

CITY OF MEDINA
AGENDA FOR COUNCIL MEETING

July 14, 2014
Medina City Hall
7:30 p.m.

Public Hearing.

Concerning the proposed 2015 tax budget for the City of Medina.

Call to Order.

Roll Call.

Reading of minutes. (June 23, 2014)

Reports of standing committees.

Requests for council action.

Reports of municipal officers.

Mayoral appointments.

Planning Commission (Alternate) – Dave Edmonds, expiring 12/31/15

City of Medina Building Official – Dan Gladish

Notices, communications and petitions.

Unfinished business.

Introduction of visitors.

(speakers limited to 5 min.)

Introduction and consideration of ordinances and resolutions.

Ord. 113-14

An Ordinance amending Section 941.06 (B) of the Codified Ordinances of the City of Medina, Ohio relative to increasing Residential Sanitation Collection Rates.

Res. 114-14

A Resolution adopting the Tax Budget of the City of Medina, Ohio for the fiscal year beginning January 1, 2015 and submitting the same to the Medina County Auditor.

Res. 115-14

A Resolution donating thirty (30) Dell Computers to the Medina City Schools.

Res. 116-14

A Resolution extending the Intensive Supervision Probation Grant for the Medina Municipal Court through the fiscal year 2015/
(emergency clause requested)

Ord. 117-14

An Ordinance authorizing the Mayor to enter into an Agreement with Medina United Methodist Church and Mark Klaus, LLC for the lease of parking lot areas located on South Court Street.

Ord. 118-14

An Ordinance authorizing the purchase of one (1) 2015 Ford Transit Van and one (1) 2014 Ford F-150 Truck from Montrose Ford to be used by the Fire Department.

Ord. 119-14

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the purchase of one (1) Rear Loading Packer Truck complete with Cab and Chassis for the Sanitation Department.

Ord. 120-14

An Ordinance amending Section 31.05 and 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Community Development Department and accepting the revised Job Description of Building Official.
(emergency clause requested)

Ord. 121-14

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the 2014 Residential Drainage Improvements Project.

Ord. 122-14

An Ordinance authorizing the Mayor to accept two (2) easements necessary for the Forest Meadows Drainage Improvements Project.

Res. 123-14

A Resolution authorizing the Mayor to execute an Economic Development (TRES) Transfer Form from the Division of Liquor Control pertaining to the property located at 1132 N. Court Street.

Ord. 124-14

An Ordinance authorizing the increase of the expenditure to Kokosing Materials from \$21,000.00 to \$35,000.00 for the Service Department.
(emergency clause requested)

Ord. 125-14

An Ordinance amending Ordinance No. 208-13, passed December 9, 2013.
(Amendments to 2014 Budget)

Medina City Council
July 14, 2014

Ord. 126-14

An Ordinance authorizing the expenditure of not to exceed \$14,000.00 to Securitec for the purchase and installation of an amplifier and speaker system for the Uptown Park.

(emergency clause requested)

Council comments.

Executive Session: (land acquisition)

Adjournment.

To be Added to the Agenda:

Ord. 127-14

An Ordinance authorizing the Mayor to advertise for competitive bids and to award contracts to the successful bidders for the construction of the Medina Square Public Restroom and Visitor's Center.

(emergency clause requested)

Public Hearing

To consider the proposed comprehensive update to the Zoning Code text and Zoning Map per Planning Commission Cases #P13-20 & P13-26.

Mr. Mendel spoke in favor of the update and expressed that this is the end of a fairly long project updating the zoning code due to procedural issues that were repealed and brought back through the process in 2013 to follow all the necessary state laws on notification. There were no significant substantive changes from the 2012 process to the 2013 process.

No one spoke against.

The Public Hearing was closed at 7:35 p.m.

Opening:

Medina City Council met in regular, open session on Monday June 23, 2014. The meeting was called to order at 7:35 p.m. by President of Council John Coyne who led the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne and B. Hilberg. Mark Kolesar was absent.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Darin Zaremba, Jonathon Mendel and Kimberly Rice.

Minutes:

Mr. Shields moved that the minutes from the June 9, 2014 Council meeting as prepared and presented by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the minutes were approved by the yeas of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, and B. Lamb.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated the Finance Committee met prior to Council and will meet again in two weeks prior to our break.

Health, Safety & Sanitation Committee: Mr. Rose had a meeting on 6/10/14 at 5:30 p.m. in the multi-purpose room and discussed the recommendations from the Utility Rate Review on sanitation rates. There will be a \$2.00 per month increase in the residential rates starting October 1st, 2014 and then in January we will review the rate increase again.

Public Properties Committee: Mr. Shields had no report and no meeting scheduled.

Special Legislation Committee: Mr. Lamb announced he will be scheduling meeting sometime in September.

Streets & Sidewalks Committee: Mr. Simpson had no report or meeting scheduled.

Water & Utilities Committee: Mr. Kolesar was absent.

Requests for Council Action:

Finance Committee

- 14-129-6/23 – Tax Budget
- 14-130-6/23 – Donate 30 Computers to Medina City Schools
- 14-131-6/23 – Renewal of Intensive Supervision Probation Grant
- 14-132-6/23 – Medina United Methodist Church Parking Lot Lease Agreement
- 14-133-6/23 – Purchase two (2) Vehicles for Fire Department
- 14-134-6/23 – Bids, Rear Loading Packer Truck for Sanitation
- 14-135-6/23 – Amend S&B Code, Building Official Pay & Job Description
- 14-136-6/23 – Bids, 2014 Residential Drainage Improvements
- 14-137-6/23 – Easements for Forest Meadows Drainage Improvements
- 14-138-6/23 – Kokosing Materials – Increase P.O. 14-268 to \$35,000
- 14-139-6/23 – ED TREX Transfer Form – Liquor Permit – 1132 N. Court St.
- 14-140-6/23 – Approve Appropriation of Funds for Key Bank Renovation

Reports of Municipal Officers:

Dennis Hanwell, Mayor, reported the following:

- 1) New City Website - Some adjustments still being made and information uploaded, but please let us know of any concerns or suggestions. Daily more information is added.
- 2) Friday Night Band Concerts- Public Square on Friday nights in June and July starting at 8:30 p.m. Parking is prohibited and posted as tow away zone for private lots on north side of Second Sole, Eli's, Marie's Café, Lager and Vine and Four Ladies and more. Please use street parking, County Administration Building and Court lots, as well as any City lots, City Hall, and/or Medina Municipal Court.
- 3) Medina County Veteran's Hall Capital Campaign is having Dining for Veteran's events in Medina area with portion of proceeds going to renovations to Medina County Veteran's Hall on North Broadway Street. Next events are today, June 23, at Buffalo Wild Wings from 11 a.m. to 11 p.m. for dining in and carryout with 20% of proceeds going to campaign; July 8 at Sully's Irish Pub from 3 p.m. to 11 p.m., dine in or carry out with 10% of proceeds going to campaign, and July 13 at Quaker Steak and Lube from 11 a.m. to 6 p.m., dine in or carryout, with 15% proceeds going to campaign. List of these and upcoming events is posted at Medina City Hall.
- 4) July 4th Parade - Friday, July 4. Steps off at 6 p.m. at Spring Grove and Liberty, heads west on Liberty, South on Court and east on Washington then breaks up behind the Courthouse. Lineup is at MHS west lots. Must register for parade and each participant must sign release form. After parade, there will be a concert at 8:30 p.m. on Public Square by the Medina Community Band.

Keith Dirham, Finance Director, The tax budget was passed at the finance committee meeting and will be at the next Council agenda and there is a requirement that it be available for review for ten days and there is currently a link on our website.

Darin Zaremba, Police Sergeant, had no report.

Greg Huber, Law Director, had no report.

Kimberly Rice, Economic Development Director, reported she sent emails out today inviting everyone to an upcoming Grand Opening for Twisted Restaurant on Friday, July 11th, 2014 at 5 p.m. located at 985 Boardman Alley. It's been renovated and is under new ownership and management.

Jonathon Mendel, Planning Community Development Director, had no report.

Mike Wright, Recreation Center Director, reported the following:

1. The Medina Rec. wants to remind the community that we are hosting the annual Fireworks Festival again this year at the Rec on July 3rd from 4 p.m.-11 p.m. The festivities include a DJ from Zone Entertainment, live band "Day Method", food vendors, carnival games, Jungle Bob, a petting zoo, airbrush tattoos, inflatables, sand art, and even an Origami Fantastique. The Fireworks will start at dusk so we hope to see you there!!!
2. Another reminder that the Rec's Summer Camp Program for kids ages 5-12 has begun with countless activities for all the age groups including field trips that change each week. The program ends the week of August 11th – the 15th. You can sign the kids up for one week or multiple weeks. We also offer multiple child discounts too!
3. Our hours for summer camp are M-F (8 a.m. – 5 p.m.) and we also offer early morning drop-off and after 5 p.m. pick-up. For more information, you can go to our website at medinarec.org, call the Rec Center at 330-721-6900, or pick up a brochure and turn to page #3.
4. Lastly, our next Rec Advisory Board meeting will be Thursday, July 17th, at the Rec Center at 7:30 a.m.

Patrick Patton, City Engineer, reported the following:

This afternoon I attended the Pre-construction meeting for the 42 & RT. 3 resurfacing with ODOT in Ashland, OH. We are teaming up this summer to resurface US 42 from city limits west of Lake Rd. to Court Street and then from Lafayette to Harding as well as RT. 3 from the Square to the city limits. Scheduled to start mid- July. ODOT and the city have given considerable effort to try and avoid the significant delays in traffic that we experienced last year, this includes some night time work around the square, limiting length of work zones and some other measures. ODOT has funded the replacement of the railroad crossing on South Court Street, this will required South Court to be closed for five days between Smith and Lafayette and those dates are to be determined.

Confirmation of Mayoral Appointments

NOACA Representative: Robert Patrick, expiring 12/31/14
Mr. Shields moved to approve the Mayors' NOACA Rep to be Robert Patrick, seconded by Mr. Simpson. Motion passes 6-0

Chamber of Commerce Rep. for Economic Development Committee:
Heather Taylor, expiring 12/31/16

Mr. Shields moved to confirm the Mayors appointment for Heather Taylor to be the Chamber of Commerce Rep. for the Economic Development Committee, seconded by Mr. Simpson. Motion passes 6-0

Medina County Advisory Council on Aging, City Representative:
Barbara Ann Clark, expiring 3/31/17

Mr. Shields moved to confirm the Mayors appointment of Barbara Ann Clark for the Medina County Advisory Council on Aging, City Representative, seconded by Mr. Simpson. Motion passes 6-0

Medina County Advisory Council on Aging, City Representative:
Jackie Smith, expiring 9/30/15

Mr. Shields moved to confirm the Mayors appointment of Jackie Smith for the Medina County Advisory Council on Aging, City Representative, seconded by Mr. Simpson. Motion passes 6-0

Notices, Communications and Petitions: There were none.

Unfinished Business: There was none.

Introduction of Visitors:

Dave Edmonds resides at 706 South Court and is the president of the South Court Historic Neighborhood Association and organizer of the Rock'in the Court Musical Extravaganza being held on June 28, from 12:00-4:00 and is free.

Enjoy an afternoon stroll through our historic neighborhood to the sounds of jazz, folk, country, rap, rock, piano and Americana music! Plus some cotton candy, popcorn, hotdogs and lemonade.

Mr. Lamb designed a t-shirt which he presented to Mayor Hanwell.

Tickets also are on sale for the August 9, 2014 5th annual TWILIGHT STROLL HOME TOUR! Sponsored by the South Court Historic Neighborhood Association.

Introduction and Consideration of Ordinances and Resolutions:

Ord. 108-14:

An Ordinance amending Ordinance No. 208-13, passed December 9, 2013

(Amendments to 2014 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 108-14, seconded by Mr. Simpson. Mr. Dirham explained there are two items in this appropriation. One is for a memorial tree planting, where money comes in but we need to appropriate it in order to spend it. The other is for the restrooms on the square. The roll was called and Ordinance/Resolution No. 108-14 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Ord. 109-14

An Ordinance amending and replacing Part Eleven – Titles One, Three, Five and Seven of the Codified Ordinances, the Planning and Zoning Code and the Zoning Map of the City of Medina, Ohio. Mr. Shields moved for the adoption of Ordinance/Resolution No. 109-14, seconded by Mr. Simpson. Mr. Mendel stated this is from the Public Hearing held prior to the Council meeting. The roll was called and Ordinance/Resolution No. 109-14 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, B. Hilberg, and B. Lamb.

Res. 110-14:

A Resolution adopting the Downtown Medina Strategic Redevelopment Plan for the City of Medina. Mr. Shields moved for the adoption of Ordinance/Resolution No. 110-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 110-14, seconded by Mr. Simpson. Kimberly Rice stated the goals of the plan are to prioritize city CIC efforts, advance redevelopment of sites and apply for the State of Ohio Downtown Revitalization Grant in the amount of \$300,000 and position Medina as the premier historic entertainment district and to collectively align the vision of the City, the Chamber of Commerce and Main Street Medina. We need the emergency clause so that we can include the final plan with our Downtown Revitalization Grant application. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, B. Hilberg, B. Lamb, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 110-14 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, B. Hilberg, B. Lamb and P. Rose.

Ord. 111-14:

An Ordinance authorizing an appraisal (Fair Market Value Estimates) for the West Smith Reconstruction Project. Mr. Shields moved for the adoption of Ordinance/Resolution No. 111-14, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 111-14, seconded by Mr. Simpson. Mr. Patton stated this step is required by ODOT and the federal agencies when acquiring easements for our project on West Smith Rd. We need the emergency clause the right-of-way acquisition is one of the most time consuming but required steps before bids and construction can begin. The roll was called on adding the emergency clause and was approved by the yea votes of B. Hilberg, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 111-14 passed by the yea votes of J. Coyne, B. Hilberg, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Ord. 112-14:

An Ordinance amending Ordinance No. 118-08, passed June 9, 2008, relative to the Revocable Use Permit pertaining an encroachment of the City-owned alley located south of Dominic's Restaurant on South Jefferson Street. Mr. Shields moved for the adoption of Ordinance/Resolution No. 112-14, seconded by Mr. Simpson. Mr. Mendel stated this is to allow Dominic's to amend an existing Ordinance that allows existing encroachments at the restaurant in the City owned alley. The Historic Preservation Board reviewed and approved a request from Dominic's to install a second exterior cooler within the public alley adjacent to the property. The roll was called and Ordinance/Resolution No. 112-14 passed by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and B. Hilberg.

Council Comments:

Brian Hilberg reminded Ward One residents that the Second Annual Ward One Block Party is Sunday, July 13th 2 p.m.-6 p.m. at Ray Mellert Park on the Huntington Street side. There will be no parking on the Huntington St. side except for handicapped purposes. Please park on the Miner Drive side.

We will provide a shuttle over to the Huntington St. side. This is a free family event for all the residents and businesses of Ward One, free food, free entertainment and activities. The Mayor will be grilling, please come out!

Mr. Lamb thanked Dave Edmonds for speaking about the Rock'in the Porch Music Extravaganza on South Court Street.

Mr. Coyne announced on Monday, June 30th at 5:30 p.m. they will have their annual joint meeting with the County Commissioners.

On July 1st and July 9th at 5:30 p.m. we continue our quest to complete the budget hearings.

Adjournment:

There being no further business before Council, the meeting adjourned at 7:57 p.m.

Kathy Patton, Clerk of Council

John M. Coyne, President of Council

ORDINANCE NO. 113-14

**AN ORDINANCE AMENDING SECTION 941.06 (B) OF THE
CODIFIED ORDINANCES OF THE CITY OF MEDINA, OHIO
RELATIVE TO INCREASING RESIDENTIAL SANITATION
COLLECTION RATES.**

WHEREAS: Section 941.06 (b) of the codified ordinances of the City of Medina, Ohio, presently reads as follows:

- (b) Residential and Nonresidential Without Container Collection.
- (1) A minimum monthly pick-up charge of **fourteen dollars (\$14.00)** per dwelling unit as defined by Section 941.01(a)(3) shall apply to all multifamily residential accounts of three units or less and to all nonresidential accounts that are not serviced by an approved collection container of one cubic yard or more. Multi-family residential accounts of four units or larger have the option of installing an approved collection container according to the plans and specifications on file from the Director of Service. All accounts that are serviced by an approved collection container of one cubic yard or larger shall be billed according to the container charges as defined in subsection (a)(1) hereof.
 - (2) Any residential special pick-up defined as a collection requested other than the regularly scheduled day shall have an additional ten dollars (\$10.00) charge.
 - (3) Unless otherwise specified in subsection (a)(l) hereof, the City shall charge each single-family residential and multifamily residential dwelling unit of three units or less **fourteen dollars (\$14.00)** per month for the pick-up of all garbage and normal household rubbish which is properly prepared as described in Section 941.01 (a).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 941.06 (b) of the codified ordinances of the City of Medina, Ohio, shall be amended to read as follows:

- (b) Residential and Nonresidential Without Container Collection.
- (1) A minimum monthly pick-up charge of **sixteen dollars (\$16.00)** per dwelling unit as defined by Section 941.01(a)(3) shall apply to all multifamily residential accounts of three units or less and to all nonresidential accounts that are not serviced by an approved collection container of one cubic yard or more. Multi-family residential accounts of four units or larger have the option of installing an approved collection container according to the plans and specifications on file from the Director of Service. All accounts that are serviced by an approved collection container of one cubic yard or larger shall be billed according to the container charges as defined in subsection (a)(1) hereof.
 - (2) Any residential special pick-up defined as a collection requested other than the regularly scheduled day shall have an additional ten dollars (\$10.00) charge.
 - ~~(3) Unless otherwise specified in subsection (a)(l) hereof, the City shall charge each single-family residential and multifamily residential dwelling unit of~~

three units or less sixteen dollars (\$16.00) per month for the pick-up of all garbage and normal household rubbish which is properly prepared as described in Section 941.01 (a). (Ord. 134-93, passed 10-25-93, Ord. 146-05, passed 6-13-05, Ord. 113-14)

SEC. 2: That this increase shall take effect with bills rendered October 1, 2014.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

RESOLUTION NO. 114-14

A RESOLUTION ADOPTING THE TAX BUDGET OF THE CITY OF MEDINA, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015 AND SUBMITTING THE SAME TO THE MEDINA COUNTY AUDITOR.

WHEREAS: The Director of Finance has heretofore prepared a tentative tax budget for the City of Medina, Ohio for the fiscal year beginning January 1, 2015 showing detailed estimates of all balances that will be available at the beginning of the year 2015 for the purposes of such year and of all revenues to be received for such fiscal year including all general and special taxes, fees, costs, percentages, penalties, allowances, prerequisites, and all other types or classes of revenues; also estimates of all expenditures or charges in or for the purpose of such fiscal year to be paid or met from the said revenues or balances; and otherwise conforming with the requirements of law; and

WHEREAS: The budget has been made conveniently available for public inspection for at least 10 days by having copies thereof on file in the office of the Director of Finance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the tax budget of the City of Medina, Ohio for the fiscal year beginning January 1, 2015 is hereby adopted as the official tax budget of the City of Medina for the fiscal year beginning January 1, 2015. Copies of the tax budget are on file in the office of the Director of Finance for public inspection.

SEC. 2: That the Clerk of Council is hereby authorized and directed to certify a copy of the tax budget and a copy of this Resolution and transmit the same to the Medina County Auditor on or before July 20th.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____

Mayor



Res. 114-14

132 North Elmwood Ave.
 P.O. Box 703
 Medina, Ohio 44250-0703
 Phone: 330-725-0061
 Fax: 330-722-9045
 www.mednhanl.org

To: Council, Mayor
 From: Keith H. Dirham, Director of Finance
 Re: 2015 Tax Budget
 Date: Friday, June 20, 2014

Attached is your copy of the Tax Budget. The comparative millages are offered for your review.

	2009	2010	2011	2012	2013	2014	2015
Inside Millage							
General Fund	2.30	2.50	2.70	2.70	2.70	2.50	2.30
Police							
Pension	0.90	0.70	0.50	0.50	0.50	0.70	0.90
Outside Millage							
Fire Bonds	0.05	0.05	0.00	0.00	0.00	0.00	0.00
Ambulance	2.20	2.20	2.20	2.20	2.20	2.20	2.20
Inside total	3.20						

City of Medina
Schedule A

Fund (requesting general property Tax)	Requested of Budget Commission	Approved by Budget Commission Inside	Amount Derived from Levies Outside	County Auditor's Estimate of Tax Rate to be Levied	
				Inside	Outside
Government Funds					
General Fund	\$ 1,850,000.00				
Police and Fire Disability Pension	\$ 550,000.00				
Emergency Medical Service	\$ 2,000,000.00				
Fire Bond Retirement	\$ -				
Total All Funds	\$ 4,400,000.00				

City of Medina
General Fund

Exhibit I

Description (1)	Actual		Current Est.	Budget Est
	2012 (2)	2013 (3)	2014 (4)	2015 (5)
Revenues				
Local taxes				
General Property Tax - Real Estate	1,386,777.29	1,393,172.64	1,200,662.00	1,224,675.00
Tangible Personal Property Tax	39.63	87.99	-	-
Municipal Income Tax	2,544,109.78	2,523,320.81	2,517,000.00	2,568,500.00
Other Local Taxes				
Total Local Taxes	3,930,926.70	3,916,581.44	3,717,662.00	3,793,175.00
Intergovernmental Revenues				
State Shared Taxes and Permits				
Local Government - County and State	538,869.21	406,209.21	419,348.00	450,000.00
Estate Tax	583,346.49	344,306.68		
Cigarette Tax	2,775.58	2,741.73	2,700.00	2,700.00
Lodging Tax	1,104.23	1,060.53	850.00	850.00
Liquor and Beer Permits	24,365.25	31,538.50	20,000.00	20,000.00
Gasoline Tax				
Library and Local Government Support Fund	-			
Property Tax Allocation	151,429.15	160,601.19	138,338.00	141,105.00
Other State Shared Taxes	4,826.82	1,310.68	150.00	150.00
Total State Shared Taxes and Permits	1,306,716.73	947,768.52	581,386.00	614,805.00
Federal Grants or Aid				
State Grants or Aid		5,000.00		
Other Grants or Aid				
Total Intergovernmental Revenues	1,306,716.73	952,768.52	581,386.00	614,805.00
Special Assessments				
Charges for Services	156,639.97	290,564.33	254,500.00	219,500.00
Fines Licenses, and Permits	1,216,027.27	884,022.11	1,075,925.00	1,075,925.00
Miscellaneous	218,367.55	73,995.36	180,450.00	230,450.00
Other Financing Sources:				
Proceeds from Sale of Debt				
Transfers	306,150.00			
Advances	207,459.00	1,445,764.00	813,000.00	
Other Sources	3,581.91	3,759.96	5,000.00	5,000.00
Total Revenue	7,345,869.13	7,567,455.72	6,627,923.00	5,938,855.00

City of Medina
General Fund

Exhibit I

Description (1)	Actual		Current Est.	Budget Est
	2012 (2)	2013 (3)	2014 (4)	2015 (5)
Expenditures				
Security of Persons and Property				
Personal Services				
Travel Transportation				
Contractual Services	160,359.26	137,912.87	265,687.07	181,986.56
Supplies and Materials	21,071.57	18,122.06	34,911.88	23,913.44
Capital Outlay				
Total Security of Persons and Property	181,430.83	156,034.93	300,598.95	205,900.00
Public Health Services				
Personal Services				
Travel Transportation				
Contractual Services	100,770.23	108,004.49	165,701.21	107,913.04
Supplies and Materials	15,219.51	16,312.11	25,026.15	16,298.30
Capital Outlay	38,070.13	40,803.17	65,600.50	40,768.62
	50,542.48	54,170.90	83,109.37	54,125.04
Total Public Health Services	204,602.35	219,290.67	339,437.23	219,105.00
Leisure Time Activities				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Leisure Time Activities				
Community Environment				
Personal Services				
Travel Transportation	526,887.51	456,857.96	803,989.76	597,014.00
Contractual Services	130,444.36	113,106.77	199,048.05	147,806.00
Supplies and Materials	20,968.92	18,181.91	31,996.96	23,760.00
Capital Outlay				
Total Community Environment	678,300.79	588,146.64	1,035,034.77	768,580.00
Basic Utility Services				
Personal Services				
Travel Transportation			2,370.00	1,185.00
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services			2,370.00	1,185.00

City of Medina
General Fund

Exhibit I

Description (1)	Actual		Current Est.	Budget Est
	2012 (2)	2013 (3)	2014 (4)	2015 (5)
Transportation				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Transportation				
General Government				
Personal Services	3,933,211.12	4,311,187.07	5,844,366.27	3,998,071.00
Travel Transportation				
Contractual Services	1,128,008.67	1,236,408.69	1,673,110.35	1,318,684.00
Supplies and Materials	556,626.25	610,117.22	827,092.04	650,717.00
Capital Outlay	6,570.59	7,202.03	9,763.25	7,682.00
Total General Government	5,624,416.63	6,164,915.01	8,354,331.91	5,975,154.00
Debt Service				
Redemption of Principal				
Interest				
Other Debt Service				
Total Debt Service				
Other Uses of Funds				
Transfers	60,000.00	75,000.00	100,000.00	105,000.00
Advances	1,908,070.00	1,449,000.00	222,075.00	25,000.00
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	1,968,070.00	1,524,000.00	322,075.00	130,000.00
Total Expenditures	8,656,820.60	8,652,387.25	10,353,847.86	7,299,924.00
Revenues over/(under) Expenditures	(1,310,951.47)	(1,084,931.53)	(3,725,924.86)	(1,361,069.00)
Beginning Unencumbered Balance *	7,895,147.87	6,584,196.40	5,499,264.87	1,773,340.01
Ending Cash Fund Balance	6,584,196.40	5,499,264.87	1,773,340.01	412,271.01
Estimated Encumbrances outstanding at Year End	1,973,108.05	314,181.47	400,000.00	400,000.00
Estimated Ending Unencumbered Fund Balance	4,611,088.35	5,185,083.40	1,373,340.01	12,271.01

* Cash Balance used because estimated expenditures includes PY encumbrances

City of Medina
Police and Fire Pension Fund
Special Revenue

Description (1)	Actual		Current Est.	Budget Est
	2012 (2)	2013 (3)	2014 (4)	2015 (5)
Revenues				
Local taxes				
General Property Tax - Real Estate	256,507.08	257,721.52	342,540.00	351,831.00
Tangible Personal Property Tax	17,807.36	8,916.36	2,392.00	
Other Local Taxes	339.38	310.23	427.00	436.00
Total Local Taxes	274,653.82	266,948.11	345,359.00	352,267.00
Intergovernmental Revenues				
State Shared Taxes and Permits Property Tax Allocation	30,711.74	30,187.49	38,441.00	39,210.00
Total Intergovernmental Revenues	30,711.74	30,187.49	38,441.00	39,210.00
Other Financing Sources:				
Advances				
Other Sources				
Total Revenue	305,365.56	297,135.60	383,800.00	391,477.00
Expenditures				
Security of Persons and Property				
Personal Services	458,572.52	504,118.26	787,062.22	606,361.00
Contractual Services	5,230.92	5,427.39	39,209.69	19,500.00
Total Security of Persons and Property	463,803.44	509,545.65	826,271.91	625,861.00
Other Uses of Funds				
Advances				
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	-	-	-	-
Total Expenditures	463,803.44	509,545.65	826,271.91	625,861.00
Revenues over/(under) Expenditures	(158,437.88)	(212,410.05)	(442,471.91)	(234,384.00)
Beginning Unencumbered Balance	1,917,109.62	1,758,671.74	1,546,261.69	1,103,789.78
Ending Cash Fund Balance	1,758,671.74	1,546,261.69	1,103,789.78	869,405.78
Estimated Encumbrances outstanding at Year End	-	-	-	-
Estimated Ending Unencumbered Fund Balance	1,758,671.74	1,546,261.69	1,103,789.78	869,405.78

City of Medina
 EMS Fund
 Special Revenue

Description (1)	Actual		Current Est.	Budget Est
	2012 (2)	2013 (3)	2014 (4)	2015 (5)
Revenues				
Local taxes				
General Property Tax - Real Estate	934,063.71	944,803.64	915,980.00	960,000.00
Tangible Personal Property Tax	31.77	71.68	31.00	
Other Local Taxes	1,291.91	1,185.82	1,267.00	1,300.00
Total Local Taxes	935,387.39	946,061.14	917,278.00	961,300.00
Intergovernmental Revenues				
Property Tax Allocation	111,480.25	112,849.68	109,322.00	116,046.00
Other Financing Sources:				
Other Sources				
Total Revenue	1,046,867.64	1,058,910.82	1,026,600.00	1,077,346.00
Expenditures				
Security of Persons and Property				
Personal Services				
Travel Transportation				
Contractual Services	1,189,441.17	1,158,396.94	2,156,852.96	1,579,250.00
Supplies and Materials				
Capital Outlay				
Total Security of Persons and Property	1,189,441.17	1,158,396.94	2,156,852.96	1,579,250.00
Other Uses of Funds				
Transfers				
Total Expenditures	1,189,441.17	1,158,396.94	2,156,852.96	1,579,250.00
Revenues over/(under) Expenditures	(142,573.53)	(99,486.12)	(1,130,252.96)	(501,904.00)
Beginning Unencumbered Balance	2,175,274.79	2,032,701.26	1,933,215.14	802,962.18
Ending Cash Fund Balance	2,032,701.26	1,933,215.14	802,962.18	301,058.18
Estimated Encumbrances outstanding at Year End	346,918.97	346,918.97	225,000.00	225,000.00
Estimated Ending Unencumbered Fund Balance	1,685,782.29	1,586,296.17	577,962.18	76,058.18

City of Medina
Other Funds (Not Reported on Exhibit I or II)

Exhibit III

Fund	Fund	Est Unenc Fund Bal 1/1/2013	Budget Year Estimated Receipt	Total Avail For Expenditures	Budget Year Expenditures and Encumbrances		Estimated Unenc Bal 12/31/2013
					Personal Services	Other	
Governmental Funds							
102	Special Revenue Fund Type	455,515.40	1,355,574.00	1,811,089.40	550,000.00	927,231.00	333,858.40
103	Street M & R	62,552.97	85,472.00	148,024.97	35,000.00	50,472.00	62,552.97
104	State Highway	572,795.16	1,108,000.00	1,680,795.16	450,000.00	657,890.00	572,905.16
105	Parks and Recreation	200,715.97	237,778.00	438,493.97	-	237,778.00	200,715.97
106	Local License Fee	2,655,817.05	5,250,500.00	7,906,317.05	3,400,000.00	2,315,334.00	2,190,983.05
107	Police Special	276,238.47	974,500.00	1,250,738.47	350,000.00	641,592.00	259,146.47
108	Fire Special	6,162,956.73	2,691,000.00	8,853,956.73	-	2,691,048.00	6,162,908.73
109	Street M & R Special Grants	1,115,845.07	-	1,115,845.07	-	-	1,115,845.07
111	Income Tax	-	-	-	-	-	-
112	COPS 1	-	-	-	-	-	-
114	COPS 2	-	-	-	-	-	-
115	COPS 3	-	-	-	-	-	-
116	County Local License Fee	35,968.86	57,000.00	92,968.86	-	57,000.00	35,968.86
117	State DARE Grant	5,100.82	-	5,100.82	-	-	5,100.82
118	COPS 3 - COPS More	-	-	-	-	-	-
119	COPS Universal	-	-	-	-	-	-
120	Multi Diversion Program	-	-	-	-	-	-
121	COPS More '96	-	-	-	-	-	-
122	COPS More '98	-	-	-	-	-	-
123	FEMA	-	-	-	-	-	-
124	COPS in Schools	-	-	-	-	-	-
125	CDBG	336,904.00	170,000.00	506,904.00	-	-	506,904.00
127	CHIP Grant	1,027,352.34	650,000.00	1,677,352.34	-	-	1,677,352.34
128	Court Security Grant	-	-	-	-	-	-
130	Open Space 1	56,771.23	-	56,771.23	-	-	56,771.23
131	Open Space 2	1,595.29	-	1,595.29	-	-	1,595.29
132	Open Space 3	-	-	-	-	-	-
133	Open Space 4	-	-	-	-	-	-
134	Non-Point Source Grant	5,850.00	-	-	-	-	-
136	Micro-Enterprise Revolving Loan Fund	3,100.00	-	-	-	-	-
137	CHIP Revolving Loan Fund	17,500.00	-	-	-	-	-
140	Parking	2,176.87	60,000.00	62,176.87	50,000.00	11,834.00	342.87
143	Economic Development	39,839.55	26,000.00	65,839.55	-	-	25,000.00
144	Cable TV	487,579.05	366,200.00	853,779.05	140,000.00	206,554.00	40,839.55
145	Railroad Renovation	189,875.29	100,000.00	289,875.29	10,000.00	80,000.00	507,225.05
147	Airport FAA Grants	29,400.18	300,000.00	329,400.18	-	150,000.00	199,875.29
148	Airport Land Release Proceeds	-	-	-	-	-	-
150	Drug Enforcement Trust	26,161.51	3,500.00	29,661.51	-	-	179,400.18

City of Medina
Other Funds (Not Reported on Exhibit I or II)

Exhibit III

Fund	Fund	Est Unenc Fund Bal 1/1/2013	Budget Year Estimated Receipt	Total Avail For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unenc Bal 12/31/2013
					Personal Services	Other	Total	
155	Law Enforcement Trust	29,528.46	5,000.00	34,528.46	-	-	34,528.46	
160	Computer Legal Research	29,055.60	31,000.00	60,055.60	40,000.00	-	20,055.60	
161	Muni Court Probation Services	80,265.58	125,000.00	205,265.58	121,442.00	-	3,823.58	
163	DUI Enforcement	25,808.91	2,500.00	28,308.91	-	-	28,308.91	
165	Indigent Driver Alcohol Treatment	84,108.05	42,300.00	126,408.05	100,000.00	-	26,408.05	
166	Indigent Driver Alcohol Monitoring/Inten	215,762.74	42,800.00	258,562.74	20,000.00	-	238,562.74	
167	Court Clerk Computer	162,620.16	117,500.00	280,120.16	39,496.00	-	140,624.16	
168	Case Management System	62,542.00	25,000.00	87,542.00	-	-	87,542.00	
169	Court Special Projects	3,925,679.93	242,500.00	4,168,179.93	15,500.00	-	4,152,679.93	
174	Rec Center Administration	-	-	-	-	-	-	
Total Special Revenue		18,382,983.24	14,069,124.00	32,425,657.24	5,165,000.00	8,363,171.00	13,553,171.00	18,872,486.24
Debt Service Fund Type								
204	Recreation Center Debt Service	-	-	-	-	-	-	-
217	General Bond Retirement	632,876.97	65,000.00	697,876.97	66,900.00	-	66,900.00	631,076.97
418	Special Assessment Bond Retirement	632,876.97	65,000.00	697,876.97	66,900.00	-	66,900.00	631,076.97
Total Debt Service		632,876.97	65,000.00	697,876.97	66,900.00	-	66,900.00	631,076.97
Capital Projects Fund Type								
301	General Purpose Capital	5,687,062.70	1,383,968.24	7,071,030.94	865,818.24	-	865,818.24	6,205,212.70
304	Parks and Recreation Capital	191.72	-	191.72	-	-	-	191.72
307	Fire Capital Replacement	250,720.02	107,000.00	357,720.02	300,000.00	-	300,000.00	57,720.02
329	Capital Projects	191,400.00	-	191,400.00	-	-	-	191,400.00
346	Water Capital Improvement	159,950.04	-	159,950.04	-	-	-	159,950.04
380	Issue II Projects Fund	195,465.16	-	195,465.16	-	-	-	195,465.16
381	Street Resurfacing Capital	60,960.44	-	60,960.44	-	-	-	60,960.44
382	Storm Sewer Capital Replacement	73,591.23	-	73,591.23	-	-	-	73,591.23
383	Street Reconstruction Capital	68,771.95	-	68,771.95	-	-	-	68,771.95
384	Black Top Resurfacing	138,236.48	-	138,236.48	-	-	-	138,236.48
385	Curbs and Alleys Capital	293,106.83	-	293,106.83	-	-	-	293,106.83
388	Computer/Electronic Capital Replacemr	976,598.34	-	976,598.34	-	-	-	976,598.34
389	Unanticipated Capital Contingencies	12,649.89	-	12,649.89	-	-	-	12,649.89
428	Special Assessment Projects	-	17,500.00	17,500.00	8,650.00	-	8,650.00	21,499.89
Total Capital Projects		8,108,704.80	1,668,468.24	9,777,173.04	1,492,704.72	-	1,492,704.72	8,284,468.32

City of Medina
Other Funds (Not Reported on Exhibit I or II)

Exhibit III

Fund	Fund	Est Unenc Fund Bal 1/1/2013	Budget Year Estimated Receipt	Total Avail For Expenditures	Budget Year Expenditures and Encumbrances		Estimated Unenc Bal 12/31/2013	
					Personal Services	Other		Total
Proprietary Funds								
Enterprise Funds								
513	Water	332,931.49	4,039,250.00	4,372,181.49	1,150,000.00	2,910,734.78	4,050,734.78	311,446.71
514	Sanitation	49,938.24	3,046,450.00	3,096,388.24	1,250,000.00	1,820,994.00	3,070,994.00	25,394.24
546	Water Capital Improvement	558,284.23	1,240,218.24	1,798,502.47		1,352,243.24	1,352,243.24	446,259.23
547	Airport	2,243.14	103,500.00	105,743.14		92,000.00	92,000.00	13,743.14
574	Recreation Center Administration	1,228,641.01	2,806,000.00	4,034,641.01	1,500,000.00	1,250,603.00	2,750,603.00	1,284,038.01
575	M/CRC Capital	366,538.58		366,538.58		100,000.00	100,000.00	266,538.58
582	Stormwater Utility	52,134.94		52,134.94				52,134.94
Total Enterprise		2,590,711.63	11,235,418.24	13,826,129.87	3,900,000.00	7,526,575.02	11,426,575.02	2,399,554.85
Internal Service Funds								
616	125 Plan Fund	7,296.36	40,000.00	47,296.36		35,000.00	35,000.00	12,296.36
625	Payroll	198,005.53	12,783,500.00	12,981,505.53		12,772,000.00	12,772,000.00	209,505.53
637	Agency	1,137.18	235,150.00	236,287.18		219,600.00	219,600.00	16,687.18
676	Automotive Mechanics Revolving Fund	2,817.62	390,000.00	392,817.62		391,963.00	391,963.00	854.62
Total Internal Service		209,256.69	13,448,650.00	13,657,906.69	-	13,418,563.00	13,418,563.00	239,343.69
Fiduciary								
Trust and Agency Funds								
722	Water Meter Deposits	60.00		60.00				60.00
723	Developer Deposits	25,878.08	20,000.00	45,878.08		17,000.00	17,000.00	28,878.08
736	Friends of the Cemetery	2,011.61	750.00	2,761.61		750.00	750.00	2,011.61
739	Tricentennial Savings	382.82	200.00	582.82				582.82
741	Utility Deposit	37,711.00	35,000.00	72,711.00		30,000.00	30,000.00	42,711.00
743	Shade Tree Trust	1,006.37	250.00	1,256.37				1,256.37
819	Cemetery Endowment	3,766.02	325.00	4,091.02		250.00	250.00	3,841.02
820	Cemetery Investment	354,467.16	41,500.00	395,967.16		500.00	500.00	395,467.16
821	Cemetery Mausoleum	14,080.36	4,600.00	18,680.36				18,680.36
924	Law Library	1,629.84	55,000.00	56,629.84		55,000.00	55,000.00	1,629.84
938	Bid and Performance Bond	45,967.00	50,000.00	95,967.00		50,000.00	50,000.00	45,967.00
939	Ohio Board of Building Standards	1,733.26	4,500.00	6,233.26		3,000.00	3,000.00	3,233.26
975	Planning and Zoning Deposits	312.50		312.50				312.50
Total Trust and Agency		489,006.02	212,125.00	701,131.02	-	156,500.00	156,500.00	544,631.02
Total for Memorandum Only		30,413,539.35	40,698,785.48	71,085,874.83	9,065,000.00	31,024,313.74	40,114,313.74	30,971,561.09

RESOLUTION NO. 115-14

A RESOLUTION DONATING THIRTY (30) DELL COMPUTERS TO THE MEDINA CITY SCHOOLS.

WHEREAS: The City of Medina recently upgraded many of the computers at Medina City Hall; and;

WHEREAS: The City would like to donate thirty (30) Dell computers to the Medina City Schools that are no longer needed by the City but can be utilized by the school system.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Council hereby approves the donation of thirty (30) Dell computers to the Medina City School System.

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

COMPUTER DONATION 2014

Res. 115-14
EXH. A

Dell Optiplex 780-FW16FQ1
Dell Optiplex 755-9W95LF1
Dell Optiplex 780-5M993M1
Dell Optiplex 780-4M993M1
Dell Optiplex 755-CY43MJ1
Dell Optiplex 745-0P6RWC1
Dell Optiplex 755-3T0FMJ1
Dell Precision T1500-CSU1NL1
Dell Optiplex GX520-3S5X1B1
Dell Dimension 5150-HNZRC91
Dell Optiplex GX520-8XX5P91
Dell Optiplex GX520-BR5X1B1
Dell Optiplex 755-H8VCMJ1
Dell Dimension 4700-CN-DX6252-70821-56K-60FX
Dell Optiplex 780-6M993M1
Dell Optiplex 755-FW95LF1
Dell Optiplex 755-HX95LF1
Dell Optiplex 745-0D6RWC1
Dell Optiplex 780-FW26FQ1
Dell Optiplex 755-F70FMJ1
Dell Optiplex 760-58G8WK1
Dell Optiplex 780-FW14FQ1
Dell Optiplex GX520-6WNV1B1
Dell Optiplex 780-FW24FQ1
Dell Optiplex GX520-8WNV1B1
Dell Optiplex 780-3CYRFN1
Dell Optiplex 380-3K55FQ1
Dell Optiplex 790-CHK1YR1
Dell Optiplex 780-FW17FQ1
Dell Precision 360-BR11H41

RESOLUTION NO. 116-14

A RESOLUTION EXTENDING THE INTENSIVE SUPERVISION PROBATION GRANT FOR THE MEDINA MUNICIPAL COURT THROUGH THE FISCAL YEAR 2015, AND DECLARING AN EMERGENCY.

WHEREAS: Notice was received from the Ohio Department of Rehabilitation and Correction that the Intensive Supervision Probation Grant for the Medina Municipal Probation Department has been extended to June 30, 2015 at the estimated funding level of \$116,764.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Intensive Supervision Probation Grant, FY14 Community Correction Act Grant between the Ohio Department of Rehabilitation and Correction and Medina County is hereby extended to June 30, 2015.

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Resolution shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason that the Grant took effect July 1st; wherefore, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

Res. 116-14

OHIO DEPARTMENT OF REHABILITATION AND CORRECTION
SUBSIDY GRANT AGREEMENT FOR
COMMUNITY-BASED CORRECTIONS PROGRAMS
NON-RESIDENTIAL MISDEMEANANT

THIS GRANT AGREEMENT (hereinafter referred to as this Agreement) pursuant to authority in Section 5149.30 to 5149.36 of the Ohio Revised Code (hereinafter referred to as RC) is made and entered into by and between the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions, (hereinafter referred to as Grantor), 770 West Broad Street, Columbus, Ohio and The City Of Medina (hereinafter referred to as Grantee), 135 North Elmwood Ave., Medina, Ohio, 44256. The Grantor and the Grantee are collectively known as the Parties and separately known as the Party.

WHEREAS, the Grantee has submitted a grant application to the Grantor, and

WHEREAS, the Grantor is authorized, pursuant to RC 5149.31, RC 5149.32, and RC 5149.36 to determine and award grant funds to assist local governments in community-based corrections program services that are designed to reduce or divert the number of persons committed to state penal institutions and/or detained in and/or committed to local corrections agencies.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements set forth herein, the Parties hereto agree as follows:

1. Funds: The Grantor awards to the Grantee the sum of One Hundred and Sixteen Thousand Seven Hundred and Sixty-Four Dollars (\$116,764.00) (hereinafter referred to as Funds), to be paid in four equal installments of \$29,191.00, for the initial term as set forth in paragraph number two of this Agreement. The Grantor will make payments of Funds by electronic fund transfer to the Grantee's designee. Such payments will be made during the first month of each quarter of the Grantor's fiscal year until the Funds have been expended. The program's tax identification number is 34-6001851. Total expenditures for Fiscal Year 2015 (07/01/2014 to 06/30/2015) will not in any case exceed \$116,764.00.

This Agreement is for the following programs:

<u>Program Name</u>	<u>Application identifier</u>	<u>Amount</u>
Intensive Supervision	ISP-2015-App-MediMuniAPD-00032	\$ 116,764
		\$
		\$
		\$
		\$
		\$
		\$

If an above "Program Name" includes a title for Pre-Sentence Investigation (PSI) services, then the following requirements apply to PSI services:

- A. The Funds can be used to hire an employee(s) or independent contractor(s) to conduct PSI reports that meet the requirements of R.C. 2951.03. The employee(s) or independent contractor(s) shall only perform duties for the Grantee related to the completion of PSI reports and shall receive training and be certified for the Ohio Risk Assessment System (ORAS).
 - B. All completed PSI reports must be emailed, within 30 days, of the sentencing/disposition date, to the email account provided by the Grantor for uploading into the Grantor's PSI portal. An ORAS shall be completed for each PSI offender and placed into the automated ORAS.
2. **Term:** This Agreement is effective as of the date indicated on the "Community Based Correction Act Program Grant Approval" letter which is incorporated herein by reference. As the current Ohio General Assembly cannot commit a future General Assembly to expenditure, this Agreement shall expire on June 30, 2015. Prior to the expiration of the initial term or any renewed term, Grantor may give written notice to the Grantee that this Agreement is being renewed and amended under the same term and conditions subject to an award of grant funds pursuant to Grantee's application in response to Grantor's Community Correction Act Grant Application. Such renewal shall begin upon the expiration of the initial term or any renewed term, as applicable, and expire as set forth in an amendment to this Agreement.
 3. **Appropriation:** The Funds are subject to Ohio General Assembly appropriation of the Grantor's proposed Community Non-Residential Programs subsidy (408) budget amount for Fiscal Year 2015. The Parties agree that the Grantor may modify the Funds if such appropriation is less than the Grantor's proposal. The modified Funds shall be determined within the Grantor's discretion.
 4. **Program Services:** During the term of this Agreement, the Grantee shall implement and be responsible for the program services as set forth in Grantee's application's (hereinafter referred to as Program Services) in response to Grantor's Community Correction Act Grant Application which are attached hereto and incorporated herein, in order to obtain Funds available through the Community Non-Residential Programs Subsidy. The comprehensive plan which is part of the Grantor's application is incorporated herein by reference. Any significant change or reduction in Program Services requires the prior written approval of the Grantor. In the event such change or such reduction is approved, the Grantor may make appropriate changes in the Funds.
 5. **Termination:** If the Grantee desires to terminate the Program Services or its participation in this Agreement, the Grantee may do so upon sending written notice to the Grantor, including a resolution to that effect. In such event and in compliance with paragraph (F) of rule 5120:1-5-07 of the Ohio Administrative Code (OAC), the Grantee shall refund to the Grantor the Funds paid to the Grantee which represents funding for Program Services not yet rendered and return equipment, supplies, or other tangible property, as determined by a financial close-out audit completed by the Grantor.
 6. **Staffing:** The Program Services' positions, salaries, and fringe benefits shall be as stated in the said application. None of the persons who will staff and operate the Program Services, including those who are receiving some or all of their salaries out of the Funds are employees or to be considered as employees of the Department of Rehabilitation and Correction.

7. **Dispute Resolution:** The Grantor's Bureau of Community Sanctions shall monitor Program Services during the term of this Agreement. The Grantee and the Chief of the Bureau of Community Sanctions will attempt to settle any dispute which arises out of or relates to this Agreement, or any breach of this Agreement. If not settled, the Grantee may engage the Grantor's Managing Director of Courts and Community for dispute resolution.
8. **Grant Manual:** The Grantee agrees to manage and account for Funds in accordance with the Grantor's "Community Corrections Act Program Grant Manual" which is incorporated herein by reference. The Grantee's Director of Program Services or designee shall be the fiscal agent to act on behalf of the Grantee and be responsible for fiscal oversight including monitoring and reviewing the expenditures of budgeted funds quarterly and tracking expenditures of Funds. Purchases made with the Funds shall be in accordance with county/state/municipal competitive bidding requirements.
9. **Local Funds:** RC 5149.33 prohibits a Grantee from reducing local funds it expends for Program Services. Grant funding shall be expended for Program Services in excess of those being made from local funds. Grant funding shall not be used to make capital improvements. If Grantee violates this paragraph, the Grantor may discontinue Funds to the Grantee, pursuant to the process set forth in paragraph (D) of OAC rule 5120:1-5-07.
10. **Program Evaluation:** Pursuant to RC 5149.31, the Grantor shall evaluate the Program Services and establish means of measuring their effectiveness. Therefore, the Grantee shall prepare and submit to the Grantor the following reports:
 - A. Statistical records for the term of this Agreement in the format and frequency as established by the Grantor. To determine if the Program Services are achieving its stated goal and objectives, the Grantee agrees to submit, within fourteen calendar days, to the Grantor intake, termination, and reassessment data for each offender placed into its Program Services. The Grantee shall maintain internet access for data collection, reporting, and transmission into the Grantor's management information systems. The Grantee shall make available all necessary records for validation and audit of this data. It is agreed that the Grantee shall be provided with the results of the Grantor's review of the intake, termination, and reassessment data at time intervals determined by the Grantor. This section does not apply to pre-sentence investigation grants.
 - B. Quarterly Financial Reports and a Year-end Financial report. The quarterly reports shall include financial information for expenditures that relate to Program Services as set forth in paragraph (C) of OAC rule 5120:1-5-05 and be submitted thirty (30) days after the end of each quarter. The year-end report shall describe the achievements of the Program Services and is due by September 30, 2016.

The Grantee shall cooperate with and provide any additional information as may be required by the Grantor in carrying out an evaluation of the Program Services. Failure to comply with any of these report requirements or other instructions for relevant information by the Grantor may result in the withholding of Funds until such time as Grantee so complies.

11. **Compliance:** All expenditures made by the Grantee with Funds shall be governed by the laws of the State of Ohio, particularly RC 5149.31, RC 5149.32, RC 5149.33, and RC 5149.36. The Grantee shall comply with the rules of OAC Chapter 5120:1-5 (Community Based Corrections Program) which are applicable under this Agreement. If Grantee fails to so comply, the Grantor shall give the

Grantee a reasonable period of time to come into such compliance. Grantee's failure to timely comply may be cause for the Grantor to terminate this Agreement or reduce Funds.

Furthermore, the Funds may be reduced or this Agreement terminated by the Grantor if either of the following circumstances applies:

- A. The quality and extent of the Program Services has been materially reduced from the level proposed in the Grantee's grant application; or
- B. There is a financial or fiscal audit disclosure involving misuse of Funds.

The Grantor's reason(s) for the intent to terminate this Agreement or reduce Funds shall be given, in writing, to the Grantee, no later than sixty (60) days, prior to the said termination or said reduction. The Grantee shall have thirty (30) days following the receipt of said notice to present a petition for reconsideration to the Grantor's Managing Director of Court and Community. Within thirty (30) days of receipt of that petition, the said Director shall respond, in writing, either approving the petition by continuing Funds or disapproving the petition and stating the reason(s) for the disapproval.

12. **Conflicts of Interest and Ethics Compliance:** No personnel of Grantee or member of the governing body of any locality or other public official or employee of any such locality in which, or relating to which, the work under this Agreement is being carried out, and who exercise any functions or responsibilities in connection with the review or approval of this Agreement or carrying out of any such work, shall, prior to the completion of said work, voluntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge and fulfillment of his or her functions and responsibilities with respect to the carrying out of said work.

Any such person who acquires an incompatible or conflicting personal interest, on or after the effective date of this Agreement, or who involuntarily acquires any such incompatible or conflicting personal interest, shall immediately disclose his or her interest to Grantor in writing. Thereafter, he or she shall not participate in any action affecting the work under this Agreement, unless Grantor shall determine in its sole discretion that, in the light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest.

Grantee represents, warrants, and certifies that it and its employees engaged in the administration or performance of this Agreement are knowledgeable of and understand the Ohio Ethics and Conflicts of Interest laws and Executive Order No. 2007-01S. Grantee further represents, warrants, and certifies that neither Grantee nor any of its employees will do any act that is inconsistent with such laws and Executive Order. The Grantee understands that failure to comply with Executive Order 2007-01S is, in itself, grounds for termination of this Agreement and may result in the loss of other contracts or grants with the State of Ohio. The Governor's Executive Orders may be found by accessing the following website:

<http://governor.ohio.gov/GovernorsOffice/ExecutiveOrdersDirectives/tabid/105/Default.aspx>.

13. **Contract:** All contracts by the Grantee for Program Services must be in writing, contain performance criteria, have itemized service costs, indicate responsibilities of parties' involved, state conditions for termination of the contract and be approved by the appropriate county officials before their implementation. A copy of such contract(s) shall be forwarded to the Bureau of Community

Sanctions.

14. **Finding for Recovery:** The Grantee warrants that it is not subject to an "unresolved" finding for recovery under R.C. 9.24. If the warranty is deemed to be false, this Agreement is void ab initio and the Grantee must immediately repay to the Attorney General any Funds paid under this Agreement.
15. **Standards:** The Grantee shall comply with the standards for subsidy awards to municipal corporations and counties as set forth in R.C. 5149.31, R.C. 5149.36, and OAC rule 5120:1-5-06. In accordance with paragraphs (C) and (D) of OAC rule 5120:1-5-06, the intensive supervision, probation deviation cap shall be ten percent during the term of this Agreement, and if said cap is impermissibly exceeded then Funds shall be reduced.
16. **Certification of Funds:** It is expressly understood and agreed by the Parties that none of the rights, duties, and obligations described in this Agreement shall be binding on either Party until all relevant statutory provisions of the Ohio Revised Code, including, but not limited to, O.R.C. Section 126.07, have been complied with, and until such time as all necessary funds are available or encumbered and, when required, such expenditure of funds is approved by the Controlling Board of the State of Ohio, or in the event that grant funds are used, until such time that Grantor gives Grantee written notice that such funds have been made available to Grantor by Grantor's funding source.
17. **Compliance with Laws:** Grantee, in the execution of duties and obligations under this Agreement, agrees to comply with all applicable federal, state and local laws, rules, regulations and ordinances.
18. **Drug Free Workplace:** Grantee agrees to comply with all applicable federal, state and local laws regarding smoke-free and drug-free work places and shall make a good faith effort to ensure that none of its employees or permitted subcontractors engaged in the work being performed hereunder purchase, transfer, use, or possess illegal drugs or alcohol, or abuse prescription drugs in any way.
19. **Campaign Contributions:** Grantee hereby certifies that all applicable parties listed in Divisions (I) (3) or (J) (3) of R.C. 3517.13 are in full compliance with Divisions (I) (1) and (J) (1) of R.C. 3517.13.
20. **Entire Agreement or Waiver:** This Agreement contains the entire agreement between the Parties and shall not be modified, amended or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the Parties hereto. This Agreement supersedes any and all previous agreements, whether written or oral, between the Parties. A waiver by any Party of any breach or default by the other Party under this Agreement shall not constitute a continuing waiver by such Party of any subsequent act in breach of or in default hereunder.
21. **Notices:** All notices, consents, and communications hereunder shall be given in writing, shall be deemed to be given upon receipt thereof, and shall be sent to the addresses first set forth above.
22. **Headings:** The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.
23. **Severability:** The provisions of this Agreement are severable and independent, and if any such provision shall be determined to be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision shall, to the extent enforceable in any jurisdiction, nevertheless be binding and enforceable.

24. **Controlling Law:** This Agreement and the rights of the Parties hereunder shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio and only Ohio courts shall have jurisdiction over any action or proceeding concerning this Agreement and/or performance hereunder.
25. **Successors and Assigns:** Neither this Agreement nor any rights, duties, or obligations hereunder may be assigned or transferred in whole or in part by Grantee, without the prior written consent of Grantor.
26. **Finding for Recovery:** Grantee warrants that it is not subject to an "unresolved" under O.R.C. Section 9.24. If this warranty is found to be false, this Agreement is void ab initio and Grantee shall immediately repay to Grantor any funds paid under this Agreement.
27. **Prison Rape Elimination Act:** If the Program Services are residential services, the Grantee shall adopt and comply with the Prison Rape Elimination Act, National Standards to Prevent, Detect, and Respond to Prison Rape (28 C.F.R. Part 115). The Grantor shall monitor Grantee to ensure such compliance. The Grantor shall ensure that Grantee has been trained on their responsibilities under Grantor's Policy on sexual abuse and sexual harassment prevention, detection and response.
28. **Execution:** This Agreement is not binding upon Grantor unless executed in full.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers, as of the day and year first written above.

FOR THE GRANTOR:

Christopher Galli

Christopher Galli, Chief
Bureau of Community Sanctions

Sara Andrews

Sara Andrews
Managing Director of Courts and Community

FOR THE GRANTEE:

Pat Gussman 5-27-14
County Commissioner Date

[Signature] 5-27-14
County Commissioner Date

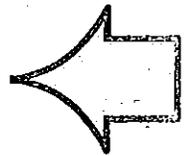
[Signature] 23 MAY 14
County Commissioner Date

FOR THE GRANTEE:

County Executive Date

FOR THE GRANTEE:

Mayor/City Manager Date



Organization: Medina Municipal Court Adult Probation Department

Program Type Selection

Primary Program Type

Community Work Service

Day Reporting

Domestic Violence

Electronic Monitoring

Intensive Supervision

Jail Case Management

Non Supervisory Treatment Program

Non Support

Other:

Work Release

Pretrial

Prosecutorial Diversion

PSI

Re-entry Court

Residential

Sheriff Program

Standard Probation

Secondary FUNDED Program Types

Instructions and Explanation: MUST BE FUNDED WITHIN THE PRIMARY PROGRAM BUDGET.

Check any of these sanctions or services (programming) that are funded in part or entirely through CCA funding. Contact your grant representative with questions.

Day Reporting

Domestic Violence

Work Release

Non-Supervisory Treatment Program

Jail Case Management

Pretrial

Re-Entry Court

Prosecutorial Diversion

Residential

Community Work Service

Electronic Monitoring

PSI Writers

Non Support

Other Clinical case management/counseling

Other

Other

General Program Description 1

1. Please provide a detailed description of the program.

At the presentence stage, the program will target a population of known recidivists who have been under community control within five years of their referral for presentence investigation. All offenders meeting this criteria will be assigned to a single officer for presentence interview and administration of the risk assessment instrument. The officer will make a sentencing recommendation for standard or intensive supervision based on the results of this process. The same officer will monitor offenders at the intensive level, providing continuity for offenders who have re-offended following previous community supervision, without subjecting them to inappropriate levels of services. Offenders who are determined not to be appropriate for intensive supervision will be referred to another supervising officer. This structure will also benefit the sentencing judge, as he will have a designated staff member who specializes in both evaluating and supervising offenders who did not respond completely successfully to previous community based interventions. Other offenders deemed to be in need of intensive supervision probation by the Court may also be assigned to the ISP officer's caseload.

The counseling component will allow offenders to receive assessment, individual clinical case management, and cognitive behavioral interventions.

2. The program's main purpose is to:

Reduce Jail Incarceration Reduce Recidivism

3. What courts does this program serve?

Common Pleas Court Other

County Court

County Municipal Court

Municipal Court

4. What is the average length of time that offenders will participate in the program?

4 to 12 months

5a. What offender population is your program designed to serve?

Misdemeanant offenders

5b. Indicate the risk level of offenders in the program, as determined by ORAS or CCA Risk/Needs tool. (select all that apply) *

Low

Moderate

High

Very High

5c. Is the program designed to serve a specific target population, e.g., DUI, sex crimes, domestic violence, non support cases?

Yes No

If yes indicate target population:

6. Provide your program eligibility requirements (admission and exclusionary criteria).

High risk offenders who are sanctioned to significant periods of incarceration for public safety reasons, would not be included in this program.

Also, low risk offenders with no identifiable criminal history or substance abuse issues would not be included in this program.

7. Describe in detail how offenders will be referred to the program.

For the presentence and supervision component, offenders will be referred to the program through court order/journal entry.

For the counseling component, offenders will be referred by the ISP officer to the designated treatment providers.

General Program Description 2

8. Which validated assessment tool(s) does the program use? Only indicate the assessment(s) administered in-house by program staff. Do not indicate assessments performed by referral agencies.

- | | |
|----------------------------------------------------|------------------------------------------------------|
| ORAS Pretrial Assessment Tool (PAT) | Adult Basic Education (TABE) |
| ✓ ORAS Community Supervision Screening Tool (CSST) | IQ Test: |
| ✓ ORAS Community Supervision Tool (CST) | Texas Christian University (TCU) Assessments: |
| Supplemental Reentry Tool (SRT) | University of Rhode Island Change Assessment (URICA) |
| Addiction Severity Index (ASI) | ✓ Other: Ohio Offender Needs Assessment |
| Brief Symptom Inventory (BSI) | ✓ Other: Ohio CCA Risk Assessment Instrument |
| Substance Abuse Subtle Screening Inventory (SASSI) | Other: |
| Ontario Domestic Assault Risk Assessment (ODARA) | |
| None | |

If None is selected please explain below and skip to question 13 (on next form).

9. Indicate when the above listed assessment(s) will be completed.

- | | |
|----------------------------------------|----------------------------------------------|
| ✓ During the Presentence Investigation | ✓ Upon entrance to the program |
| Prior to sentencing | At specified intervals during the program. |
| Upon referral to the program | Upon successful termination from the program |

10. Describe why and how you use this assessment tool(s). Include information on who completes the assessment tool(s).

The Ohio offender needs assessment and Ohio CCARisk Assessment instrument assessment tools are being utilized in place of the ORAS, until it is modified for use with misdemeanor offenders involved with municipal courts. Assessment tools are administered by the probation officer assigned to the case during the presentence investigation process. Based on the results of the risk and needs assessment, the offender will be appropriately assigned to a level of programming. If offenders are sentenced without a presentence investigation the risk needs tools will be administered upon entrance to the program.

11. How will the assessment instrument (or 'results') be utilized to develop individualized programming for each offender?

High risk individuals will receive the greatest amount of services/interventions, and will report more frequently than moderate or low risk offenders to whom service delivery reporting requirements will also be adjusted according to their classification. The results will be used to separate individuals of various risk levels for the purpose of administering interventions in group settings.

Organization: Medina Municipal Court Adult Probation Department

General Program Description 3: Solutions Behavioral Health Care

12. What programming is provided to offenders served by the grant?

Check one, and complete question 13. Save the page. Click Add for additional pages, and repeat steps as necessary.

Employment Assistance	Residential Treatment	Domestic Violence Classes
Mental Health Counseling	✓ Substance Abuse Counseling	Cognitive Behavioral Classes
Parenting Classes	Vocational Training	GED Classes
Day Reporting Classes	Sex Offender Treatment	None

Other:

13. Describe the programming that is offered as indicated in General Program Description question #12. Address all of the following applicable information for each service:

Service Provider: Solutions Behavioral Health Care

Length of Service: 4-6 months

Frequency of sessions: 2 times per week

Name of curriculum and Author:

Solutions Behavioral Healthcare provides several group treatment options based on the University of Cincinnati Cognitive Behavioral Interventions curriculum for substance abusing offenders. The majority of offenders with moderate need in the area of substance abuse and will attend Phase I and Phase II Recovery group sessions for a total of 78 hours. They may be referred to aftercare following group completion (Relapse Prevention Phase I and II, which are also based on the U.C. CBT model). Offenders who are in need of Intensive Outpatient treatment may also receive these services through Solutions Behavioral Health Care (108 hours total) , however the IOP program is not based on the U.C. CBI model.

Describe the composition of the group (e.g., gender, group size, risk level(s) served):

Due to the limited number of available facilitators and treatment times, groups are currently unable to be separated by gender. Moderate risk offenders are the primary focus of the groups, and efforts are being made to separate by risk level for all groups. . The average group size for Recovery Group I and II is 8 clients with an established facilitator to client ratio of 1 to 12.

General Program Description 3: Alternative Paths

12. What programming is provided to offenders served by the grant?

Check one, and complete question 13. Save the page. Click Add for additional pages, and repeat steps as necessary.

Employment Assistance	Residential Treatment	Domestic Violence Classes
Mental Health Counseling	Substance Abuse Counseling	Cognitive Behavioral Classes
Parenting Classes	Vocational Training	GED Classes
Day Reporting Classes	Sex Offender Treatment	None

Other: Clinical Case Management Services

13. Describe the programming that is offered as indicated in General Program Description question #12. Address all of the following applicable information for each service:

Service Provider: Alternative Paths

Length of Service: 4 - 6 months

Frequency of sessions: once every two weeks

Name of curriculum and Author:

The majority of offenders in the ISP program engage in services with clinical case managers. An assessment for mental health and substance abuse issues is administered to all referrals and a case plan for services is developed based on the assessment results and personal interviews with the offender. Individual and group sessions may focus on resolving criminogenic needs and may address everything from negative peer associations to substance abuse issues, to educational/employment goals.

Describe the composition of the group (e.g., gender, group size, risk level(s) served):

Services are structured to initially serve individuals of moderate or high risk levels in "one-on-one" sessions with the clinical case manager. Moderate risk male offenders may be referred into a CBT group facilitated by the clinical case manager.

General Program Description 3: Alternative Paths

12. What programming is provided to offenders served by the grant?

Check one, and complete question 13. Save the page. Click Add for additional pages, and repeat steps as necessary.

- Employment Assistance
- Mental Health Counseling
- Parenting Classes
- Day Reporting Classes
- Other:
- Residential Treatment
- Substance Abuse Counseling
- Vocational Training
- Sex Offender Treatment
- Domestic Violence Classes
- ✓ Cognitive Behavioral Classes
- GED Classes
- None

13. Describe the programming that is offered as indicated in General Program Description question #12. Address all of the following applicable information for each service:

Service Provider: Alternative Paths

Length of Service: 4 - 6 months

Frequency of sessions: once per week

Name of curriculum and Author:

Getting Motivated to Change - TCU Institute of Behavioral Research

Stages of Change - Kendra Cherry

Cognitive Behavioral Therapy - David Burns, MD

Describe the composition of the group (e.g., gender, group size, risk level(s) served):

Clinical sessions are divided between a group setting and individual sessions on alternating weeks. Groups serve medium risk offenders, and are approximately 10-14 people in size. Currently, groups primarily serve a male population.

Organization: Medina Municipal Court Adult Probation Department

General Program Description 3: Alternative Paths

12. What programming is provided to offenders served by the grant?

Check one, and complete question 13. Save the page. Click Add for additional pages, and repeat steps as necessary.

- | | | |
|--------------------------|----------------------------|---------------------------------------------------------------|
| Employment Assistance | Residential Treatment | <input checked="" type="checkbox"/> Domestic Violence Classes |
| Mental Health Counseling | Substance Abuse Counseling | <input type="checkbox"/> Cognitive Behavioral Classes |
| Parenting Classes | Vocational Training | <input type="checkbox"/> GED Classes |
| Day Reporting Classes | Sex Offender Treatment | <input type="checkbox"/> None |
| Other: | | |

13. Describe the programming that is offered as indicated in General Program Description question #12. Address all of the following applicable information for each service:

Service Provider: Alternative Paths

Length of Service: 4-6 months

Frequency of sessions: once per week

Name of curriculum and Author:

The violence prevention program is a behavioral management program targeted toward offenders with convictions of domestic violence or related charges. It is a total of 32 hours. The curriculum used is the EMERGE model for batterer intervention.

Describe the composition of the group (e.g., gender, group size, risk level(s) served):

The group is limited to participants of the male gender with an average size of 6 to 10 members. There are always 2 facilitators (one male and one female). The majority of participants are of moderate risk level.

Organization: Medina Municipal Court Adult Probation Department

General Program Description 3: Alternative Paths

12. What programming is provided to offenders served by the grant?

Check one, and complete question 13. Save the page. Click Add for additional pages, and repeat steps as necessary.

- | | | |
|--------------------------|----------------------------|------------------------------|
| Employment Assistance | Residential Treatment | Domestic Violence Classes |
| Mental Health Counseling | Substance Abuse Counseling | Cognitive Behavioral Classes |
| Parenting Classes | Vocational Training | GED Classes |
| Day Reporting Classes | Sex Offender Treatment | None |

Other: Aftercare Services

13. Describe the programming that is offered as indicated in General Program Description question #12. Address all of the following applicable information for each service:

Service Provider: Alternative Paths

Length of Service: 30-90 days

Frequency of sessions: 2 times per week

Name of curriculum and Author:

The aftercare group was designed locally to provide services to court-ordered clients from both the felony and misdemeanor level in Medina County. It is facilitated by a credentialed substance abuse clinician who assists participants in focusing on relapse prevention through : increasing self-efficacy, developing and implementing new lifestyle behaviors, reducing thinking errors, applying cognitive behavioral strategies learned in prior treatment, avoidance of high risk situations which can trigger relapse managing stressors related to early recovery, and continuous education on coping skill development and application. participants receive individual case management services as needed in addition to participating in the peer group sessions.

Describe the composition of the group (e.g., gender, group size, risk level(s) served):

The group, composed of mostly moderate risk offenders, does not exceed fifteen members. The basic structure of the group portion of aftercare is 12 weekly two hour sessions , but services are adjusted for individual clients based on need. At this time the group is not gender specific and allows both male and female participants, however this issue will be addressed as the number of individuals needing service increases, and two separate gender specific groups are able to be supported.

General Program Description 3: Medina County Workforce Development Center

12. What programming is provided to offenders served by the grant?

Check one, and complete question 13. Save the page. Click Add for additional pages, and repeat steps as necessary.

- Employment Assistance
- Residential Treatment
- Domestic Violence Classes
- Mental Health Counseling
- Substance Abuse Counseling
- Cognitive Behavioral Classes
- Parenting Classes
- Vocational Training
- GED Classes
- Day Reporting Classes
- Sex Offender Treatment
- None

Other:

13. Describe the programming that is offered as indicated in General Program Description question #12. Address all of the following applicable information for each service:

Service Provider: Medina County Workforce Development Center

Length of Service: 30-90 days

Frequency of sessions: once per week

Name of curriculum and Author:

For clients age 21 and under , educational as well as employment assistance is provided. For clients over age 21 traditional job placement services are offered along with more limited assistance in resume writing,interviewing and things of that nature.

Describe the composition of the group (e.g., gender, group size, risk level(s) served):

Individual services such as instruction in resume writing , interview skills, employment application skills and the like. Some services are provided within established classes which are not structured exclusively for offenders , therefore separation by risk level and gender does not will not occur .

Organization: Medina Municipal Court Adult Probation Department

General Program Description 3: Project LEARN

12. What programming is provided to offenders served by the grant?

Check one, and complete question 13. Save the page. Click Add for additional pages, and repeat steps as necessary.

- | | | |
|--------------------------|----------------------------|------------------------------|
| Employment Assistance | Residential Treatment | Domestic Violence Classes |
| Mental Health Counseling | Substance Abuse Counseling | Cognitive Behavioral Classes |
| Parenting Classes | Vocational Training | ✓ GED Classes |
| Day Reporting Classes | Sex Offender Treatment | None |
| Other: | | |

13. Describe the programming that is offered as indicated in General Program Description question #12. Address all of the following applicable information for each service:

Service Provider: Project LEARN

Length of Service: 4 - 6 months

Frequency of sessions: once per week

Name of curriculum and Author:

Individuals receive a personal assessment regarding their academic needs. They are then matched with a tutor who will work with them one-on-one to establish and meet goals regarding achieving a GED

Describe the composition of the group (e.g., gender, group size, risk level(s) served):

Services are not delivered in a group format. All risk levels may be served on an individual basis.

General Program Description 4

14. Which of the following techniques/interventions are staff formally trained to use in day to day interactions with offenders?

Check all that apply

- | | | |
|-----------------------------------------------------------|-----------------|---------------------------------------------------------------|
| ABC Model | Skill Building | <input checked="" type="checkbox"/> Motivational Interviewing |
| <input checked="" type="checkbox"/> Cost Benefit Analysis | Skill Cards | EPICS |
| Decisional Balance | Skillsstreaming | Carey Guides |
| Problem Solving Worksheet | Thinking Report | None |
| Other | | |

15. Please indicate which of the following Behavior Modification Techniques are used to reinforce positive behavior:

Check all that apply

- | | |
|------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Verbal Praise | offenders name placed on award/plaque |
| <input checked="" type="checkbox"/> Decrease in Reporting Frequency | Issue a certificate |
| <input checked="" type="checkbox"/> Early termination from supervision | Free homework pass |
| GED class time counts as community service once offender achieves GED | Coupon redeemable for rewards |
| <input checked="" type="checkbox"/> Supervision fee reduction | <input checked="" type="checkbox"/> "positive feedback" report to judge/P.O. |
| <input checked="" type="checkbox"/> "Good job" tokens | Removal/reduction of a sanction |
| Extended curfew | Removal from Behavior Contract |
| Travel pass approval | Graduation ceremony for program completion |
| <input checked="" type="checkbox"/> Reduction in supervision level | Announced/recognized as client of the week/month |
| None | "thank you" note |
| Other | |

16. Please indicate which of the following Behavior Modification Techniques are used to address violation behavior:

Check all that apply

- | | |
|---------------------------------------------------------------------------|----------------------------------------------------------------------|
| Day Reporting | <input checked="" type="checkbox"/> Placement in out-patient program |
| <input checked="" type="checkbox"/> Increase in supervision level | Placement in halfway house |
| Summons before a Supervisor/administrator | Placement in CBCF |
| Structured supervision activities | <input checked="" type="checkbox"/> Electronic Monitoring |
| Summons before a Unit Supervisor | <input checked="" type="checkbox"/> Community work service |
| <input checked="" type="checkbox"/> Substance Abuse testing | <input checked="" type="checkbox"/> Summons before a judge |
| Residential curfew | <input checked="" type="checkbox"/> Increase length of supervision |
| Formal written reprimand | <input checked="" type="checkbox"/> Revocation |
| <input checked="" type="checkbox"/> More frequent reporting | <input checked="" type="checkbox"/> Jail incarceration |
| None | |
| <input checked="" type="checkbox"/> Other No contact orders with victims. | |

General Program Description 5

17. **Describe how contact frequency and supervision requirements vary by ORAS or CCA Risk/Needs tool risk levels upon placement into the program.**
High risk offenders are required to report to their probation officer at least 3 times per month. High risk offenders are required to participate in CBT based programming addressing various criminogenic needs. High risk offenders are required to complete more programming hours than other risk levels.
Moderate risk offenders are required to report to their probation officer at least 2 times per month. Moderate risk offenders are required to participate in CBT based programming addressing various criminogenic needs. Moderate risk offenders are required to complete fewer programming hours than higher risk offenders.
Under some circumstances, low risk offenders with high need in specific area/areas are required to report to their probation officer and complete CBT programming needed specific to their criminogenic needs.
18. **Describe how contact frequency and supervision requirements change as an offender progresses through the program.**
The program is structured to be completed in two phases. First phase requires offenders to report according to their risk level. Offender's progress is measured by a behavioral assessment tool which is administered upon offender's placement into the program and following completion of assigned interventions. If progress is shown by the behavioral assessment score, an offender's reporting requirement is decreased.
19. **Describe the process and any evaluations/tools/assessments used by which your program periodically and objectively assess progress on supervision and successful completion. (i.e., completion of case plan goals, reduction in criminal thinking according to validated assessment results.)**
Program uses a CCA approved behavioral assessment tool designed to measure offender's progress. This tool is administered by the supervising officer. Additional assessments are administered by the CBT based programming, which use the TCU's Criminal Thinking Scale as a measure of progress.

General Program Description 6

20. **Describe the quality assurance measures in place regarding the following topics (include position/person performing the QA and frequency of QA checks):**
- a. **Timeliness and accuracy of CCIS-Web data entry**
- The project director completes file audits on all cases assigned to the program. The audit will be within six weeks of a person being enrolled in the program. At that time CCA data is reviewed for completion and accuracy. A written audit report is included in the case file for program staff to make any necessary corrections.
- b. **Compliance with internal policy and procedures regarding offender contacts & case file documentation requirements**
- During the file audit process, the project director observes totals for face to face contacts and collateral contacts. Case notes/case plans are reviewed and the files are inspected for necessary documentation of employment verification, participation in required treatment programs and the like. Any discrepancies are noted in writing and referred to the appropriate staff member.
21. **Describe how the program will improve the quality and efficiency of the local criminal justice system.**
- The program will protect the community from more serious misdemeanor offenders who would have been sentenced to jail (at public expense) without such a program. The program also provides municipal judges with an additional sentencing option which has a rehabilitative focus.
22. **How will the program reduce the need for incarceration in the jail or state prison system?**
- The structure of the program, coupled with individual case plans and treatment interventions, will results in offenders being effectively monitored in the community.
23. **Are offenders required to pay any fees in order to participate in this CCA program?**
- ✓ Yes No
- If Yes, indicate the amount of the fees, the reason for the fees, and if the fees off-set program
- Fees are collected in the amount of \$360 per offender. The fees are placed into the probation budget which is the main source of funding for the probation department's operations. The fees off set the program costs by covering numerous program expenses which are not funded by the grant.

Organization: Medina Municipal Court Adult Probation Department

General Program Description 7

24. **Indicate the program's primary goal and objective(s)**
 Goal: To reduce recidivism by providing appropriate and meaningful interventions for offenders being supervised in the community.
 Objective 1: To properly assess the risk level of each offender.
 Objective 2: To assign each offender to the appropriate level of supervision.
 Objective 3: To provide proper interventions based on risk level and offender needs.
25. **Indicate how the primary goal and objective(s) will be measured.**
 Measure for Objective 1: The number of risk assessments completed.
 Measure for Objective 2: The number of offenders assigned to intensive supervision.
 Measure for Objective 3: The number of offenders assigned to evidence-based interventions.
26. **List (at least 3) up to five additional program goals, objectives and methods of measurement for each. If extra lines are needed fill out available text boxes and save the page. 3 additional blank boxes will appear after the page is saved.**
 Goal: To reduce local jail commitments.
 Objective: To monitor the behavior of low risk offenders within the community.
 Measure: The number of offenders completing supervision successfully.
 Goal: To implement positive change in the behavior of moderate and high risk offenders.
 Objective: To address the criminogenic needs of moderate and high risk offenders.
 Measure: The number of offenders successfully completing cognitive behavioral, substance abuse, educational, and other relevant programs.
 Goal: To provide specialized presentence investigations for offenders who have been under community control within five years of their current referral.
 Objective: To identify risk level at the presentence stage for the purpose of making appropriate sentencing recommendations to the Court.
 Measure: The number of offenders properly evaluated prior to sentencing.
27. **List offender/programming resources NOT available in the community, that you see as a predominant need for offenders in your program.**
 Employment resource group focusing only on offenders.
 Educational programs focusing on offenders.
 CBT and substance abuse programs focusing exclusively on female offenders.

Organization: Medina Municipal Court Adult Probation Department

Intensive Supervision Probation

1. **Approximately how many offenders will be admitted to the program during this fiscal year?**
70
2. **Describe the process to move offenders to basic supervision and the agencies that will be responsible for this process.**
Offenders who complete their primary conditions of intensive supervision prior to the expiration of their court-ordered duration of probation will be eligible for transfer to general supervision, subject to the approval of the sentencing judge. The intensive supervision officer and/or the project director of the Medina Municipal Court probation department shall be responsible for initiating and completing this process.
3. **Describe the process to move offenders who violate from basic supervision to intensive supervision probation.**
Offenders under general supervision who are found to be in violation of their probation are scheduled for probation violation sentencing hearings. At these hearings the judge imposes sanctions for supervision violations, and may choose to order an offender to be transferred to intensive supervision. Also, offenders who have not been served with formal violations but who are at risk of violating general supervision terms may be scheduled for a show cause hearing in front of the judge. At this hearing the judge may order a transfer from general to intensive supervision probation, in order to assist the offender in completing supervision successfully.
4. **What is the approximate case load size per officer?**
50 to 60
5. **What are the differences between the Intensive Supervision Program and the general probation supervision in your agency?**
Those on intensive supervision have more face to face contacts, more collateral contacts, more cognitive behavioral interventions and more substance abuse screenings than those individuals on regular supervision.
6. **Other information or program description needed for clarification.**

Organization: Medina Municipal Court Adult Probation Department

Pre Sentence Investigation

1. **Please list all Common Pleas Courts who receive PSI services through this grant?**
The intensive supervision officer completes presentence reports only for the Medina Municipal Court.

2. **What is the expected number of PSIs to be completed by PSI writer/probation officer whose salaries are supported through this grant?**
90
3. **How many PSI writers/probation officers complete PSIs and what percentage of their time is dedicated to this task?**
The ISP officer completes presentence reports on the targeted group of offenders who have been under community supervision in the recent past. Approximately twenty- five percent of his time is devoted to this process.
4. **What is the average monthly number of PSIs completed per PSI writer/probation officer?**
5 to 10
5. **What is the average length of time to complete a PSI?**
two weeks to a month
6. **Provide the name and contact information for the person(s) responsible for emailing the completed PSI's to the DRC email account for each county court served?**
Not applicable.
7. **Other information or program description needed for clarification.**

Other

1. **Approximately how many offenders will be admitted to the program during this fiscal year?**
70
2. **Describe program provided.**
Grant funds are used to provide clinical case management services through contract with Alternative Paths Inc. Services include assessment and case plan development . In addition to individual counseling, clinical case managers will provide structured cognitive behavioral interventions.
3. **Frequency of classes.**
once per week
Other
4. **Other information or program description needed for clarification.**

ORDINANCE NO. 117-14

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MEDINA UNITED METHODIST CHURCH AND MARK KLAUS, LLC FOR THE LEASE OF PARKING LOT AREAS LOCATED ON SOUTH COURT STREET.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to enter into an Agreement with Medina United Methodist Church and Mark Klaus, LLC for the lease of parking lot areas located on South Court Street; Permanent Parcel Nos. 028-19B-20-103, 028-19B-20-100, and 028-19B-20-101.

SEC. 2: That a copy of the Agreement is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

AGREEMENT

This Agreement is hereby entered into this _____ day of _____, 2014, by and between the **CITY OF MEDINA**, an Ohio Municipal Corporation, located at 132 North Elmwood Avenue, Medina, Ohio 44256, (hereinafter referred to as "the City") and the **MEDINA UNITED METHODIST CHURCH**, located at 4747 Foote Road, Medina, Ohio 44256, (hereinafter referred to as "Church"), and **MARK KLAUS, LLC**, 260 Wakefield Run, Hinckley, Ohio 44233.

WITNESSETH:

WHEREAS, the Medina United Methodist Church is the owner of property located on South Court Street, Medina, Ohio, known as Permanent Parcel No. 028-19B-20-103 and on South Broadway Street, Medina, Ohio, known as Permanent Parcel Nos. 028-19B-20-100 and 028-19B-20-101; and

WHEREAS, the Medina United Methodist Church is selling the subject property to Mark Klaus, LLC, 260 Wakefield Run, Hinckley, Ohio 44233 pursuant to a Land Installment Contract dated December 22, 2013, which contract has been recorded with the Medina County Recorder at Official Record 2014OR001052; and

WHEREAS, the City of Medina desires to use the parking lot areas located on Permanent Parcel Nos. 028-19B-20-103, 028-19B-20-100, and 028-19B-20-101, including the sidewalks located thereon ("Parking Lots"); and

WHEREAS, the City agrees to maintain the Parking Lots for the term of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties, City, Church, and Mark Klaus, LLC, their successors and assigns, hereby covenant, promise, and agree as follows:

I. PREMISES

The Church and Mark Klaus, LLC hereby jointly grant to the City the nonexclusive use and occupancy of the parking lot areas located on South Court Street, Medina, Ohio, known as Permanent Parcel No. 028-19B-20-103 and on South Broadway Street, Medina, Ohio, known as Permanent Parcel Nos. 028-19B-20-100 and 028-19B-20-101. The City's use of the Parking Lots shall not be exclusive as Mark Klaus, LLC, retains use of the parking lot areas. The parties agree and understand that the City may permit use of the Parking Lots by individuals associated with the Medina City Schools.

II. MAINTENANCE

The City of Medina hereby agrees to be solely responsible for all maintenance of the Parking Lots, including adjacent sidewalk areas, so as to keep the property in good condition during the term of this Agreement. The Church and Mark Klaus, LLC, shall not be responsible for any maintenance needs with respect to the Parking Lots if they should occur. No alterations shall be made to the property except as required for purposes of maintenance. The City's obligation to maintain the Parking Lots includes, but is not limited to, snow removal, deicing, crack repair, resurfacing, and striping of parking spaces.

III. TERM

The term of this Agreement shall be for a period of one (1) year commencing on the date of the signing of this Agreement. The foregoing term notwithstanding, this Agreement shall automatically terminate upon the completion of the Church's and Mark Klaus, LLC's land installment contract

IV. UTILITIES

The City of Medina shall be responsible for all utility costs with respect to the Parking Lots.

V. REAL ESTATE TAXES

Mark Klaus, LLC, agrees to remain solely responsible for the payment of real estate taxes on the subject property pursuant to the terms of the Land Installment Contract.

VI. RISK OF LOSS AND INSURANCE

The City of Medina agrees to primary responsibility for damage and/or injury to person or property proximately caused by use of the subject parking lot property during the term of this Agreement. The City of Medina shall maintain, during the entire term of this Agreement, liability insurance coverage covering the City's use of the subject property in the amount of One Million Dollars (\$1,000,000). To the extent permissible under Ohio law and to the extent of the City's insurance liability coverage, the City agrees to indemnify, hold harmless, and defend the Church and Mark Klaus, LLC, from and against any and all liability, losses, damages, costs, and expenses, including reasonable attorneys' fees, incurred in connection with any claim, suit, proceeding, inquiry, or investigation based upon or relating to any use of the Parking Lots after the commencement date of this Lease and while the City is in possession of or has the right to possession of the Parking Lots pursuant to this Lease.

VII. TERMINATION

This Agreement may be terminated by any party for any reason upon thirty (30) days' written notice to the other parties.

VIII. NOTICES

All notices which may be proper and necessary to be served hereunder shall be in writing and shall be served by personal delivery or by certified mail. Any such correspondence shall be sent to the following addresses:

To the City:
Office of the Mayor
City of Medina
132 North Elmwood Avenue
Medina, OH 44256

To the Church:
ATTN: Trustees
Medina United Methodist Church
4747 Foote Road
Medina, OH 44256

To Mark Klaus, LLC:
Mark Klaus, Member
Mark Klaus, LLC
260 Wakefield Run
Hinckley, Ohio 44233

IX. FORCE MAJUERE

Neither City nor Church nor Mark Klaus, LLC, shall be deemed to be in breach of this Agreement by reason of failure to perform any of its obligations hereunder if, while and to the extent that such failure is due to strikes, boycotts, labor disputes, embargoes, shortages of materials, acts of God, acts of the public enemy, acts of government authority, weather conditions, floods, riots, rebellion, sabotage, or any other circumstance for which it is not responsible and which are not within its control; provided that this provision shall not prevent either party from exercising its right of termination under this agreement.

Signed in the presence of:

**CITY OF MEDINA,
an Ohio Municipal Corporation**

By: _____
DENNIS HANWELL, Mayor

STATE OF OHIO)
)ss:
COUNTY OF MEDINA)

Before me, a Notary Public in and for said County and State, personally appeared the above-named City of Medina, an Ohio municipal corporation, by Dennis Hanwell, its Mayor, who executed the foregoing instrument in my presence and acknowledged the same to be the voluntary act of said City and his voluntary act individually and as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal at Medina, Ohio, this _____ day of _____, 2014.

NOTARY PUBLIC

Signed in the presence of:

MEDINA UNITED METHODIST CHURCH

By: _____
Its: Trustee

STATE OF OHIO)
)
COUNTY OF MEDINA)ss:

Before me, a Notary Public in and for said County and State, personally appeared the above-named Medina United Methodist Church by _____, its Trustee, who executed the foregoing instrument in my presence and acknowledged the same to be the voluntary act of said Church and his/her voluntary act individually and as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal at Medina, Ohio, this _____ day of _____, 2014.

NOTARY PUBLIC

Signed in the presence of:

MARK KLAUS, LLC,
an Ohio Limited Liability Company

By: _____
MARK KLAUS, Member

STATE OF OHIO)
)
COUNTY OF MEDINA)ss:

Before me, a Notary Public in and for said County and State, personally appeared the above-named Mark Klaus, LLC, by Mark Klaus, its Member, who executed the foregoing instrument in my presence and acknowledged the same to be the voluntary act of said company and his voluntary act individually and as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal at Medina, Ohio,
this _____ day of _____, 2014.

NOTARY PUBLIC

Document & Form Approved by:

GREGORY A. HUBER, Law Director
City of Medina

ORDINANCE NO. 118-14

AN ORDINANCE AUTHORIZING THE PURCHASE OF ONE (1) 2015 FORD TRANSIT VAN AND ONE (1) 2014 FORD F-150 TRUCK FROM MONTROSE FORD TO BE USED BY THE FIRE DEPARTMENT.

WHEREAS: In accordance with H.B. 204, political subdivision are allowed to purchase supplies and services outside of a Department of Administrative Services purchase contract and without complying with competitive selection procedures if the purchase can be made at a lower price than is available through such a contract; and

WHEREAS: Sufficient information has been presented to City Council from the Fire department verifying that the conditions for making the purchase outside of a Department of Administrative Services purchase contract and without complying with competitive selection procedures have been satisfied; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the purchase of one (1) 2015 Ford Transit Van and one (1) 2014 Ford F-150 truck from Montrose Ford is hereby authorized to be used by the Fire department in accordance with H.B. 204.

SEC. 2: That the funds to cover this purchase, in the estimated amount of \$60,000.00, are available in Account No. 307-0110-54417.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Effective date -

ORDINANCE NO. 119-14

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR THE PURCHASE OF ONE (1) REAR LOADING PACKER TRUCK COMPLETE WITH CAB AND CHASSIS FOR THE SANITATION DEPARTMENT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for the purchase of one (1) Rear Loading Packer Truck complete with cab and chassis for the Sanitation Department in accordance with specifications on file in the office of the Mayor.

SEC. 2: That the estimated cost of the purchase, in the amount of \$220,000.00, is available in Account No. 514-0543-54417.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 120-14

AN ORDINANCE AMENDING SECTION 31.05 AND 31.07 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO THE COMMUNITY DEVELOPMENT DEPARTMENT AND ACCEPTING THE REVISED JOB DESCRIPTION OF BUILDING OFFICIAL, AND DECLARING AN EMERGENCY.

WHEREAS: Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio presently reads in part as follows relative to the Community Development Department:

COMMUNITY DEVELOPMENT DEPARTMENT

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>
1	Community Development Director	Pay Grade 122
1	Economic Development Director	Pay Grade 112
1	Building Official	Pay Grade 112
1	Building Dept. Admin. Assist.	7 A-F
1	Economic Development/Planning Admin. Asst.	7 A-F
1	Building/Property Maintenance Inspector	16 A-F per contract
1	Associate Planner	93A
1	Clerk (part-time)	Sec. 31.02(B)(11)
1	Intern*	Sec. 31.02(B)(11)

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio shall be amended to read in part as follows relative to the Community Development Department, Building Official position:

COMMUNITY DEVELOPMENT DEPARTMENT

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>
1	Community Development Director	Pay Grade 122
1	Economic Development Director	Pay Grade 112
1	Building Official	Pay Grade 113

1	Building Dept. Admin. Assist.	7 A-F
1	Economic Development/Planning Admin. Asst.	7 A-F
1	Building/Property Maintenance Inspector	16 A-F per contract
1	Associate Planner	93A
1	Clerk (part-time)	Sec. 31.02(B)(11)
1	Intern*	Sec. 31.02(B)(11)

SEC. 3: That the job description for Building Official is hereby accepted and approved.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to begin the hiring process for this position; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

**THE CITY OF MEDINA
JOB DESCRIPTION**

TITLE: Building Official

REPORTS TO: Community Development Director/ Safety Director

DEPARTMENT/DIVISION: Community Development / Building

CIVIL SERVICES STATUS: Unclassified

JOB STATUS: Full-time

EXEMPT STATUS: Exempt

CLASSIFICATION FEATURES: The person in this classification oversees the Building Division of the City of Medina, including enforcement of regulations for all Use Groups or Occupancies in accordance with the Ohio Building Code and the City of Medina Codified Ordinance Chapter 13, and skilled inspections assuring compliance with rules adopted by the City's Ordinances, Ohio Department of Commerce, Division of Industrial Compliance, Ohio Board of Building Standards, and Ohio Building Code. **The individual in this classification is responsible for administering the backflow prevention procedures mandated by the Environmental Protection Agency with the assistance of the Water Superintendent.** The Building Official is appointed by the Mayor, confirmed by City Council and is under the administrative supervision of the Community Development Director.

ESSENTIAL JOB FUNCTIONS:

Supervises the activities of the Building Division personnel by managing daily activities and assigning duties.

Communicate daily with the Community Development Director to update on the Building Division's activities.

Manages and prepares the Building Division's annual budget.

Enforces State and City building codes and ordinances by inspecting properties within the City and issuing and filing Non-Code Compliance Notices, Orders and Stop-Work Orders when State and City building codes are not followed.

Reviews plans and specifications submitted to the Building Division for approval of new housing, commercial, industrial, additions and alterations for compliance with applicable Codes and Ordinances.

Supervises issuance of all permits issued by the Building Division.

Prepares and files citations for non-code compliance and issues stop work orders for non-code compliance.

Manages enforcement of housing and property maintenance codes within the City.
Serves as Secretary of the Board of Building Code Appeals and Property Maintenance Code Appeals.

Updates fee schedules and ordinances pertaining to building, electrical, mechanical, fire suppression and property maintenance codes.

Inspects mechanical components for compliance with Ohio Building Code and Chapter 13 of the City of Medina Codified Ordinances.

Maintains daily records and reports of inspections performed by Building Division personnel.

Approves structures for occupancy after it is determined that all regulations and codes have been complied within its construction.

Approves for use all mechanical equipment after all regulations and applicable codes have been complied with.

Advises permit holders and those seeking permits as to various State and City building codes.

Advises permit holders of various codes for compliance and alternative compliant methods of construction.

Remains current on building, electrical, mechanical, sprinkler, alarm, and other applicable state and local codes and ordinances.

Investigates building code and ordinance complaints and recommends appropriate action for handling complaints.

Performs special investigations as required and recommends appropriate remedial action for violation of codes and ordinances.

Attends continuing education and other seminars to keep all certifications current.

Administers the City's cross connection program.

Interprets and enforces City ordinances and regulations and statutes governed by the Environmental Protection Agency pertaining to backflow prevention devices.

Assists Water Superintendent in preparing and submitting required Environmental Protection Agency reports.

Assist Engineering Department with field inspection of storm water and erosion control measures on active public and private construction projects.

Maintains regular and consistent attendance.

Attends office staff meetings.

Attends Council and Council Committee meetings as required.

EDUCATION, TRAINING AND EXPERIENCE:

High school diploma or GED. **Certification and experience as a Professional in Erosion and Sediment Control.**

License:

Valid driver's license issued by the State of Ohio and must remain insurable under the City of Medina's vehicle insurance plan.

Certifications:

- Certification as required by the OBBS, Department of Commerce, Division of Industrial Compliance.
- Building Official and Building Inspector Certification from the Ohio Department of Commerce, Division of Industrial Compliance, and Ohio Board of Building Standards.
- Ohio Residential Building Official Certification.
- Ohio Residential Plumbing Inspector
- Plumbing Inspector
- Certification for completion of backflow training.
- Certified Professional in Erosion and Sediment Control (CPESC-IT) as issued by EnviroCert International, Inc.

QUALIFICATIONS

Knowledge of:

- Building, electrical and mechanical materials, designs, and practices;
- State and City building statutes, codes and ordinances;
- Building plans, specifications, blueprints and other documents used in preparation or planning of new construction;
- Principles, methods and practices of new construction and structural engineering;
- Preparing and maintaining a budget for a public department;
- Computer applications related to work;

- Principles and practices of employee supervision and management; and
- Standard office support practices and procedures, including the use of standard office equipment.

Skilled in:

- Reading and interpreting building plans, specifications, blueprints and other documents used in preparation or planning new construction;
- Detecting structural, electrical and mechanical faults and violations of City and State codes and ordinances;
- Preparing and managing department budgets; and
- Interpreting and analyzing City and State statutes, codes and ordinances.
- **Maintaining accurate records and reports; and**
- **Interpreting reports and data.**

Ability to:

- Communicate effectively in writing and orally with co-workers, supervisors and the general public;
- Operate a motor vehicle safely;
- Establish and maintain effective working relationships with City employees, building owners, architects, designers and contractors under stressful circumstances;
- Provide administrative and professional leadership and direction to Building Division personnel;
- Work independently with little to no supervision; and
- Understand and follow complete oral and written instructions.

PHYSICAL DEMANDS:

Strength and ability sufficient to climb into or onto various locations at building sites, climb and descend stairs and climb into and operate a motor vehicle. This position also involves occasional standing, walking, bending, stooping, crawling, squatting, lifting, kneeling and reaching.

ENVIRONMENTAL ELEMENTS:

The Building Official works in an office environment and at times, works outside under a variety of weather conditions, including extreme weather. The Building Official also interacts with other City employees and the public, often under stressful situations.

WORKING CONDITIONS:

May be required to work outside of normal business hours including evenings, weekends and holidays.

EQUIPMENT USED:

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

ORDINANCE NO. 121-14

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR THE 2014 RESIDENTIAL DRAINAGE IMPROVEMENTS PROJECT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for the 2014 Residential Drainage Improvements Project in accordance with plans and specifications on file in the office of the Mayor.

SEC. 2: That the estimated cost of the project, in the amount of \$35,000.00, is available as follows in Account No. 382-0620-54411.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 122-14

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT TWO (2) EASEMENTS NECESSARY FOR THE FOREST MEADOWS DRAINAGE IMPROVEMENTS PROJECT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized to accept two (2) Easements necessary for the Forest Meadows Drainage Improvements Project, City Job #938.

SEC. 2: That the Easement marked Exhibit A, attached hereto and incorporated herein, is on the property located at 844 Wildwood Court, Permanent Parcel No. 028-19B-11-056, part of Medina City Lot 4093.

SEC. 3: That the Easement marked Exhibit B, attached hereto and incorporated herein, is on the property located at 852 Wildwood Court, Permanent Parcel No. 028-19B-07-010, part of Medina City Lot 4092.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Effective date –

Ord. 122-14
EX A

Storm Sewer and Drainage Easement

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of (ONE HUNDRED NINETY FOUR and 44/100) Dollars (\$194.44) and other good and valuable consideration recited herein given to CHRISTOPHER R. WEIGHT and KRISTIN J. WEIGHT hereinafter "Grantor(s)" by the CITY OF MEDINA, Ohio, hereinafter "Grantee", the receipt of which is hereby acknowledged, the Grantor does hereby grant, bargain, sell, transfer and convey unto the Grantee, its successors and assigns, a drainage and storm sewer easement for the purpose of erecting, constructing, installing and thereafter using, operating, inspecting, maintaining, repairing, replacing and removing STORM SEWER AND APPURTENANCES under, across, and through certain land of the Grantor(s) situated in the City of Medina, County of Medina and State of Ohio and more particularly described as follows:

Situated in the City of Medina, County of Medina, State of Ohio and known as being part of City Lot 4093 conveyed to Christopher R. and Kristin J. Weight in Document No. 2005OR009856 of Medina County Recorder's Records dated 3/31/05 further bounded and described as follows:

Beginning at the northeast corner of said City Lot 4093 as recorded in Forest Meadows Subdivision Phase X in Plat Volume 18, Page 223 of Medina County Recorder's Plat Records, said point being in the south right-of-way of Wildwood Court (60 feet wide) and the principal place of beginning of the easement described herein;

Thence S 18° 01' 09" E, 97.22 feet along the east line of said City Lot 4093 to a point;

Thence S 71° 58' 51" W, 10.00 feet to a point;

Thence N 18° 01' 09" W, 97.22 feet to a point in the north line of said City Lot 4093 and the south right-of-way of said Wildwood Court;

Thence N 71° 58' 51" E, 10.00 feet along the north line of said City Lot 4093 and the south right-of-way of said Wildwood Court to the principal place of beginning.

Bearings are based on an assumed meridian and are used herein to indicate angles only.

together with the right of reasonable ingress and egress over the immediately adjacent lands of the Grantor(s) for the purpose and use of said easement. The Grantee covenants and agrees that it will not use said easement for public right-of-way purposes.

As additional consideration for this easement and right-of-way, the Grantee covenants and agrees as follows:

1. Grantee shall repair any and all damage arising from the installation or subsequent repair, maintenance or reconstruction of a STORM SEWER AND APPURTENANCES.
2. Grantee shall replace any driveway, lawn, shrubbery, or other improvement which may be damaged as a result of construction.
3. Within a reasonable time after completion of construction, and in no event later than forty-five (45) days, Grantee will return the ground to its original condition.
4. Grantee will secure and protect all permanent structures within the construction zone.
5. Grantee will pay for all costs of surveying, recording of documents, filing and transfer fees, escrow costs and title expenses, if any.

Grantor(s) covenant and agrees as follows:

1. Grantor will not install, erect or maintain any structure, fixture or device upon the easement which could in any way interfere with Grantee's use of the easement and right-of-way; however, Grantor retains the right to use the surface of the easement area provided said use does not interfere with the uses granted to Grantee.
2. Authorize the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof to enter upon the property designated as 844 Wildwood Court; Permanent Parcel Nos. 028-19B-11-056, part of Medina City Lot 4093 with the necessary equipment to remove any obstructions as necessary to allow for the proposed storm sewer installation including brush, vegetation, trees and existing storm sewer; to remove and replace existing sidewalk; to install the proposed storm sewer and appurtenances; to complete grading as necessary; to restore the affected areas with topsoil, seed, fertilizer, and mulch; in accordance with the plans and/or specifications as prepared by the City of Medina or its agents during the period of time commencing with the breaking of ground for the above described proposed work and terminating when the work has been completed and/or accepted by the City; and
3. Release the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof, from claims of damage, of compensation by reason of the above described work as called for by the said plans and/or specifications provided that the property designated as 844 Wildwood Court; Permanent Parcel Nos. 028-19B-11-056, part of Medina City Lot 4093 is restored to the condition before construction or as close as reasonably possible in conformance with the plans and/or specifications and/or proposed work described above.

All the terms and conditions of this Easement and Right-of-way shall be binding upon and inure to the benefit of the Grantor(s), the Grantee, their heirs, executors, administrator, successors and assigns.

The grant of this Easement and Right-of-way shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

IN WITNESS WHEREOF, the undersigned has executed this instrument this 3 day of April, 2014.

Grantor:
Christopher R. Weight

Signature: *Chris R. Weight*
Print Name: Chris R. Weight

State of Ohio)
County of Medina) SS:

Before me, a Notary Public, in and for said County and State, personally appeared the Grantor, **Christopher R. Weight**, who acknowledged that he/she did sign the foregoing instrument and that the same is his/her/their free act and deed.

In testimony whereof, I have set my hand and official seal at Medina, Ohio, this 3 day of April, 2014.

Notary Signature: *Cynthia J. Siepker*
Print Name: CYNTHIA J. SIEPKER
My Commission Expires: 7-10-16
Notary Seal:

CYNTHIA J. SIEPKER
NOTARY PUBLIC • STATE OF OHIO
Recorded in Medina County
My commission expires July 10, 2016

IN WITNESS WHEREOF, the undersigned has executed this instrument this 3 day of April, 2014.

Grantor:
Kristin J. Weight

Signature: *Kristin J. Weight*
Print Name: Kristin J. Weight

State of Ohio)
County of Medina) SS:

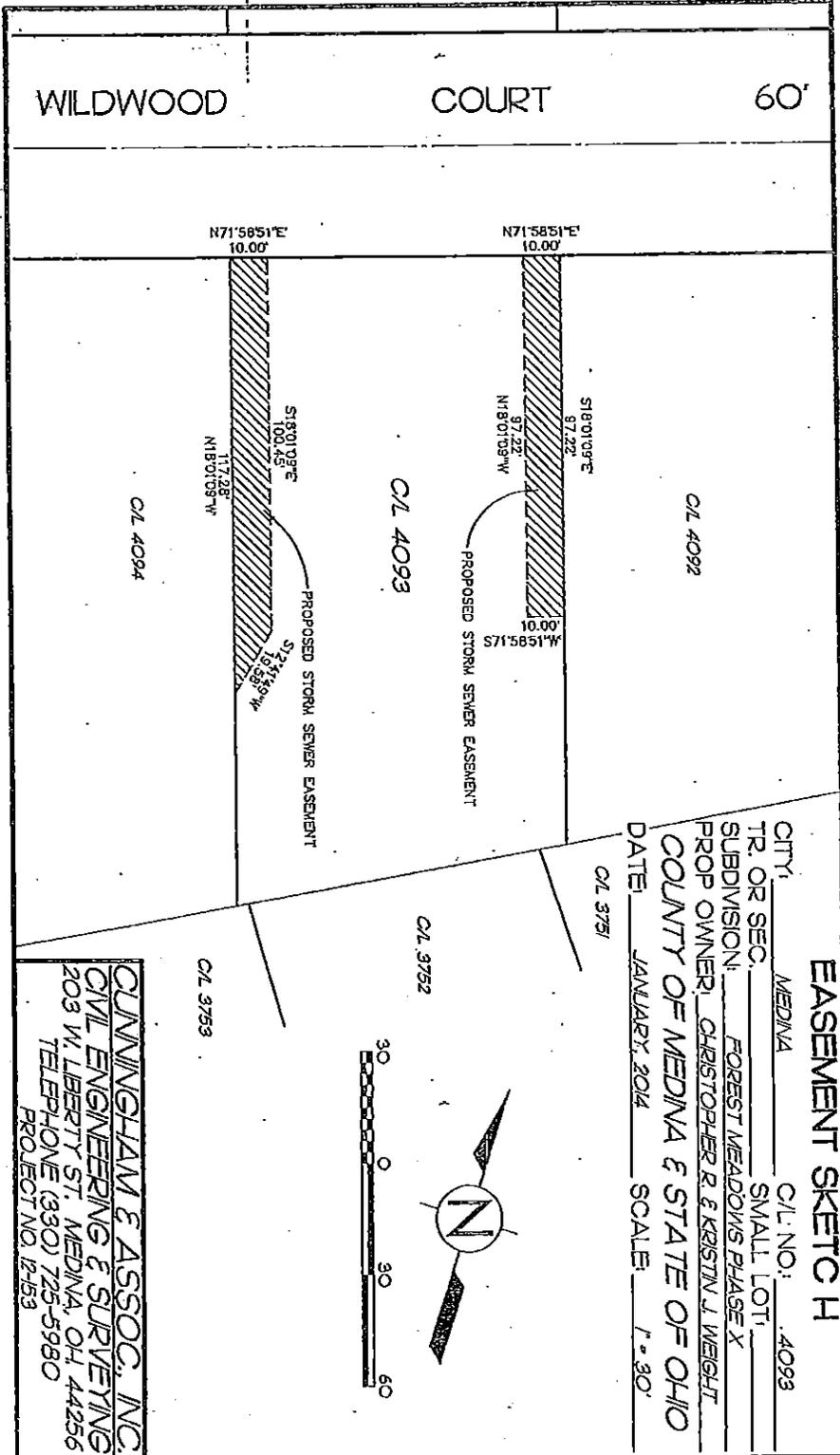
Before me, a Notary Public, in and for said County and State, personally appeared the Grantor, **Kristin J. Weight**, who acknowledged that he/she did sign the foregoing instrument and that the same is his/her/their free act and deed.

In testimony whereof, I have set my hand and official seal at Medina, Ohio, this 3 day of April, 2014.

Notary Signature: *Cynthia J. Siepker*
Print Name: CYNTHIA J. SIEPKER
My Commission Expires: 07-10-16
Notary Seal:

CYNTHIA J. SIEPKER
NOTARY PUBLIC • STATE OF OHIO
Recorded in Medina County
My commission expires July 10, 2016

This instrument was prepared by:
Gregory Huber, Law Director, City of Medina, Ohio
132 N. Elmwood Avenue
Medina, OH 44256



EASEMENT SKETCH

CITY: MEDINA C/L NO: 4093
 TR. OR SEC: SMALL LOT
 SUBDIVISION: FOREST MEADOWS PHASE X
 PROP OWNER: CHRISTOPHER R. & KRISTIN J. WRIGHT
 COUNTY OF MEDINA & STATE OF OHIO
 DATE: JANUARY, 2014 SCALE: 1" = 30'

CUNNINGHAM & ASSOC., INC.
 CIVIL ENGINEERING & SURVEYING
 203 W. LIBERTY ST. MEDINA, OH 44256
 TELEPHONE (330) 725-5980
 PROJECT NO. 12-153

Ord. 122-14
Exh. B

Storm Sewer and Drainage Easement

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of ONE HUNDRED NINETY FOUR and 44/100 Dollars (\$194.44) and other good and valuable consideration recited herein given to DONNA L. LABELLE hereinafter "Grantor(s)" by the CITY OF MEDINA, Ohio, hereinafter "Grantee", the receipt of which is hereby acknowledged, the Grantor does hereby grant, bargain, sell, transfer and convey unto the Grantee, its successors and assigns, a drainage and storm sewer easement for the purpose of erecting, constructing, installing and thereafter using, operating, inspecting, maintaining, repairing, replacing and removing STORM SEWER AND APPURTENANCES under, across, and through certain land of the Grantor(s) situated in the City of Medina, County of Medina and State of Ohio and more particularly described as follows:

Situated in the City of Medina, County of Medina, State of Ohio and known as being part of City Lot 4092 conveyed to Robert E. and Donna L. Lavelle in Deed Volume 518, Page 544 of Medina County Recorder's Records dated 2/28/79 further bounded and described as follows:

Beginning at the northwest corner of said City Lot 4092 as recorded in Forest Meadows Subdivision Phase X in Plat Volume 18, Page 223 of Medina County Recorder's Plat Records, said point being in the south right-of-way of Wildwood Court (60 feet wide) and the principal place of beginning of the easement described herein;

Thence N 71° 58' 51" E, 26.22 feet along the north line of said City Lot 4092 and the south right-of-way of said Wildwood Court to a point;

Thence S 31° 31' 18" W, 21.31 feet to a point;

Thence S 18° 01' 09" E, 83.38 feet to a point;

Thence S 71° 58' 51" W, 10.00 feet to a point in the west line of said City Lot 4092;

Thence N 18° 01' 09" W, 97.22 feet along the west line of said City Lot 4092 to the principal place of beginning;

Bearings are based on an assumed meridian and are used herein to indicate angles only.

together with the right of reasonable ingress and egress over the immediately adjacent lands of the Grantor(s) for the purpose and use of said easement. The Grantee covenants and agrees that it will not use said easement for public right-of-way purposes.

As additional consideration for this easement and right-of-way, the Grantee covenants and agrees as follows:

1. Grantee shall repair any and all damage arising from the installation or subsequent repair, maintenance or reconstruction of a STORM SEWER AND APPURTENANCES.
2. Grantee shall replace any driveway, lawn, shrubbery, or other improvement which may be damaged as a result of construction.
3. Within a reasonable time after completion of construction, and in no event later than forty-five (45) days, Grantee will return the ground to its original condition.
4. Grantee will secure and protect all permanent structures within the construction zone.
5. Grantee will pay for all costs of surveying, recording of documents, filing and transfer fees, escrow costs and title expenses, if any.

Grantor(s) covenant and agrees as follows:

1. Grantor will not install, erect or maintain any structure, fixture or device upon the easement which could in any way interfere with Grantee's use of the easement and right-of-way; however, Grantor retains the right to use the surface of the easement area provided said use does not interfere with the uses granted to Grantee.
2. Authorize the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof to enter upon the property designated as 852 Wildwood Court; Permanent Parcel Nos. 028-19B-07-010, part of Medina City Lot 4092 with the necessary equipment to remove any obstructions as necessary to allow for the proposed storm sewer installation including brush, vegetation, trees and existing storm sewer; to remove and replace existing sidewalk; to install the proposed storm sewer and appurtenances; to complete grading as necessary; to restore the affected areas with topsoil, seed, fertilizer, and mulch; in accordance with the plans and/or specifications as prepared by the City of Medina or its agents during the period of time commencing with the breaking of ground for the above described proposed work and terminating when the work has been completed and/or accepted by the City; and
3. Release the City of Medina, its Engineer, and all other officials, assistants, employees, agents and contractors thereof, from claims of damage, of compensation by reason of the above described work as called for by the said plans and/or specifications provided that the property designated as 852 Wildwood Court; Permanent Parcel Nos. 028-19B-07-010, part of Medina City Lot 4092 is restored to the condition before construction or as close as reasonably possible in conformance with the plans and/or specifications and/or proposed work described above.

All the terms and conditions of this Easement and Right-of-way shall be binding upon and inure to the benefit of the Grantor(s), the Grantee, their heirs, executors, administrator, successors and assigns.

The grant of this Easement and Right-of-way shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

IN WITNESS WHEREOF, the undersigned has executed this instrument this 7th day of APRIL, 2014.

Grantor:
Donna L. Lavelle

Signature: Donna L. Lavelle

Print Name: DONNA L. LAVELLE

State of Ohio)
County of Medina) SS:

Before me, a Notary Public, in and for said County and State, personally appeared the Grantor, Donna L. Lavelle, who acknowledged that he/she did sign the foregoing instrument and that the same is his/her/their free act and deed.

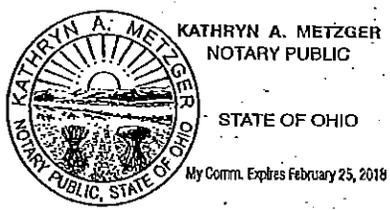
In testimony whereof, I have set my hand and official seal at Medina, Ohio, this 7th day of April, 2014.

Notary Signature: Kathryn A. Metzger

Print Name: Kathryn A. Metzger

My Commission Expires: February 25, 2018

Notary Seal:

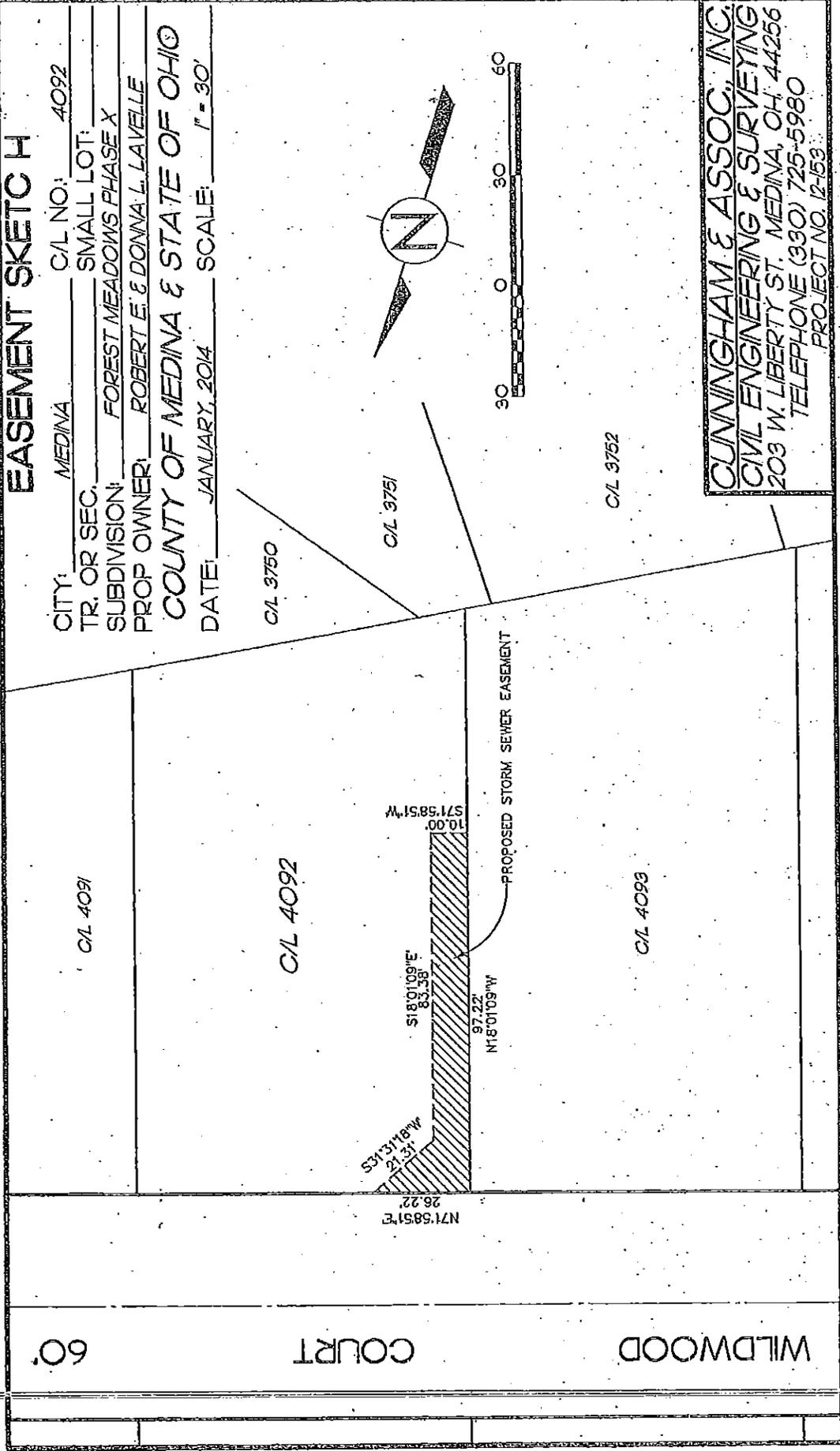


This instrument was prepared by:
Gregory Huber, Law Director, City of Medina, Ohio
132 N. Elmwood Avenue
Medina, OH 44256

EASEMENT SKETCH H

CITY: MEDINA C/L NO: 4092
TR. OR SEC. SMALL LOT:
SUBDIVISION: FOREST MEADOWS PHASE X
PROP OWNER: ROBERT E. & DONNA L. LAVELLE
COUNTY OF MEDINA & STATE OF OHIO
DATE: JANUARY, 2014 SCALE: 1" = 30'

CUNNINGHAM & ASSOC., INC.
CIVIL ENGINEERING & SURVEYING
203 W. LIBERTY ST. MEDINA, OH, 44256
TELEPHONE (330) 725-5980
PROJECT NO. 12-153



60'

COURT

WILDWOOD

RESOLUTION NO. 123-14

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ECONOMIC DEVELOPMENT (TRES) TRANSFER FORM FROM THE DIVISION OF LIQUOR CONTROL PERTAINING TO THE PROPERTY LOCATED AT 1132 N. COURT STREET.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized to execute an Economic Development (TRES) Transfer Form from the Ohio Department of Commerce – Division of Liquor Control pertaining to the property located at 1132 N. Court Street, to be known as Tokyo, Inc.

SEC. 2: That a copy of the Economic Development (TRES) Transfer Form is marked Exhibit A, attached hereto and incorporated herein.

SEC. 4: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 5: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor



Ohio Department of Commerce - Division of Liquor Control
 6606 Tussing Road, P.O. Box 4005
 Reynoldsburg, Ohio 43068-9005
 http://www.com.ohio.gov/liqr

Res. 123-14
 Exh. A

Office hours - 8:00am to 5:00pm
 For Questions call (614) 644-2496

ECONOMIC DEVELOPMENT (TREX) TRANSFER FORM

Ohio Revised Code 4303.29 allows for the transfer of location or the transfer of ownership and location of a C-1, C-2, D-1, D-2, D-3, or D-5 permit from municipal corporation or the unincorporated area of a township to an economic development project located in another municipal corporation or the unincorporated area of another township in which no additional permits of that class may be issued to the applicant under the permit quota. However the transfer may occur only if the applicant notifies the municipal corporation or township to which the location of the permit will be transferred regarding the transfer and the municipal corporation or township acknowledges in Section B of this form OR in writing to the Division of Liquor Control, that the transfer will be to an economic development project. A permit may be transferred to a different owner at the same location, or to the same owner or a different owner at a different location in the same municipal corporation or in the unincorporated area of the same township. NOTE: The statute requires the applicant to provide the endorsement by the municipal corporation or township at the time the application for the transfer is filed with the division, therefore once Section B is completed return this form to the applicant so they may attach this information to their transfer application.

Seller(s) - Current Permit Holder - (Individual, Corp., LLC or Partnership) Namco Enterprises, Inc.	Buyer(s) - Prospective Permit Holder - Name & addresses Individual, Corporation, LLC or Partnership) Tokyo, Inc. 1132 N. Court St., Medina, OH 44256
Permit Number: 6297315-0005	

CHECK Class(es) of Permit(s) Being TREX Transferred:

C-1
 C-2
 C-2X
 D-1
 D-2
 D-2X
 D-3
 D-3A
 D-5
 D-6

SECTION A: (To be completed by the Applicant)

NOTE: Section A is for you to provide information to the local legislative authority (City, Village or Township Office) in which this Economic Development Project (Trex) will be located. In addition to the below information, you may be required to provide a projected earnings statement (brand new business), or a profit and loss statement (existing business), and a copy of building plans/drawings outlining any construction plans. The Division will also use this information to determine if you qualify and meet the criteria outlined under Section 4303.29(B)(2)(b).

- The total amount invested in this project is \$ 200,000.00
- The total number of jobs that will be created by this economic development project is 6-8
- Existing or Estimated Tax Revenue generated by this project is:
 (Type or print on the lines provided the type of tax & amount, i.e., Sales Tax, Property Tax, Unemployment Tax, etc.)

Sales Tax	\$ <u>43,875.00</u>
Ohio Unemployment Tax	\$ <u>2,808.00</u>
State Withholding Tax	\$ <u>3,640.00</u>
	\$ _____

On behalf of the applicant as indicated above I am signing below and certifying that all the information provided with this application is complete and accurate to the best of my knowledge.

Yi Zhao _____
 Print or Type Name

June 17, 2014 _____
 Date

347-506-7931 _____
 Phone Number

[Signature] _____
 Signature

President _____
 Title

SECTION B: (The applicant MUST have this Section completed by the City, Village or Township Office in which this Economic Development Project (Trex) will be located. This form MUST be returned to the applicant to accompany the transfer application).

Based upon the factors outlined above, the City/Village/Township of Medina hereby endorses
 (City, Village or Township Name)

and acknowledges that this transfer will be to an economic development project.

 Print or Type Name

 Signature of Mayor, Legislative Office Holder or Law Director

 Date

 Phone Number

 Title (e.g., Mayor, Clerk of City Council, Fiscal Officer or Law Director)

ORDINANCE NO. 124-14

AN ORDINANCE AUTHORIZING THE INCREASE OF THE EXPENDITURE TO KOKOSING MATERIALS FROM \$21,000.00 TO \$35,000.00 FOR THE SERVICE DEPARTMENT, AND DECLARING AN EMERGENCY.

WHEREAS: On May 12, 2014 Finance Committee approved to increase Purchase Order #2014000268 from \$13,000.00 to \$21,000.00 to Kokosing Materials; and

WHEREAS: The Service Director has requested to increase Purchase Order #2014000268 from \$21,000.00 to \$35,000.00, which requires Council approval; and

NOW, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the expenditure \$35,000.00 is hereby authorized to Kokosing Materials for the Service Department.

SEC. 2: That the funds to cover this expenditure are available in Account No. 115-0610-54414.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason work to avoid delay in payment due to work being currently performed; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 125-14

**AN ORDINANCE AMENDING ORDINANCE NO. 208-13,
PASSED DECEMBER 9, 2013. (Amendments to 2014 Budget)**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 208-13, passed December 9, 2013, shall be amended by the following additions:

<u>Account No./Line Item</u>	<u>Additions</u>
102-0615-53321	107,257.00 *
102-0615-50112	38,290.00 *
102-0616-53312	46,872.00 *
382-0620-54411 (2014 Residential Drainage Proj.)	35,000.00 *
104-0309-53322 (Check from Medina Lacrosse)	1,500.00 *
106-0190-52215 (Weigh Station)	2,650.00

SEC. 2: That Ordinance No. 208-13, passed December 9, 2013, shall be amended by the following reductions:

<u>Account No./Line Item</u>	<u>Reductions</u>
106-0101-50111 (Weigh Station)	2,650.00

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

* - new appropriation

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 126-14

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF NOT TO EXCEED \$14,000.00 TO SECURITEC FOR THE PURCHASE AND INSTALLATION OF AN AMPLIFIER AND SPEAKER SYSTEM FOR THE UPTOWN PARK, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the expenditure of not to exceed \$14,000.00 to Securitec is hereby authorized for the purchase and installation of an amplifier and speaker system for the Uptown Park.

SEC. 2: That the funds to cover this purchase are available as follows: \$9,700.00 in Account No. 104-0305-53315, and \$4,300.00 in Account No. 104-0305-52215.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to have the system up and running for events this year; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

Update: RVD 7/2/14



A PROPOSAL FROM SECURITEC

Securitec One, Inc. • 1621 Medina Road - Suite 2 • Medina, OH 44256-5333
T: 330-239-2322 • 800-860-7413 • F: 330-239-2344 • www.securitec1.com

City of Medina – Parks & Recreation Department
Mr. Jansen Wehrley, Director
855 Weymouth Road
Medina, OH 44256

June 18, 2014
330-721-6950

Uptown Park Sound System

Per your request, Securitec is pleased to submit the following information regarding the sound system upgrade at Uptown Park:

Amplifier Summary and Clarification

Securitec's proposal provides for the installation of a commercial-grade amplifier to power the proposed speakers and to allow for expansion. The amplifier has four separate output channels with a maximum of 125 watts per channel. Each of the four corners of the square will be powered by its own output channel from the amplifier and its own cable circuit; hence, each corner will have a maximum of 125 watts available. This rating is more than satisfactory for powering the proposed speakers and the suggested option of installing the second speaker in each corner.

In addition, through proper speaker output settings and careful design consideration, up to a total of eight speakers could be added to each amplifier output.

It should be noted that the ultimate and overall goal of the sound system design in this application should be to deliver evenly distributed audio to the area, meaning that the sound level should be relatively the same through-out the area. Instead of using the lowest possible number of speakers and turning the volume up and creating uncomfortable listening areas close to the speakers, additional speakers should be placed in appropriate areas to "fill" the desired area with balance sound levels.

Securitec recommends starting the project with two speakers installed in each corner of the square (main proposal plus the option) and listening to the results. From there, consideration can be given for additional speakers in the mid-section of the square or wherever more audio is needed and underground conduits are available.

The existing six speakers that are installed on the gazebo and the existing QSC amplifier that powers them will remain as part of the proposed system upgrade. These components are currently in use and are assumed to be in satisfactory and operating condition. Replacement or repair of any existing equipment is not included in the proposal submitted by Securitec.

Material and Labor Separation

Main Proposal:	Material = \$7,600.00	Labor = \$4,000.00
Speaker Option:	Material = \$2,100.00	Labor = \$ 260.00

TOTAL
\$ 13,960.00

By  Date 6/18/2014

By _____ Date _____

THANK YOU FOR THE OPPORTUNITY TO PROVIDE THIS PROPOSAL. THIS PROPOSAL VALID FOR THIRTY (30) DAYS. DEPOSIT REQUIRED UPON SIGNING. BALANCE DUE UPON SUBSTANTIAL COMPLETION OF WORK. THIS PROPOSAL WILL BECOME PART OF A REQUIRED AGREEMENT OF SALE. SPECIAL PAYMENT TERMS, IF ANY, MUST BE ARRANGED AND APPROVED PRIOR TO COMMENCEMENT OF WORK.



A PROPOSAL FROM SECURITEC

Securitec One, Inc. • 1621 Medina Road - Suite 2 • Medina, OH 44256-5333
T: 330-239-2322 • 800-860-7413 • F: 330-239-2344 • www.securitec1.com

City of Medina – Parks & Recreation Department
Mr. Jansen Wehrley, Director
855 Weymouth Road
Medina, OH 44256

June 18, 2014
330-721-6950

Uptown Park Sound System

Securitec is pleased to submit the following option available for the upgrade of the existing public-address sound system at Uptown Park consisting of:

By installing an additional speaker on each pole, a better distribution of sound can be achieved and is recommended by the audio engineers at Electro-Voice, the manufacturer of the speakers. Keeping in mind that speakers are directional by nature of design, installing an additional speaker to each location will provide more of an omni-directional, 150-190 degree dispersion of the sound, depending of the aiming of each speaker. If your budget permits, this option is highly recommended for best, overall performance and results; however, additional speakers can be added at any time.

- (4) Electro-Voice EVID62T High-output Speakers mounted to the bracket provided in the initial proposal. This will increase the number of speakers per pole to two and provide a better distribution of sound in each corner of the park.
- (1) Securitec One-year Parts and Labor Warranty. Abuse, misuse, acts of nature, normal wear and tear, excluded.

TOTAL COST OF THIS OPTION: \$2,360.00, installed turn-key *

* at same time as original order and installation.

By  Date 6/18/2014 By _____ Date _____

Securitec One, Inc. Date Client Signature Date

THANK YOU FOR THE OPPORTUNITY TO PROVIDE THIS PROPOSAL. THIS PROPOSAL VALID FOR THIRTY (30) DAYS. DEPOSIT REQUIRED UPON SIGNING. BALANCE DUE UPON SUBSTANTIAL COMPLETION OF WORK. THIS PROPOSAL WILL BECOME PART OF A REQUIRED AGREEMENT OF SALE. SPECIAL PAYMENT TERMS, IF ANY, MUST BE ARRANGED AND APPROVED PRIOR TO COMMENCEMENT OF WORK.

ORDINANCE NO. 127-14

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD CONTRACTS TO THE SUCCESSFUL BIDDERS FOR THE CONSTRUCTION OF THE MEDINA SQUARE PUBLIC RESTROOM AND VISITOR'S CENTER, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to advertise for competitive bids and to award contracts to the successful bidders for construction of the Medina Square Public Restroom and Visitor's Center project in accordance with plans and specifications on file in the office of the Mayor.

SEC. 2: That the estimated cost of the project, in the amount of \$250,000, is available as follows: \$900.00 in Account No. 301-0707-53311, \$600.00 in Account No. 301-0707-52214, and \$248,500.00 in Account No. 301-0707-54412.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to begin construction as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor