

ORDINANCE NO. 71-18

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT NO. 10 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES FOR THE NORTH-SOUTH TAXIWAY RECONSTRUCTION PROJECT AT THE MEDINA MUNICIPAL AIRPORT, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Mayor is hereby authorized and directed to enter into Amendment No. 10 to the Agreement with Delta Airport Consultants, Inc. to authorize them to provide Construction Administration Services for the North-South Taxiway Reconstruction at Medina Municipal Airport.
- SEC. 2:** That that a copy of Amendment No. 10 is marked Exhibit A, attached hereto and incorporated herein.
- SEC. 3:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.
- SEC. 4:** That the funds to cover this amendment, in the estimated amount of \$93,500.00 are available in Account No. 547-0670-52224.
- SEC. 5:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 6:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason to re-bid this project as quickly as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**TASK ORDER NO. 10 (*Revised)
PROFESSIONAL SERVICES AGREEMENT**



**DELTA AIRPORT
CONSULTANTS, INC.**

ORD 71-18
EKH-A

PROJECT: Reconstruct North-South Taxiway CA Services

AIRPORT: Medina Municipal Airport (1G5)

DELTA PROJECT NO.: 15108

DATE OF ISSUANCE: April 3, 2018

ATTACHMENTS: 1) Scope of Services

METHOD OF PAYMENT: *Unit Price Plus Fixed Fee
*Reimbursables - Unit Price

TASK ORDER AMOUNT: \$ 93,500

CONTRACT TIME: 45 Calendar Days /Construction Contract Time

TASK DESCRIPTION:

- Construction Engineering/Administration (CA) Services
- Construction Oversight (RPR) Services
- Construction Quality Acceptance (QA) Testing Services

The original Agreement for Professional Services between the City of Medina(OWNER) and Delta Airport Consultants, Inc., (CONSULTANT) for Professional Services at Medina Municipal Airport dated July 15, 2008, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.

ACCEPTED:

by: _____

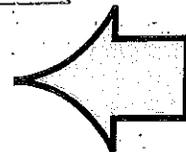
Kenneth W. Moody, P.E., C.M.
Vice President
Delta Airport Consultants, Inc.
20545 Center Ridge Road #450
Cleveland, OH 44116

APPROVED:

by: _____

Dennis Hanwell
Mayor
City of Medina
132 N. Elmwood Ave.
Medina, OH 44256

4-24-18



ATTACHMENT 1
SCOPE OF SERVICES



**DELTA AIRPORT
CONSULTANTS, INC.**

Reconstruct North-South Taxiway CA Services
Medina Municipal Airport (1G5)
Delta Project No. 15108

April 3, 2018

PHASE	DETAILED TASKS
CONSTRUCTION CA and QA Services	Scope of Services and Contract Grant Applications Grant Funding Assistance Owner Coordination Coordinate Subconsultants Project Correspondence Preconstruction Meeting Shop Drawing Review Construction Engineering/Administration Site Visits Punchlist Inspection Final Inspection Record Drawings Final Project Report Reimbursement Requests
RESIDENT PROJECT REPRESENTATIVE (RPR)	Construction Oversight (RPR) Services - 30 calendar days

ITEMS NOT INCLUDED IN SCOPE: 1) As-Built survey and ALP update for as-built conditions are not included.

**ATTACHMENT 2
2018 RATE SCHEDULE**



**DELTA AIRPORT
CONSULTANTS, INC.**

Delta Airport Consultants, Inc.
Date: May 18, 2017

<u>Item</u>	<u>2018</u>
Work Hours Billing Rates (with overhead)	
Principal	\$240
Project Manager/Registered Professional	\$209
Design Professional (Engineer/Planner)	\$132
Project Production/Administration	\$107
Clerical	\$46
Field Representative	\$98
Direct Nonsalary Expenses	
Automobile (per mile)	Federal Gov. guidelines
Aircraft (per mile)	Federal Gov. guidelines
Per Diem - Resident Project Rep	Federal Gov. guidelines
Long term - meals & lodging (per cal day)	
Airline, Rental Car, Charter, etc.	Direct
Printing	Direct
Bid Advertisement	Direct
Meals, Lodging, etc. (short term)	Direct
Miscellaneous	Direct
Subcontracted Services	Direct
Delta Profit	Fixed Fee

Notes:

1. Billing rates for future years will be increased by 3% annually.
2. Billing rates based on estimated 2018 salaries (i.e.: 2017 salaries plus 3% inflation).
3. Work hour rates include labor overhead, general & administrative overhead per FAA AC 150/5100-14E, paragraph 4-10

PASSED: April 23, 2018

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: April 24, 2018

SIGNED: Dennis Hanwell
Mayor