

SECTION 31.02 SCHEDULE OF PAY FOR UNCLASSIFIED EMPLOYEES

The following unclassified employees shall be paid a salary or wage in accordance with the following schedule and pay basis:

- (A) **SEASONAL EMPLOYEES.** (Seasonal positions may not be filled for more than 910 hours or 180 calendar days except those addressed in Teamsters contract.)

(1) RECREATION DEPARTMENT

<u>Positions</u>		<u>Hourly Rate</u>
1	Memorial Pool Manager*	Pay Grade 56A
1	Memorial Pool Head Lifeguard*	see 31.02(E) MCRC pay scale
1	Memorial Pool Deck Supervisor*	Pay Grade 53A
1	Memorial Pool Cashier*	Pay Grade 51A
7	Lifeguards*	see 31.02(E) MCRC pay scale
	Maintenance**	Pay Grade 51A

* A position may be filled by more than one person per day not to exceed the normal operating hours.

** Number of positions, hours and days per Teamster Contract Article 30, Section 2.
(Ord. 99-04, 134-11)

(2) SERVICE DEPARTMENT

		<u>Hourly Rate</u>
7	Laborer*	Pay Grade 51A
6	Cemetery Laborer	Pay Grade 51A

*Seasonal and part-time positions in the Service department shall be allocated to departments on a need basis as determined by the Director of Public Service.

(Ord. 273-05, 134-11)

- (B) **PART-TIME EMPLOYEES.** (Part-time positions may not be filled for more than 35 hours in any week.)

(1) PARKS AND RECREATION DEPARTMENT

		<u>Hourly Rate</u>
1	Clerical Help	Pay Grade 5A
6	Laborers	per contract
1	Shade Tree Laborer	per contract

(Ord. 76-08, 134-11)

(2) SERVICE DEPARTMENT

		<u>Hourly Rate</u>
2	Laborers*	Pay Grade 51A
1	Clerical Help	Pay Grade 5A
1	Custodian	Pay Grade 55A
1	Cemetery Laborer	per contract

*Seasonal and part-time positions in the Service department shall be allocated to departments on a needs basis as determined by the Director of Public Service.
(Ord. 2-04, 242-04, 76-08, 134-11)

(3) FINANCE DEPARTMENT

		<u>Hourly Rate</u>
1	Clerical Help	Pay Grade 5A

(4) FIRE DEPARTMENT

		<u>Hourly Rate</u>
1	Clerical Help	Pay Grade 5A
1	Custodian	Pay Grade 54A
3	Laborer	Pay Grade 51A

(5) MUNICIPAL COURT

		<u>Hourly Rate</u>
1	Intensive Supervision Probation Officer*	Pay Grade 61A
1	Secretary II*	Pay Grade 57A
	Court Security Officers**	Pay Grade 6A

*Positions effective to June 30, 2011. The Intensive Supervision Probation Officer shall receive health care, vacation, sick and holiday benefits as set forth herein for full time employees.

**The position of Court Security Officer may be filled by more than one person.
(Ord. 100-03, 128-04, 164-05, 273-05, 130-06, 153-06, 114-07, 129-0, 104-09, 111-10, 134-

11)

(6) POLICE DEPARTMENT

		<u>Hourly Rate</u>
1	Diversion Coordinator	Pay Grade 62A
4	Records Clerk	Pay Grade 5A
1	Parking Meter Attendant**	Pay Grade 58A
1	Safe Comm. Grant Coordinator*	Pay Grade 62A
1	DASRO, Medina City Schools***	Pay Grade 62A
4	Communication Operator	per contract
2	Patrol Officer****	per contract

*Position effective October 1, 2009 through September 30, 2010.

**Parking Meter Attendant may be filled with more than one person not to exceed thirty-five (35)

hours.

***DASRO effective 2009/2010 school year per Ordinance No. 110-09, amended by Ord. 9-10.

****Patrol Officer not to exceed thirty (30) hours per week.

(Ord. 159-02, 163-03, 164-04, 238-05, 185-06, 138-07, 147-07, 161-08, 43-09, 111-09, 168-09, 98-10, 86-10, 55-11, 134-11)

(7) **SANITATION DEPARTMENT**

		<u>Hourly Rate</u>
4	Laborer	per contract

(8) **CABLE TV**

		2010
		<u>Hourly Rate</u>
1	Cable TV Production Assistant	Pay Grade 54A

(Ord. 134-11)

(9) **ENGINEERING DEPARTMENT**

		<u>Hourly Rate</u>
1	Engineering Assistant	Pay Grade 59A
1	Clerical Help	Pay Grade 5A

(Ord. 216-07, 134-11)

(10) **COMMUNITY DEVELOPMENT DEPARTMENT**

		<u>Hourly Rate</u>
1	Building/Zoning Inspector	Pay Grade 12A per contract
1	Property Maintenance Inspector	Pay Grade 12A per contract
1	Associate Planner	Pay Grade 93A
1	Clerical Help	Pay Grade 5A
1	Intern*	Pay Grade 52A

*The position of Intern may be filled with more than one person not to exceed a total of 192 hours per calendar year.

(Ord. 2-04, 22-11, 25-11, 134-11, 151-11)

(11) **LAW DEPARTMENT**

		<u>Hourly Rate</u>
1	Clerical Help	Pay Grade 5A

(Ord. 2-04)

(12) **COUNCIL OFFICE**

		<u>Hourly Rate</u>
1	Deputy Clerk of Council/ Legislative Assistant	Pay Grade 14F

(Ord. 2-04, 17-10, 206-10, 134-11)

(13) **CITY HALL**

Hourly Rate

3 Clerical Help*
(Ord. 17-10, 118-11, 134-11)

Pay Grade 5A

*These positions may be filled with more than one person not to exceed a total of 35 hours per week at City Hall. If a department has unused budgeted hours and funding, a request for clerical assistance shall be made through the Mayor's Office and time will be allocated to departments on a needs basis as determined by the Mayor.

(C) **GENERAL PROVISIONS.**

(1) All new unclassified employees shall start at the hourly rate set forth above which is appropriate to the position.

(2) Employees new to the City but having outside experience may at the time of employment be paid at a higher rate than the entry level rate for their position provided the pay is recommended by the Administration and approved by City Council.

(3) Seasonal and part-time employees who return to work for the City in subsequent years shall receive the same hourly rate they received the previous year unless Council has increased the rate of pay. The rates for unclassified employees shall be considered by City Council annually during the budget process if such consideration is requested by the Administration.

(4) Unclassified employees employed by the City on or before October 1, 1993 shall be paid on the schedules appropriate to their positions as were in effect on October 1, 1993.

(5) Temporary employees substituting for full-time employees will be paid at a rate not-to-exceed the entry level rate for that position.

(6) Pay rates for seasonal and part-time employees as set forth in Sections 31.02 (A) and (B) above shall not be raised by any general increases granted to full-time employees unless specifically authorized by City Council.

(D) **FIRE DEPARTMENT.** (see attached schedule)

(E) **RECREATION CENTER.** (see attached schedule and procedure)
Ord. 16-02, 99-04, 251-05, 82-06, 165-10

(F) **PARKING VIOLATION BUREAU.**

In accordance with Section 353.04(b) of the Medina City Code of Ordinances, the Parking Violation Bureau Hearing Officer shall be compensated at the rate of \$75.00 per hour.

Non-Union:

2005 - 4% increase - Ord. 226-04

2006 - 3% increase - Ord. 267-05

2007 - 3% increase - Ord. 244-06

2006 and 2007- increased to 3½ retro and 3½% for 2008 – Ord. 48-07

2009 – 3 ¼% increase – Ord. 224-08

2010 – 3% increase – Ord. 187-09

2011 – 1-1/2% increase – Ord.

PART-TIME FIREFIGHTER Payscale - 31.02 - 2011

				TOTAL YEARS OF SERVICE IN CITY OF MEDINA FIRE DEPARTMENT AS OF JANUARY 1 OF EACH CALENDAR YEAR			
Firefighter				1 Year	5 Years	10 Years	20 Years
Probationary Firefighter (Regardless of Training Level or Service)				71A			
Firefighter Level 1A				72A	73A	74A	75A
Firefighter Level 1B				73A	74A	75A	76A
Firefighter Level 1C				74A	75A	76A	77A
				TOTAL YEARS OF SERVICE IN CITY OF MEDINA FIRE DEPARTMENT AS OF JANUARY 1 OF EACH CALENDAR YEAR			
Chief Engineer				1 Year	5 Years	10 Years	20 Years
Firefighter Level 1A				78A	79A	80A	81A
Firefighter Level 1B				79A	80A	81A	82A
Firefighter Level 1C				80A	81A	82A	83A
				TOTAL YEARS OF SERVICE IN CITY OF MEDINA FIRE DEPARTMENT AS OF JANUARY 1 OF EACH CALENDAR YEAR			
Lieutenant				1 Year	5 Years	10 Years	20 Years
Firefighter Level 1A				80A	81A	82A	83A
Firefighter Level 1B				81A	82A	83A	84A
Firefighter Level 1C				82A	83A	84A	85A
				TOTAL YEARS OF SERVICE IN CITY OF MEDINA FIRE DEPARTMENT AS OF JANUARY 1 OF EACH CALENDAR YEAR			
Captain				1 Year	5 Years	10 Years	20 Years
Firefighter Level 1A				81A	82A	83A	84A
Firefighter Level 1B				82A	83A	84A	85A
Firefighter Level 1C				83A	84A	85A	86A
				TOTAL YEARS OF SERVICE IN CITY OF MEDINA FIRE DEPARTMENT AS OF JANUARY 1 OF EACH CALENDAR YEAR			
1st Asst Chief				1 Year	5 Years	10 Years	20 Years
Firefighter Level 1A				91A	92A	93A	94A
Firefighter Level 1B				92A	93A	94A	95A
Firefighter Level 1C				93A	94A	95A	96A

31.02 (E)

Recreation Center 2011

Minimum Wage Classifications: 1% Cost of Living Increase at Step A per CPI							
Part Time Pay Scale							
	Position	New Step A	B	C	D	E	F
RC1	Café Attendants	\$7.40	\$7.65	\$7.90	\$8.15	\$8.40	\$8.65
	Field House Attendants						
	Fitness Room Attendants						
	Office Aides						
	Program Aides						
	Recreation Aides						
	Tour Guides						
RC2		\$7.40	\$7.65	\$7.90	\$8.15	\$8.40	\$8.65
RC3		\$7.40	\$7.65	\$7.90	\$8.15	\$8.40	\$8.65
RC4		\$7.40	\$7.65	\$7.90	\$8.15	\$8.40	\$8.65
RC5	Counselors	\$7.40	\$7.65	\$7.90	\$8.15	\$8.40	\$8.65
RC6		\$7.40	\$7.65	\$7.90	\$8.15	\$8.40	\$8.65
RC7	Youth Specialists	\$7.72	\$7.97	\$8.22	\$8.47	\$8.72	\$8.97
RC8	Activity Leaders	\$7.98	\$8.23	\$8.48	\$8.73	\$8.98	\$9.23
RC9	Lifeguards	\$8.25	\$8.50	\$8.75	\$9.00	\$9.25	\$9.50
RC10		\$8.40	\$8.65	\$8.90	\$9.15	\$9.40	\$9.65
RC11		\$8.53	\$8.78	\$9.03	\$9.28	\$9.53	\$9.78
RC12	Café Supervisor	\$8.67	\$8.92	\$9.17	\$9.42	\$9.67	\$9.92
	Front Desk Attendants						
	Head Counselors						
	Lead Teacher						
RC13		\$9.19	\$9.44	\$9.69	\$9.94	\$10.19	\$10.44
RC14	Team Leaders	\$9.46	\$9.71	\$9.96	\$10.21	\$10.46	\$10.71
RC15	Office Assistant	\$9.72	\$9.97	\$10.22	\$10.47	\$10.72	\$10.97
	WSI						
RC16	Building Monitor	\$9.98	\$10.23	\$10.48	\$10.73	\$10.98	\$11.23
	League Supervisor						
	Rascal Room Supervisor						
	Receptionist						
	Recreation Leaders						
RC17		\$10.24	\$10.49	\$10.74	\$10.99	\$11.24	\$11.49
RC18		\$10.35	\$10.60	\$10.85	\$11.10	\$11.35	\$11.60
RC19		\$10.51	\$10.76	\$11.01	\$11.26	\$11.51	\$11.76
RC20	After/ Before School Supervisor	\$10.77	\$11.02	\$11.27	\$11.52	\$11.77	\$12.02
	Front Desk Supervisor						
	Head Lifeguard						
	Rental Coordinator						



Department of Commerce

Division of Industrial Compliance
& Labor

Ted Strickland, Governor
Kimberly A. Zurz, Director

2011 Ohio Minimum Wage

The 2011 Ohio Minimum Wage is as follows:

- \$7.40 per hour for non-tipped employees
- \$3.70 per hour for tipped employees (plus tips)

The Ohio Minimum Wage is \$7.25 per hour (tied to the federal minimum wage) for:

- Those employees whose employers gross \$271,000 or less per year
- 14 & 15 year olds