
001-0705-50116	MUNI CT-SICK TIME	5,000.00	
001-0705-50117	MUNI CT-LONGEVITY		
001-0705-50119	MUNI CT-MISC/WAGE CONTINUATION		
001-0705-50141	MUNI CT-BDS AND COMMISSIONS		
001-0705-51121	MUNI CT-EMPLOYEE RETIREMENT		
001-0705-51125	MUNI CT-OTH INSURANCE BENEFITS		
001-0705-51126	MUNI CT-MEDICARE		
001-0705-51127	MUNI CT-SOCIAL SECURITY/FICA		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0705-51131	MUNI CT-UNIFORM/CLOTHING	5,000.00	
001-0705-52211	MUNI CT-EDUCATION & TRAVEL	15,000.00	
001-0705-52212	MUNI CT-UTILITIES/COMMUNICAT	5,000.00	
001-0705-52213	MUNI CT-INSURANCE AND TAXES		
001-0705-52214	MUNI CT-ADVERTISING EXPENSE		
001-0705-52215	MUNI CT-CONTRACTUAL SERVICES	8,101.00	
001-0705-52226	MUNI CT-PROFESSIONAL SERVICES	10,000.00	
001-0705-52232	MUNI CT-RENTAL OF EQUIPMENT		
001-0705-53311	MUNI CT-OFFICE SUPPLIES	30,000.00	
001-0705-53313	MUNI CT-OPERATING SUPPLIES	10,000.00	
001-0705-53314	MUNI CT-GASOLINE AND OIL		
001-0705-53315	MUNI CT-TOOLS/MINOR EQUIPMENT	10,000.00	
001-0705-53321	MUNI CT-MAINT OF EQUIPMENT	5,000.00	
001-0705-53322	MUNI CT-MAINT OF FACILITIES		
001-0705-54412	MUNI CT-BUILDING/STRUCTURES		
001-0705-54413	MUNI CT-EQUIPMENT		
001-0705-54417	MUNI CT-VEHICLE		128,101.00
707	GENERAL ADMINISTRATION		
001-0707-56612	GEN ADM-REFUNDS	70,000.00	70,000.00
708	CASH CONTROL		
001-0708-50111	CASH CONTROL-SALARIES & WAGES	500.00	
001-0708-50112	CASH CONTROL-OVERTIME	500.00	
001-0708-50114	CASH CONTROL-HOLIDAY		
001-0708-50115	CASH CONTROL-VACATION		
001-0708-50116	CASH CONTROL-SICK TIME		
001-0708-50117	CASH CONTROL-LONGEVITY		
001-0708-51121	CASH CONTROL-EMP RETIREMENT		
001-0708-51126	CASH CONTROL-MEDICARE		
001-0708-52211	CASH CONTROL-EDUCATION/TRAVEL	500.00	
001-0708-52212	CASH CONTROL-UTIL/COMMUNICAT		
001-0708-52213	CASH CONTROL-INSURANCE & TAXES		
001-0708-52215	CASH CONTROL-CONTRACTUAL SERV	1,000.00	
001-0708-52226	CASH CONTROL-PROFESSIONAL SERVICES	60.00	
001-0708-53311	CASH CONTROL-OFFICE SUPPLIES	1,000.00	
001-0708-53313	CASH CONTROL-OPERAT SUPPLIES	50.00	
001-0708-53315	CASH CONTROL-TOOLS/MINOR EQUIP	3,500.00	
001-0708-53321	CASH CONTROL-MAINT OF EQUIP	945.00	
001-0708-54413	CASH CONTROL-EQUIPMENT		8,055.00
710	CLERK MUNICIPAL COURT		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0710-50111	MUNI CT CLERK-SALARIES & WAGES	83,609.00	
001-0710-50112	MUNI CT CLERK-OVERTIME	19,024.00	
001-0710-50114	MUNI CT CLERK-HOLIDAY		
001-0710-50115	MUNI CT CLERK-VACATION	3,560.00	
001-0710-50116	MUNI CT CLERK-SICK TIME	762.00	
001-0710-50117	MUNI CT CLERK-LONGEVITY	4,215.00	
001-0710-50119	MUNI CT CLERK-MISC	41,075.00	
001-0710-51121	MUNI CT CLERK-EMPLOYEE RETIREMENT	26,353.00	
001-0710-51124	MUNI CT CLERK-UNEMPLOYMENT COMPENSA	2,960.00	
001-0710-51125	MUNI CT CLERK-INSURANCE BENEFITS	200.00	
001-0710-51126	MUNI CT CLERK-MEDICARE	8,504.00	
001-0710-51131	MUNI CT CLERK-UNIFORMS	146.00	
001-0710-52211	MUNI CT CLERK-EDUCATION/TRAVEL	5,304.00	
001-0710-52213	MUNI CT CLERK-INSURANCE & TAXES	13,631.00	
001-0710-52214	MUNI CT CLERK-ADVERTISING EXPENSE	1,000.00	
001-0710-52215	MUNI CT CLERK-CONTRACTURAL SERVICES	97,248.00	
001-0710-52232	MUNI CT CLERK-RENTAL OF EQUIPMENT	10,849.00	
001-0710-53311	MUNI CT CLERK-OFFICE SUPPLIES	53,313.00	
001-0710-53313	MUNI CT CLERK-OPERATING SUPPLIES	500.00	
001-0710-53315	MUNI CT CLERK-TOOLS/MINOR EQUIP	1,983.00	
001-0710-53321	MUNI CT CLERK-MAINT OF EQUIPMENT	5,629.00	
001-0710-53322	MUNI CT CLERK-MAINT FACILITIES	500.00	
001-0710-54413	MUNI CT CLERK-EQUIPMENT	3,600.00	
001-0710-56612	MUNI CT CLERK-REFUNDS	2,500.00	386,465.00
723	CIVIL SERVICE COMMISSION		
001-0723-50111	CSC-SALARIES/WAGES	2,000.00	
001-0723-50112	CSC-OVERTIME	1,027.00	
001-0723-50114	CSC-HOLIDAY		
001-0723-50115	CSC-VACATION	1,425.00	
001-0723-50116	CSC-SICK TIME	959.00	
001-0723-50117	CSC-LONGEVITY		
001-0723-50141	CSC-BOARDS AND COMMISSIONS		
001-0723-51121	CSC-EMPLOYEE RETIREMENT	403.00	
001-0723-51126	CSC-MEDICARE	111.00	
001-0723-51127	CSC-SOCIAL SECURITY/FICA	47.00	
001-0723-52211	CSC-EDUCATION AND TRAVEL	151.00	
001-0723-52212	CSC-UTILITIES & COMMUNICATIONS	45.00	
001-0723-52213	CSC-INSURANCE AND TAXES	90.00	
001-0723-52214	CSC-ADVERTISING EXPENSE	3,600.00	
001-0723-52215	CSC-CONTRACTURAL SERVICES	2,350.00	

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0723-53311	CSC-OFFICE SUPPLIES		
001-0723-53315	CSC-TOOLS & MINOR EQUIPMENT	600.00	
001-0723-53321	CSC-MAINT OF EQUIPMENT		12,808.00
741	SERVICE DIRECTOR OFFICE		
001-0741-50111	SVC DIR-SALARIES AND WAGES	6,000.00	
001-0741-50114	SVC DIR-HOLIDAY		
001-0741-50115	SVC DIR-VACATION		
001-0741-50116	SVC DIR-SICK TIME		
001-0741-50117	SVC DIR-LONGEVITY		
001-0741-51121	SVC DIR-EMPLOYEE RETIREMENT	3,000.00	
001-0741-51126	SVC DIR-MEDICARE		
001-0741-52211	SVC DIR-EDUCATION AND TRAVEL		
001-0741-52212	SVC DIR-UTILITIES/COMMUNICAT		
001-0741-52213	SVC DIR-INSURANCE AND TAXES		
001-0741-52214	SVC DIR-ADVERTISING EXPENSE	500.00	
001-0741-52215	SVC DIR-CONTRACTUAL SERVICES	14,883.00	
001-0741-52226	SVC DIR-PROFESSIONAL SERVICES		
001-0741-53311	SVC DIR-OFFICE SUPPLIES		
001-0741-53314	SVC DIR-GASOLINE AND OIL	10,000.00	
001-0741-53315	SVC DIR-TOOLS/MINOR EQUIPMENT	3,000.00	
001-0741-53321	SVC DIR-MAINT OF EQUIPMENT	4,000.00	
001-0741-54417	SVC DIR-VEHICLE		41,383.00
742	ENGINEERING		
001-0742-50111	ENG-SALARIES AND WAGES		
001-0742-50112	ENG-OVERTIME	21,182.00	
001-0742-50114	ENG-HOLIDAY		
001-0742-50115	ENG-VACATION		
001-0742-50116	ENG-SICK TIME		
001-0742-50117	ENG-LONGEVITY		
001-0742-51121	ENG-EMPLOYEE RETIREMENT		
001-0742-51126	ENG-MEDICARE		
001-0742-51131	ENG-UNIFORM & CLOTHING ALLOW		
001-0742-52211	ENG-EDUCATION AND TRAVEL		
001-0742-52212	ENG-UTILITIES/COMMUNICATIONS		
001-0742-52213	ENG-INSURANCE AND TAXES		
001-0742-52214	ENG-ADVERTISING EXPENSE		
001-0742-52215	ENG CONTRACTUAL SERVICES	1,000.00	
001-0742-52224	ENG-ENGINEERING SERVICES		
001-0742-52226	ENG-PROFESSIONAL SERVICES		
001-0742-53311	ENG-OFFICE SUPPLIES		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0742-53313	ENG-OPERATING SUPPLIES		
001-0742-53314	ENG-GASOLINE AND OIL		
001-0742-53315	ENG-TOOLS/MINOR EQUIPMENT		
001-0742-53321	ENG-MAINT OF EQUIPMENT	2,000.00	
001-0742-54417	ENG-VEHICLE		24,182.00
743	PUBLIC BUILDING MAINTENANCE		
001-0743-50111	PBLC BLDG-SALARIES AND WAGES		
001-0743-50112	PBLC BLDG-OVERTIME	3,000.00	
001-0743-50114	PBLC BLDG-HOLIDAY		
001-0743-50115	PBLC BLDG-VACATION		
001-0743-50116	PBLC BLDG-SICK TIME	1,000.00	
001-0743-50117	PBLC BLDG-LONGEVITY	100.00	
001-0743-51121	PBLC BLDG-EMPL RETIREMENT		
001-0743-51124	PBLC BLDG-UNEMPLOYMENT COMP		
001-0743-51126	PBLC BLDG-MEDICARE		
001-0743-51131	PBLC BLDG-UNIFORM/CLOTHING		
001-0743-52211	PBLC BLDG-EDUCATION/TRAVEL		
001-0743-52212	PBLC BLDG-UTILITIES/COMMUNICAT		
001-0743-52213	PBLC BLDG-INSURANCE AND TAXES		
001-0743-52214	PBLC BLDG-ADVERTISING		
001-0743-52215	PBLC BLDG-CONTRACTUAL SERVICES		
001-0743-52226	PBLC BLDG-PROFESSIONAL SERVICE	200.00	
001-0743-52232	PBLC BLDG-RENTAL OF EQUIPMENT		
001-0743-52234	PBLC BLDG-FACILITY RENTAL		
001-0743-53313	PBLC BLDG-OPERATING SUPPLIES	8,000.00	
001-0743-53315	PBLC BLDG-TOOLS/MINOR EQUIP	6,000.00	
001-0743-53321	PBLC BLDG-MAINT OF EQUIPMENT	500.00	
001-0743-53322	PBLC BLDG-MAINT OF FACILITIES	26,667.00	
001-0743-54414	PBLC BLDG-STREET RESURFACING	16,000.00	61,467.00
748	ECONOMIC DEVELOPMENT		
001-0748-50111	ECON DEV-SALARIES/WAGES	94,000.00	
001-0748-50112	ECON DEV-OVERTIME		
001-0748-50114	ECON DEV-HOLIDAY TIME		
001-0748-50115	ECON DEV-VACATION		
001-0748-50116	ECON DEV-SICK TIME		
001-0748-50117	ECON DEV-LONGEVITY		
001-0748-51121	ECON DEV-EMPLOYEE RETIREMENT	14,000.00	
001-0748-51126	ECON DEV-MEDICARE	1,500.00	
001-0748-51129	ECON DEV-MISC PERSONAL SERVICE	1,000.00	
001-0748-52211	ECON DEV-EDUCATION/TRAVEL		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
001-0748-52212	ECON DEV-UTILITIES/COMMUNICAT	1,000.00	
001-0748-52213	ECON DEV-INSURANCE & TAXES		
001-0748-52214	ECON DEV-LEGAL ADVERTISING	5,000.00	
001-0748-52215	ECON DEV-CONTRACTUAL SERVICES	19,515.00	
001-0748-52226	ECON DEV-PROFESSIONAL SERVICE		
001-0748-53311	ECON DEV-OFFICE SUPPLIES	2,000.00	
001-0748-53313	ECON DEV-OPERATING SUPPLIES	300.00	
001-0748-53315	ECON DEV-TOOLS/MINOR EQUIP	5,000.00	
001-0748-53321	ECON DEV-MAINT OF EQUIPMENT		143,315.00
749	JOB CREATION GRANT PROGRAM		
001-0749-56630	JOB CREATION GRANT PROGRAM	64,863.00	64,863.00
145	TRAFFIC CONTROL		
102-0145-50111	TRAFFIC CONT-SALARIES & WAGES	4,500.00	
102-0145-50112	TRAFFIC CONT-OVERTIME	500.00	
102-0145-50118	TRAFFIC CONT-SHIFT PREMIUM		
102-0145-51121	TRAFFIC CONT-EMP RETIREMENT		
102-0145-51123	TRAFFIC CONT-WORKERS COMP		
102-0145-51126	TRAFFIC CONT-MEDICARE		
102-0145-52212	TRAFFIC CONT-UTIL/COMMUNICAT	5,959.00	
102-0145-52213	TRAFFIC CONT-INSURANCE & TAXES		
102-0145-53311	TRAFFIC CONT-OFFICE SUPPLIES		
102-0145-53313	TRAFFIC CONT-OPERATING SUPPLIES		
102-0145-53315	TRAFFIC CONT-TOOLS/MINOR EQUIP		
102-0145-53321	TRAFFIC CONT-MAINT OF EQUIP		
102-0145-53322	TRAFFIC CONT-MAINT OF FACILITY		10,959.00
190	WEIGH STATION		
102-0190-52212	WEIGH STATION-UTILITIES/COMMUNICATI	6,000.00	
102-0190-52215	WEIGH STATION-CONTRACTUAL SVCS	5,000.00	
102-0190-53321	WEIGH STATION-MAINT OF EQUIPMENT	1,832.00	12,832.00
545	LEAF COLLECTION		
102-0545-50111	LEAF PRGM-SALARIES & WAGES	15,000.00	
102-0545-50112	LEAF PRGM-OVERTIME	2,000.00	
102-0545-51121	LEAF PRGM-EMPLOYEE RETIREMENT		
102-0545-51123	LEAF PRGM-WORKERS COMP		
102-0545-51126	LEAF PRGM-MEDICARE		
102-0545-52212	LEAF PRGM-UTILITIES/COMMUNICATION		
102-0545-52213	LEAF PRGM-INSURANCE & TAXES	100.00	
102-0545-53311	LEAF PRGM-OFFICE SUPPLIES	100.00	
102-0545-53313	LEAF PRGM-OPERATING SUPPLIES		
102-0545-53315	LEAF PRGM-TOOLS/MINOR EQUIP	400.00	

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
102-0545-53321	LEAF PRGM-MAINT OF EQUIPMENT	12,261.00	
102-0545-54417	LEAF PRGM-VEHICLE	130,000.00	159,861.00
610	STREET MAINTENANCE/REPAIR		
102-0610-50111	ST REPAIR-SALARIES/WAGES	44,203.00	
102-0610-50112	ST REPAIR-OVERTIME	20,000.00	
102-0610-50114	ST REPAIR-HOLIDAY		
102-0610-50115	ST REPAIR-VACATION		
102-0610-50116	ST REPAIR-SICK TIME		
102-0610-50117	ST REPAIR-LONGEVITY		
102-0610-50119	ST REPAIR-MISCELLANEOUS		
102-0610-51121	ST REPAIR-EMP RETIREMENT		
102-0610-51122	ST REPAIR-EMP HOSPITALIZATION	500.00	
102-0610-51126	ST REPAIR-MEDICARE		
102-0610-51131	ST REPAIR-UNIFORM/CLOTHING		
102-0610-52211	ST REPAIR-EDUCATION/TRAVEL		
102-0610-52212	ST REPAIR-UTILITIES/COMMUNICATION		
102-0610-52213	ST REPAIR-INSURANCE/TAXES	10,000.00	
102-0610-52214	ST REPAIR-ADVERTISING EXPENSE		
102-0610-52215	ST REPAIR-CONTRACTUAL SERVICES	7,000.00	
102-0610-52226	ST REPAIR-PROFESSIONAL SVC	100.00	
102-0610-52232	ST REPAIR-RENTAL OF EQUIPMENT		
102-0610-53311	ST REPAIR-OFFICE SUPPLIES	400.00	
102-0610-53313	ST REPAIR-OPERATING SUPPLIES	1,000.00	
102-0610-53314	ST REPAIR-GASOLINE/OIL	5,000.00	
102-0610-53315	ST REPAIR-TOOLS/MINOR EQUIP	1,000.00	
102-0610-53321	ST REPAIR-MAINT OF EQUIPMENT	40,000.00	
102-0610-53322	ST REPAIR-MAINT OF FACILITIES	3,000.00	132,203.00
615	STREET CLEANING		
102-0615-50111	ST CLEANING-SALARIES/WAGES	3,000.00	
102-0615-50112	ST CLEANING-OVERTIME	30,000.00	
102-0615-50118	ST CLEANING-SHIFT PREMIUM		
102-0615-51121	ST CLEANING-EMP RETIREMENT	7,000.00	
102-0615-51123	ST CLEANING-WORKERS COMP		
102-0615-51126	ST CLEANING-MEDICARE		
102-0615-52213	ST CLEANING-INSURANCE/TAXES		
102-0615-52215	ST CLEANING-CONTRACTUAL SVC	3,000.00	
102-0615-53311	ST CLEANING-OFFICE SUPPLIES		
102-0615-53312	ST CLEANING-CHEMICALS	49,905.00	
102-0615-53313	ST CLEANING-OPERATING SUPPLIES	100.00	
102-0615-53315	ST CLEANING-TOOLS/MINOR EQUIP		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
102-0615-53321	ST CLEANING-MAINT OF EQUIPMENT	30,000.00	
102-0615-53322	ST CLEANING-MAINT/FACILITIES	1,000.00	124,005.00
620	STORM SEWER MAINTENANCE		
102-0620-50111	STRM SWR-SALARIES/WAGES	10,000.00	
102-0620-50112	STRM SWR-OVERTIME	10,000.00	
102-0620-50118	STRM SWR-SHIFT PREMIUM		
102-0620-51121	STRM SWR-EMP RETIREMENT		
102-0620-51123	STRM SWR-WORKERS COMP		
102-0620-51126	STRM SWR-MEDICARE		
102-0620-52213	STRM SWR-INSURANCE/TAXES		
102-0620-52215	STRM SWR-CONTRACTUAL SERVICES	24,688.00	
102-0620-52224	STRM SWR-ENGINEERING SERVICES		
102-0620-52234	STRM SWR-RENTAL OF FACILITIES		
102-0620-53311	STRM SWR-OFFICE SUPPLIES		
102-0620-53313	STRM SWR-OPERATING SUPPLIES	7,000.00	
102-0620-53315	STRM SWR-TOOLS/MINOR EQUIPMENT	3,000.00	
102-0620-53321	STRM SWR-MAINT OF EQUIPMENT	5,000.00	
102-0620-53322	STRM SWR-MAINT OF FACILITIES		59,688.00
610	STREET MAINTENANCE/REPAIR		
103-0610-50111	ST HWY-SALARIES AND WAGES		
103-0610-50112	ST HWY-OVERTIME	8,522.00	
103-0610-50118	ST HWY-SHIFT PREMIUM		
103-0610-51121	ST HWY-EMPLOYEE RETIREMENT		
103-0610-51126	ST HWY-MEDICARE		
103-0610-52213	ST HWY-INSURANCE AND TAXES		
103-0610-53312	ST HWY-CHEMICALS		8,522.00
301	PARK MAINTENANCE		
104-0301-50111	PK MAINT-SALARIES AND WAGES	79,000.00	
104-0301-50112	PK MAINT-OVERTIME	2,000.00	
104-0301-50114	PK MAINT-HOLIDAY		
104-0301-50115	PK MAINT-VACATION		
104-0301-50116	PK MAINT-SICK TIME		
104-0301-50117	PK MAINT-LONGEVITY		
104-0301-51121	PK MAINT-EMPLOYEE RETIREMENT	4,500.00	
104-0301-51123	PK MAINT-WORKERS COMP	2,500.00	
104-0301-51124	PK MAINT-UNEMPLOYMENT COMP		
104-0301-51126	PK MAINT-MEDICARE	2,000.00	
104-0301-51131	PK MAINT-UNIFORM/CLOTHING	500.00	
104-0301-52211	PK MAINT-EDUCATION & TRAVEL		
104-0301-52212	PK MAINT-UTILIT/COMMUNICATIONS		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
104-0301-52213	PK MAINT-INSURANCE & TAXES		
104-0301-52214	PK MAINT-ADVERTISING EXPENSE		
104-0301-52215	PK MAINT-CONTRACTUAL SERVICES	10,000.00	
104-0301-52224	PK MAINT-ENGINEERING SERVICES		
104-0301-52226	PK MAINT-PROFESSIONAL SERVICES		
104-0301-52232	PK MAINT-RENTAL OF EQUIPMENT	1,000.00	
104-0301-52234	PK MAINT-RENTAL OF FACILITIES	1,500.00	
104-0301-53311	PK MAINT-OFFICE SUPPLIES	915.00	
104-0301-53313	PK MAINT-OPERATING SUPPLIES	10,000.00	
104-0301-53314	PK MAINT-GASOLINE AND OIL	10,000.00	
104-0301-53315	PK MAINT-TOOLS & MINOR EQUIP	15,000.00	
104-0301-53321	PK MAINT-MAINT OF EQUIPMENT	15,000.00	
104-0301-53322	PK MAINT-MAINT OF FACILITIES		
104-0301-54411	PK MAINT-LAND IMPROVEMENTS	30,000.00	
104-0301-54412	PK MAINT-BLDGS & STRUCTURES	25,000.00	
104-0301-54413	PK MAINT-EQUIPMENT	8,000.00	
104-0301-54414	PK MAINT-STREET RESURFACING	50,000.00	
104-0301-54417	PK MAINT-VEHICLES	7,500.00	
104-0301-56612	PK MAINT-REFUNDS		274,415.00
303	MUNICIPAL POOL		
104-0303-50111	POOL-SALARIES AND WAGES		
104-0303-50112	POOL-OVERTIME		
104-0303-51121	POOL-EMPLOYEE RETIREMENT		
104-0303-51123	POOL-WORKERS COMP		
104-0303-51126	POOL-MEDICARE		
104-0303-51131	POOL-UNIFORM/CLOTHING		
104-0303-52211	POOL-EDUCATION AND TRAVEL		
104-0303-52212	POOL-UTILITIES/COMMUNICATIONS		
104-0303-52213	POOL-INSURANCE & TAXES		
104-0303-52215	POOL-CONTRACTUAL SERVICES	4,000.00	
104-0303-53311	POOL-OFFICE SUPPLIES		
104-0303-53312	POOL-CHEMICALS		
104-0303-53313	POOL-OPERATING SUPPLIES	1,000.00	
104-0303-53315	POOL-TOOLS/MINOR EQUIPMENT	500.00	
104-0303-53321	POOL-MAINT OF EQUIPMENT	7,000.00	
104-0303-53322	POOL-MAINT OF FACILITIES	8,000.00	
104-0303-54412	POOL-BUILDING/STRUCTURES	242,540.00	
104-0303-54415	POOL-SIDEWALKS & CURBS		263,040.00
305	UPTOWN PARK MAINTENANCE		
104-0305-50111	UPTOWN PK-SALARIES/WAGES	1,000.00	

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
104-0305-50112	UPTOWN PK-OVERTIME	1,500.00	
104-0305-51121	UPTOWN PK-EMPLOYEE RETIREMENT	350.00	
104-0305-51123	UPTOWN PK-WORKERS COMP	350.00	
104-0305-51126	UPTOWN PK-MEDICARE	200.00	
104-0305-52212	UPTOWN PK-UTILITIES/COMMUNICATION	1,000.00	
104-0305-52213	UPTOWN PK-INSURANCE/TAXES		
104-0305-52215	UPTOWN PK-CONTRACTUAL SERVICES	4,000.00	
104-0305-52232	UPTOWN PK-EQUIP RENTAL	392.00	
104-0305-53313	UPTOWN PK-OPERATING SUPPLIES		
104-0305-53315	UPTOWN PK-TOOLS/MINOR EQUIP		
104-0305-53322	UPTOWN PK-MAINT OF FACILITIES	500.00	
104-0305-54411	UPTOWN PK-LAND IMPROVEMENTS		
104-0305-56612	UPTOWN PK-REFUNDS		9,292.00
309	SPORT FIELD MAINTENANCE		
104-0309-50111	SPORT FIELD MAINT-SALARIES/WAGES	21,484.00	
104-0309-50112	SPORT FIELD MAINT-OVERTIME	1,500.00	
104-0309-51121	SPORT FIELD MAINT-EMP RETIREMENT	2,000.00	
104-0309-51123	SPORT FIELD MAINT-WORKERS COMP	1,250.00	
104-0309-51126	SPORT FIELD MAINT-MEDICARE	750.00	
104-0309-52212	SPORT FIELD MAINT-UTILITIES/COMMUNI	5,000.00	
104-0309-52215	SPORT FIELD MAINT-CONTRACTUAL SERVI	10,000.00	
104-0309-52232	SPORT FIELD MAINT-RENTAL EQUIPMENT	2,000.00	
104-0309-52234	SPORT FIELD MAINT-RENTAL FACILITIES	2,000.00	
104-0309-53313	SPORT FIELD MAINT-OPER SUPPLIES	10,000.00	
104-0309-53314	SPORT FIELD MAINT-GASOLINE/OIL		
104-0309-53315	SPORT FIELD MAINT-TOOLS/MINOR EQUIP	4,000.00	
104-0309-53321	SPORT FIELD MAINT-MAINT OF EQUIPMEN	13,000.00	
104-0309-53322	SPORT FIELD MAINT-MAINT OF FACILITI	2,000.00	
104-0309-54411	FIELD MAINT-LAND IMPROVEMENTS	20,000.00	
104-0309-54412	FIELD MAINT-BLDGS/STRUCTURES	20,000.00	
104-0309-54413	FIELD MAINT-EQUIPMENT	2,000.00	
104-0309-56612	SPORT FIELD MAINT-REFUNDS		116,984.00
630	RAILROAD RENOVATION		
104-0630-50111	CHAMP CRK MULTI TRAIL-SALARIES		
104-0630-50112	CHAMP CRK MULTI TRAIL-OVERTIME		
104-0630-51121	CHAMP CRK MULTI TRAIL-EMP RETIRE		
104-0630-51123	CHAMP CRK MULTI TRAIL-WORKERS COMP		
104-0630-51126	CHAMP CRK MULTI TRAIL-MEDICARE		
104-0630-52214	CHAMP CRK MULTI TRAIL-ADV EXP		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
104-0630-53311	CHAMP CRK MULTI TRAIL-OFC SUPPLIES		
104-0630-53315	CHAMP CRK MULTI TRAIL-TOOLS/MINOR E		
104-0630-54411	CHAMP CRK MULTI TRAIL-LAND IMP		
610	STREET MAINTENANCE/REPAIR		
105-0610-52213	LOCAL LICENSE-INSURANCE/TAXES		
105-0610-52215	LOCAL LICENSE-CONTRACTUAL SVC		
105-0610-53315	LOCAL LICENSE-TOOLS/MINOR EQUIP	7,000.00	
105-0610-54417	LOCAL LICENSE-VEHICLES	887,683.00	894,683.00
101	POLICE DEPARTMENT		
106-0101-50111	POLICE-SALARIES/WAGES	50,000.00	
106-0101-50112	POLICE-OVERTIME		
106-0101-50114	POLICE-HOLIDAY	3,105.00	
106-0101-50115	POLICE-VACATION		
106-0101-50116	POLICE-SICK TIME	3,135.00	
106-0101-50117	POLICE-LONGEVITY	3,130.00	
106-0101-50118	POLICE-SHIFT PREMIUM		
106-0101-50119	POLICE-MISCELLANEOUS	4,350.00	
106-0101-51121	POLICE-EMPLOYEE RETIREMENT	2,180.00	
106-0101-51126	POLICE-MEDICARE		
106-0101-51131	POLICE-UNIFORM/CLOTHING ALLOWANCE	18,500.00	
106-0101-52211	POLICE-EDUCATION/TRAVEL	35,000.00	
106-0101-52212	POLICE-UTILITIES/COMMUNICATIONS	2,500.00	
106-0101-52213	POLICE-INSURANCE/TAXES	7,000.00	
106-0101-52214	POLICE-LEGAL ADVERTISING	700.00	
106-0101-52215	POLICE-CONTRACTUAL SERVICES	6,500.00	
106-0101-52226	POLICE-PROFESSIONAL SERVICES	21,000.00	
106-0101-53311	POLICE-OFFICE SUPPLIES	9,000.00	
106-0101-53313	POLICE-OPERATING SUPPLIES	28,764.00	
106-0101-53314	POLICE-GASOLINE/OIL	5,000.00	
106-0101-53315	POLICE-TOOLS/MINOR EQUIPMENT	16,000.00	
106-0101-53321	POLICE-MAINT OF EQUIPMENT	21,000.00	
106-0101-53322	POLICE-MAINT OF FACILITIES	9,000.00	
106-0101-54413	POLICE-EQUIPMENT	14,000.00	
106-0101-54417	POLICE-VEHICLES		
106-0101-56614	POLICE-EXTRADITION/REWARDS		259,864.00
102	POLICE COMMUNICATIONS		
106-0102-50111	MPD COMM CTR-SALARIES/WAGES	10,000.00	
106-0102-50112	MPD COMM CTR-OVERTIME	10,087.00	
106-0102-50114	MPD COMM CTR-HOLIDAY TIME		
106-0102-50115	MPD COMM CTR-VACATION		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
106-0102-50116	MPD COMM CTR-SICK TIME		
106-0102-50117	MPD COMM CTR-LONGEVITY		
106-0102-50118	MPD COMM CTR-SHIFT PREMIUM		
106-0102-50119	MPD COMM CTR-MISC	1,500.00	
106-0102-51121	MPD COMM CT-EMPLOYEE RETIREMENT		
106-0102-51125	MPD COMM CTR-INSURANCE		
106-0102-51126	MPD COMM CTR-MEDICARE		
106-0102-51131	MPD COMM CTR-UNIFORM		
106-0102-52211	MPD COMM CTR-EDUCATION/TRAVEL	5,000.00	
106-0102-52212	MPD COMM CTR-UTILITIES	15,000.00	
106-0102-52213	MPD COMM CTR-INS/TAXES		
106-0102-52215	MPD COMM CTR-CONTRACTURAL SVCS		
106-0102-52226	MPD COMM CTR-PROF SVCS	10,000.00	
106-0102-53311	MPD COMM CTR-OFC SUPPLIES	3,000.00	
106-0102-53313	MPD COMM CTR-OPERATING SUPPLIES		
106-0102-53315	MPD COMM CTR-TOOLS/MINOR EQP		
106-0102-53321	MPD COMM CTR-MAINT OF EQUIP	10,000.00	
106-0102-53322	MPD COMM CTR-MAINT OF FACILITY		64,587.00
103	SPECIAL POLICE UNIT		
106-0103-51123	SPEC POL-WORKERS COMPENSATION		
106-0103-51125	SPEC POL-INSURANCE BENEFITS		
106-0103-51131	SPEC POL-UNIFORM/CLOTHING ALLOWANCE	1,918.00	
106-0103-52211	SPEC POL-EDUCATION & TRAVEL		
106-0103-52226	SPEC POL-PROFESSIONAL SERVICES	700.00	2,618.00
190	WEIGH STATION		
106-0190-50111	SALARIES/WAGES-WEIGH STATION	6,247.00	
106-0190-51121	EMPLOYEE RETIRE-WEIGH STATION	1,000.00	
106-0190-51123	WORKERS' COMP-WEIGH STATION		
106-0190-51126	MEDICARE-WEIGH STATION	150.00	
106-0190-54412	BLDGS/STRUCTURES-WEIGH STATION		7,397.00
110	FIRE DEPARTMENT		
107-0110-50111	FIRE-SALARIES AND WAGES	136,865.00	
107-0110-50112	FIRE-OVERTIME	18,059.00	
107-0110-50114	FIRE-HOLIDAY	6,332.00	
107-0110-50115	FIRE-VACATION	10,378.00	
107-0110-50116	FIRE-SICK TIME	2,431.00	
107-0110-50117	FIRE-LONGEVITY	5,780.00	
107-0110-50119	FIRE-MISCELLANEOUS	221.00	
107-0110-51121	FIRE-EMPLOYEE RETIREMENT	13,140.00	
107-0110-51125	FIRE-OTHER INSURANCE BENEFITS	7,074.00	

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
107-0110-51126	FIRE-MEDICARE		
107-0110-51127	FIRE-SOCIAL SECURITY/FICA	25,813.00	
107-0110-51131	FIRE-UNIFORM/CLOTHING ALLOW	338.00	
107-0110-52211	FIRE-EDUCATION/TRAVEL	1,021.00	
107-0110-52212	FIRE-UTILITIES/COMMUNICATIONS	72,985.00	
107-0110-52213	FIRE-INSURANCE/TAXES	10,263.00	
107-0110-52214	FIRE-ADVERTISING	75.00	
107-0110-52215	FIRE-CONTRACTUAL SERVICES	157.00	
107-0110-52226	FIRE-PROFESSIONAL SERVICES	3,815.00	
107-0110-52232	FIRE-RENTAL OF EQUIPMENT	1,943.00	
107-0110-53311	FIRE-OFFICE SUPPLIES	4,918.00	
107-0110-53313	FIRE-OPERATING SUPPLIES	7,021.00	
107-0110-53314	FIRE-GASOLINE/OIL	27,846.00	
107-0110-53315	FIRE-TOOLS/MINOR EQUIPMENT	3,327.00	
107-0110-53321	FIRE-MAINT OF EQUIPMENT	16,445.00	
107-0110-53322	FIRE-MAINT OF FACILITIES	21,208.00	
107-0110-54413	FIRE-EQUIPMENT	15,638.00	413,093.00
610	STREET MAINTENANCE/REPAIR		
108-0610-50111	ST REPAIR-SALARIES/WAGES		
108-0610-50112	ST REPAIR-OVERTIME		
108-0610-51121	ST REPAIR-EMPLOYEE RETIREMENT		
108-0610-51123	ST REPAIR-WORKERS' COMP		
108-0610-51126	ST REPAIR-MEDICARE		
108-0610-52214	ST REPAIR-ADVERTISING EXPENSE	2,000.00	
108-0610-52215	ST REPAIR-CONTRACTUAL SVC	8,000.00	
108-0610-52224	ST REPAIR-ENGINEERING SVCS	40,000.00	
108-0610-52226	ST REPAIR-PROFESSIONAL SVCS	1,000.00	
108-0610-53311	ST REPAIR-OFFICE SUPPLIES	3,000.00	
108-0610-54411	ST REPAIR-LAND/IMPROVEMENTS	361,917.00	
108-0610-54414	ST REPAIR-ST RESURFACING	500,000.00	915,917.00
668	GENERAL-ST/STRM SEWER		
108-0668-52215	ST/STRM SEWER-CONTRACT SVCS	500.00	
108-0668-52224	GEN-ST/STRM SEWER-ENGINEER SERVICE	500.00	
108-0668-54411	GEN-ST/STRM SEWER-LAND/IMPROVEMENTS	11,973.00	
108-0668-54416	GEN ST-TRAFFIC LIGHTS/SIGNS		12,973.00
682	RYAN RD RECONSTRUCTION #962		
108-0682-50111	SALARIES/WAGES-RYAN RD RECONSTRUCT	13,380.00	
108-0682-50112	OT-RYAN RD RECONSTRUCT #962	4,489.00	
108-0682-51121	EMP RETIRE-RYAN RD RECONSTRUCT #962	4,000.00	
108-0682-51126	MEDICARE-RYAN RD RECONSTRUCT #962	325.00	

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
108-0682-54414	ST RESURFACE-RYAN RD RECONSTRUCT #9		22,194.00
683	N HUNTINGTON RECONSTRUCT #978		
108-0683-50111	SALARIES/WAGES-N HUNT RECONSTRUCT #	22,820.00	
108-0683-51121	EMP RETIRE-N HUNT RECONSTRUCT #978	3,250.00	
108-0683-51126	MEDICARE-N HUNT RECONSTRUCT #978	330.00	
108-0683-52214	ADS-N HUNT RECONSTRUCT #978	250.00	
108-0683-53311	OFC SUPPLIES-N HUNT RECONSTRUCT #97	1,800.00	
108-0683-54414	ST RESURFACE-N HUNT RECONSTRUCT #97		28,450.00
705	MUNICIPAL COURT		
109-0705-50111	PROB SUPER-SALARIES/WAGES	34,363.15	
109-0705-50112	PROB SUPER-OVERTIME	500.00	
109-0705-50114	PROB SUPER-HOLIDAY TIME	800.00	
109-0705-50115	PROB SUPER-VACATION TIME	1,200.00	
109-0705-50116	PROB SUPER-SICK TIME	500.00	
109-0705-50117	PROB SUPER-LONGEVITY		
109-0705-51121	PROB SUPER-EMPLOYEE RETIREMNT	5,225.00	
109-0705-51122	PROB SUPER-HOSPITALIZATION	8,664.49	
109-0705-51123	PROB SUPER-WORKERS COMPENSAT	2,180.00	
109-0705-51126	PROB SUPER-MEDICARE	500.00	53,932.64
308	HANDICAP PARKING MCRC		
110-0308-56615	ADVANCES OUT-HANDICAP PARKING MCRC	30,000.00	30,000.00
610	STREET MAINTENANCE/REPAIR		
115-0610-53313	ST REPAIR-OPERATING SUPPLIES	3,629.00	
115-0610-53315	ST REPAIR-TOOLS/MINOR EQUIP		
115-0610-53321	ST REPAIR-MAINT OF EQUIPMENT		
115-0610-54411	ST REPAIR-LAND IMPROVEMENTS		
115-0610-54414	ST REPAIR-ST RESURFACING		
115-0610-54416	ST REPAIR-TRAFFIC LIGHTS/SIGNALS		3,629.00
404	PY'14 FEDERAL GRANTS		
125-0404-50111	SALARIES/WAGES-PY14 ALLOCATION	1,500.00	
125-0404-51121	EMPLOYEE RETIRE-PY14 ALLOCATION	200.00	
125-0404-51123	WORKERS' COMP-PY14 ALLOCATION	10.00	
125-0404-51126	MEDICARE-PY14 ALLOCATION	50.00	
125-0404-52211	EDUCATION/TRAVEL-PY14 ALLOCATION	-	
125-0404-52214	LEGAL ADS-PY14 ALLOCATION	-	
125-0404-52215	CONTRACTUAL SVCS-PY14 ALLOCATION	267,481.40	
125-0404-53311	OFC SUPPLIES-PY14 ALLOCATION	-	
125-0404-54411	LAND & IMPROVEMENTS-PY14 ALLOCATION	-	
125-0404-54414	STREET RESURFACE-PY14 ALLOCATION	300,000.00	569,241.40
455	PY'15 FEDERAL GRANTS		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
125-0455-50111	SALARIES/WAGES-PY15 ALLOCATION	26,410.00	
125-0455-51121	EMPLOYEE RETIRE-FY15 ALLOCATION	3,695.00	
125-0455-51126	MEDICARE-FY15 ALLOCATION	445.00	
125-0455-52211	EDUCATION/TRAVEL-FY15 ALLOCATION	500.00	
125-0455-52214	LEGAL ADS-FY15 ALLOCATION	250.00	
125-0455-52215	CONTRACTUAL SVCS-FY15 ALLOCATION	13,700.00	
125-0455-54415	SIDEWALKS/CURBS-FY15 ALLOCATION	30,000.00	75,000.00
405	PY'14 STATE GRANTS		
129-0405-52215	CONTRACT SVCS-PY14 OHTF STATE GRANT	83,001.00	83,001.00
454	'13 CHAMP CRK RESTORE PROJ		
134-0454-56615	ADVANCES OUT-'13 CHAMP CRK RESTORAT	197,075.00	197,075.00
404	PY'14 FEDERAL GRANTS		
138-0404-50111	SALARIES/WAGES-PY14 CDBG-CHIP	4,162.98	
138-0404-51121	EMPLOYEE RETIRE-PY14 CDBG-CHIP	1,010.38	
138-0404-51126	MEDICARE-PY14 CDBG-CHIP	35.75	
138-0404-52211	EDUCATION/TRAVEL-PY14 CDBG-CHIP		
138-0404-52215	CONTRACT SVCS-PY14 CDBG-CHIP	124,119.09	
138-0404-53311	OFC SUPPLIES-PY14 CDBG-CHIP	500.00	129,828.20
404	PY'14 FEDERAL GRANTS		
139-0404-50111	SALARIES/WAGES-PY14 HOME-CHIP		
139-0404-51121	EMPLOYEE RETIRE-PY14 HOME-CHIP		
139-0404-51126	MEDICARE-PY14 HOME-CHIP		
139-0404-52215	CONTRACTUAL SVCS-PY14 HOME-CHIP	617,700.00	617,700.00
748	ECONOMIC DEVELOPMENT		
143-0748-52215	ECON DEV-CONTRACTUAL SVCS	32,100.00	32,100.00
730	CABLE TV		
144-0730-50111	CABLE TV-SALARIES & WAGES	56,138.00	
144-0730-50112	CABLE TV-OVERTIME	7,000.00	
144-0730-50114	CABLE TV-HOLIDAY TIME		
144-0730-50115	CABLE TV-VACATION TIME	2,000.00	
144-0730-50116	CABLE TV-SICK TIME		
144-0730-50117	CABLE TV-LONGEVITY		
144-0730-51121	CABLE TV-EMPLOYEE RETIREMENT		
144-0730-51126	CABLE TV-MEDICARE		
144-0730-52211	CABLE TV-EDUCATION & TRAVEL		
144-0730-52213	CABLE TV-INSURANCE AND TAXES		
144-0730-52214	CABLE TV-LEGAL ADVERTISING		
144-0730-52215	CABLE TV-CONTRACTUAL SERVICES		
144-0730-52226	CABLE TV-PROFESSIONAL SERVICES		
144-0730-53311	CABLE TV-OFFICE SUPPLIES		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
144-0730-53313	CABLE TV-OPERATING SUPPLIES		
144-0730-53314	CABLE TV-GASOLINE AND OIL		
144-0730-53315	CABLE TV-TOOLS & EQUIPMENT	30,000.00	
144-0730-53321	CABLE TV-MAINTENANCE OF EQUIPMENT	2,000.00	97,138.00
630	RAILROAD RENOVATION		
145-0630-50111	R/R-SALARIES/WAGES	6,000.00	
145-0630-50112	R/R-OVERTIME	1,000.00	
145-0630-51121	R/R-EMPLOYEE RETIREMENT	500.00	
145-0630-51123	R/R-WORKER'S COMPENSATION	200.00	
145-0630-51126	R/R-MEDICARE	40.00	
145-0630-52212	R/R-UTILITY & COMMUNICATIONS	5,000.00	
145-0630-52213	RR-INSURANCE/TAXES		
145-0630-52214	R/R-LEGAL ADVERTISING	500.00	
145-0630-52215	RR-CONTRACTUAL SERVICES	5,000.00	
145-0630-53311	R/R-OFFICE SUPPLIES		
145-0630-54411	R/R-LAND IMPROVEMENTS	12,048.00	
145-0630-54412	R/R BUILDINGS/STRUCTURES		
145-0630-54416	R/R-TRAFFIC LIGHTS/SIGNS		30,288.00
657	FY13 AIRPORT		
147-0657-52224	FY13 AIRPORT-ENGINEERING SERVICES		
147-0657-54411	FY13 AIRPORT-LAND IMPROVEMENTS		
659	FY05 AIRPORT		
147-0659-54411	FY15 AIRPORT-LAND IMPROVEMENTS	51,000.00	51,000.00
101	POLICE DEPARTMENT		
155-0101-53315	LAW ENFORCEMENT-TOOLS/EQUIPMENT	3,369.00	3,369.00
381	BICENTENNIAL COMMONS		
301-0381-52215	CONTRACT SVCS-BICENTENNIAL COMMONS	594.94	
301-0381-53315	TOOLS/MINOR EQUIP-BICENTENNIAL COMMO	75.00	
301-0381-54411	LAND IMP-BICENTENNIAL COMMONS		669.94
707	GENERAL ADMINISTRATION		
301-0707-53311	GEN PURPOSE CAP-OFFICE SUPPLIES		
301-0707-54411	GEN PURPOSE CAP-LAND ACQ/IMP	88,517.00	
301-0707-54412	GEN PURPOSE CAP-BLDGS/STRUCTURES		
301-0707-56615	GEN PURPOSE CAP-ADVANCES OUT		88,517.00
717	GENERAL BOND RETIREMENT		
301-0717-54412	BLDGS-FIRE HOUSE-ENGINE MUSEUM	1,705.00	1,705.00
679	'13 GUNNISON CT RECONSTRUCTION		
380-0679-56615	ADVANCES OUT-'13 GUNNISON CT	387,000.00	387,000.00

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
680	'13 LAFAYETTE/RYAN RD IMP		
380-0680-54411	LAND IMP-'13 LAFAYETTE/RYAN RD		
380-0680-56615	ADVANCES OUT-'13 LAFAYETTE/RYAN RD	127,000.00	127,000.00
681	'13 WADSWORTH WL REPLACE		
380-0681-54418	WTR SYSTEM MAINT-'13 WADSWORTH RD W		
380-0681-56615	ADVANCES OUT-'13 WADSWORTH RD WL	250,000.00	250,000.00
683	N HUNTINGTON RECONSTRUCT #978		
380-0683-54414	ST RESURFACE-N HUNT RECONSTRUCT #97		
380-0683-56615	ADVANCES OUT-N HUNT RECONSTRUCT #97	397,000.00	397,000.00
610	STREET MAINTENANCE/REPAIR		
385-0610-54414	CURBS/ALLEYS-CURB INSTALLATION	138,236.00	138,236.00
714	COMPUTER/ELECTRONIC TECHNOLOGY		
388-0714-52215	COMPUTER CAP-CONTRACT SVC	12,000.00	
388-0714-53313	COMPUTER CAP-OPER SUPPLIES	100.00	
388-0714-53315	COMPUTER CAP-TOOLS/MINOR EQUIPMENT	65,446.00	
388-0714-53321	COMPUTER CAP-EQUIP MAINT	2,000.00	
388-0714-54413	COMPUTER CAP-EQUIPMENT		79,546.00
718	SPEC ASSESS BOND RETIREMENT		
418-0718-52222	SA BOND-COUNTY AUDITOR EXP	7,420.00	7,420.00
531	WATER OFFICE		
513-0531-50111	WTR OFFICE-SALARIES AND WAGES	30,738.00	
513-0531-50112	WTR OFFICE-OVERTIME	4,000.00	
513-0531-50114	WTR OFFICE-HOLIDAY		
513-0531-50115	WTR OFFICE-VACATION		
513-0531-50116	WTR OFFICE-SICK TIME		
513-0531-50117	WTR OFFICE-LONGEVITY		
513-0531-51121	WTR OFFICE-EMP RETIREMENT		
513-0531-51126	WTR OFFICE-MEDICARE		
513-0531-52211	WTR OFFICE-EDUCATION/TRAVEL	1,000.00	
513-0531-52212	WTR OFFICE-UTILITIES/COMMUNICA		
513-0531-52213	WTR OFFICE-INSURANCE & TAXES	1,000.00	
513-0531-52222	WTR OFFICE-COUNTY AUD EXPENSE	500.00	
513-0531-53311	WTR OFFICE-OFFICE SUPPLIES	3,000.00	
513-0531-53315	WTR OFFICE-TOOLS/MINOR EQUIP	5,000.00	
513-0531-53321	WTR OFFICE-MAINT OF EQUIPMENT	5,000.00	
513-0531-56612	WTR OFFICE-REFUNDS	20,000.00	70,238.00
533	WATER TREATMENT PLANT		
513-0533-50111	WTP-SALARIES/WAGES		
513-0533-50112	WTP-OVERTIME		
513-0533-50114	WTP-HOLIDAY		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
513-0533-50115	WTP-VACATION		
513-0533-50116	WTP-SICK TIME		
513-0533-50117	WTP-LONGEVITY		
513-0533-51121	WTP-EMP RETIREMENT		
513-0533-51126	WTP-MEDICARE		
513-0533-51131	WTP-UNIFORM/CLOTHING		
513-0533-52211	WTP-EDUCATION/TRAVEL		
513-0533-52212	WTP-UTIL & COMMUNICATIONS	100,000.00	
513-0533-52213	WTP-INSURANCE & TAXES		
513-0533-52214	WTP-ADVERTISING		
513-0533-52215	WTP-CONTRACTUAL SERVICES		
513-0533-52224	WTP-ENGINEERING SERVICES		
513-0533-52226	WTP-PROFESSIONAL SERVICES		
513-0533-52232	WTP-EQUIPMENT RENTAL		
513-0533-53311	WTP OFFICE SUPPLIES		
513-0533-53312	WTP-CHEMICALS		
513-0533-53313	WTP-OPERATING SUPPLIES	1,891.00	
513-0533-53314	WTP-GASOLINE & OIL		
513-0533-53315	WTP-TOOLS/MINOR EQUIPMENT	3,000.00	
513-0533-53321	WTP-MAINT OF EQUIPMENT	12,000.00	
513-0533-53322	WTP-MAINT OF FACILITIES	100,000.00	
513-0533-54414	WTR-STREET RESURFACING		
513-0533-54417	WTP-VEHICLES	25,000.00	
513-0533-54418	WTP-WATER SYST MAINTENANCE	12,000.00	253,891.00
708	CASH CONTROL		
513-0708-50111	UTIL BILLING-SALARIES/WAGES		
513-0708-50112	UTIL BILLING-OVERTIME	1,000.00	
513-0708-50114	UTIL BILLING-HOLIDAY TIME		
513-0708-50115	UTIL BILLING-VACATION		
513-0708-50116	UTIL BILLING-SICK TIME		
513-0708-50117	UTIL BILLING-LONGEVITY		
513-0708-51121	UTIL BILLING-EMP RETIREMENT		
513-0708-51126	UTIL BILLING-MEDICARE		
513-0708-52211	UTIL BILLING-EDUCATION/TRAVEL	500.00	
513-0708-52212	UTIL BILLING-UTIL/COMMUNICATIONS		
513-0708-52213	UTIL BILLING-INSURANCE/TAXES		
513-0708-52215	UTIL BILLING-CONTRACTUAL SERVICES	3,000.00	
513-0708-52226	UTIL BILLING-PROFESSIONAL SVC		
513-0708-53311	UTIL BILLING-OFFICE SUPPLIES	20,050.00	
513-0708-53313	UTIL BILLING-OPERATING SUPPLIES		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
513-0708-53315	UTIL BILLING-TOOLS/EQUIPMENT	5,000.00	
513-0708-53321	UTIL BILLING-MAINT EQUIPMENT	2,225.00	
513-0708-54413	UTIL BILLING-EQUIPMENT		31,775.00
541	SANITATION OFFICE		
514-0541-50111	SAN OFFICE-SALARIES/WAGES	1,000.00	
514-0541-51121	SAN OFFICE-EMP RETIREMENT		
514-0541-51123	SAN OFFICE-WORKERS' COMP		
514-0541-51126	SAN OFFICE-MEDICARE		
514-0541-52211	SAN OFFICE-EDUCATION/TRAVEL		
514-0541-52212	SAN OFFICE-UTIL/COMMUNICAT		
514-0541-52213	SAN OFFICE-INSURANCE/TAXES		
514-0541-53311	SAN OFFICE-OFFICE SUPPLIES	200.00	
514-0541-53321	SAN OFFICE-MAINT OF EQUIP	2,000.00	
514-0541-56612	SAN OFFICE-REFUNDS	3,653.00	6,853.00
543	SANITATION COLLECTION		
514-0543-50111	SAN COLL-SALARIES/WAGES		
514-0543-50112	SAN COLL-OVERTIME	10,000.00	
514-0543-50114	SAN COLL-HOLIDAY		
514-0543-50115	SAN COLL-VACATION	15,000.00	
514-0543-50116	SAN COLL-SICK TIME	10,000.00	
514-0543-50117	SAN COLL-LONGEVITY	1,000.00	
514-0543-50119	SAN COLL-MISC (WAGE CONTINUATION)		
514-0543-51121	SAN COLL-EMPLOYEE RETIREMENT		
514-0543-51126	SAN COLL-MEDICARE		
514-0543-51131	SAN COLL-UNIFORM/CLOTHING		
514-0543-52211	SAN COLL-EDUCATION/TRAVEL	500.00	
514-0543-52212	SAN COLL-UTILITIES/COMMUNICATIONS		
514-0543-52213	SAN COLL-INSURANCE/TAXES		
514-0543-52215	SAN COLL-CONTRACTUAL SVCS	23,951.00	
514-0543-52226	SAN COLL-PROFESSIONAL SVC		
514-0543-52232	SAN COLL-RENTAL OF EQUIPMENT		
514-0543-53311	SAN COLL-OFFICE SUPPLIES	500.00	
514-0543-53313	SAN COLL-OPERATING SUPPLIES	1,000.00	
514-0543-53314	SAN COLL-GASOLINE/OIL	5,000.00	
514-0543-53315	SAN COLL-TOOLS/MINOR EQUIPMENT	10,000.00	
514-0543-53321	SAN COLL-MAINT OF EQUIPMENT	40,000.00	
514-0543-53322	SAN COLL-MAINT OF FACILITY	5,000.00	
514-0543-54413	SAN COLL-EQUIPMENT		
514-0543-54417	SAN COLL-VEHICLES		121,951.00
708	CASH CONTROL		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
514-0708-50111	UTIL BILLING-SALARIES/WAGES		
514-0708-50112	UTIL BILLING-OVERTIME	1,000.00	
514-0708-50114	UTIL BILLING-HOLIDAY		
514-0708-50115	UTIL BILLING-VACATION		
514-0708-50116	UTIL BILLING-SICK TIME		
514-0708-50117	UTIL BILLING-LONGEVITY		
514-0708-51121	UTIL BILLING-EMP RETIREMENT		
514-0708-51126	UTIL BILLING-MEDICARE		
514-0708-52211	UTIL BILLING-EDUCATION/TRAVEL	500.00	
514-0708-52212	UTIL BILLING-UTIL/COMMUNICATIONS		
514-0708-52213	UTIL BILLING-INSURANCE/TAXES		
514-0708-52215	UTIL BILLING-CONTRACTUAL SVC	3,000.00	
514-0708-52226	UTIL BILLING-PROFESSIONAL SERVICES		
514-0708-53311	UTIL BILLING-OFFICE SUPPLIES	20,000.00	
514-0708-53313	UTIL BILLING-OPERATING SUPPLIES	50.00	
514-0708-53315	UTIL BILLING-TOOLS/EQUIPMENT	2,000.00	
514-0708-53321	UTIL BILLING-MAINT OF EQUIPMENT	2,330.00	
514-0708-54413	UTIL BILLING-EQUIPMENT		28,880.00
530	WATER CAPITAL IMPROVEMENT		
546-0530-52214	WTR CAP-LEGAL ADVERTISING	500.00	
546-0530-52215	WTR CAP-CONTRACTUAL SERVICES	2,000.00	
546-0530-53311	WTR CAP-OFFICE SUPPLIES	100.00	
546-0530-53313	WTR CAP-OPERATING SUPPLIES	70,000.00	
546-0530-53321	WTR CAP-MAINT OF EQUIPMENT	2,000.00	
546-0530-54412	WTR CAP-BUILDINGS/STRUCTURES	45,938.00	
546-0530-54413	WTR CAP-EQUIPMENT		
546-0530-54417	WTR CAP-VEHICLES		
546-0530-54418	WTR CAP-WTR SYS MAINT & REPAIR		
546-0530-56612	WTR CAP-REFUNDS	100.00	
546-0530-56615	WTR CAP-ADVANCES OUT		120,638.00
650	MUNICIPAL AIRPORT		
547-0650-52212	AIRPORT-UTIL/COMMUNICATIONS	1,000.00	
547-0650-52213	AIRPORT-INSURANCE/TAXES	7,000.00	
547-0650-52215	AIRPORT-CONTRACTUAL SVC		
547-0650-53311	AIRPORT-OFFICE SUPPLIES		
547-0650-53314	AIRPORT-GASOLINE/FUEL	4,935.00	
547-0650-54411	AIRPORT-LAND IMPROV		
547-0650-56613	AIRPORT-REIMBURSEMENTS	12,000.00	
547-0650-56615	AIRPORT-ADVANCES OUT		24,935.00
659	FY05 AIRPORT		

2015 Carry Forward			
Account No.	Account Description	Carry Forward Line Item Request	Total Carry Forward Request by Department
547-0659-52215	FY15-CONTRACTUAL SVCS	878.00	
547-0659-54411	FY15-LAND IMPROVEMENTS	2,000.00	2,878.00
358	COMMUNITY WELLNESS		
574-0358-52214	ADVERTISING-COMMUNITY WELLNESS	5,500.00	
574-0358-52215	CONTRACT SVCS-COMMUNITY WELLNESS	4,500.00	
574-0358-53313	OPERATING SUPPLIES-COMMUNITY WELLNESS	10,000.00	20,000.00
350	CENTER ADMINISTRATION		
575-0350-54412	MCRC CAP-BLDGS/STRUCTURES		
575-0350-54420	MCRC CAP-CAPITAL OUTLAY/CONTRIBUTIO		
746	AUTOMOTIVE MECHANIC		
676-0746-50111	MECHANIC-SALARIES/WAGES		
676-0746-50112	MECHANIC-OVERTIME	5,000.00	
676-0746-50114	MECHANIC-HOLIDAY		
676-0746-50115	MECHANIC-VACATION TIME		
676-0746-50116	MECHANIC-SICK TIME		
676-0746-50117	MECHANIC-LONGEVITY		
676-0746-51121	MECHANIC-EMPLOYEE RETIREMENT		
676-0746-51126	MECHANIC-MEDICARE		
676-0746-51131	MECHANIC-UNIFORM/CLOTHING ALLOWANCE		
676-0746-52211	MECHANIC-EDUCATION/TRAVEL		
676-0746-52212	MECHANIC-UTILITIES/COMMUNICATIONS	100.00	
676-0746-52213	MECHANIC-INSURANCE/TAXES		
676-0746-52215	MECHANIC-CONTRACTUAL SERVICES		
676-0746-52226	MECHANIC-PROFESSIONAL SERVICES		
676-0746-52232	MECHANIC-EQUIPMENT RENTAL		
676-0746-53311	MECHANIC-OFFICE SUPPLIES		
676-0746-53313	MECHANIC-OPERATING SUPPLIES	12,406.00	
676-0746-53314	MECHANIC-GASOLINE & OIL	10,000.00	
676-0746-53315	MECHANIC-TOOLS/MINOR EQUIPMENT	14,184.00	
676-0746-53321	MECHANIC-MAINT OF EQUIPMENT	3,834.00	
676-0746-54413	MECHANIC-EQUIPMENT	25,000.00	70,524.00
TOTAL REPORT:		9,635,051.18	9,635,051.18