

**CITY OF MEDINA
AGENDA FOR COUNCIL MEETING**

June 9, 2014
Medina City Hall
7:30 p.m.

Call to Order.

Roll Call.

Reading of minutes. (May 27, 2014)

Reports of standing committees.

Requests for council action.

Reports of municipal officers.

Notices, communications and petitions.

Unfinished business.

Introduction of visitors.
(speakers limited to 5 min.)

Introduction and consideration of ordinances and resolutions.

Ord. 98-14

An Ordinance amending Section 917.04 of the Codified Ordinances of the City of Medina, Ohio relative to Water Rates.

Res. 99-14

A Resolution of the Council of the City of Medina, Medina County, and State of Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation according to the attached sheet(s).

(emergency clause requested)

Ord. 100-14

An Ordinance amending Ordinance No. 108-11, passed July 11, 2011, relative to the Agreement with Rea & Associates, Inc. for the preparation of the annual audit for the City of Medina.

(emergency clause requested)

Res. 101-14

A Resolution authorizing the Mayor to execute an Economic Development (TRES) Transfer Form from the Division of Liquor Control for the property located at 221 S. Court Street.

Res. 102-14

A Resolution declaring it necessary to levy a renewal of an existing tax of 2.2 mills in excess of the ten mill limitation for the operation of an Ambulance and Emergency Medical Service.

Ord. 103-14

An Ordinance authorizing the Mayor to solicit Requests for Qualifications for architectural design services for the Medina Municipal Courthouse.

Ord. 104-14

An Ordinance authorizing the purchase of three (3) 2015 Ford Utility Police Interceptors from Statewide Ford for the Police Department.

Ord. 105-14

An Ordinance authorizing an expenditure to Priority Dispatch for an add-on enhancement to the Computer Aided Dispatch System for the Police Department Communications Center.

Ord. 106-14

An Ordinance authorizing the Clerk of Court to solicit Requests for Proposals (RFP's) for new Case Management Software for the Medina Municipal Court.
(emergency clause requested)

Ord. 107-14

An Ordinance amending Ordinance No. 157-11, passed November 14, 2011, relative to an addendum to the Master Service Agreement with Emergitech, Inc. pertaining to the PROQA Priority Dispatch Interface for the Police Department.

Council comments.

Adjournment.

MEDINA CITY COUNCIL
May 27th, 2014, Regular Session

Opening:

Medina City Council met in regular, open session on Tuesday, May 27th, 2014. The meeting was called to order at 7:30 p.m. by President of Council John Coyne. Brownie Troop 90022 from Northrup Elementary with Elizabeth Craig their Troop Leader led the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Nino Piccoli, Mike Wright, Dave Birekbichler, Chief Painter, Jansen Wehrley, Jonathon Mendel and Kimberly Rice.

Minutes:

Mr. Shields moved that the minutes from the May 12th, 2014 Council meeting as prepared and presented by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the minutes were approved by the yea votes of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated the next meeting is June 9th, 2014 prior to Council.

Health, Safety & Sanitation Committee: Mr. Rose had no report but will be scheduling a meeting in June.

Public Properties Committee: Mr. Shields stated they met last week to discuss the city pool and there is one pool item on the agenda tonight.

Special Legislation Committee: Mr. Lamb will announced he will be scheduling meeting in late June.

Streets & Sidewalks Committee: Mr. Simpson plans to hold a meeting in June.

Water & Utilities Committee: Mr. Kolesar had a meeting on May 22nd, recommendation from Utility Rate Review was discussed on the upcoming water rate increases. There was a RCA voted on tonight at finance and legislation will be before council at the next meeting. Expect a 5% water rate increase.

Requests for Council Action:

Finance Committee

14-110-5/27 – Budget Amendments

14-111-5/27 – Payment Over \$3,000 – Medina Hospital

14-112-5/27 – Purchase (3) 2014 Ford Police Interceptors – Police

14-113-5/27 – Contract for Priority Dispatch for Police

14-114-5/27 – Contract for PROQA Priority Dispatch Interface for Police

14-115-5/27 – 2013 Financial Audit – Contract Modification – Rea & Assoc.

14-116-5/27 – RFP's – Case Management Software for Municipal Court

- 14-117-5/27 – Economic Development (TREX) Transfer Form
- 14-118-5/27 – Collective Bargaining Agreement – Patrol and Sergeants
- 14-119-5/27 – Payscale and Healthcare Adjustment – Non-Union
- 14-120-5/27 – Declaration of Necessity – Tax Levy Renew
- 14-121-5/27 – Qualification Statements – Professional Design Services Municipal Courthouse

Special Legislation Committee

- 14-122-5/27 – Adopt Point of Sale Inspection Legislation

Health, Safety & Sanitation Committee

- 14-109-5/22 – Utility Rate Review Commission Recommendation – Sanitation Rates
- 14-123-5/27 – Police Department Reorganization

Reports of Municipal Officers:

Dennis Hanwell, Mayor, reported the following:

- 1) New City Website- Some adjustments still being made and information uploaded, but please let us know of any concerns or suggestions. Daily more information is added.
- 2) Memorial Day parade/service at cemetery- All went well and were very well attended. The Square and cemetery looked excellent- well done Jansen and parks staff.
- 3) Flower pots were placed last week to beautify our downtown and city buildings. These continue to be a source of positive comments from community and visitors.
- 4) Friday Night Band Concerts- Public Square on Friday nights in June and July starting at 8:30 p.m. Parking is prohibited and posted as tow away zone for private lots on north side of Second Sole, Eli's Marie's Café, Lager and Vine and Four Ladies and more... It is also prohibited between Lager and Vine and Four Ladies and more. Please use street parking, County Administration Building and court lots, as well as any city lots, city hall, and/or Medina Municipal Court.
- 5) Medina County Veteran's Hall Capital Campaign is having Dining for Veteran's events in Medina area with portion of proceeds going to renovations to the Medina County Veteran's Hall on North Broadway Street. Next events are June 3 at Eat n Park from noon to 8 p.m. for dining in and carryout with 10% of proceeds going to campaign; June 23 at Buffalo Wild Wings from 11 a.m. to 11 p.m., dine in or carry out with 20% of proceeds going to campaign. List of these and upcoming events is posted at Medina City Hall.

Keith Dirham, Finance Director, the first four items on the agenda originated in finance and will be addressed when presented. We've been providing information for Utility Rate Review and the various committees on the utility rates and working with departments on the budgets which are forth coming for our next budget hearing.

Greg Huber, Law Director, had no report.

Dave Birckbichler, Police Department, had no report.

Kimberly Rice, Economic Development Director, reported they had their 2nd open house meeting for the Downtown Strategic Plan and it was well attended. We will have a draft for your review at the next meeting.

Jonathon Mendel, Planning Community Development Director, had no report.

Chief Painter, Fire Chief, had no report.

Mike Wright, Recreation Center Director, reported the following: The Rec. Center offers a fantastic Summer Camp program for kids ages 5-12 with countless activities and fieldtrips. Sign up starts June 2nd – June 6th program ends August 11th – 15th. Sign up for one week or multiple weeks. Summer Camp hours are M-F 8 a.m. - 5 p.m., we offer early morning drop off and after 5 p.m. pick up. Info on our website at www.medinarec.org or call 330-721-6900. The next Rec. Center Advisory Board meeting is cancelled for May, and our next meeting is Thursday, June 19th at 7:30 a.m.

Jansen Wehrley, Parks and Recreation Director, reported the following: He thanked the Parks Department employees on getting the Cemetery and the Square ready for Memorial Day. Bridges were washed out on the mountain bike trails at Huffman and Cunningham Park and are closed for now and should be open by the first week of June. Fred Greenwood Splashpad is open from 11 a.m. to 8 p.m. Ray Mellert's Splashpad will be open Thursday, May 29th 12 p.m. to 8 p.m.

Patrick Patton, City Engineer, reported the following:

As you all know we had a tremendous amount of rain on May 12th and over 80 homes reported flooded basements. We have been out assessing our system in those areas to make sure there is nothing we can do in the short term to resolve a problem. We will be working with the county in the next several months to assess all these areas. We had some blocks that were hit hard and never hit before and seemingly had no issues there. According to some radar portions of Central and Northern Medina County received 3.28 inches of rain in 80 minutes.

Nino Picolli, Service Director, reported they resurfaced the areas of North Court Street that were milled out due to pot holes. We are currently repairing the tree lawns where snowplows may have scraped in some cul-de-sacs and restoration of tree lawns where there were some water breaks.

Notices, Communications and Petitions: There were none.

Unfinished Business: There was none.

Introduction of Visitors: There were none.

Introduction and Consideration of Ordinances and Resolutions:

Ord. 83-14:

An Ordinance establishing an Unclaimed Monies Fund. Mr. Shields moved for the adoption of Ordinance/Resolution No. 83-14, seconded by Mr. Simpson. The roll was called and Ordinance/Resolution No. 83-14 passed by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Res. 84-14:

A Resolution of the Council of the City of Medina, Medina County, and State of Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation according to the attached sheet(s). Mr. Shields moved for the adoption of Ordinance/Resolution No. 84-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 84-14, seconded by Mr. Simpson. Mr. Dirham explained this was to repair a water line during the ODOT project on SR 3. Emergency is needed because the work has already been done and we need to pay the vendor. The roll was called on adding the emergency clause and was approved by the yea votes of J. Coyne, B. Hilberg, B. Lamb, P. Rose, J. Shields, and D. Simpson. 6-1 asb. (MK). The roll was called and Ordinance/Resolution No. 84-14 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg. 6-1 abs. (MK)

Res. 85-14:

A Resolution of the Council of the City of Medina, Medina County, and State of Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation according to the attached sheet(s). Mr. Shields moved for the adoption of Ordinance/Resolution No. 85-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 85-14, seconded by Mr. Simpson. Mr. Dirham explained this was for a roof repair due to leaking. The work has been completed and the emergency clause is for payment of vendor. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose. The roll was called and Ordinance/Resolution No. 85-14 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb.

Ord. 86-14:

An Ordinance amending Ordinance No. 208-13, passed December 9, 2013.

(Amendments to the 2014 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 86-14, seconded by Mr. Simpson. Mr. Dirham explained the first three additions are for the Lake Rd. Phase 2 project, the fourth is a replacement for some of the reductions that he will get to below. The final addition is to appropriate money from the trust funds we have for police equipment, that money can only be used for that purpose, they approved the purchase at finance and this is the appropriation for it. The reductions are to reduce the unspent appropriations from last year that were re-appropriated this year in the water and sanitation utility billing accounts. The roll was called and Ordinance/Resolution No. 86-14 passed by the yea votes of D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, and J. Shields.

Ord. 87-14:

An Ordinance authorizing the Mayor to solicit Requests for Qualifications (RFQ'S) from qualified professionals for Design-Build Services for the Champion Creek Streambank and Riparian Restoration. Mr. Shields moved for the adoption of Ordinance/Resolution No. 87-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 87-14, seconded by Mr. Simpson. Jonathan Mendel stated this is to move along on the design and build for the restoration of the Champion Creek that runs through the southern portion of the downtown about 2,000 ft. starting at Elmwood Ave. running east toward the former Bennett Lumber. Emergency clause is to get this moving forward. The roll was called on adding the emergency clause and was approved by the yea votes of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 87-14 passed by the yea votes of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Ord. 88-14:

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contrast to the successful bidder for the Lake Road Reconstruction, Phase 2 Project. Mr. Shields moved for the adoption of Ordinance/Resolution No. 88-14, seconded by Mr. Simpson. Mr. Patton stated phase two is between Lafayette and West Smith Rd. this will be the 4th of 5 projects in the industrial area. The project will replace all the pavement, water lines and storm sewers. The roll was called and Ordinance/Resolution No. 88-14 passed by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Ord. 89-14:

A Ordinance amending Section 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio by accepting the job description for the position of Intern for the Economic Development and Planning Departments. Mr. Shields moved for the adoption of Ordinance/Resolution No. 89-14, seconded by Mr. Simpson. This request is to amend the job description for our intern in the Community Development dept. to reflect current projects and current duties, the civil service commission reviewed it. The roll was called and Ordinance/Resolution No. 89-14 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, and M. Kolesar. 1 Nay (BL)

Ord. 90-14:

An Ordinance authorizing the Mayor to commence a Qualification Based Selection Process for professional design services for the improvements to the Memorial Park Pool and Facilities. Mr. Shields moved for the adoption of Ordinance/Resolution No. 90-14, seconded by Mr. Simpson. Jansen Wehrley explained this is so we can review and rank the statements and determine the most qualified firm for the project. They will provide design services for the improvements at Memorial Park Pool and facilities. This is our next step in moving forward with this project. The roll was called and Ordinance/Resolution No. 90-14 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb.

Res. 91-14:

A Resolution authorizing the filing of an application for grant assistance from the Ohio Development Services Agency, Office of Housing and Community Development, in connection with the Small Cities Community Development Block Grant (CDGB) Program. Mr. Shields moved for the adoption of Ordinance/Resolution No. 91-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 91-14, seconded by Mr. Simpson. Mr. Mendel stated this includes several different grant applications, the allocation grant, the downtown revitalization grant and a critical infrastructure grant. Emergency clause is requested so that application can be made for this by June 6th. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 91-14 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose.

Res. 92-14:

A Resolution authorizing the Mayor to enter into a Partnership Agreement with the City of Brunswick and the City of Wadsworth and to file an application for grant assistance with the Ohio Development Services Agency for a PY14 Community Housing Impact and Preservation Program Grant. Mr. Shields moved for the adoption of Ordinance/Resolution No. 92-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 92-14, seconded by Mr. Simpson. This is the application for CHIP program. This year to get more dollars for our city we will partner with Brunswick and Wadsworth which will permit \$50,000 more per entity equaling a total of 1.2 million with each city receiving \$400,000. The roll was called on adding the emergency clause and was approved by the yea votes of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 92-14 passed by the yea votes of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Ord. 93-14:

An Ordinance amending Ordinance No. 39-14, passed March 10, 2014, pertaining to the Lease of Land at the Medina Municipal Airport. Mr. Shields moved for the adoption of Ordinance/Resolution No. 93-14, seconded by Mr. Simpson. Mr. Huber explained the City of Medina leases the running of the Airport to Flight Services of Medina managed and run by Mr. Olsen. Mr. Olsen in turn built some hangars and is subleasing these hangars to ten individuals who will rent space there for a 22 year length of time. This allows the City of Medina to be a party to the sublease so as to guarantee the 22 yr. term of time. The roll was called and Ordinance/Resolution No. 93-14 passed by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Ord. 94-14:

An Ordinance ratifying the Collective Bargaining Agreement between the City of Medina and the Ohio Patrolmen's Benevolent Association for the Police Sergeants and authorizing the Mayor to execute said agreement. Mr. Shields moved for the adoption of Ordinance/Resolution No. 94-14, seconded by Mr. Simpson. Mr. Shields moved that the

emergency clause be added to Ordinance/Resolution No. 94-14, seconded by Mr. Kolesar. Mayor Hanwell stated we have been in negotiations with the Patrolman and Sergeants groups for the Police Department and we were prepared to go to arbitration. To avoid that a tentative agreement was reached that was acceptable to both unions and was presented to Finance. It follows the Fact Finders recommendation for increase in healthcare, increase in premium contributions, prescriptions and office co-pays, 2% wage increases for each year 2014, 2015, & 2016. We did not maintain the ability that the Fact Finder gave us for any new hires to be put on five 8 hour shifts instead of four 10 hour shifts as is currently in place and has been. Emergency clause is requested because under the Federal Healthcare Act, we want to implement the changes for August 1st, 2014, and are required to give a 60 day notice. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, J. Coyne, B. Hilberg, M. Kolesar, and B. Lamb. D. Simpson abstained. The roll was called and Ordinance/Resolution No. 94-14 passed by the yea votes of M. Kolesar, B. Lamb, P. Rose, J. Shields, J. Coyne, and B. Hilberg. D. Simpson abstained.

Ord. 95-14:

An Ordinance ratifying the Collective Bargaining Agreement between the City of Medina and the Ohio Patrolmen's Benevolent Association for the Police Sergeants and authorizing the Mayor to execute said agreement. Mr. Shields moved for the adoption of Ordinance/Resolution No. 95-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 95-14, seconded by Mr. Simpson. Mayor Hanwell explained the Sergeants agreement is in essence the same, they do have a rank differential so whatever raise the officers get the sergeants automatically get that. One provision I forgot was the sick time buyout they get 37 ½ % of any unused sick time they asked to increase that from maximum 360 hours to 400 hours also in the Fact Finders recommendation. If we would have gone to arbitration the city was looking to spend nearly \$5,000 as well as arbitration fees and attorney fees. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 95-14 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, M. Kolesar, B. Lamb and P. Rose.

Ord. 96-14:

An Ordinance amending Section 31.03 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the salary schedules for employees not covered under current union contracts for the years 2014, 2015, and 2016. Mr. Shields moved for the adoption of Ordinance/Resolution No. 96-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 96-14, seconded by Mr. Simpson. Mr. Dirham stated this ordinance and the next ordinance are to effectively equalize due to the same thing with the non-union employees that was done. The roll was called on adding the emergency clause and was approved by the yea votes of B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 96-14 passed by the yea votes of J. Coyne, B. Hilberg, M. Kolesar, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Ord. 97-14:

An Ordinance amending Section 31.14(D) and 31.16(A) of the Salaries and Benefits Code of the City of Medina, Ohio relative to Employee Healthcare. Mr. Shields moved for the adoption of Ordinance/Resolution No. 97-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 97-14, seconded by Mr. Simpson. Mr. Coyne stated that Mr. Dirham explained that this is a follow up between the previous two ordinances related to the equalization of the non-union employees with the unionized employees. The roll was called on adding the emergency clause and was approved by the yeas of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, and M. Kolesar. The roll was called and Ordinance/Resolution No. 97-14 passed by the yeas of M. Kolesar, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Council Comments:

Mr. Lamb announced the CDC annual garden party is June 13th from 7 -11 p.m. Tickets are available at Cool Beans, Miss Molly's and Visitor's Bureau.

New Event called Rockin' the Court is a take-off of Highland Squares event called Porch Rockers. Sat, June 28th from 12 p.m. 4 p.m. on South Court St. There will be a variety of music and musicians, some food, balloon artist.

There will be a band concert on Friday and Farm Market on Saturday with MSM Antique Sale on square.

Peaceworks had \$1,000 donated by CDC.

Adjournment:

There being no further business before Council, the meeting adjourned at 8:13 p.m.

Kathy Patton, Clerk of Council

John M. Coyne, President of Council

ORDINANCE NO. 98-14

AN ORDINANCE AMENDING SECTION 917.04 OF THE CODIFIED ORDINANCES OF THE CITY OF MEDINA, OHIO RELATIVE TO WATER RATES.

WHEREAS: That Section 917.04 of the codified ordinances of the City of Medina, Ohio presently reads as follows:

917.04 RATES.

The rates and rents for water furnished and supplied by the Utilities Department, Water Division of the City shall be as follows:

	Bills Rendered 1/1/2013	Bills Rendered 1/1/2014	Bills Rendered 1/1/2015	Bills Rendered 1/1/2016	Bills Rendered 1/1/2017	Bills Rendered 1/1/2018
(a) Customers whose meters are read monthly:						
1 st 100 cu. ft. or less	\$11.23	11.57	11.92	12.28	12.65	13.03
next 3,400 cu. ft. (per 100 cu. ft.)	\$2.38	2.45	2.52	2.60	2.68	2.76
over 3,500 cu. ft. (per 100 cu. ft.)	\$1.96	2.02	2.08	2.14	2.20	2.27
(b) Customers whose meters are read quarterly:						
1 st 300 cu. ft. or less	\$33.69	34.71	35.76	36.84	37.95	39.09
next 10,200 cu. ft. (per 100 cu. ft.)	\$2.38	2.45	2.52	2.60	2.68	2.76
over 10,500 cu. ft. (per 100 cu. ft.)	\$1.96	2.02	2.08	2.14	2.20	2.27

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 917.04 of the codified ordinances of the City of Medina, Ohio shall be amended to read as follows:

917.04 RATES.

The rates and rents for water furnished and supplied by the Utilities Department, Water Division of the City shall be as follows:

	Bills Rendered 1/1/2014 (3%)	Bills Rendered 8/1/2014 (5%)	Bills Rendered 1/1/2015 (3%)	Bills Rendered 1/1/2016 (3%)	Bills Rendered 1/1/2017 (3%)	Bills Rendered 1/1/2018 (3%)
(a) Customers whose meters are read monthly:						
1 st 100 cu. ft. or less	\$11.57	12.15	12.51	12.89	13.28	13.68
next 3,400 cu. ft. (per 100 cu. ft.)	\$2.45	2.57	2.65	2.73	2.81	2.89
over 3,500 cu. ft. (per 100 cu. ft.)	\$2.02	2.12	2.18	2.25	2.32	2.39
(b) Customers whose meters are read quarterly:						
1 st 300 cu. ft. or less	\$33.69	34.71	35.76	36.84	37.95	39.09
next 10,200 cu. ft. (per 100 cu. ft.)	\$2.38	2.45	2.52	2.60	2.68	2.76
over 10,500 cu. ft. (per 100 cu. ft.)	\$1.96	2.02	2.08	2.14	2.20	2.27

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____ **SIGNED:** _____
President of Council

ATTEST: _____ **APPROVED:** _____
Clerk of Council

SIGNED: _____
Mayor

RESOLUTION NO. 99-14

A RESOLUTION OF THE COUNCIL OF THE CITY OF MEDINA, MEDINA COUNTY, AND STATE OF OHIO, CERTIFYING THAT WHEN A MUNICIPAL OBLIGATION WAS INCURRED SUMS WERE LAWFULLY APPROPRIATED IN THE FUNDS TO SATISFY THE OBLIGATION AND SUFFICIENT SUMS CURRENTLY EXIST TO SATISFY THIS OBLIGATION ACCORDING TO THE ATTACHED SHEET(S), AND DECLARING AN EMERGENCY.

WHEREAS: Certain certifications are necessary for the continued operations of Municipal Services; and

WHEREAS: This Resolution will provide for the efficient and lawful certifications to provide Municipal Services; and

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Finance Director is authorized to draw warrants for the payment of municipal expenses pursuant to the attached Exhibit "A" which is incorporated herein.

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Resolution shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason because of the immediate need for the authorization of expenditures, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

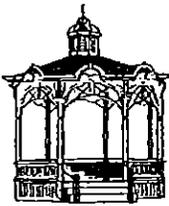
ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor



City of Medina
 132 North Elmwood Ave P.O. Box 703
 Medina, OH 44258
 PH: 330-725-8861
 FAX: 330-722-9058

PURCHASE ORDER

Res. 99-14

No. 2014001096

Show this Purchase Order Number on all correspondence, invoices, shipping papers and packages.

DELIVER AND SHIP TO THIS DEPT.

OFFICE OF THE MAYOR
 CITY OF MEDINA
 132 NORTH ELMWOOD AVENUE
 MEDINA, OHIO 44256

NAME AND ADDRESS OF VENDOR

C00395
 COMPANY HEALTH CARE AT MEDINA HOSPITAL
 1000 EAST WASHINGTON ST
 MEDINA OH 44256

PURCHASE ORDER DATE
 05/01/14

TERMS:

1. City of Medina is exempt from excise or sales tax.
2. Purchase order number must appear on all invoices, packages, packing slips, shipping papers and all other correspondence.
3. Delivery must be prepaid to destination shown above or billed to same.
4. No change may be made in this order without consent of the Director of Finance.

DO NOT DUPLICATE THIS ORDER

LINE NO.	DESCRIPTION	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT MEAS.	UNIT PRICE	EXTENSION
001	EMPL HEALTH RISK APPRAISALS REIMB THRU BWC WELLNESS GRANT BOC APPROVED 4/28/14	001-0707-52215	0		.00	5215.00
TOTAL AMOUNT NOT TO EXCEED						5215.00

Order is to be entered in accordance with prices, delivery and specifications shown above

FEDERAL TAX ID:
34-6001856

THEN AND NOW CERTIFICATION

I hereby certify that the amount necessary to meet this obligation was then (at time of the order or contract) and is now lawfully appropriated for such purpose and was then and is now in the Treasury and free from previous encumbrances.

This amount has been lawfully appropriated for such purpose and is in the treasury or in process of collection.

SEND ALL INVOICES TO:
 City of Medina
 132 North Elmwood Ave
 P.O. Box 703
 Medina, OH 44258

Kerby N. Johnson
 DIRECTOR OF FINANCE
 AUTHORIZED SIGNATURE

City of Medina

Board of Control/Finance Committee Approval

Administrative Code: 141

- Department Heads can authorize expenditures up to \$1,000.00 (requisition)
- Board of Control authorizes expenditures from \$1,000.01 to \$15,000.00 (BOC form).
- Finance Committee authorizes expenditures from \$15,000.01 to \$25,000.00 (BOC form).
- Council authorizes expenditures/bids over \$25,000.00 (RCA form). Board of Control awards all bids, unless otherwise specified in authorizing ordinance. (Ord. 101-05)

Date: 4-22-14

Department: General Admin

Amount: \$ 5215.00

B.O.C. Number: 4/28/14

Account Number: 001-0707-52215

Vendor: Company Health Care at Medina Hospital

Department head/Authorized signature Dawn Chace

Item/Description:

Health Risk appraisals for employees participating
in the city's wellness program. Money to be
reimbursed through the BWC wellness grant

FINANCE COMMITTEE APPROVAL: (expenditures from \$15,000.01 to \$25,000.00)

Date Approved/Denied by Finance Committee: _____

Date to Finance: _____

Clerk of council

Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.

Please have all Finance Committee items for the agenda to the Clerk of Council's Office before Noon on Friday before the scheduled Finance Committee meeting.

Thank you.

3/28/2008

ORDINANCE NO. 100-14

AN ORDINANCE AMENDING ORDINANCE NO. 108-11, PASSED JULY 11, 2011, RELATIVE TO THE AGREEMENT WITH REA & ASSOCIATES, INC. FOR THE PREPARATION OF THE ANNUAL AUDIT FOR THE CITY OF MEDINA, AND DECLARING AN EMERGENCY.

WHEREAS: Ordinance No. 108-11, passed July 11, 2011, authorized the payment of \$35,700 per year to Rea & Associates, Inc. and Dave Yost, Auditor of the State of Ohio for the preparation of the annual audit for the City of Medina for the fiscal periods ending December 31, 2010, 2011, 2012 and 2013.

WHEREAS: That a Modification/Extension Agreement for an increase of \$2,380 to the 2013 contract is required due to additional work performed on a major federal program in accordance with OMBA-133.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the contract amount authorized in Ordinance No. 108-11, passed July 11, 2011, is hereby amended from \$35,700.00 to \$38,080.00 for the fiscal year ending December 31, 2013.

SEC. 2: That the funds to cover the additional services, in the amount of \$2,380 are available in Account No. 001-0707-52226.

SEC. 3: That a copy of the Modification/Extension Agreement is marked Exhibit A, attached hereto, and incorporated herein.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that payment is expected as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____ **SIGNED:** _____
President of Council

ATTEST: _____ **APPROVED:** _____
Clerk of Council

SIGNED: _____
Mayor



Dave Yost · Auditor of State

Ord. 100-14
Exh. A

MODIFICATION/EXTENSION AGREEMENT

This Agreement between Auditor of State Dave Yost (Auditor), City of Medina
Medina County (Public Office), and Rea & Associates, Inc. an
independent public accountant (IPA), modifies or extends an existing agreement between these parties as identified
in SECTION I below and incorporated herein by reference. These parties agree to abide by all terms and conditions
of the original agreement, except as specifically identified in Section II below, and that no remuneration will be
granted in relation to work performed under this modification/extension prior to the execution of this
Agreement by all parties.

SECTION I – ORIGINAL CONTRACT INFORMATION

Public Office Name on RFP	<u>City of Medina, Medina, County, Ohio</u>		
Original Contract Period	<u>January 1, 2010 - December 31, 2013</u>		
Date RFP was issued	<u>September 17, 2010</u>	Date MOA Executed	<u>November 23, 2010</u>
Public Office Contact	<u>Keith Dirham</u>	E-mail	<u>kdirham@medinaoh.org</u>
IPA Contact	<u>Zac Morris</u>	E-mail	<u>Zac.Morris@reacpa.com</u>

SECTION II – MODIFICATION/EXTENSION INFORMATION

Modifications are only appropriate for engagement services that were not known at the time of the original proposal and could not have reasonably been anticipated by the parties during the bid process. The hourly rate for modified services should not exceed the hourly rate originally proposed by the IPA firm. If multiple engagement periods are involved with this modification, contact the regional representative noted in the RFP for further instructions.

Fiscal Period(s) Impacted by this Modification/Extension: 2013

Category (check all that apply):

Change in Accounting or Auditing Standards
 Change in Laws or Regulations
 Change in Scope
 Change in Contract Period
 Other: _____

Detailed Explanation for Modification/Extension (include any additional reports required):

In the technical proposal, we anticipated on auditing one federal program; however, based on major program determination, the City requires an additional major program to be tested under OMB A-133 requirements.

SECTION II – MODIFICATION/EXTENSION INFORMATION (Continued)

<u>Impact on Cost:</u>	<u>HOURS</u>	<u>RATE</u>	<u>COST</u>	<u>Subcontractor Cost Impact</u>
Original Contract for Impacted Period	525	68.00	\$35,700	
Previous Modification dated: _____				
Previous Modification dated: _____				
Current Modification for Impacted Period	35	68.00	\$2,380	
New Contract Total for Impacted Period	560	68.00	\$38,080	

SECTION III – RECITALS/APPROVAL

Due to the need for a contract modification/extension, as stated in SECTION II above, the parties with intent to be legally bound agree as follows:

1. IPA shall, in the performance of its engagements related to the Public Office for the fiscal period(s) set forth in the original Memorandum of Agreement, previous Modification/Extension Agreements, and in this Agreement, perform all engagement work as set forth in the original Memorandum of Agreement, previous Modifications/Extension Agreements and in this Agreement;
2. In consideration of the modification/extension to the engagement work documented herein, the Public Office shall make payment to the IPA as set forth in the original Memorandum of Agreement, as modified in SECTION II of this agreement above;
3. The performance of the engagement work provided for in this Agreement, and all related payments provided for herein, shall in all respects be subject to the terms and conditions set forth in the prior Contract;
4. Should this modification/extension cause the total hours of the contract to exceed the threshold established for use of a MBE/EDGE subcontractor, the IPA shall follow all minority participation and other relevant requirements of the original contract. If applicable, the required MBE/EDGE subcontractor with respect to this Agreement will be:
 Subcontractor: _____
 Address: _____
5. Should this modification/extension involve the use of other subcontractors, the IPA shall follow all relevant requirements of the original contract. If applicable, the other subcontractor with respect to this Agreement will be:
 Subcontractor: _____
 Address: _____

In the event of any conflict or inconsistency between the provisions of this Agreement and the parties' prior contract, the provisions of this Agreement shall control in all respects.

IN WITNESS WHEREOF, Auditor, Public Office and IPA have executed this agreement.

_____	_____
Rea & Associates, Inc.	Date
_____	_____
Legislative Authority or Designee for	City of Medina
_____	Date
_____	_____
Auditor of State	Date

Completed forms should be e-mailed to: IPACorrespondence@ohioauditor.gov (or faxed to 866-603-0003)

RESOLUTION NO. 101-14

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ECONOMIC DEVELOPMENT (TRES) TRANSFER FORM FROM THE DIVISION OF LIQUOR CONTROL FOR THE PROPERTY LOCATED AT 221 S. COURT STREET.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized to execute an Economic Development (TRES) Transfer Form from the Ohio Department of Commerce – Division of Liquor Control for the property located at 221 S. Court Street.

SEC. 2: That a copy of the Economic Development (TRES) Transfer Form is marked Exhibit A, attached hereto and incorporated herein.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor



Ohio Department of Commerce - Division of Liquor Control
 6606 Tussing Road, P.O. Box 4005
 Reynoldsburg, Ohio 43068-9005
 http://www.com.ohio.gov/liqr

Res. 101-14
 Office hours - 8:00am to 5:00pm
 For Questions call (614) 644-2496

ECONOMIC DEVELOPMENT (TREX) TRANSFER FORM

Ohio Revised Code 4303.29 allows for the transfer of location or the transfer of ownership and location of a C-1, C-2, D-1, D-2, D-3, or D-5 permit from municipal corporation or the unincorporated area of a township to an economic development project located in another municipal corporation or the unincorporated area of another township in which no additional permits of that class may be issued to the applicant under the permit quota. However the transfer may occur only if the applicant notifies the municipal corporation or township to which the location of the permit will be transferred regarding the transfer and the municipal corporation or township acknowledges in Section B of this form OR in writing to the Division of Liquor Control, that the transfer will be to an economic development project. A permit may be transferred to a different owner at the same location, or to the same owner or a different owner at a different location in the same municipal corporation or in the unincorporated area of the same township. NOTE: The statute requires the applicant to provide the endorsement by the municipal corporation or township at the time the application for the transfer is filed with the division, therefore once Section B is completed return this form to the applicant so they may attach this information to their transfer application.

Seller(s) - Current Permit Holder - (Individual, Corp., LLC or Partnership) Diamond Spirits LLC	Buyer(s) - Prospective Permit Holder - Name & addresses Individual, Corporation, LLC or Partnership H2 Huth & Harris Wine Merchants LLC 221 S. Court St. Medina Ohio 44256
Permit Number: 2118525	

CHECK Class(es) of Permit(s) Being TREX Transferred:

C-1
 C-2
 C-2X
 D-1
 D-2
 D-2X
 D-3
 D-3A
 D-5
 D-6

SECTION A: (To be completed by the Applicant)

NOTE: Section A is for you to provide information to the local legislative authority (City, Village or Township Office) in which this Economic Development Project (Trex) will be located. In addition to the below information, you may be required to provide a projected earnings statement (brand new business), or a profit and loss statement (existing business), and a copy of building plans/drawings outlining any construction plans. The Division will also use this information to determine if you qualify and meet the criteria outlined under Section 4303.29(B)(2)(b).

1. The total amount invested in this project is \$ 350,000

2. The total number of jobs that will be created by this economic development project is 5

3 Existing or Estimated Tax Revenue generated by this project is:

(Type or print on the lines provided the type of tax & amount, i.e., Sales Tax, Property Tax, Unemployment Tax, etc.)	Property Tax	\$ <u>3,600.00</u>
	Sales Tax	\$ <u>27,716.00</u>
	State Withholding Tax	\$ <u>320.00</u>
	Ohio Unemployment Tax	\$ <u>622.00</u>

On behalf of the applicant as indicated above I am signing below and certifying that all the information provided with this application is complete and accurate to the best of my knowledge.

Whitney Harris
 Print or Type Name

05/17/14
 Date

330-620-5510
 Phone Number

[Signature]
 Signature

OWNER
 Title

SECTION B: (The applicant MUST have this Section completed by the City, Village or Township Office in which this Economic Development Project (Trex) will be located. This form MUST be returned to the applicant to accompany the transfer application).

Based upon the factors outlined above, the City/Village/Township of _____ hereby endorses
 (City, Village or Township Name)

and acknowledges that this transfer will be to an economic development project.

 Print or Type Name

 Signature of Mayor, Legislative Office Holder or Law Director

 Date

 Phone Number

 Title (e.g., Mayor, Clerk of City Council, Fiscal Officer or Law Director)

RESOLUTION NO. 102-14**A RESOLUTION DECLARING IT NECESSARY TO LEVY A RENEWAL OF AN EXISTING TAX OF 2.2 MILLS IN EXCESS OF THE TEN MILL LIMITATION FOR THE OPERATION OF AN AMBULANCE AND EMERGENCY MEDICAL SERVICE.**

- WHEREAS:** In accordance with Section 5705.03 of the Ohio Revised Code, the City adopted Resolution No. 80-14, passed May 12, 2014, requesting the Medina County Auditor certify the total current tax valuation and the dollar amount of revenue that would be generated for the renewal of 2.2 mills for the operation of an ambulance and emergency medical service; and
- WHEREAS:** On May 19, 2014, the Medina County Auditor provided the City with the "Certificate of Estimated Property Tax Revenue" for the renewal of 2.2 mills for the operation of an ambulance and emergency medical service. A copy of the form is marked Exhibit A, attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO, TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING:

- SEC. 1:** That it is necessary to levy a renewal levy of an existing tax in excess of the ten mill limitation for the benefit of the City of Medina, Ohio for the purpose of providing and maintaining necessary or desirable equipment, personnel, supplies and paying any and all other costs or expenses incidental to the operation of an ambulance and emergency medical service at a rate not-to-exceed 2.2 mills for each one dollar of valuation which amounts to twenty-two cents (\$0.22) for each one hundred dollars (\$100.00) of valuation for a period of five (5) years as estimated by the Medina County Auditor in Exhibit A, attached hereto and incorporated herein.
- SEC. 2:** That the levy be placed upon the tax lists of the current tax year for collection in compliance with the provisions of Section 5709.19, if a majority of the electors voting thereon vote in favor thereof.
- SEC. 3:** That the Clerk of Council of the City of Medina, Ohio, be and she is hereby directed to certify a copy of this Resolution to the Board of Elections, Medina County, Ohio, prior to August 6, 2014, and notify the Board of Elections to cause notice of election on the question of levying the tax to be given as required by law.
- SEC. 4:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Effective date –

Res. 80-14

Certificate of Estimated Property Tax Revenue

Exh. A

(Use this form when a taxing authority certifies a millage rate and requests the revenue produced by that rate.)

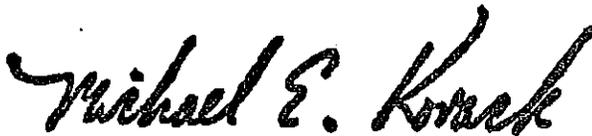
The County Auditor of MEDINA County, Ohio, does hereby certify the following:

1. On May 16, 2014 the taxing authority of MEDINA CITY (political subdivision name) certified a copy of its resolution or ordinance adopted May 12, 2014 requesting the county auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by TWO AND TWO-TENTHS (2.2) mills, to levy a tax outside the ten-mill limitation for AMBULANCE & EMS SERVICES purposes pursuant to Revised Code 5705.19(U) to be placed on the ballot at the November 4, 2014 election.

The levy type is RENEWAL

2. The estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$1,028,700 per year

3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$552,858,420



auditor's signature

MG

5/19/14

date

INSTRUCTIONS

1. "Total tax valuation" includes the taxable value of all real property in the subdivision as indicated on the tax list most recently certified for collection and estimates of the taxable value of personal and public utility personal property for the first year the levy will be collected as set forth on the worksheets prescribed in conjunction with this form. If the subdivision is located in more than one county, the home county auditor (where the greatest taxable value of the subdivision is located) shall obtain the assistance of the other county auditors to establish the total tax valuation of the subdivision.
2. For purposes of this certification, "subdivision" includes any agency, board, commission, or other authority authorized to request a taxing authority to submit a tax levy on its behalf.
3. "Levy type" includes the following: (1) additional, (2) renewal, (3) renewal with an increase, (4) renewal with a decrease, (5) replacement, (6) replacement with an increase, and (7) replacement with a decrease levies.
4. Please file this certificate with the subdivision as soon as possible, so the taxing authority can pass a resolution to proceed not later than 90 days before the election.

ORDINANCE NO. 103-14

AN ORDINANCE AUTHORIZING THE MAYOR TO SOLICIT REQUESTS FOR QUALIFICATIONS FOR ARCHITECTURAL DESIGN SERVICES FOR THE MEDINA MUNICIPAL COURTHOUSE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Mayor is hereby authorized and directed to solicit Requests for Qualifications for architectural design services for the Medina Municipal Courthouse Project.
- SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 3:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor



XXXX XX, 2014

CITY OF MEDINA, OHIO
ENGINEERING DEPARTMENT

REQUEST FOR QUALIFICATION STATEMENTS

For the

MEDINA MUNICIPAL COURTHOUSE

DENNIS HANWELL - MAYOR

JOHN COYNE - PRESIDENT OF COUNCIL

- COUNCIL MEMBERS -

BRIAN HILBER
BILL LAMB
JAMES SHIELDS

MARK KOLESAR
PAUL ROSE
DENNIE SIMPSON

- ADMINISTRATION -

GREG HUBER
KEITH DIRHAM
SERAFINO PICCOLI
PATRICK PATTON

.LAW DIRECTOR
.FINANCE DIRECTOR
.SERVICE DIRECTOR
.CITY ENGINEER

RESPONSE DUE DATE: XXXXX XX, 2014

CITY OF MEDINA
LEGAL NOTICE

Pursuant to Authority granted by Medina City Council under Ordinance No. XX-14, adopted Xxx XX 2014, the City of Medina is inviting interested consulting firms to submit a Statement of Qualification for the following City projects:

Design Services for
Medina Municipal Courthouse

The City of Medina will utilize a qualifications based selection process to select design consultants for this project. Dependent upon a review of the Statement of Qualifications, the City may elect to award design services contracts to one or more of the firms submitting. Firms interested in submitting a Statement of Qualifications for consideration of award of one of these projects must contact the City of Medina to acquire the Request for Qualifications (RFQ).

The City will only review Statements of Qualifications received from those firms that request and receive the RFQ packet. The RFQ packet may be obtained by submitting a written request to the City of Medina Engineering Department, Medina City Hall, 132 North Elmwood, Medina, Ohio 44256, or by contacting City Engineer Patrick Patton by telephone at 330-721-4721 or by email at ppatton@medinaoh.org.

Seven (7) copies of the Statement of Qualification must be sealed in an envelope marked "Qualification Statements -- Medina Municipal Courthouse" and addressed to the Service Director, City of Medina, Medina City Hall, 132 North Elmwood, Medina, Ohio 44256. Qualification Statements must be received no later than 4:30 P.M. on Xxxxx, Xxxxxx XX, 2014. Responses received after the specified time and date will not be considered.

The City of Medina reserves the right to reject any and all Statements of Qualifications submitted and the right to waive any informalities or irregularities in the selection process. Contact the City Engineer at 330-721-4721 for questions or further information.

Serafino Piccoli
Service Director
City of Medina, Ohio

Gazette: Xxxxx XX, 2014
Xxxxx XX, 2014

City of Medina Project #: 989
Project Name: MEDINA MUNICIPAL COURTHOUSE
Response Due Date: Xxxx XX, 2014

PROJECT DEFINITION

The City of Medina (City) desires to obtain professional architectural design services to complete fieldwork, perform design services, and to prepare construction plans, specifications, cost estimates and project bid documents for the above captioned project.

The City envisions erecting a facility that will be attached to the existing City Hall, located at 132 N. Elmwood Avenue, Medina, Ohio (City Lot #'s 140, 141 and 142; PPN 028-19A-21-088). The new facility will extend from the eastern half of the southern wall of the existing City Hall into the existing municipal parking lot. Currently the City anticipates the building addition will include two above grade levels and one below grade level. The total addition is expected to be between 25,000 and 30,000 square feet.

This project is to be funded completely by local (City of Medina) funds; currently no state or federal grants are expected to be attached to the project.

PRELIMINARY PROJECT BUDGET

The preliminary project budget for any and all expenses related to the design, development and construction of the Courthouse is anticipated to be between \$7,000,000 and \$8,000,000. Please be clear, this budget is anticipated to include all costs associated with the project, including costs for architectural and engineering design and plan preparation services, project management, site and utility development and construction, building construction, and all interior finishes

RESOURCES AVAILABLE

- Original architectural, mechanical and electrical plans for Medina City Hall (completed in 1977)
- Site visits of the property can be arranged; please contact City to schedule the visit.

ARCHITECTS SCOPE OF WORK

- All field work and surveying
- Preparation of a project site and utility plan
- Prepare all necessary architectural, mechanical and electrical plans necessary to acquire necessary permits (building, electrical and plumbing), and to bid and to construct the project. Plans to be submitted include (but are not limited to) architectural, mechanical and electrical plans. Design must be completed in strict accordance to all local, state and federal standards, including accessibility standards.
- Develop construction documents and project specifications necessary for bidding and constructing the project, including (but not limited to), all material finishes (interior and exterior), all mechanical, plumbing and electrical materials, and any other pertinent equipment and materials.
- Architect will attend meetings, workshops, etc. with City and Court staff
- Architect will meet with affected City Boards and Commissions throughout the design and development process. Architect will represent the City to present the project at both the City Historic Preservation Board and Planning Commission meetings.
- Upon completion of plans and specifications, prepare a budget estimate for project

- To summarize, the City would like to engage an architect to develop plans and specifications necessary to allow us to bid and construct the project.

ADDITIONAL INFORMATION

- Architects are reminded that this project is located within the City's downtown Historic District. As referenced above, because of this, this project will be reviewed by the City's Historic Preservation Board. The Board will be very sensitive to all aspects of this re-development, particularly exterior finishes. The architect will be expected to submit samples of proposed finishes to the Board for their review, comment and approval. The architect is advised that the project plans will be required to complement and enhance the existing characteristics of the adjacent existing buildings.
- Architects are advised to reference and pay special attention to Section 145.07 (DESIGN GUIDELINES / DEMOLITION CRITERIA") of the City of Medina's Codified Ordinances. In addition architects are referred to "The City of Medina Guidelines for Historic Properties and Districts". The purpose of this chapter and of The City of Medina Guidelines for Historic Properties and Districts is to preserve the architectural history and integrity of existing buildings or structures and to ensure the procedures and materials used are compatible with the existing building or structure and help to ensure its preservation into the future.
- The City is considering completing this project utilizing either a traditional design-bid-build method or a construction manager at risk method for construction. It is anticipated that the City will make a final determination regarding the building method in conjunction with the selected architect.

QUALIFICATION STATEMENT REQUIREMENTS

Seven (7) copies of the Qualification Statement shall be submitted and include the following information:

- A. General Instructions for Preparing and Submitting a Qualification Statement
 1. Provide the information requested in the Qualification Statement Content (see section B, below) in a letter signed by an officer of the firm. The responses shall be presented in the same order as listed in Section B.
 2. While the total length (in pages) of the Statement of Qualifications will not be limited, as outlined in Section B, the length of certain sections of the responses will be limited. Submitters are reminded that the content of the Statement should be limited to the information specifically requested herein. Responding consultants will be permitted to attach and submit brochures or other pre-printed informational/marketing materials at the end of the Statement of Qualifications as they see fit; please understand that while those materials are permitted and will undergo a cursory review by the City, those additional materials will not be considered to be part of the Qualification Statement.
 3. Please adhere to the following requirements in preparing and binding Qualification Statement:
 - a. Please use a minimum font size of 11-point and maintain margins of 1" on all four sides of the page. All text shall be black type to facilitate machine copying.
 - b. Each page of the Qualification Statement shall be numbered.

- c. Use 8" x 11" bond paper only, no glossy paper.
4. Qualification Statements must be received no later than 4:30 P.M. local time on Xxxxx, Xxxxx XX, 2014. Responses received after that time on the specified due date will not be considered.

B. Qualification Statement Content

1. Provide a brief (not to exceed one page) introduction to your firm and the services that you provide. Within that introduction, include the number of years the firm has been in business.
2. Include the following information:
 - a. A list of the firm's previous recent experience with that type of project.
 - b. List significant sub-consultants, and the percentage of work to be performed by the prime consultant and each sub-consultant.
 - c. List the Project Manager and other key staff members, including key sub-consultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work. Include summary of staff members experience with projects similar to the project type your firm is pursuing.
 - d. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to your present workload, and the availability of the assigned staff.
 - e. Provide a description of your Project Approach (not to exceed two pages). Within the Project Approach address your firm's technical approach, understanding of the project, quality assurance policy, innovative ideas and any other relevant information concerning your firm's qualifications for the project. Address your firm's cost containment practices including measures that will minimize the overall cost of the project.
 - f. Provide a list of three (3) references who can attest to the firm's performance on similar type projects. Include accurate contact name, address and telephone number for each reference listed (please note, if desired and applicable, the same reference can be provided for different project types).
3. List the location of the office from which the project manager will be based.
4. Provide any additional information (not to exceed two pages) concerning the firm, the firm's qualifications, experience and ability with respect to the projects that are being pursued.

SELECTION PROCESS

A qualifications base selection process will be administered by the City of Medina. Consultants will be evaluated based upon a review of the Statement of Qualifications and our discussions with references. The City will evaluate each firm's qualifications based upon the following:

1. Firm's number of years in business (5%)
2. Firm's technical ability, background and experience on similar projects (25%)
3. Experience and ability of the project manager and the project team (10%)
4. Availability to meet schedule with respect to firm's current work load (15%)
5. Understanding of the project and technical alternatives, creativity, problem solving ability (15%)

6. Evaluation of References provided to the City for work on projects of similar size and scope (20%)
7. Firm-proximity to Jobsite (10%)

After review of the Qualification Statement, the City will invite a selected number of firms to an interview at the City of Medina. The consultant will be selected based on the Qualification Statement and, if necessary, the interview. If an interview process is used for any of the project types, an evaluation and score for the interview will be factored with the qualification statement review to determine the most qualified firm.

Cost for services will be negotiated with the consultants determined to be most qualified for each type of work by the City of Medina. The City will initiate a scope of services meeting with the most qualified firm to facilitate communication and develop a specific scope of work for each task. The City will attempt to negotiate an acceptable fee for the work with the most qualified firm. The fee and the agreement will be placed before the City Council of the City of Medina for approval. If the firm and the City are unable to reach an agreement, the City will then negotiate for these services with the second most qualified firm, and continue negotiating with qualified firms until an agreement is reached. The City of Medina reserves the right to reject any and all Statements of Qualifications submitted and the right to waive any informalities or irregularities in the selection process.

SCOPE OF SERVICES

A specific scope of service for each project will be developed jointly by the City and the selected consultant upon completion of the selection process. In general, the City will expect the selected consultant to perform and complete all work efforts necessary to prepare construction plans and bid documents. This will include, but is not limited to, performing field surveying, completing analysis and design, construction plan preparation, opinion of probable costs, final unit item quantity summary, etc.

Project management and inspection services are not expected to be completed by the design consultant, as such, they will not be included within the scope of services.

PRELIMINARY PROJECT SCHEDULE

Proposals due: XXXXX XX, 2014

Project Award Date: XXXXX XX, 2014

Initial Authorization to Proceed: XXXXX XX, 2014

COMMUNICATION RESTRICTIONS

Please note the following policy concerning communication with the City of Medina during the programmatic announcement and selection process:

During the time period between advertisement and the announcement of final consultant selections, while the City will answer and reply to any written or verbal question or inquiry from consultants regarding the projects and/or the selections process, outside of the consultant

interview (if an interview has been determined to be necessary) the City will not meet directly with any of the interested firms to discuss the selection process.

QUESTIONS, CLARIFICATIONS and INQUIRIES

Consultants should direct any questions, clarifications and inquiries regarding the project and or the selection process to Patrick Patton either at the above address, or by phone at (330) 721-4721, or by email at ppatton@medinaoh.org.

QUALIFICATION STATEMENT SUBMITTAL

The proposals shall be returned no later than 4:30 pm on XXXXX, XXXXX XX, 2014 to:

Patrick Patton, PE
City of Medina, Ohio
132 North Elmwood Avenue
Medina, Ohio 44256

QUESTIONS, CLARIFICATIONS and INQUIRIES

Consultants should direct any questions, clarifications and inquires regarding the project and or the selection process to Patrick Patton either at the above address, or by phone at (330) 721-4721, or by email at ppatton@medinaoh.org.

ORDINANCE NO. 104-14

AN ORDINANCE AUTHORIZING THE PURCHASE OF THREE (3) 2015 FORD UTILITY POLICE INTERCEPTORS FROM STATEWIDE FORD FOR THE POLICE DEPARTMENT.

WHEREAS: In accordance with H.B 204, the Police Department has requested authority to purchase police cruisers without competitive bidding or participation in the state cooperative purchase contracts provided they can verify that the political subdivision can purchase the supplies or services from another party upon equivalent terms, conditions, and specification but at a lower price than it can through those contracts; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the purchase of three (3) 2015 Ford Utility Police Interceptors from Statewide Ford, State Contract No. RS90153, Index #GDC093, is hereby authorized for the Police Department.

SEC. 2: That the funds to cover this purchase, in the amount of \$101,175.00, are available in Account No. 106-0101-54417.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 105-14

AN ORDINANCE AUTHORIZING AN EXPENDITURE TO PRIORITY DISPATCH FOR AN ADD-ON ENHANCEMENT TO THE COMPUTER AIDED DISPATCH SYSTEM FOR THE POLICE DEPARTMENT COMMUNICATIONS CENTER.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the expenditure to Priority Dispatch for an add-on enhancement to the Computer Aided Dispatch System for the Police Department Communications Center is hereby authorized.
- SEC. 2:** That the funds to cover this expenditure, in the amount of \$44,000.00 are available in Account No. 388-0714-54413.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor



110 South Regent Street, Suite 500
 Salt Lake City, UT 84111
 (801) 363-9127 * (801) 363-9144 fax
 (800) 363-9127 toll-free

Ord 105-14
Sales Quote #92550

by Jon Stones

Date 10/3/2013

Bill To: Medina City PD
 Attn: Chief Patrick Berarducci
 150 W Friendship
 Medina, OH 44256

Ship To: Medina City PD
 Attn: Chief Patrick Berarducci
 150 W Friendship
 Medina, OH 44256

For: Medina City PD
 Attn: Chief Patrick Berarducci
 150 W Friendship
 Medina, OH 44256

Phone: (330)725-7777 Fax:

Qty	Description	Unit Price	Extended Price
2	ProQA Software Licenses (Police - Paramount - Standard - North American English) Automated calltaking software	\$4,900.00	\$9,800.00
1	ProQA Software Licenses - supervisor (Police - Paramount - Standard - North American English) Monitoring and reporting software	\$2,450.00	\$2,450.00
1	Client/Server Software Upgrade - Additional Users (North American English) Increased client server application capacity	\$750.00	\$750.00
1	AQUA Discipline Modules (Police - Phoenix - Standard - North American English) Licensed discipline modules for AQUA	\$1,000.00	\$1,000.00
3	Cardset (Police - 4.1 - Standard - North American English) Licensed manual protocol set for backup	\$495.00	\$1,485.00
2	QA Guide (QAG) (Police - 4.1 - Standard - North American English) Quality Assurance Guide for training and case review only	\$45.00	\$90.00
40	Field Responder Guide (FRG) (Police - 4.1 - Standard - North American English) Field reference guide for responders	\$10.00	\$400.00
15	Certification Course Registrant (Host) (Police - North American English) Materials, tuition and certification (3 days, 24 hours)	\$325.00	\$4,875.00
4	ED-Q Certification Course Registrant (Host) (Police) Materials, tuition and certification (2 days, 16 hours)	\$500.00	\$2,000.00
15	Active Assailant Course Registration (Police) Active Assailant Course Registration	\$99.00	\$1,485.00
1	Software Sys Admin/Install Day (Police - Standard - North American English) On-site technical assistance	\$1,500.00	\$1,500.00
1	ProQA Software Training (Police - Standard - North American English) 4-hour course (maximum of two complete sessions per day)	\$1,500.00	\$1,500.00
1	Trip Charge/Travel Expenses Travel expense	\$4,500.00	\$4,500.00
1	Project Management/Implementation Support (Police) Implementation support and quality management program development	\$7,500.00	\$7,500.00
1	National Q Service (Police - Standard - North American English) Expert call review and reporting. 50 calls per month for first 6 mos.	\$4,500.00	\$4,500.00

"To lead the creation of meaningful change in public safety and health."



Sales Quote #92550

by Jon Stones

Date 10/3/2013

110 South Regent Street, Suite 500
Salt Lake City, UT 84111
(801) 363-9127 * (801) 363-9144 fax
(800) 363-9127 toll-free

Table with 3 columns: Item Description, Amount, and Total. Includes items like Annual Maintenance (ESP) and a final Total of \$43,497.05.

This quote is valid for 120 days from date of issue. Unless otherwise agreed to in writing, all prices quoted are exclusive of any applicable sales, use, withholding and other taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer.

Seller will use reasonable efforts to deliver products on time, but will not be liable for any expenses or damages incurred as a result of late delivery or for circumstances beyond Seller's reasonable control.

Purchasing or signing below acknowledges your agreement to the terms above and to the "break the seal" or "click to accept" license agreement associated with the licensed product(s).

Sign here X _____ Date _____

Payment Method: (Check enclosed, or...)

[] Purchase Order # _____

[] VISA/MasterCard/AMEX # _____

Expiration: _____

"To lead the creation of meaningful change in public safety and health."

ORDINANCE NO. 106-14

AN ORDINANCE AUTHORIZING THE CLERK OF COURT TO SOLICIT REQUESTS FOR PROPOSALS (RFP's) FOR NEW CASE MANAGEMENT SOFTWARE FOR THE MEDINA MUNICIPAL COURT, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Clerk of Court is hereby authorized and directed to solicit Requests for Proposals (RFP's) for new Case Management Software for the Medina Municipal Court.

SEC. 2: That a copy of the RFP is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to meet the deadline for them to be returned by July 15, 2014; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

MEDINA MUNICIPAL CLERK OF COURT:
RFP SPECIFICATIONS/GENERAL REQUIREMENTS FOR
CASE MANAGEMENT/POST DISPOSITION SYSTEM AND SERVICES

General Information

The Medina Municipal Court is seeking a Case Management/ Post Disposition Management System. The court currently uses Civica/CMI Court and Civil Authority Systems.

Scope of new System

- Basic Court Case Management System
- Probation Case Management
- Post Disposition Case Management
- Backup/Disaster Recovery / Business Continuity
- Records Management (digital and paper)
- Implementation Services
- Training Services
- Help Desk Services
- Software Maintenance
- Conversion of current data to new CMS
- Goal to become as paperless as possible (future goal)
- System to comply with local, state, and federal laws
- Server and software needed to support the case management/post disposition system
- Scheduling system for judge and magistrates

Core Components

- Case Management System
 - Including all case related financial functions and robust reporting capabilities
 - Ability to recreate a financial report or receipt at any time.
- Electronic Content management
 - Documents scanned to the case
 - Documents created from the case also stored with the case
 - Scanned documents attached to the case and to individual docket entries
- E-filing Workflow
 - The ability to accept e-filings along with payment for the e-filing in the future.
- Web-Based Public access, configurable by the court, for searches, and e-payments
- Electronic/online payment of fines and costs (optional)
- Probation Case Management

- Digital /E-signatures and authentication
 - For warrants, court orders, etc.
- Security for electronic case documents
- Ohio Supreme Court reports
- Integration to be included in the implementation
 - OCN (Ohio Courts Network)
 - BMV (Bureau of Motor Vehicles)
 - BCI&I (Bureau of Criminal Identification and Investigation)
- Civil and Traffic/Criminal systems should be integrated
- Integration with Capital Recovery Systems, Inc.
- E-ticket integration with EmergiTech (optional and in the future)
- System Documentation including Data Dictionary or equivalent.

RFP Requirements

- Three (3) copies of the RFP shall be submitted.
- RFP's must be received by July 15, 2014 at 10:00 A.M. The RFP submitter is responsible for the timely receipt of their RFP. Late RFP's will not be accepted or considered.
- RFP's may be by mail or delivery service, or in person. RFP's should be submitted to the following address:

Clerk of Court
 Medina Municipal Court
 135 N. Elmwood Ave.
 Medina, OH 44256

- RFPs will be reviewed and evaluated by the Clerk of Court and an evaluation committee. RFP's will NOT be opened and read publically.
- The evaluation committee will read the RFP's and invite qualifying vendors to present software demonstrations to the committee and others in the court.
- The Court will tentatively accept a vendor's proposal by December 31, 2014.
- The City and Clerk of Court reserve the right to refuse all RFP's.

Other Conditions

- During the review process, vendors may be asked to provide sample reports and forms.
- All activities conducted by the vendor shall comply with all federal, state and local laws.
- RFP will include a continuity statement for vendor's company. This will include escrow provisions for software.

Selection Process

The City and Court will review all RFP's submitted to determine which firms are qualified to provide software systems and services. Firms that are not considered to be qualified to provide software and services will be eliminated from further consideration. When evaluating the RFP's the Clerk will consider previous experience on similar projects, technical ability, references, price proposal, tentative start and completion dates, and any other relevant / or applicable items. If deemed necessary by the project review team, the City or Court may elect to invite a limited number of selected firms to interview and make presentations and demonstrations. Interested firms are advised that the total cost and financing options will be one of the factors considered by the city and court when evaluating RFP's, but cost will not be the only factor.. The city may not necessarily select the firm that submits the lowest price.

The City of Medina reserves the right to reject any and all RFP's and the right to waive any informalities or irregularities in the RFP.

Liability

The City of Medina assumes no responsibility or liability for cost incurred by the firm prior to signing of an agreement. Total liability of the City of Medina is limited to the terms and conditions of any contract resulting from an RFP.

Summary

The RFP specifications are intended to allow qualified firms to show their capability for providing services for the benefit of the Medina Municipal Court.

Issuing Office/Project Administrator

These RFP specifications are being issued by the City of Medina, Ohio through the Clerk of Court for the Medina Municipal Court. All questions regarding these RFP specifications should be directed to:

Nancy Abbott
Clerk of Court
135 N. Elmwood Ave.
Medina, Ohio 44256
nabbott@medinamunicipalcourt.org

If an answer to a vendor question is relevant to the project, all vendors who have submitted an RFP will receive that same answer by email.

ORDINANCE NO. 107-14

AN ORDINANCE AMENDING ORDINANCE NO. 157-11, PASSED NOVEMBER 14, 2011, RELATIVE TO AN ADDENDUM TO THE MASTER SERVICE AGREEMENT WITH EMERGITECH, INC. PERTAINING TO THE PROQA PRIORITY DISPATCH INTERFACE FOR THE POLICE DEPARTMENT.

WHEREAS: Ordinance No. 157-11, passed November 14, 2011, authorized a Contract with Emergitech, Inc. for the Provision of Public Safety Software Services for the Police Department; and

WHEREAS: An Addendum to the Master Service Agreement has been proposed for an additional expenditure of \$7,346.00 for the PROQA Priority Dispatch Interface for the Medina Police Department Communications Center.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Master Service Agreement authorized in Ordinance No. 157-11, passed November 14, 2011 is hereby amended to include the Addendum in the amount of \$7,346.00 for the PROQA Priority Dispatch Interface for the Medina Police Department Communications Center.

SEC. 2: That the funds to cover the addendum in the amount of \$7,346.00 are available in Account No. 388-0714-54413.

SEC. 3: That a copy of the Addendum is marked Exhibit A, attached hereto, and incorporated herein.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor



ORD. 107-14

EmergiTech, Inc.
 2545 Farmers Dr., Suite 250
 Columbus, Ohio 43235
 Phone (614) 339-8300
 Toll Free (800) 772-6125
 Fax (614) 866-9208

**Addendum
 for
 Medina City Police Department
 April 22, 2014**

Description	Concurrent Users/Units	Term	Fee
EmergiTech Software as a Service (SaaS) Annual Fees Includes:			\$4,946
ProQA Priority Dispatch Interface for Police	4	Existing	
SaaS System Set-up Package (One-time Fee) Includes: One-time Project Management, Installation, and Configuration		Fixed fee	\$2,400
Total First Year Fees (to be paid in advance of service period)			\$7,346
Annual Fee through term of existing Master Service Agreement			\$4,946

Terms of this Proposal:

1. This proposal is valid through and all pricing is subject to change after July 20, 2014.
2. This document will serve as an addendum to the EmergiTech Master Service Agreement, and upon completion of the signature portion found at the bottom of this document titled "Customer Authorization", EmergiTech agrees to provide additional services. Services will commence on the date of the signature below and will continue until the termination of the Agreement of which this Addendum is a part.
3. SaaS fees quoted above are the annual amount for a fixed term and are subject to the terms of the EmergiTech Master Service Agreement. 100% of the total First Year Fees, which will be synced in to the terms of the existing Agreement, will be invoiced and payable within ninety days of agreement acceptance.
4. **ProQA:** The Interface above does not include the Priority Dispatch Software, which is used in place of Priority Dispatch flip cards and is required to be installed on the local workstation that will access ProQA in order to use the ProQA interface provided above. This software must be purchased separately from Priority Dispatch. EmergiTech will assist you, if needed, in placing the correct order with Priority Dispatch.
5. SaaS System Set-up Package fees include one-time project management, installation, and configuration. Unless specified above: professional services will be delivered remotely during normal business hours; additional fees will be incurred if services are required after hours or on weekends; prices quoted are exclusive of travel and living expenses incurred in the provision of on-site services; all professional services will be provided under the management and control of EmergiTech Inc. by EmergiTech employees, EmergiTech certified contract consultants, or some combination thereof.
6. This solution requires an Internet connection. The client is advised that applications will be unavailable in situations where the network is unavailable. Network availability should be acquired, through redundant sources if necessary, that is adequate to meet the reliability levels desired by the customer for this proposal. EmergiTech will provide bandwidth requirements for the proposed solution upon request.
7. Unless specified above, prices quoted exclude the cost of required hardware, network equipment and communications services outside of EmergiTech's Data Center. Taxes and shipping charges, if applicable, will be invoiced and payable separately.



EmergiTech, Inc.
2545 Farmers Dr., Suite 250
Columbus, Ohio 43235
Phone (614) 339-8300
Toll Free (800) 772-6125
Fax (614) 866-9208

8. Information and/or data contained in this document is the property of EmergiTech, Inc. Disclosure to third parties without the express written consent of EmergiTech, Inc. is prohibited.

Customer Authorization

An authorizing signature is required before this job can be scheduled. Once we have received your authorization, an EmergiTech representative will contact you to arrange for scheduling. If you have any questions regarding this quote, please contact your EmergiTech sales representative at (614) 866-6712.

EmergiTech, Inc. and Medina City Police Department hereby agree and confirm that the general terms and conditions of the original Master Service Agreement shall govern the subscription of the additional software and/or hardware referenced on this quote and the maintenance thereof.

Signature

Date