

MEDINA CITY COUNCIL
Monday, March 12th, 2018

Opening:

Medina City Council met in regular, open session on Monday, March 12, 2018. The meeting was called to order at 7:30 p.m. by President of Council John Coyne who led the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, and L. Parnell-Cavey.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Keith Dirham, Greg Huber, Patrick Patton, Nino Piccoli, Chief Kinney, Jonathan Mendel, Kimberly Marshall, Sgt. Zaremba, and Jansen Wehrley.

Minutes: Mr. Shields moved that the minutes from the regular meeting on February 26, 2018 as prepared and presented by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the minutes were approved by the yea votes of J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, and P. Rose.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated they met prior to tonight's Council meeting and will meet again in two weeks.

Health, Safety & Sanitation Committee: Mr. Kolesar had no report.

Public Properties Committee: Mr. Shields stated they met last Monday and has one item on tonight's agenda.

Special Legislation Committee: Mr. Lamb had no report.

Streets & Sidewalks Committee: Mr. Simpson is looking to schedule a meeting for March 26th a half hour prior to our Finance meeting.

Water & Utilities Committee: Ms. Parnell-Cavy reported they met last week to discuss the Avon Lake water increase of 3%.

Emerging Technologies Committee: Mr. Rose had no report.

Requests for Council Action:

Finance Committee

18-052-3/12 – Trade-In of Police Department Firearms

18-053-3/12 – Purchase 2018 AWD Interceptor – Municipal Court

18-054-3/12 – PY16 CHIP Private Rehab – 749 N. Huntington St.

18-055-3/12 – PY16 CHIP Private Rehab – 527 Bronson St.

18-056-3/12 – Expenditure – Equipment for New Pumper. – Fire Dept.

18-057-3/12 – Authorize Conversion of ED & Marketing Associate Position to Full-Time

18-058-3/12 – MCRC – Amend S&B Code – Paygrade Changes for Two Positions

18-059-3/12 – City Hall Parking Structure – Public Bidding Procedure & Consultant Selection

18-060-3/12 – 2017 Carryforward Ord.

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18-061-3/12 – Budget Amendments
18-062-3/12 – Fund Advance - #001 to #386

Reports of Municipal Officers:

Dennis Hanwell, Mayor, reported the following:

- 1) Building collapse 226 South Court - Since last meeting, utilities restored to all customers except damaged building. Starting Monday, March 5th, new gas line being installed for all of these businesses. Two lanes of traffic have been maintained but parking had to be restricted to create a safe work zone. Project moving quicker than expected.
- 2) City Inspections - city does not routinely inspect commercial buildings unless a permit is pulled for remodeling, replacement of roof, windows, doors, etc. much like residences. Additionally, the city does not have the expertise or staffing to inspect the condition of buildings for risk purposes. There are architects and contractors who will provide this service if hired by building owner to do so.
- 3) Sunday, March 11th, I attended Fellowship Baptist Church and presented a Proclamation to Pastor John Peterson for his 35 years of Pastoring at Fellowship Baptist Church.
- 4) Year-end report for 2017 is posted on the City website, home page. Proud of the work of city staff and the economic vitality of our community.
- 5) Bicentennial events for March focus on many contributions of women in Medina's history. Please regularly check website www.medina200.com .

Keith Dirham, Finance Director, stated they are happy to be back at full staff. His previous Accounts Payable person left a while ago and they just recently hired a new employee. Keith reminded residents they are required to file income tax returns with the City. We will have RITA here to help out the tax payers and those dates will be March 14th from 12 – 5 p.m. and Saturday, April 7th from 9 a.m. – 4 p.m. at the Recreation Center.

Greg Huber, Law Director, had no report.

Chief Kinney, Police Chief, encouraged everyone to take a look at the city wide Year-end report as well as the Police Department's year-end report. We are very proud of our activities.

Kimberly Marshall, Economic Development Director, had no report.

Jonathon Mendel, Planning Community Director, had no report.

Chief Painter, Fire Chief, was absent and had no report.

Mike Wright, Recreation Center Director, stated the next Rec Advisory Board meeting is this Thursday at 7:30 a.m. at the Rec Center.

Jansen Wehrley, Parks and Recreation Director, stated they have two construction projects that began this week. We are in the process of rebuilding a pavilion at Reagan Park in the visitor's parking lot and should be completed in a week and be available for rent. We have also started a

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dugout reconstruction project at Fred Greenwood Park and it's our hope to have it finished before softball season begins in April.

Dan Gladish, Building Official, was absent and had no report.

Patrick Patton, City Engineer, stated the City received approval for a grant of \$478,000 to go towards the reconstruction of South Broadway St. We anticipate completing this project next year. In addition, we have two projects that will be out to bid this week, one is the Guilford Bridge Replacement and the other is the East Smith Reconstruction Project and will commence the bidding process this week and will open bids on those in three weeks and both of these are grant projects.

Nino Piccoli, Service Director, had no report.

Mayoral appointment:

Mike Ryan – Records Commission – Exp. 12/31/18

Mr. Shields moved to approve the Mayor's appointment, seconded by Mr. Simpson. The roll was called and the appointment was approved by the yeas votes of D. Simpson, J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, and J. Shields.

Notices, Communications and Petitions:

Liquor Permit:

Mr. Shields moved not to object to the issuance of a D5 permit to FOE Aerie 2224 Medina, 696 W. Lafayette Rd. & Deck, seconded by Mr. Simpson. The roll was called and was approved by the yeas votes of J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, and D. Simpson.

Unfinished Business:

There was none.

Introduction of Visitors:

There were none.

Introduction and Consideration of Ordinances and Resolutions:

Ord. 036-18

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 036-18, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 036-18, seconded by Mr. Simpson. Mr. Dirham stated this is for road salt and is a then and now and emergency clause is

requested so that we can pay for the salt we already received. The roll was called on adding the emergency clause and was approved by the yea votes of B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, J. Coyne, and M. Kolesar. The roll was called and Ordinance/Resolution No. 036-18 passed by the yea votes of M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Ord. 037-18

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 037-18, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 037-18, seconded by Mr. Simpson. Mr. Dirham stated this is another then and now for the Courts, the P.O. for the prior year was closed before we got the last bill. The roll was called on adding the emergency clause and was approved by the yea votes P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, and L. Parnell-Cavey. The roll was called and Ordinance/Resolution No. 037-18 passed by the yea votes of L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, and B. Lamb.

Ord. 038-18

An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 038-18, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 038-18, seconded by Mr. Simpson. Mr. Dirham stated this is the last then and now for this meeting, this is to pay the JEDD distribution to the Township and with the New Year we didn't have a P.O. for it. Emergency needed so that we can get them paid. Mr. Kolesar asked Keith to briefly describe what a Then & Now is. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, and J. Shields. The roll was called and Ordinance/Resolution No. 038-18 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, and P. Rose.

Ord. 039-18

An Ordinance authorizing the Mayor to sign the Letter of Arrangement with the Auditor of State Dave Yost for the preparation of the annual audit for the City of Medina for the fiscal period ending December 31, 2017. Mr. Shields moved for the adoption of Ordinance/Resolution No. 039-18, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 039-18, seconded by Mr. Simpson. Mr. Dirham stated this is a Letter of Arrangement with the Auditor of State's Office. We have asked up to \$40,000.00, it should be less than that but they are required to test 40% of our Federal Programs. Usually that is one Federal Program but if one program doesn't cover it they will have to test two and it will cost a little bit more so that is why we've asked for \$40,000.00 in case that happens. The roll was called on adding the emergency clause and was approved by the yea votes of M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and

Ordinance/Resolution No. 039-18 passed by the yea votes of J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, and D. Simpson.

Res. 040-18

A Resolution authorizing the mayor to file an application for grant assistance with the Ohio American Academy of Pediatrics for a Bike Helmet Safety Awareness Grant. Mr. Shields motioned to remove Res. 040-18 from the agenda, seconded by Mr. Simpson, The roll was called and Res. 040-18 was removed from the agenda by the yea votes of B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, J. Coyne, and M. Kolesar.

Ord. 041-18

An Ordinance authorizing the payment of \$34,640.00 to Software Solutions Inc. (SSI) for software maintenance of the Finance and Service Departments accounting system. Mr. Shields moved for the adoption of Ordinance/Resolution No. 041-18, seconded by Mr. Simpson. Mr. Dirham stated this is the Software that they use for their accounting. It is up a couple percent from the prior year. The roll was called and Ordinance/Resolution No. 041-18 passed by the yea votes of L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, and B. Lamb.

Ord. 042-18

An Ordinance authorizing the purchase of one (1) 2018 Ford F250 Crew Cab Truck from Montrose Ford to be used by the Parks Department and Recreation Department. Mr. Shields moved for the adoption of Ordinance/Resolution No. 042-18, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 042-18, seconded by Mr. Simpson. Mr. Wehrley stated this request is to replace a truck that was recently damaged in an accident. Jansen stated they intend to use the insurance money to purchase this new vehicle and the remainder of it be funded with their department's Carryforward as they bump up their replacement schedule for vehicles. The damaged vehicle will then be auctioned at the next public auction. Emergency is requested in order to secure a 2018 chassis before the 2019 model production takes place. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, and P. Rose. The roll was called and Ordinance/Resolution No. 042-18 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, and L. Parnell-Cavey.

Ord. 043-18

An Ordinance authorizing the expenditure of \$5,000.00 to the Medina Metropolitan Housing Authority to support the Medina County Housing Network's Continuum of Care. Mr. Shields moved for the adoption of Ordinance/Resolution No. 043-18, seconded by Mr. Simpson. Mayor Hanwell stated this is to provide \$5,000 as one of the funders for the MMHA's assistance with homelessness, continuum of care and other housing crisis's like paying for utilities and helping with rental assistance. The County has increased their contribution from \$10,000 to \$15,000. He respectfully asks Council to approve the \$5,000. Mr. Lamb is in favor of this ordinance. Mr. Coyne will vote against it not because he does not agree with the donation, but feels it is difficult for a City to make a determination of what non-profit should or shouldn't get funding. Mr. Lamb commented that he feels it's important to look at the higher arc of need. Mr. Rose stated he will also be voting no, while he agrees they do some good things and people do need food and shelter,

he felt there wasn't enough information for him to quantify what residents from the city of Medina are going to be helped by this. Paul is concerned about dispersing city funds, city tax dollars to go to people outside the city. The roll was called and Ordinance/Resolution No. 043-18 passed by the yeas of D. Simpson, M. Kolesar, B. Lamb, L. Parnell-Cavey, and J. Shields.

Ord. 044-18

An Ordinance authorizing the Mayor to execute a Revocable Use Permit with Peaceworks, Inc. and Ohio Non-Profit Corporation, to use or occupy 4,455 square feet on Bolivar Alley for use as a gardening area plot. Mr. Shields moved for the adoption of Ordinance/Resolution No. 044-18, seconded by Mr. Simpson. Mayor Hanwell stated this land originally had a water tower until we constructed the much larger one on Progress Drive. There was no need to continue to have that water tower there so we removed it and otherwise would have had to maintain the lot but it was used for a couple years by Feeding Medina County and they stopped using it, so we were back to maintaining it. He has since been approached by Peaceworks, asking if they can use the land to reestablish the garden there. The roll was called and Ordinance/Resolution No. 044-18 passed by the yeas of J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, and D. Simpson.

Ord. 045-18

An Ordinance amending Ordinance No. 177-17, passed December 11, 2017. (Amendments to 2018 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 045-18, seconded by Mr. Simpson. Mr. Dirham stated there are a number of amendments here, the first two deal with the Prospect waterline emergency replacement. Then there is a donation and a group from the Rec Center changes to their budget, and then we are building a new columbarium wall at the cemetery due to current wall being filled up and there are appropriations for that. There are some grants which is funds passed through here but we have to authorization to spend it and finally a couple of request that deal with an advance which is a loan from one fund to another for the Guilford Blvd. bridge project. The roll was called and Ordinance/Resolution No. 045-18 passed by the yeas of M. Kolesar, B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Ord. 046-18

An Ordinance authorizing the Finance Director to make certain fund advances. Mr. Shields moved for the adoption of Ordinance/Resolution No. 046-18, seconded by Mr. Simpson. Mr. Dirham stated this is the authorization to make the advance that the appropriation was authorized for in the last ordinance. The roll was called and Ordinance/Resolution No. 046-18 passed by the yeas of B. Lamb, L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, J. Coyne, and M. Kolesar.

Ord. 047-18

An Ordinance amending Section 549.08 of the Codified Ordinances of the City of Medina, Ohio relative to the Discharging of Firearms. Mr. Shields moved for the adoption of Ordinance/Resolution No. 047-18, seconded by Mr. Simpson. Mr. Huber stated they have an organization that will be coming this spring/summer season to put on a Civil War reenactment at the Spring Grove Cemetery and they will be using firearms that can actually discharge a musket ball, but they modified the weapon to only use blanks. The ordinance we have with respect to

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firearms needs to be amended so as to allow this kind of activity because currently our ordinance does not allow the discharge of any firearm that could potentially fire a projectile. This will allow the Mayor to review the activity and authorize it in writing. The roll was called and Ordinance/Resolution No. 047-18 passed by the yea votes of L. Parnell-Cavey, P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, and B. Lamb.

Ord. 048-18

An Ordinance amending Sections 31.05 and 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Reorganization of the Parks and Recreation Department and accepting various revised job descriptions. Mr. Shields moved for the adoption of Ordinance/Resolution No. 048-18, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 048-18, seconded by Mr. Simpson. This request is to reorganize the Parks Department due to a recent retirement of the Superintendent. Jansen is requesting approval to amend a couple sections of the Salaries & Benefits Code, specifically 31.05 and 31.07 to combine the classifications of the Parks Superintendent and the Parks Director. Secondly to recreate the Parks Forman position at paygrade 37. Once there is a retirement from full time labor classification, reclassifying that position to a Parks Maintenance Technician at paygrade 32 which will increase abilities in the department as well as enable us to have two skilled individuals capable of performing maintenance tasks. With the request is to also make minor changes to various job descriptions including the City Arborist, the Cemetery Sexton and the Part Time Turf Technician, and with these changes it will provide the department with better structure and improve services to the community at a cost savings. Emergency clause is needed because the position is vacant and their busy season is rapidly approaching. The roll was called on adding the emergency clause and was approved by the yea votes of J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, L. Parnell-Cavey, and P. Rose. The roll was called and Ordinance/Resolution No. 048-18 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, M. Kolesar, B. Lamb, and L. Parnell-Cavey.

Council Comments:

Mr. Kolesar spoke of the passing of Doug Charnley and how he was an active Medina resident that lived in Ward 3. Mark expressed his condolences.

Ms. Parnell-Cavey thanked the community for the bike recycle that she started along with the Friends of Medina. They ended up with 68 bikes and would like to get them out to the kids sooner than later so the kids can enjoy them all summer long. If anyone has somebody they would like to nominate that anybody needs a bike they can reach out to her at lparnell@Medinaoh.org. Laura thanked the Service Department for answering her calls for every man-eating pot hole being fixed right of way.

Mr. Simpson also offered condolences to the Charnley family. Dennie stated he had the opportunity to watch part of a campaign rally that took place in Pittsburg this last weekend and the only thing he has to say is please everyone, let's just start being kind to one another.

Mr. Lamb was seriously impressed with the outreach Laura received with the recycling of the

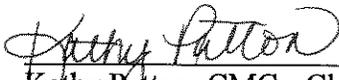
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bikes. Bill spoke of his kick-off meeting for his Village Orchard Project to plant some micro orchards in town for fruit trees and had a terrific turnout at Cool Beans. He explained the whole process as to what they are going to do. There will be a training class at Bauman Orchard this Saturday to learn how to prune. They've chosen two sites for this spring so far and raised some money for trees.

Mr. Rose extended his sympathies to the Charnley family and has enjoyed reading his letters to the editor and the times he had come to speak here, we always learned something from him and he will be missed. Mr. Rose spoke of the tragedy here at City Hall where a young man took his own life, it took him a couple days to pass but the good news out of this is that there were at least 8 recipients of his organs that will go out in helping others to live. If you are not already an organ donor please sign up for it, it's important.

Adjournment:

There being no further business before Council, the meeting adjourned at 8:08 p.m.



Kathy Patton, CMC - Clerk of Council



John M. Coyne, President of Council