

CITY OF MEDINA  
LEGAL NOTICE

The City of Medina is inviting interested consulting firms to submit a Statement of Qualification for the following City projects:

## Professional Architectural/Engineering Consulting Services for Medina Municipal Airport (1G5)

Responding firms will be evaluated and ranked in order of their qualifications. Following this evaluation, the City of Medina will enter into contract negotiations with the most highly qualified firm. The City of Medina will utilize a qualifications based selection process to select the design consultant for this project. Firms interested in submitting a Statement of Qualifications for consideration of award for this project must contact the City of Medina to acquire the Request for Qualifications (RFQ).

The Medina Municipal Airport is located at 2050 Medina Road, Sharon Township, Ohio. The City of Medina anticipates receipt of funds from the United States of America, through the Federal Aviation Administration; Ohio Department of Transportation -Office of Aviation, State of Ohio or other sources, for capital improvement projects at the Medina Municipal Airport. It is anticipated that the proposed projects will be accomplished over a period of up to five years beginning the date of a General/Base Agreement for Professional Services executed by the City of Medina and Prime A/E consulting firm.

The City will only review Statements of Qualifications received from those firms that acquire the RFQ package. RFQ's may be obtained by submitting a written request to the City of Medina Engineering Department, Medina City Hall, 132 North Elmwood, Medina, Ohio 44256, or by contacting City Engineer Patrick Patton at 330-721-4721 or by email at [ppatton@medinaoh.org](mailto:ppatton@medinaoh.org).

A preliminary review of the qualifications of the firms will be undertaken. Additional information and/or a personal interview may be requested of the top-ranked firms after the initial evaluation. All consultant selections will be done in accordance with the latest version of the Advisory Circular 150/5100-14E, "Architectural, Engineering and Planning Consultant Services for Airport Grant Projects." The firm with the best qualifications will be invited to negotiate a contract for some or all the above work. If an agreement is reached, a contract will be entered into by both parties for some or all of the above work. If no agreement is reached, the next highest-ranking firm will be invited to negotiate, until a mutually agreeable contract has been established. Negotiation for subsequent services shall occur at the time those services are needed.

Four (4) copies of the Statement of Qualification must be sealed in an envelope marked “Qualification Statements – Architectural/Engineering Consulting Services for Medina Municipal Airport” and addressed to the Service Director, City of Medina, Medina City Hall, 132 North Elmwood, Medina, Ohio 44256. Qualification Statements must be received no later than 4:00 P.M. on March 22, 2024. Responses received after the specified time and date will not be considered. The City of Medina reserves the right to reject any and all Statements of Qualifications submitted and the right to waive any informalities or irregularities in the selection process. Contact the City Engineer at 330-721-4721 for questions or further information.

Serafino Piccoli  
Service Director  
City of Medina, Ohio

Gazette: March 1, 2024  
March 8, 2024