

**ORDINANCE NO. 49-24**

**AN ORDINANCE REPEALING AND REPLACING  
ORDINANCE NO. 90-22, PASSED APRIL 25, 2022, RELATIVE  
TO THE SEXUAL OFFENDER PLAN OF ACTION POLICY  
FOR THE MEDINA COMMUNITY RECREATION CENTER.**

**WHEREAS:** Ordinance No. 90-22, passed April 25, 2022, re-adopted a Sexual Offender Plan of Action Policy for the Medina Community Recreation Center; and

**WHEREAS:** It has been requested to approve an amendment to the policy.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY  
OF MEDINA, OHIO:**

**SEC. 1:** That Ordinance No. 90-22, passed April 25, 2022, be and the same is hereby repealed.

**SEC. 2:** That the Mayor is hereby authorized to adopt a new MCRC Sex Offender and Facility Usage Plan of Action, marked Exhibit A, attached hereto and incorporated herein as is subject to the Law Director’s final approval.

**SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 4:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** February 26, 2024

**SIGNED:** John M. Coyne, III  
President of Council

**ATTEST:** Kathy Patton  
Clerk of Council

**APPROVED:** February 27, 2024

**SIGNED:** Dennis Hanwell  
Mayor

# MCRC Sex Offender and Facility Usage Plan of Action

Exh. A  
Ord. 49-24  
NEW

## Purpose

This plan of action was developed as a pro-active approach to decrease the probability of an incident with a known sexual offender occurring in the facility. It is understood that these policies and procedures will not ensure prevention, however we can decrease the likelihood of an occurrence happening with the development of this plan of action.

## Objective

By taking a pro-active approach in the form of identification, awareness, and communication among staff, we will decrease the chances of a sexual offense occurring within the facility. It has been recommended by the City Law Department that a convicted sexual offender not be allowed access into the Center. The denial of admittance is all-inclusive -- facility use, membership, programs and rentals. This denial has been deemed the most effective method of ensuring the safety of the MCRC patrons.

## Plan of Action: Medina Rec Photo ID and Visitor Policy

The Medina Community Recreation Center will require a state issued photo ID or school ID for all new members and visitors over the age of sixteen. All non-member visitors will be required to sign in on the daily pass log sheet. A photo ID can be requested at any time by Medina Rec employees for verification of name, age, address, or eligibility for specific membership types and will be used to check patron against the National Sex Offender Registry. Photo ID may be required to pick children up from camps and programs.

The only exception to the Medina Rec Photo ID and Visitor Policy is for those attending large mass-gathering events like swim meets, basketball, special events and large rentals where there is limited blended traffic.

All new and renewing members and daily visitors will be checked against the National Sex Offender Registry. If a known sexual offender obtains or attempts to obtain facility access, they will be asked to leave and will be notified of our policy. It is not the intention for the MCRC to harass a sexual offender. The primary focus is awareness by selected staff employees of a convicted sexual offender in the MCRC.

This policy statement is to be delivered to the known sexual offender by the Manager On Duty (MOD) or Full Time Staff without personal opinion, verbal or physical intent. The individual should be treated respectfully and lawfully. The Policy Statement will be available at the MOD workstation at the front desk.

## Policy Statement

The MCRC takes a pro-active approach to decrease the probability of an incident with a known sexual offender occurring in the facility by means of a written policy.

This policy states that an individual that has been convicted of a sexual offense is denied access into the MCRC.

The denial of access is all-inclusive -- facility use, membership, programs and rentals.

In lieu of this policy, this is to inform you that you are denied access into the MCRC facility.

If a refund is requested, a Refund Request Form will be filled out on your behalf and submitted to the MCRC Director.

Any future attempts to enter the facility will directly result in police assistance.

## MCRC Sex Offender and Facility Usage Plan of Action

"OLD"  
EX. B.

### Purpose

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### Objective

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### Plan of Action: Medina Rec Photo ID and Visitor Policy

The Medina Community Recreation Center will require a state issued photo ID or school ID for all new members and visitors over the age of sixteen upon purchase of membership and day passes. A photo ID can be requested at any time by Medina Rec employees for verification of name, age, address, or eligibility for specific membership types and will be used to check patron against the National Sex Offender Registry. Photo ID may be required to pick children up from camps and programs.

All non-member visitors will be required to sign in on the daily pass log sheet. The only exception to the sign in log is for those attending large mass-gathering events like swim meets, basketball, special events and large rentals.

All new and renewing members and daily visitors will be checked against the National Sex Offender Registry. If a known sexual offender obtains or attempts to obtain facility access, they will be asked to leave and will be notified of our policy. It is not the intention for the MCRC to harass a sexual offender. The primary focus is awareness by selected staff employees of a convicted sexual offender in the MCRC.

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