

## PROJECT SCOPE

### City of Medina Job No. 1045: Public Square Mid-Block Crosswalks Improvements

#### General

- **Base Bid**

This project consists of installing and implementing improvements to each of the four mid-block crosswalks adjacent to Media City public square. Below please find a general summary of items that are included as a part of the Base Bid for this project:

1. Maintenance of traffic and pedestrian traffic during construction.
2. Removal and replacement of existing concrete curb ramps to be ADA compliant.
3. Installation of raised curbed islands.
4. Pavement removal as necessary for the installation of the proposed raised curb island.
5. Furnishing and installing solar powered Rectangular Rapid Flashing Beacons (RRFB) and associated components.
6. Installing concrete base foundations for the RRFBs.
7. Placing epoxy pavement markings within four mid-block crosswalks.

#### Maintenance of Traffic:

During construction of the BASE BID, the contractor will be permitted to close the parking stalls immediately adjacent to the work area. The contractor will be required to get pre-approval from the City Engineer prior to the closure of any additional parking stalls or single lane road closures. All single lane road closures shall, if necessary, be completed as detailed within the Maintenance of Traffic plan details as provided within the project plans. The contractor is reminded that the work areas involved with this project occur in a heavily used pedestrian areas. The contractor will need to make all necessary accommodations throughout the construction process to provide safe pedestrian access and maintain a safe and secure work zone.

#### Bid Information

- The bid includes the furnishing of all labor, materials and equipment necessary to construct the improvements as outlined within these bid specifications and project plans.
- State of Ohio prevailing wage rates will apply to this project. Wage rates for all labor utilized for constructing and installing this project must be in strict accordance with the most recent State of Ohio prevailing wage rate schedule. A copy of these rates is included within this bid package (see section 6).
- The final completion date for the project has been set as September 30, 2020; however, bidders will be given the opportunity to submit and earlier completion date if they desire. Please note completion will be one of the factors used in evaluating bids.
- Award of the project is anticipated to occur on May 26, 2020. A notice to proceed will likely be issued within two weeks of the project award; prior to June 5, 2020. If the Notice to Proceed is issued after June 5, 2020 the completion date provided will be adjusted accordingly.
- For a bid to be accepted by the City of Medina the bidder must registered on the Official Project Planholder's List. To be placed on the Official Planholder's List bidders must purchase Bid Documents from the Office of the City Engineer.
- This project is partially funded by the State of Ohio through the Ohio Facilities Construction Commission. All Federal, State, and local regulations regarding prevailing wage, worker's compensation, equal opportunity, ADA regulations, and environmental regulations shall be strictly adhered to.
- The Contractor and each subcontractor will be required to maintain during the life of the contract Worker's Compensation Insurance, Public Liability Insurance with minimum coverage amounts of \$1,000,000 per occurrence, Property Damage with minimum coverage amounts of \$1,000,000 per occurrence, and Vehicle Liability Insurance.
- The Contractor and all Sub-Contractors must be registered with the City of Medina to work in the City. Please contact the City of Medina Building Department at (330) 722-9030 for details regarding registration requirements and fees. No additional permits will be required to complete this project; however, City of Medina Special Hauling Permits for overweight or oversized loads will still apply.

#### Bid Instructions

Please note that to submit a bid you must be on the City's Official Planholder's List. To be placed on the City's Official Planholder's List you must purchase a set of Bid Documents from the City of Medina Engineer's Office. In addition, please be advised that for a Bid to be accepted for consideration by the City of Medina, the following items MUST be completed and submitted:

1. Non-Collusion Agreement (included in Section 8: Bid Documents)
2. Bid Bond (to be supplied by the Bidder)
3. Bidder Information and Experience Record (included in Section 8: Bid Documents)
4. Bid Proposal Form (included in Section 8: Bid Documents)

#### Bid and Award Date

Bids will be accepted until 10:00 A.M. on Wednesday, May 20, 2020, at which time they will be opened and read publicly. The City anticipates awarding the bid on May 26, 2020. The City anticipates issuing a notice to proceed no later than June 5, 2020.

Voluntary Pre-Bid Meeting

Given the current restrictions on public gatherings due to the COVID-19 virus no Pre-Bid Meeting is scheduled for this project; however, bidders are encouraged to contact the Assistant City Engineer, Fred Himmelreich, with any questions or concerns regarding the project. If necessary, bid questions or corrections will be addressed through a formal addendum or bid clarification that will be emailed to all plan holders. Please contact Fred Himmelreich at (330) 723-3846 or by email at [fredh@medinaoh.org](mailto:fredh@medinaoh.org).