



132 North Elmwood Ave., Medina, Ohio 44256  
Telephone 330-722-9030 Fax 330-764-4385 [www.medinaoh.org](http://www.medinaoh.org)

HVAC

# Heating, Ventilation, and Air Conditioning

PERMIT APPLICATION

Permit No.: \_\_\_\_\_ Fee: \_\_\_\_\_ Date Issued: \_\_\_\_\_

**PERMISSION IS HEREBY GRANTED:** \_\_\_\_\_

Pursuant to this signed application and the approved plans, proposed equipment shall be installed in compliance with all provisions and rules of the Ohio Board of Building Standards; City of Medina Codified Ordinances; and product manufacturer's installation requirements.

The issuance and acceptance of this permit shall constitute an agreement on the part of the applicant to abide by all conditions herein contained, and comply with all ordinances of the City of Medina, and laws of the State of Ohio, relating to the work to be done.

Issued By \_\_\_\_\_ Date \_\_\_\_\_  
Building Official

**THIS PORTION OF FORM TO BE COMPLETED BY APPLICANT**

**LOCATION** of project \_\_\_\_\_

**Owner** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Phone No.: \_\_\_\_\_

**Contractor** \_\_\_\_\_ Medina Reg. No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Phone No.: \_\_\_\_\_

**TYPE OF WORK** NEW ALTERATION ADDITION REPLACEMENT OTHER \_\_\_\_\_

**TYPE OF FUEL** GAS OIL ELECTRIC SOLAR WOOD COAL OTHER \_\_\_\_\_

**TYPE OF EQUIPMENT** FORCED AIR ELEC. BSBRD. FIREPLACE FURNACE HEAT PUMP \*A/C \*(FUSE LOCATED IN OR OUTSIDE)

BOILER\*/ HYDRONIC / STEAM PANEL SOLAR OTHER \_\_\_\_\_

\*An ASSE 1013, reduced pressure backflow device is required on all boilers. MCO Ch. 919.13 (Ord. 134-00. Passed 7-10-00.)

**EQUIPMENT MANUFACTURER** \_\_\_\_\_ **ARE PLANS BEING SUBMITTED?** \_\_\_\_\_ YES \_\_\_\_\_ NO

**SIZE/BTU INPUT** \_\_\_\_\_ **SIZE/BTU OUTPUT** \_\_\_\_\_ **A.F.U.E.** \_\_\_\_\_ % **S.E.E.R.** \_\_\_\_\_ (A/C)

**DOES THIS PROJECT REQUIRE CARBON MONOXIDE ALARMS?** \_\_\_\_\_ YES \_\_\_\_\_ NO

(per Section 315 of the 2013 Residential Code of Ohio)

**SCOPE OF WORK** \_\_\_\_\_

The Owner or Authorized Agent of the Owner and undersigned, hereby covenant and agree to comply with the laws of the State of Ohio and the ordinances of the City of Medina, Ohio, pertaining to the work for which this permit is being issued. The undersigned certifies that the information and statements given on this application, the submitted plans, specifications, and manufacturer's instructions are to the best of their knowledge, true and correct. **Undersigned accepts responsibility for requesting all required inspections in a timely manner.**

**APPLICATION BY** \_\_\_\_\_ **DATE** \_\_\_\_\_  
(SIGNATURE OF OWNER, CONTRACTOR, OR AUTHORIZED AGENT)

**PRINTED NAME OF APPLICANT** \_\_\_\_\_