

**CITY OF MEDINA
AGENDA FOR CITY COUNCIL MEETING**

June 28, 2021
Medina City Hall
7:30 p.m.

Call to Order.

Roll Call.

Reading of minutes. (June 14, 2021)

Reports of standing committees.

Requests for council action.

Reports of municipal officers.

Notices, communications and petitions.

Liquor Permit:

Not to object to the transfer of a C-1 and C-2 permit from H & K Sarai Inc. dba Clark Store 1212, 427 N. Court Street to Sunview Petroleum Inc., dba Sunoco Gas Station, 427 N. Court Street.

Unfinished business.

Introduction of visitors.

(speakers limited to 5 min.)

- Presentation to Brian Feron, President of the Medina County Historical Society (Courthouse artifacts)

Introduction and consideration of ordinances and resolutions.

Motion to suspend the Rules requiring three readings on the following ordinances and resolutions:

Ord. 101-21, Res. 102-21, Ord. 103-21, Ord. 104-21, Ord. 105-21, Ord. 106-21, Ord. 107-21, Ord. 108-21, Res. 109-21, Res. 110-21, Ord. 111-21, 112-21

Ord. 101-21

An Ordinance authorizing the Mayor to execute an Amendment to Lease Agreement with Williams Scotsman, Inc. for the lease of a Flex Portable Building at the Medina Municipal Court.

(emergency clause requested)

Res. 102-21

A Resolution establishing an Ad Hoc Committee to be known as the Municipal Court Planning Committee.

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Ord. 103-21

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the 2021 Pavement Marking Program.

Ord. 104-21

An Ordinance authorizing the Mayor to advertise for competitive bids and to award a contract to the successful bidder for the East Reagan Parkway Multi-Purpose Trail Lighting Project.

Ord. 105-21

An Ordinance amending Sections 31.05 and 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Cable TV Department, Technical Operations position.
(emergency clause requested)

Ord. 106-21

An Ordinance authorizing the Mayor to enter into an Agreement with the Medina City School District Board of Education for the position of Technical Operations Director with Medina TV.
(emergency clause requested)

Ord. 107-21

An Ordinance amending Ordinance No. 217-20, passed December 14, 2020. (Amendments to 2021 Budget)

Ord. 108-21

An Ordinance of the Council of the City of Medina, Ohio certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation.
(emergency clause requested)

Res. 109-21

A Resolution approving the \$621 Variance presented by the Medina Municipal Court pertaining to the Ohio Auditor of State's 2020 Annual Audit.

Res. 110-21

A Resolution adopting the Tax Budget of the City of Medina, Ohio for the fiscal year beginning January 1, 2022 and submitting the same to the Medina County Auditor.
(emergency clause requested)

Ord. 111-21

An Ordinance amending Ordinance No. 95-21, passed June 14, 2021 relative to the Agreement with American Structurepoint, Inc. for the West Smith Road, Phase 4 Project.

Ord. 112-21

An Ordinance proposing and providing for submission to the electors of the City of Medina, Ohio, at a general election to be held November 2, 2021, and amendment to the Charter of the City of Medina, Ohio, involving Article V, Sections 1 and 3, and Article III, Section 12, relative to the position of the Director of Finance.

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Council comments.

Adjournment.

MEDINA CITY COUNCIL
Monday, June 14, 2021

Call to Order:

Medina City Council met in regular session on Monday, June 14, 2021 at Medina City Hall. The meeting was called to order at 7:30 p.m. by Council President John Coyne III who led in the Pledge of Allegiance.

Roll Call:

The roll was called with the following members of Council present E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and J. Hazeltine.

Also present were the following members of the Administration: Mayor Dennis Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Nino Piccoli, Jonathan Mendel, Police Chief Kinney, Fire Chief Walters, Jansen Wehrley, Dan Gladish, and Clerk of Council Kathy Patton.

Minutes:

Mr. Shields moved that the minutes from the regular meeting on Monday, May 24, 2021, as prepared and submitted by the Clerk be approved, seconded by Mr. Simpson. The roll was called and the motion passed by the yeas of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, and E. Heffinger.

Reports of Standing Committees:

Finance Committee: Mr. Coyne stated Finance Committee met prior to Council this evening and will meet again on June 28th.

Health, Safety & Sanitation Committee: Mr. Simpson had no report.

Public Properties Committee: Mr. Shields stated that Public Properties has a meeting tentatively scheduled for July 7th the time is to be determined.

Special Legislation Committee: Mr. Lamb stated he will schedule a meeting in a week and a half to revisit the proposal on Demolition and issue of feral cats.

Streets & Sidewalks Committee: Mr. Heffinger had no report.

Water & Utilities Committee: Mrs. Hazeltine had no report on Water & Utilities but reported on Strategic plan update. Jessica reported on Balanced Development which is great and easy because there is already a healthy mix of residential, industrial & commercial in Medina. We also have the TIF which for people at home that don't know what that is it is a tax increment financing subsidy that you use for community improvement projects, infrastructure, and redevelopment. We also have, as Mr. Gladish said, reported new builds so we are in great shape.

Emerging Technologies Committee: Mr. Rose stated that during the Finance meeting the Charter Review Committee presented a proposal to add an Emerging Technology Advisory Committee. It was well received and it is a very good start. There are a few things that we could do to improve it as far as the people who are on the committee and the scope of it. Paul will schedule a meeting in the next few weeks.

Requests for Council Action:

- 21-115-6/14 – Budget Amendments
- 21-116-6/14 – Approve Variance for 2020 State Audit – Municipal Court
- 21-117-6/14 – 2021 Charter Review Recommendations
- 21-118-6/14 – Then & Now – CT Consultants – Law Dept.
- 21-119-6/14 – Amend S&B / Approve Agreement – Medina TV Technical Operations Position
- 21-120-6/14 – Extend Lease Agreement w/ Williams Scotsman – Municipal Court
- 21-121-6/14 – Establish Municipal Court Planning Committee – Ad Hoc
- 21-122-6/14 – Amend S&B Code 31.01 – Elected Official Salaries
- 21-123-6/14 – 2022 Tax Budget
- 21-124-6/14 – Bids – Job #1089 – 2021 Pavement Marking Program
- 21-125-6/14 – Bids – Job #1094 – Lighting, E. Reagan Parkway Multi-Purpose Trail
- 21-126-6/14 – NOACA TLCI Grant Application – Parks

Public Properties

- 21-127-6/14 – MCRC Marketing Discussion
- 21-128-6/14 – Ray Mellert Park Capital Bill Grant

Reports of Municipal Officers:

Dennis Hanwell, Mayor

- A. Medina Farmer's Market - Each Saturday 9 a.m. to 1 p.m.
- B. First Friday Medina - July 2, 5 p.m. - 8:30 p.m.
- C. July 4th activities- Fireworks will be set off at dark on July 3rd. All COVID-19 restrictions Have been lifted effective June 2nd. The Twin Sizzler races will be back this year July 4 from 7:45 a.m. to 11 a.m.. All races start from the Square. The July 4 parade will line up at west lot of Medina High School at 3 p.m., and parade starts promptly at 4 p.m. Again, no COVID-19 restrictions will exist at that date unless added between now and then. CANDY MAY NOT BE THROWN FROM VEHICLES! We are asking all parade entries to display an American flag to honor our Independence Day. We do not expect new restrictions, but if any new COVID restrictions are added, we will share with newspapers and on social media.
- D. Medina Community Band- planning to have a July 4th concert at the Bandstand area vs Gazebo to spatially distance. The concert is tentative provided they may find rehearsal location and is weather dependent. More details to follow. The concert is planned for 7:30 p.m. due to needed day lighting.
- E. Thankful that Medina outdoor pool opened Saturday, May 29th with no restrictions as well as our splash pads, Greenwood and Mellert Parks, will both open without restrictions June 2.
- F. Proclamation for Sandy Davis retirement.

Keith Dirham, Finance Director, stated there are a few things on the agenda that he will address.

Greg Huber, Law Department, extended well wishes to Sandy Davis in her retirement

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expressing she was great to work with and she will be missed.

Chief Kinney, Police Department, wished Sandy Davis a Happy Retirement.

Chief Walters, Fire Department, reported on a fire at the Liberty Plaza Apartments on Thursday morning of last week. This fire was in a multipurpose building that housed Rental offices, a Community Center, the laundry area and maintenance area. When they arrived, the attic area of the maintenance side of the building was already heavily engulfed in fire and was beginning to spread to the other attic area of the building. Chief Walters reported that Medina City Police arrived early in the incident and were able to quickly deploy one of the city's Drones and this provided us with both an aerial view of the fire conditions and additionally, they were able to use the thermal imaging capabilities of the drone to see the heat signatures of the attic which enabled the fire fighters to more quickly determine where those interior crews needed to be placed and operating. The drone and the officers proved to be an invaluable resource at this fire and he truly believes they assisted the firefighters in stopping the fire and saved the largest part of that building. Chief Walters thanked Chief Kinney and his officers for their quick response and assistance and he thanked the crews from the Medina Life Support Team from the Cleveland Clinic Medina Hospital, they did more than just provide rehab, many of them have been cross trained as firefighters and they assisted with many firefighting activities early in the operation. Chief Walters stated they are all aware of the unique collaboration they have here in Medina with the safety forces, the Medina Police Department and LST, assisting the Medina Fire Department at this incident truly was something special to see.

Kimberly Marshall, Economic Development Director, had no report but wanted to wish Sandy Davis a Happy Retirement and thanked her for all her help and support over the last ten years.

Jansen Wehrley, Parks and Recreation Director, was absent.

Cindy Latuska, Municipal Court, had no report.

Dan Gladish, Building Official, reported that the department continues to see building improvements, alterations and new construction along North Court Street. New construction includes Taco Bell, Chick-fil-A, Jiffy Lube. Discount Tire is under construction and expected to be completed by the end of July. The County Court Project started some minor construction last Thursday.

Jonathan Mendel, Planning Community Director, extended congratulations to Sandy on her retirement stating that she has been a critical part of the function of the three divisions within the Community Development Department.

Nino Piccoli, Service Director, extended well wishes to Sandy Davis on her retirement.

Patrick Patton, City Engineer, reported that they are under construction with the East Reagan Parkway Multi-Purpose Path Project. Starting tomorrow June 15th, the driveway entrance to BP Gas Station will be closed for three days to allow for the replacement of the drive apron.

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Patrick stated he has worked with Sandy for her entire 21 years here at the city and stated she has always been fantastic to work with and she will be missed.

Confirmation of Mayor's appointment:

Cemetery Commission – Susan Harr – Term Expiring 12/31/23
Mr. Shields moved to approve the Mayoral Appointment, seconded by Mr. Simpson, Motion passed with the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and B. Lamb.

Notices, communications and petitions:

Liquor Permit:

Mr. Shields moved not to object to the transfer of a C-1 and C-2 from WJF Investment Corp., dba Medina Marathon, 429 S. Court St. to Manal Petroleum LLC, dba Medina Marathon, 429 S. Court St. Motion seconded by Mr. Simpson and approved by the yea votes of J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and P. Rose. Mr. Lamb cast a nay vote.

Unfinished Business:

There were none.

Introduction of Visitors:

(speakers limited to 5 minutes)

Introduction and Consideration of Ordinances and Resolutions:

Mr. Shields moved to suspend the rules requiring three readings on the following ordinances and resolutions, seconded by Mr. Simpson. Res.90-21, Ord. 91-21, Res. 92-21, Ord. 93-21, Ord. 94-21, Ord. 95-21, Ord. 96-21, Ord. 97-21, Ord. 98-21, Ord. 99-21, and Ord. 100-21. The roll was called and the motion passed with the yea votes of D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, and J. Shields.

Res. 090-21:

A Resolution commending Sandy Davis for her dedicated years of service to the City of Medina. Mr. Shields moved for the adoption of Ordinance/Resolution No. 090-21, seconded by Mr. Simpson. The roll was called and Ordinance/Resolution No. 090-21 passed by the yea votes of J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, and D. Simpson.

Ord. 091-21:

An Ordinance authorizing the Job Creation Grant Payment of \$33,717.45 to Sandridge Food. Mr. Shields moved for the adoption of Ordinance/Resolution No. 091-21, seconded by Mr. Simpson. Mrs. Marshall stated this is to authorize the Job Creation Grant Payment to Sandridge Food Corp. for tax year 2020 in the amount of \$33,717.45. This is actually for two different grants and were a result of two expansion projects in the warehouse, production and employee welfare areas as well as investments in machinery and equipment. The roll was called and Ordinance/Resolution No. 091-21 passed by the yea votes of J. Hazeltine, E. Heffinger, B. Lamb,

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P. Rose, J. Shields, D. Simpson, and J. Coyne.

Res. 092-21:

A Resolution authorizing the filing on an application for Grant Assistance from the Ohio Development Services Agency, Office of Housing and Community Development, in connection with the Small Cities PY21 Community Development Block Grant (CBDG) Program. Mr. Shields moved for the adoption of Ordinance/Resolution No. 092-21, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 092-21, seconded by Mr. Simpson. Mr. Mendel stated they have used the dollars out of this grant to help fund improvements within the community in targeted areas. This is a two-year grant starting PY2021 to almost the end of PY2023. Emergency clause is requested due to application deadlines. The roll was called on adding the emergency clause and was approved by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, and E. Heffinger. The roll was called and Ordinance/Resolution No. 092-21 passed by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and J. Hazeltine.

Ord. 093-21:

An Ordinance establishing a Medina Court Special Projects Fund – Pre-Trial Drug Testing (Fund #157) Mr. Shields moved for the adoption of Ordinance/Resolution No. 093-21, seconded by Mr. Simpson. Mr. Dirham stated that this is a fund that we have to have to account for monies that the court is going to collect from defendants. The roll was called and Ordinance/Resolution No. 093-21 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and B. Lamb.

Ord. 094-21:

An Ordinance authorizing the Mayor to solicit Requests for Proposals (RPF's) for Marketing & Solicitation Services for the Medina Community Recreation Center. Mr. Shields moved for the adoption of Ordinance/Resolution No. 094-21, seconded by Mr. Simpson. Mayor stated the previous sponsorship contract expired on April 30th, 2021. The Rec Advisory Committee reviewed and recommended this to come to council for approval on May 13th, 2021. The roll was called and Ordinance/Resolution No. 094-21 passed by the yea votes of D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, and P. Rose. Mr. Shields abstained.

Ord. 095-21:

An Ordinance authorizing the Mayor to enter into an agreement with American Structurepoint, Inc. to provide Right-of-Way Acquisition Services for the West Smith Road, Phase 4 Project. Mr. Shields moved for the adoption of Ordinance/Resolution No. 095-21, seconded by Mr. Simpson. We are at a point in ODOT's project development process we are authorized to begin right-of-way acquisition. The roll was called and Ordinance/Resolution No. 095-21 passed by the yea votes of D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, and J. Shields.

Ord. 096-21:

An Ordinance amending Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio relative to Patrol Officers in the Police Department. Mr. Shields moved for the

adoption of Ordinance/Resolution No. 096-21, seconded by Mr. Simpson. Chief Kinney stated this will increase the Patrol Officer allocation from 29 to 32, this is an increase of 3 officers that will be paid for by contractual revenue from Lafayette Township, for two officers and MCDAC grant funding for the third officer. The roll was called and Ordinance/Resolution No. 096-21 passed by the yea votes of J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, and D. Simpson. Mr. Coyne cast a nay vote.

Ord. 097-21:

An Ordinance authorizing the Mayor to enter into a Municipal Court Conceptual Design Agreement with Brandstetter Carroll, Inc. Mr. Shields moved for the adoption of Ordinance/Resolution No. 097-21, seconded by Mr. Simpson. Mayor Hanwell stated this will permit them to enter into an agreement not to exceed \$15,000.00. Half of which comes from the Court's Special Projects Fund and the other half from the City's Capital Improvement Fund and it is to look at the needs of the Municipal Court within the 1969 Common Pleas building. This will allow us to plan and work through this in the time that the county is building their new courthouse which will take an estimated 24 months. The roll was called and Ordinance/Resolution No. 097-21 passed by the yea votes of J. Hazeltine, E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, and J. Coyne.

Ord. 098-21:

An Ordinance amending Section 31.05 of the Salaries and Benefits code of the City of Medina, Ohio relative to the Parks and Recreation Department, Tree Care Technician Paygrade. Mr. Shields moved for the adoption of Ordinance/Resolution No. 098-21, seconded by Mr. Simpson. Mayor Hanwell stated this will upgrade from 31A - F to 34A - F so that it is in line with the MEO classification pay grade. This was approved by the Civil Service Commission as well as the change in the job description and the increase will be funded with department carryforward. The roll was called and Ordinance/Resolution No. 098-21 passed by the yea votes of E. Heffinger, B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, and J. Hazeltine.

Ord. 099-21:

An Ordinance of the Council of the City of Medina, Ohio certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation. Mr. Shields moved for the adoption of Ordinance/Resolution No. 099-21, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 099-21, seconded by Mr. Simpson. Mr. Dirham stated this is to pay a vendor and it is a Then and Now so the emergency clause is needed due to work already being completed. The roll was called on adding the emergency clause and was approved by the yea votes of B. Lamb, P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, and E. Heffinger. The roll was called and Ordinance/Resolution No. 099-21 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, and B. Lamb.

Ord. 100-21:

An Ordinance amending Ordinance No. 217-20, passed December 14, 2020. (Amendments to 21021 Budget) Mr. Shields moved for the adoption of Ordinance/Resolution No. 100-21,

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seconded by Mr. Simpson. Mr. Dirham stated that these are amendments to the 2021 to cover expenditures. The roll was called and Ordinance/Resolution No. 100-21 passed by the yeas votes of J. Shields, D. Simpson, J. Coyne, J. Hazeltine, E. Heffinger, B. Lamb, and P. Rose.

Council Comments:

Mr. Simpson expressed well wishes to Sandy Davis on her retirement. Please just be kind to each other.

Mrs. Hazeltine announced two events in June. June is of course Pride Month and she explained what Pride Month means stating that Pride Month commemorates the Stonewall riots where police raided the Stonewall Inn which had become a safe haven for the LGBTQA+ community, at the time it was illegal in almost every state for restaurants to employ or allow homosexual individuals into their establishments so that night the LGBTQA+ community took a stand and declared they were going to be in charge of determining their own identity. As a result, you will see a lot of events being held during Pride Month. Three Presidents have declared the month of June PRIDE Month under three different administrations but basically it is a celebration of what the LGBTQA+ Community has made an impact on the world.

The second event in June is Juneteenth which is this Saturday. This is something that is not been widely taught in history books so a lot of people are not aware of what Juneteenth is. Juneteenth celebrates the emancipation of slaves in the United States. You would think ok - the Emancipation Proclamation was in 1862 - but this was actually when word filtered down all the way to Texas. The southern most part of the United States finally reached that when Union Army General Gordon Granger proclaimed freedom from slavery in Texas by reading the announcement of General Order #3. These are your two informational things for today, so please take a moment this Saturday to recognize the importance of that and all month long for Pride Month.

Jess congratulated Sandy Davis on her retirement and thanked all safety forces for their quick response to the fire at Liberty Plaza.

Mr. Lamb thanked Fire Chief Walters for his explanation about the fire but most of all, his comments on the importance of collaborating and how working together you get good results. Bill thanked the Charter Review Commission for there work.

Mr. Rose congratulated Sandy Davis on her retirement. Paul also thanked the voters for the May 4th outcome. It was a hard-fought battle against a team that called themselves "Stop Government Waste" and I'd like to let you know how much money "Stop the Government Waste" cost the city in legal fees - \$63,000.00 and that is over and above Mr. Huber's salary and his department salary. These are dollars we had to spend on outside assistance, we were sued about the ordinance that put the courthouse in play for the city plan working with the county. The judge ruled in our favor! In addition to that, they opposed the ballot language that was put on the ballot for the May 4th election that was passed by the city residents to use the 1969 courthouse for the Municipal Court. The Supreme Court of Ohio ruled in favor of Medina City. Lastly there is a tax payer law suit going on about some meetings that were held and that right now is going through the process but

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seems there is some stalling going on to slow down the case. This is where your tax dollars are going! Take a better look at who is wasting government money.

Mr. Coyne read a letter that was received from Ned Simpson and Paul Ryan who are both co-executors of the Estate of Howard C. Ward Jr. (included in minutes)

The City of Medina is honored that Howard wanted to gift the city of Medina with \$75,000 for Christmas Lights. We thank Howard and his family.

There will be a budget meeting on Wednesday in the rotunda at 5:00pm.

There being no further business, the meeting adjourned at 8:13 p.m.

Kathy Patton, CMC - Clerk of Council

John M. Coyne, President of Council

Estate of Howard C. Ward, Jr.

Ned J. Simpson,

Co-Executor

42 Watkins Dr.
Sandy Hook, CT 06482
734-645-0828
neds2124@gmail.com

May 22, 2021

Ms. Lori Bowers
City of Medina
132 N. Elmwood Ave.
Medina, OH 44256

Dear Ms. Bowers,

Enclosed is a check for \$75,000.00 which Howard Ward, Jr. wanted to go to the city upon his passing for Christmas lights and decorations on town square and if desired the immediate contiguous business district.

This is what I have come to understand the family's Medina history. Howard Ward Sr, his wife Carrie and their son Howard Jr moved to 221 North Broadway in 1937. I've enclosed a photo of the house from 1950. A 1937 picture shows Carrie Annette Bell in front of 221 No. Broadway after the death of her husband Dr. J. W. Bell is also enclosed. The widow Bell moved into the part of the house that had been the doctor's office and the Wards occupied the residential area. Howard, "Bud" or "Buddy" graduated from Medina High School in 1941. Shortly after graduation Howard joined the Navy. I've also enclosed a picture of him from that time.

Howard never married and had not children. My sister, Howard's niece and I are the closest remaining relatives. Although Howard spent the rest of his life after the Navy in Schenectady NY where he had a career with General Electric there remained a tie to Medina. His father passed away at 221 No Broadway in 1970, Carrie sold the house in 1979.

Reflecting his Medina ties, bequests were also made the Medina Methodist Church, Medina Masonic Lodge and the Medina Masonic Home.

It has been disappointing and rather frustrating that it has taken so long to work through all the questions with the Surrogate Court to get to this point. It is however a short time in the context that we will long remember Howard.

Sincerely,


Ned J. Simpson

NINTH A

Clark *Shorty*

SENIORS

Pinky



Bruce Clark
 "Clark"
 Hobby—Drinking,
 Hatch's "Jitterbug",
 Glee Club '37, '38, '39,
 '40; Athletic Night '36,
 '38, '39, '40; Junior
 Hi-Y '37, '38; Senior
 Hi-Y '39, '40; Merit
 Roll, '39; Senior Class
 Play '41.

Eldene B. Hammerschmidt
 "Dene"
 Hobby—Sports
 Athletic Night '38, '39,
 '40, '41; Operetta '38,
 '40; Baccalaureate Chor-
 us '38, '39, '40; May
 Festival '38, '41; Merit
 Roll '38, '39, '40, '41;
 G. R. '36, '39, '40, '41
 (president); Basketball
 '38, '39; Annual Staff
 '40 (Assistant Sales
 Mgr.); Dramatic Club
 '41; Medinamite Staff
 '41 (Editor); Senior
 Class Play '41.

Elwood R. Pinchcomb
 "Pinky"
 Hobby—Breaking Eggs
 Merit Roll '38, '39,
 '40; Band '38, '39, '40,
 '41; Glee Club '38, '39,
 '40, '41; Baccalaureate
 Chorus '38, '39, '40;
 Operetta '40; Music
 Festival '39, '40, '41;
 Hi-Y '38, '39, '40, '41;
 Athletic Night '38, '39,
 '40; F. F. A. '38,
 '39, '40, '41; Debate
 '40.

Helen Felton
 "Shorty"
 Hobby—Dancing
 Athletic Night '39, '40;
 G. R. '39, '40; Me-
 dinamite Staff '41; Bac-
 calaureate Chorus '38,
 '39; Merit Roll '39,
 '40.

Howard Ward
 "Monkey"
 Hobby—Electricity and
 Tennis
 Honor Roll '38, '39,
 '40, '41; Track '40;
 Spilled Ink Staff '40;
 Medinamite Staff '41;
 Athletic Night '41.

Virginia Raymont
 "Ginny"
 Hobby—Sleeping
 G. R. '39, '40, '41; Me-
 dinamite Staff '41; Dra-
 matic Club '41; Honor
 Roll '39, '40, '41; Ath-
 letic Night '39, '40,
 '41.

Robert Effinger
 "Bob"
 Hobby—Model Air-
 planes
 Medinamite Staff '41
 (Art Editor); Hi-Y '38,
 '39, '40, '41 (Hi-Y
 Congress); Honor Roll
 '38, '39, '40, '41.

Dorothy Phillips
 "Dot"
 Hobby—Eating
 Athletic Night '38; G.
 R. '38, '40, '41; Vice
 President of Class '39,
 '40; Merit Roll '38,
 '39, '41; Honor Roll
 '40; Senior Class Play
 '41; Dramatic Club '41.

Robert B. Shane
 "Bob"
 Hobby—Hunting, Fish-
 ing
 Football '38, '39, '40;
 Basketball '38, '39, '40;
 Athletic Night '38, '39,
 '40, '41; Merit Roll
 '38, '39, '40, '41; Hi-
 Y '38, '39, '40, '41;
 Band '37, '38, '39, '40,
 '41; Orchestra '35, '39,
 '40; Glee Club '39, '40,
 '41; Senior Class Play
 '41; Annual Staff '40;
 Operetta '40.

Zula Ann Leister
 "Zutie"
 Hobby—Sports
 Athletic Night '38, '39,
 '40; Basketball '40;
 Spilled Ink '40; G. R.
 '41.

Ma
 Hob
 Kent
 '40;
 '41.
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 H
 Athle
 G. R.
 '41;
 '40;
 '38; t
 ed l
 Staff,
 Senio
 matic
 →

Mary H. Schmitt

FACULTY



**SIDNEY M.
FENN**

B. Sc. in Agriculture,
M. A. Ohio State Uni-
versity. Biology, Eco-
nomics.
Principal of High School.
Medina, Ohio



**FLORENCE J.
PHILLIPS**

Ph. B. Baldwin-Wallace
College. M. A. Colum-
bia University.
History.
Medina, Ohio



**ELEANOR E.
WRIGHT**

B. Sc. in Education,
Ohio State University.
Home Economics.
Medina, Ohio



**WINDSOR M.
KELLOGG**

Western Reserve, Ohio
Wesleyan, B. A., Co-
lumbia University, M.A.
Assistant Principal.
Medina, Ohio



**HOWARD E.
CLAGGETT**

B. Sc. Denison Uni-
versity. M. A. Ohio
State University. Scien-
ce, Mathematics.
Medina, Ohio



**EDITH B.
ALLEN**

B. Sc. Ohio State Uni-
versity.
English.
Girls' Athletic Director.
Medina, Ohio



**MARY H.
RYAN**

Ohio State University
B. Sc. Western Reserve.
Latin, French, English.
Cleveland, Ohio



**SAM J.
MASI**

B. S. Wooster College.
Biology, Physical Edu-
cation.
Boys' Athletic Director.
Medina, Ohio



**DAVID P.
JONES**

Rio Grand College B.A.
Ohio University.
Basketball, Baseball.
Medina, Ohio



**HELEN P.
PUMPHREY**

B. A. Ohio Wesleyan.
Ohio State University.
Columbia University.
M. A. Akron Univer-
sity.
English.
Port Washington,
New York

Home in Medina



1937

Saturdays and Fridays

MEDINA, OHIO, FRIDAY, MAY 16, 1941

TO GIVE PERFORMANCE OF "YOUNG APRIL"



The above pictured Medina high school seniors will shine this afternoon and this evening when they present their class play, "Young April," a popular light comedy written by Aurania and William Spence Rouverol, creators of the "Andy Hardy" screen series. The matinee, which will be attended by grade pupils and the public, will start at 1:30 o'clock. The evening performance will be at 8 o'clock.

Those in the picture are, front row, left to right: Mary Ziegler, Mary Purguly, Dorothy Phillips, Eldene Hammerschmidt and Barbara Burdham. Second row: George Welsh, Mary Virginia Schultz, Nancy Elliott, Lavina Hunter and Jo Deibel. Third row: Howard Ward, Ralph Herrington, Bruce Clark and Robert Shane. Fourth row: Duane Todd, Dean Sponseller and Maynard Lahning. In the upper left are Robert Judkins and Bud Fisher.

ORDINANCE NO. 101-21

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO LEASE AGREEMENT WITH WILLIAMS SCOTSMAN, INC. FOR THE LEASE OF A FLEX PORTABLE BUILDING AT THE MEDINA MUNICIPAL COURT, AND DECLARING AN EMERGENCY.

WHEREAS: Ord. 178-20, passed October 13, 2020, authorized the Mayor to execute a Lease Agreement with Williams Scotsman, Inc. for the lease of Flex Portable Building at the Medina Municipal Court.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Mayor is hereby authorized to execute an Amendment to Lease Agreement between the City of Medina, Ohio and Williams Scotsman, Inc. for the lease of a Flex-Portable Building to assist with outdoor check-in at the Medina Municipal Court.
- SEC. 2:** That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.
- SEC. 3:** That a copy of the Amendment to Lease Agreement is marked Exhibit A, attached hereto and incorporated herein, and is subject to the Law Director's final approval.
- SEC. 4:** That the funds to cover this agreement in the amount of \$21,600.00 are available in Account No. 001-0705-53322.
- SEC. 5:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 6:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason the current lease has expired; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor



AMENDMENT TO LEASE AGREEMENT
(LEASE TERM RENEWAL)

ORD. 101-21
Exh. A

LESSEE:
City of Medina
135 N. Elmwood Ave
Medina, OH 44256

EQUIPMENT LOCATION:
135 N. Elmwood Ave
Medina, OH 44256

Contract Number: W1303112
Equipment Serial/Complex Number: MDS-2032629
Value: \$21,600.00

By this Amendment, **Williams Scotsman, Inc.** and the Lessee (listed above) agree to modify the original lease agreement, dated 10/19/2020 as set forth below.

1. The rental term for the equipment identified above, shall be renewed from 5/19/2021 through 9/20/2021 (the "Lease Renewal Term").
2. The rental rate per month during the Lease Renewal Term shall be \$465.00 plus applicable taxes, which Lessee agrees to pay Lessor in advance on the 19TH day of each month during the Lease Renewal Term.
3. Knockdown and return freight shall be at Lessor's prevailing rate at the time the Equipment is returned unless otherwise specified herein.
4. Bas. Workstation Package: \$44.40 ea. (x3; \$133.20/Mo.) --- END ---
5. All other Terms and Conditions of the original Lease Agreement shall remain the same and in full force and effect.

ACCEPTED:

LESSEE: City of Medina

LESSOR: WILLIAMS SCOTSMAN, INC.

Signature: _____

Signature: _____

Print Name: Dennis Hanwell

Print Name: _____

Title: Mayor

Title: _____

Date: _____

Date: _____

RESOLUTION NO. 102-21

A RESOLUTION ESTABLISHING AN AD HOC COMMITTEE TO BE KNOWN AS THE MUNICIPAL COURT PLANNING COMMITTEE.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That there is hereby established an ad hoc committee to be known as the Municipal Court Planning Committee.
- SEC. 2:** The members of said committee are Mayor Dennis Hanwell, Judge Gary Werner, Joe Salzgeber, John Coyne and Jim Shields.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 5:** That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 103-21

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR THE 2021 PAVEMENT MARKING PROGRAM.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for the 2021 Pavement Marking Program (Job #1089) in accordance with specifications on file in the office of the Mayor.

SEC. 2: That the estimated cost of the contract, in the amount of \$50,000.00, is available as follows: \$49,300.00 in Account #102-0610-54411, \$400.00 in Account #102-0610-53311, and \$300.00 in Account #102-0610-52214.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 104-21

AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR COMPETITIVE BIDS AND TO AWARD A CONTRACT TO THE SUCCESSFUL BIDDER FOR THE EAST REAGAN PARKWAY MULTI-PURPOSE TRAIL LIGHTING PROJECT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to advertise for competitive bids and to award a contract to the successful bidder for the East Reagan Parkway Multi-Purpose Trail Lighting Project (Job #1094) in accordance with specifications on file in the office of the Mayor.

SEC. 2: That the estimated cost of the contract, in the amount of \$177,000.00, is available as follows: \$119,560.00 from State of Ohio Capital Grant funds from the Ohio Department of Natural Resources Account No. 110-0312-54411 and \$57,440.00 in Account #108-0610-54411.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 105-21

AN ORDINANCE AMENDING SECTIONS 31.05 AND 31.07 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO THE CABLE TV DEPARTMENT, TECHNICAL OPERATIONS POSITION, AND DECLARING AN EMERGENCY.

WHEREAS: Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio presently reads in part as follows:

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>
1	Cable TV Executive Director/General Manager	16 A-F
1	Cable TV Operations Director	12 A-F
2	Cable TV Production Assistant (part-time)**	Sec. 31.02(B)(9)
1	Assistant Producer/Technical Operations Director*	3 A-F / 8 A-F***

Note: All Cable TV positions are appointed by and under the direction of the ACCESS Commission.

*Jointly funded position with Medina City Schools. See Agreement authorized by Ord. 246-06, 101-17.

**The position of Production Assistant may be filled by more than one person not to exceed twenty-nine (29) hours per week combined.

*****Assistant Producer/Technical Operations Director Position to be paid at pay grade 8 A-F – effective January 1, 2018.**

Ord. 54-04, 246-06, 187-14, 54-16, 101-17

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.05 of the Salaries and Benefits Code of the City of Medina Ohio shall be amended to read in part as follows:

CABLE TV

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>
1	Cable TV Executive Director/General Manager	16 A-F
1	Cable TV Operations Director	12 A-F
2	Cable TV Production Assistant (part-time)**	Sec. 31.02(B)(9)
1	Assistant Producer/Technical Operations Director*	3 A-F / 8 A-F*** 14 A-F ***

Note: All Cable TV positions are appointed by and under the direction of the ACCESS Commission.

*Jointly funded position with Medina City Schools. See Agreement authorized by Ord. 246-06, 101-17.

**The position of Production Assistant may be filled by more than one person not to exceed twenty-nine (29) hours per week combined.

***Assistant Producer/Technical Operations Director Position to be paid at pay grade ~~8 A-F~~ 14 A-F – effective ~~January 1, 2018~~ July 1, 2021.

Ord. 54-04, 246-06, 187-14, 54-16, 101-17, **105-21**

SEC. 2: That the amended job description for the Technical Operations Director is hereby adopted, marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason this change is to take effect July 1, 2021; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

**THE CITY OF MEDINA
JOB DESCRIPTION**

ORD. 105-21
Exh. A

TITLE: Assistant Producer/Technical Operations Director
REPORTS TO: Cable TV Executive Director/General Manager
DEPARTMENT/DIVISION: Cable
CIVIL SERVICES STATUS: Classified
JOB STATUS: Full-time
EXEMPT STATUS: Non-exempt

CLASSIFICATION FEATURES: The individual in this classification performs a variety of pre-production, production and post-production duties under the direct supervision of the Cable TV Executive Director/General Manager. The position requires the ability to accept a production project from inception to completion with no additional training or guidance, as well as the ability to assist in the supervision and training of volunteers in production situations. The individual will also oversee and manage the usage of the Medina Performing Arts Center (PAC) in all technical aspects and operating conditions operations for school, community and professional events that take place at PAC.

ESSENTIAL JOB FUNCTIONS:

Works with city, school, county and community representatives to ensure appropriate and useful information for the ~~Community Television Services~~. MedinaTV and use of the Medina Performing Arts Center.

Creates and develops set or scene designs for productions at MedinaTV or Performing Arts Center.

Handles production of studio and remote location tapings for broadcast on Medina Cable Access.

Edits Public Service Announcements, promotions and programs for broadcast.

Develops relationships with various departments and agencies for programming on television channels.

Acts as liaison among the city, schools and community on behalf of MedinaTV and the Performing Arts Center

Promotes the development, delivery and growth of Access television in Medina.

Maintains the electronic bulletin boards as well as the Emergency Alert System.

Maintains and updates box office computer system for the Performing Arts Center.

Handles ticket sales for PAC events.

Operates PAC ticket office during available office hours.

Ensures the efficient operation of the PAC and related functions.

Maintains regular and consistent attendance.

Assists in developing/maintaining the website for ~~community television services~~ MedinaTV and the PAC, and explores avenues for use of the Internet.

Updates and uses Social Media to promote both the PAC and Medina TV.

Informs residents of news and information regarding MedinaTV and the PAC using Social Media and various websites.

Able to search and explore grant opportunities for MedinaTV and the Performing Arts Center.

Works in conjunction with the local cable company to ensure the best product for viewers (i.e., live feeds, emergency announcements and satellite and program feeds).

Maintains wiring and equipment installation at facility and remote locations for both MedinaTV and the PAC.

Manages all equipment owned and operated by PAC.

Manages usage of Performing Arts Center spaces and Middle Stage facility.

Works with maintenance and custodial of MCS to keep the PAC operating at its fullest potential.

Makes recommendations pertaining to the purchasing of equipment for PAC.

Supervises ~~all technical support~~ staff at the PAC.

Collects and submits timesheets of PAC staff.

Schedules and assigns ~~technical support~~ staff to events in the PAC and Middle Stage.

Is the first Contacts for renters of the PAC to schedule and assign staff to ensure ~~technical~~ all needs are met for their rental request.

Responsible for training and certifying ~~technical~~ all support staff with facility operations.

Serves as Operations Director when working in the PAC.

Ensures that the policies and procedures of PAC are followed at all times.

Recruits and trains volunteer and student producers and production personnel.

Oversees facility management ~~in the absence of the PAC office manager~~, and handles scheduling of PAC events including scheduling conflicts.

Must work hand in hand with information technology to meet the needs of renters of the PAC and Middle Stage.

Is the emergency person on-call for all Performing Arts events unless otherwise noted.

Works with the local news outlets to provide information to the media that will assist in program design and production.

Handles all marketing aspects of the PAC for events and the facility.

Attends meetings of the Advisory Commission on Communication Enhancement Support Services (ACCESS) Committee to provide input at meetings relative to the operation of the production facilities and the Performing Arts Center.

Able to perform the physical demands that include but are not limited to having the strength and agility sufficient to lift and maneuver video equipment and television design sets throughout the day, along with the ability to spend a large part of each working day standing and walking and transporting/ handling equipment up to 100 pounds with the ability to push and pull equipment up to 500 pounds. Able to stand, bend, stoop, crawl, squat, lift, kneel and reach occasionally throughout the work day.

EDUCATION, TRAINING AND EXPERIENCE:

Possession of a Bachelor's degree or equivalent from a four-year college or university.

Five years' experience in theater technology.

Experience as a producer of broadcast, independent or public access programming with an understanding of the potential of community utilization of cable television.

Experience in theater production.

Some supervisor or teaching experience and experience in public speaking as well as experience in lighting for studio and remote locations.

QUALIFICATIONS:

Knowledge of:

- Cable television industry and the City of Medina ACCESS philosophy; and
- Field production techniques and principles.

Skilled in:

- Working in a cooperative and encouraging manner with community members, City school employees and students;
- Representing the City, school system and community in a favorable light;
- Operating a variety of theatre equipment including a DMX lighting control console, lighting instruments, sound control console, audio processing equipment, wireless microphones, acoustic concert shell, fly system and computerized box office software; and

- Operating a variety of professional video production equipment, including video cameras, video switching equipment, lighting equipment, microphones and audio control devices, editing systems, computer graphic systems and other related peripherals.

Ability to:

- Maintain good taste and judgment in all production activities;
- Update and maintain websites;
- Handle a wide range of professional video equipment;
- Communicate effectively in writing or orally with co-workers, supervisors and the general public;
- Operation of basic cable and public access channels; and
- Understand and follow oral and written instructions.

ENVIRONMENTAL ELEMENTS:

The majority of the time is spent working indoors but at times the work performed may involve working outside in various weather conditions. The position includes a high incidence of interaction with school and City employees, students and citizens.

WORKING CONDITIONS:

This position requires working various hours including weekends. May be required to work outside normal business hours including weekends, evenings and holidays.

EQUIPMENT USED:

ADDITIONAL REQUIREMENTS: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. Employee understands that conditions may require the City to modify this Job Description and that the City reserves the right to exercise its discretion to make such changes.

EMPLOYEE ACKNOWLEDGMENT: _____

DATE: _____

ORDINANCE NO. 106-21

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE MEDINA CITY SCHOOL DISTRICT BOARD OF EDUCATION FOR THE POSITION OF TECHNICAL OPERATIONS DIRECTOR WITH MEDINA TV, AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the Mayor is hereby authorized and directed to execute an Agreement with the Medina City School District Board of Education for the position of Technical Operations Director with Medina TV.
- SEC. 2:** That a copy of the Agreement is marked Exhibit A, attached hereto and incorporated herein, and is subject to final approval by the Law Director.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason this agreement shall be effective as of July 1, 2021; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORD. 106-21
Exh. A

Agreement

This Agreement is entered into this _____ day of, _____ 2021, pursuant to Ordinance No. _____, by and between the **CITY OF MEDINA, OHIO ("City")**, 132 North Elmwood Street, Medina Ohio 44256, and the **MEDINA CITY SCHOOL DISTRICT BOARD OF EDUCATION ("School District")**, 739 Weymouth Road, Medina, Ohio 44256.

WHEREAS, the **City** and the **School District** wish to jointly employ an individual for the full time position of Technical Operations Director who will work under the direction of the city and school district's existing partnership known as MedinaTV; and

WHEREAS, the **City** will be responsible for all benefits for the new position including health insurance, PERS retirement, Medicare, Workers Compensation premiums and all other employee fringe benefit; and

WHEREAS, the **School District** will be responsible for all salary costs associated with the position at a pay grade of level fourteen (14) in accordance with section 31.03 of the Salary and Benefits Code of the City of Medina.

NOW, THEREFORE, the **City** and **School District** do hereby agree as follows:

The Board of Education of the Medina City School District agrees to pay to the City of Medina/MedinaTV the amount due for salary for the Technical Operations Director position. The hourly rate for this position is a 14 A-F in the salary and benefits code for the City of Medina. The pay for this position is currently at \$37.83 per hour. MedinaTV(City) will invoice the School District and payments will be made quarterly for this position.

The shared position will be split 40 hours to MedinaTV and 40 hours to the Medina City School District Performing Arts Center per bi-weekly pay period. The split of hours will be periodically reviewed and can be revised by mutual agreement between both parties. All Administrative responsibilities for the position including performance reviews will be handled by MedinaTV with input from the School District.

The Parties agree that the position of Technical Operations Director will be reviewed annually as part of a budgetary review process. If either party feels they can no longer afford to continue funding the position, either party must give written notice to the other party of their intent to terminate this agreement at least 90 days prior to December 31st.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed as of the date first above written.

CITY OF MEDINA

By: _____
Dennis Hanwell
Mayor

By: _____
Keith H. Dirham
Finance Director

MEDINA CITY SCHOOL DISTRICT

By: _____
Rob Skidmore
School Board President

By: _____
David Chambers
School Board Treasurer

MEDINATV

By: _____
M. Jarrod Fry
General Manager

By: _____
Jaclyn Ringstmeier
A.C.C.E.S.S. President

ORDINANCE NO. 107-21

**AN ORDINANCE AMENDING ORDINANCE NO. 217-20,
PASSED DECEMBER 14, 2020. (Amendments to 2021 Budget)**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 217-20, passed December 14, 2020, shall be amended by the following additions:

<u>Account No./Line Item</u>	<u>Additions</u>
151-0101-53313	1,000.00 *
104-0301-53315 (Check - Mountain Bike Association)	1,000.00 *
106-0101-53315 (Police Donation for Drones/Forensic Software)	7,000.00 *

SEC. 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 3: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

* - new appropriation

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

ORDINANCE NO. 108-21

AN ORDINANCE OF THE COUNCIL OF THE CITY OF MEDINA, OHIO, CERTIFYING THAT WHEN A MUNICIPAL OBLIGATION WAS INCURRED SUMS WERE LAWFULLY APPROPRIATED IN THE FUNDS TO SATISFY THE OBLIGATION AND SUFFICIENT SUMS CURRENTLY EXIST TO SATISFY THIS OBLIGATION, AND DECLARING AN EMERGENCY.

WHEREAS: Certain certifications are necessary for the continued operations of Municipal Services; and

WHEREAS: This Ordinance will provide for the efficient and lawful certifications to provide Municipal Services as required by Ohio Revised Code Section 5705.41(D); and

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 2: That the Finance Director is authorized to draw warrants for the payment of Invoice totaling \$7,970.40 to the Treasurer State of Ohio from Account No. 001-0707-52221.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason because of the immediate need for the authorization of expenditures, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

05714

ORD.108-21

OHIO AUDITOR OF STATE
KEITH FABER



Invoice for Services

How to Contact Us:
1-800-282-0370
Monday - Friday 8-4

Customer Number: 06B90

CITY OF MEDINA
KEITH DIRHAM, FINANCE DIRECTOR
132 N. ELMWOOD
MEDINA OH 44256

Account Summary

Previous Balance	\$0.00
Current Charges	\$7,970.40
Payments, Credits	\$0.00
Current Balance	\$7,970.40
Statement Date:	4/30/2021
Payment Due Date:	5/30/2021

Transactions

04/30/2021 BILL0000000292559 Financial Audit - 06B90MEDI-FA120 \$7,970.40

Now available! Payment by electronic check.
For more information, please visit
<https://eservices.ohioauditor.gov>

PO# 21-1220 Line # 1 = \$7,970.40
 Partial Complete
 Date: 6/1/2021
 Approved: [Signature]

Current	1-30	31-60	61-90	91-120	120+
\$7,970.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PLEASE RETURN BOTTOM PORTION WITH YOUR REMITTANCE

OHIO AUDITOR OF STATE
KEITH FABER



Balance Due: \$7,970.40
Payment Due Date: 5/30/2021
Customer Number: 06B90
Customer Name: CITY OF MEDINA

Make Check Payable To:
Treasurer of State of Ohio

Apply Payment To:

42200 - Financial Audit - 06B90MEDI-FA120

Remit To:
Keith Faber
Auditor of State
Accounts Receivable Office
P.O. Box 711825
Cincinnati, OH 45271-1825

Amount Enclosed:



EXPLANATION OF BILLING RATES and CHARGES

Ohio law requires the Auditor of State to charge public offices the total cost of audits conducted. ORC 117.13

However, the law also provides that, for **local public offices**, AOS audit charges shall be offset based on resources provided by the Ohio General Assembly. Resources currently available to subsidize AOS audit costs are the Local Government Audit Support Fund (LGASF)[1] and the state General Revenue Fund.

For **state agencies**, AOS audit charges are offset to comply with federal cost recovery guidelines by a subsidy provided by the Ohio General Assembly from the state General Revenue Fund.

The current federally approved cost recovery rate for **local public offices** is **\$75.69**. The subsidized AOS rate charged is **\$41.00 per hour**.

The current federally approved cost recovery rate for **state agencies** is **\$96.21**. The current subsidized AOS rate charged to **state agencies** is **\$79.00 per hour**.

For audit services performed by AOS interns, the AOS rate is 50 percent of the otherwise applicable rate.

The current subsidized AOS rates are financially feasible only due to state appropriations made by the Ohio General Assembly from the Local Government Audit Support Fund and the General Revenue Fund.

[1] The Auditor of State's Office proposed establishment of the LGASF in FY 2020 is to avoid an immediate and substantial increase in audit charges for AOS local audit clients..

NOTICE TO DELINQUENT ACCOUNTS

A failure to pay the Auditor of State in full within forty-five days of the payment due date identified on this invoice shall constitute a delinquent account. Failure to make payment will result in the delinquent account being certified to the Ohio Attorney General's Office, Collection Enforcement, for collection under Ohio Revised Code 131.02(A). Alternatively, Ohio Revised Code section 117.13 (D) authorizes the Director of the Office of Budget Management or the county auditor, in order to satisfy certified balances owed to the office of the Auditor of State, to withhold from a public office with delinquent accounts any amounts that are available up to the amount owed by the public office from those funds lawfully payable and due to the public office.

The public office should contact the Auditor of State's Finance Department to make arrangements to pay delinquent balances prior to certification.

Current Invoice Charge Detail

Audit			3/22/2021 - 4/24/2021	Hours	Amount
06B90MEDI-FA120	Simak, Margaret L	3/22/2021 - 4/24/2021	77.90	\$3,193.90	
	Ebob, Ako D	3/22/2021 - 4/24/2021	61.00	\$2,501.00	
	Smith, Cory C	3/22/2021 - 4/24/2021	48.50	\$1,988.50	
	Moore, Andrew J	3/22/2021 - 4/24/2021	6.00	\$246.00	
	Young, Lindsey T	3/22/2021 - 4/24/2021	1.00	\$41.00	
BILL0000000292559			194.40	\$7,970.40	

RESOLUTION NO. 109-21

A RESOLUTION APPROVING THE \$621 VARIANCE PRESENTED BY THE MEDINA MUNICIPAL COURT PERTAINING TO THE OHIO AUDITOR OF STATE'S 2020 ANNUAL AUDIT.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Medina City Council hereby approves the \$621 variance presented by the Medina Municipal Court pertaining to the Ohio Auditor of State's 2020 annual audit of the Municipal Court.

SEC. 2: That a copy of this Resolution shall be forwarded to the Ohio Auditor of State's Office.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Resolution shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor

RESOLUTION NO. 110-21**A RESOLUTION ADOPTING THE TAX BUDGET OF THE CITY OF MEDINA, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND SUBMITTING THE SAME TO THE MEDINA COUNTY AUDITOR, AND DECLARING AN EMERGENCY.**

WHEREAS: The Director of Finance has heretofore prepared a tentative tax budget for the City of Medina, Ohio for the fiscal year beginning January 1, 2022 showing detailed estimates of all balances that will be available at the beginning of the year 2022 for the purposes of such year and of all revenues to be received for such fiscal year including all general and special taxes, fees, costs, percentages, penalties, allowances, prerequisites, and all other types or classes of revenues; also estimates of all expenditures or charges in or for the purpose of such fiscal year to be paid or met from the said revenues or balances; and otherwise conforming with the requirements of law; and

WHEREAS: The budget has been made conveniently available for public inspection for at least 10 days by having copies thereof on file in the office of the Director of Finance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

- SEC. 1:** That the tax budget of the City of Medina, Ohio for the fiscal year beginning January 1, 2022 is hereby adopted as the official tax budget of the City of Medina for the fiscal year beginning January 1, 2022. Copies of the tax budget are on file in the office of the Director of Finance for public inspection.
- SEC. 2:** That the Clerk of Council is hereby authorized and directed to certify a copy of the tax budget and a copy of this Resolution and transmit the same to the Medina County Auditor on or before July 20th.
- SEC. 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 4:** That this Resolution shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason the tax budget must be delivered to the Auditor before July 20, 2021; wherefore, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor



132 North Elmwood Ave.
P.O. Box 703
Medina, Ohio 44258-0703
Phone: 330-725-8861
Fax: 330-722-9045
www.medinaoh.org

To: Council, Mayor

From: Keith H. Dirham, Director of Finance

Re: 2022 Tax Budget

Date: Tuesday, June 22, 2021

Attached is your copy of the Tax Budget. The comparative millages are offered for your review.

	2016	2017	2018	2019	2020	2021	2022
Inside Millage							
General Fund	2.30	2.30	2.10	2.10	2.10	2.00	2.10
Police Pension	0.90	0.90	1.10	1.10	1.10	1.20	1.10
Outside Millage							
Ambulance	2.20	2.20	2.20	2.20	2.20	2.20	2.20
Inside total	3.20	3.20	3.20	3.20	3.20	3.20	3.20

**City of Medina
Schedule A**

Fund (requesting general property Tax)	Requested of Budget Commission	Approved by Budget Commission Inside	Amount Derived from Levies Outside	County Auditor's Estimate of Tax Rate to be Levied	
				Inside	Outside
Government Funds					
General Fund	\$ 1,850,000.00				
Police and Fire Disability Pension	\$ 700,000.00				
Emergency Medical Service	\$ 2,000,000.00				
Fire Bond Retirement	\$ -				
Total All Funds	\$ 4,550,000.00				

**City of Medina
General Fund**

Exhibit I

Description (1)	Actual		Current Est.	Budget Est
	2019 (2)	2020 (3)	2021 (4)	2022 (5)
Revenues				
Local taxes				
General Property Tax - Real Estate	1,136,602.43	1,273,199.72	1,187,963.00	1,214,778.00
Tangible Personal Property Tax				
Municipal Income Tax	3,765,191.84	3,834,617.93	3,522,000.00	3,571,000.00
Other Local Taxes				
Total Local Taxes	4,901,794.27	5,107,817.65	4,709,963.00	4,785,778.00
Intergovernmental Revenues				
State Shared Taxes and Permits				
Local Government - County and State	456,906.82	509,231.43	405,000.00	405,000.00
Estate Tax	-	-	-	-
Cigarette Tax	2,593.25	2,440.63	2,700.00	2,700.00
Lodging Tax	1,107.68	1,014.14	850.00	850.00
Liquor and Beer Permits	30,638.65	13,114.85	25,000.00	25,000.00
Gasoline Tax				
Library and Local Government Support Fund				
Property Tax Allocation	126,598.83	141,725.55	132,237.00	135,222.00
Other State Shared Taxes	28,990.29	223,918.98	6,150.00	6,150.00
Total State Shared Taxes and Permits	646,835.52	891,445.58	571,937.00	574,922.00
Federal Grants or Aid				
State Grants or Aid				
Other Grants or Aid				
Total Intergovernmental Revenues	646,835.52	891,445.58	571,937.00	574,922.00
Special Assessments				
Charges for Services	331,478.86	315,195.86	309,500.00	309,500.00
Fines Licenses, and Permits	1,267,951.26	1,021,373.46	1,144,800.00	1,144,800.00
Miscellaneous	579,552.75	722,760.56	408,750.00	408,750.00
Other Financing Sources:				
Proceeds from Sale of Debt				
Transfers				
Advances	1,695,606.00	8,060,828.00		
Other Sources	1,395.99		5,000.00	5,000.00
Total Revenue	9,424,614.65	16,119,421.11	7,149,950.00	7,228,750.00

**City of Medina
General Fund**

Exhibit I

Description (1)	2019 (2)	2020 (3)	Current Est. 2021 (4)	Budget Est 2022 (5)
Expenditures				
Security of Persons and Property				
Personal Services				
Travel Transportation				
Contractual Services	140,831.92	194,927.01	198,868.26	203,729.49
Supplies and Materials	18,505.63	25,613.84	26,131.74	26,770.51
Capital Outlay				
Total Security of Persons and Property	159,337.55	220,540.85	225,000.00	230,500.00
Public Health Services				
Personal Services	104,884.42	89,465.41	117,147.24	118,988.77
Travel Transportation				
Contractual Services	15,840.88	13,512.12	17,692.96	17,971.08
Supplies and Materials	39,624.43	33,799.27	44,257.23	44,952.94
Capital Outlay	52,606.00	44,872.42	58,756.57	59,680.21
Total Public Health Services	212,955.73	181,649.22	237,854.00	241,593.00
Leisure Time Activities				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Leisure Time Activities	-	-	-	-
Community Environment				
Personal Services	585,642.08	566,590.31	713,775.22	744,099.76
Travel Transportation				
Contractual Services	144,990.55	140,273.81	176,713.15	184,220.77
Supplies and Materials	23,307.22	22,549.00	28,406.63	29,613.47
Capital Outlay				
Total Community Environment	753,939.85	729,413.12	918,895.00	957,934.00
Basic Utility Services				
Personal Services			1,185.00	1,185.00
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	1,185.00	1,185.00

**City of Medina
General Fund**

Exhibit I

Description (1)	Current Est. 2019 (2)	Current Est. 2020 (3)	Current Est. 2021 (4)	Budget Est 2022 (5)
Transportation				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Transportation	-	-	-	-
General Government				
Personal Services	4,349,201.63	4,276,729.14	4,446,249.03	4,894,022.85
Travel Transportation				
Contractual Services	1,247,310.91	1,226,526.48	1,275,143.21	1,403,560.62
Supplies and Materials	615,497.02	605,240.75	629,231.12	692,599.87
Capital Outlay	7,265.52	7,144.45	7,427.64	8,175.66
Total General Government	6,219,275.08	6,115,640.82	6,358,051.00	6,998,359.00
Debt Service				
Redemption of Principal				
Interest				
Other Debt Service				
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	60,000.00	61,000.00	117,500.00	120,000.00
Advances	6,057,435.00	4,509,419.00		
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	6,117,435.00	4,570,419.00	117,500.00	120,000.00
Total Expenditures	13,462,943.21	11,817,663.01	7,858,485.00	8,549,571.00
Revenues over/(under) Expenditures	(4,038,328.56)	4,301,758.10	(708,535.00)	(1,320,821.00)
Beginning Unencumbered Balance *	4,425,783.21	387,454.65	4,689,212.75	3,980,677.75
Ending Cash Fund Balance	387,454.65	4,689,212.75	3,980,677.75	2,659,856.75
Estimated Encumbrances outstanding at Year End	151,379.10	555,585.71	300,000.00	350,000.00
Estimated Ending Unencumbered Fund Balance	236,075.55	4,133,627.04	3,680,677.75	2,309,856.75

* Cash Balance used because estimated expenditures includes PY encumbrances

**City of Medina
Police and Fire Pension Fund
Special Revenue**

Description (1)	Actual		Current Est.	Budget Est
	2019 (2)	2020 (3)	2021 (4)	2022 (5)
Revenues				
Local taxes				
General Property Tax - Real Estate	594,900.21	666,690.16	722,052.00	728,075.00
Tangible Personal Property Tax				
Other Local Taxes	583.90	775.19	840.00	847.00
Total Local Taxes	595,484.11	667,465.35	722,892.00	728,922.00
Intergovernmental Revenues				
State Shared Taxes and Permits				
Property Tax Allocation	66,322.45	74,242.71	80,408.00	81,078.00
Total Intergovernmental Revenues	66,322.45	74,242.71	80,408.00	81,078.00
Other Financing Sources:				
Advances				
Other Sources				
Total Revenue	661,806.56	741,708.06	803,300.00	810,000.00
Expenditures				
Security of Persons and Property				
Personal Services	624,591.27	618,241.39	691,301.00	783,342.00
Contractual Services	11,926.38	14,054.66	19,500.00	19,500.00
Total Security of Persons and Property	636,517.65	632,296.05	710,801.00	802,842.00
Other Uses of Funds				
Advances				
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	-	-	-	-
Total Expenditures	636,517.65	632,296.05	710,801.00	802,842.00
Revenues over/(under) Expenditures	25,288.91	109,412.01	92,499.00	7,158.00
Beginning Unencumbered Balance	1,301,179.32	1,326,468.23	1,435,880.24	1,528,379.24
Ending Cash Fund Balance	1,326,468.23	1,435,880.24	1,528,379.24	1,535,537.24
Estimated Encumbrances outstanding at Year End	-	-	-	-
Estimated Ending Unencumbered Fund Balance	1,326,468.23	1,435,880.24	1,528,379.24	1,535,537.24

**City of Medina
EMS Fund
Special Revenue**

Description (1)	Actual		Current Est.	Budget Est
	2019 (2)	2020 (3)	2021 (4)	2022 (5)
Revenues				
Local taxes				
General Property Tax - Real Estate	983,629.52	986,038.50	1,584,260.00	1,622,293.00
Tangible Personal Property Tax				
Other Local Taxes	976.00	1,129.00	1,814.00	1,858.00
Total Local Taxes	984,605.52	987,167.50	1,586,074.00	1,624,151.00
Intergovernmental Revenues				
Property Tax Allocation	109,772.07	106,881.88	171,726.00	175,849.00
Other Financing Sources:				
Other Sources				
Total Revenue	1,094,377.59	1,094,049.38	1,757,800.00	1,800,000.00
Expenditures				
Security of Persons and Property				
Personal Services				
Travel Transportation				
Contractual Services	1,366,915.94	1,333,673.70	1,475,850.00	1,525,850.00
Supplies and Materials				
Capital Outlay	-	-		
Total Security of Persons and Property	1,366,915.94	1,333,673.70	1,475,850.00	1,525,850.00
Other Uses of Funds				
Transfers				
Total Expenditures	1,366,915.94	1,333,673.70	1,475,850.00	1,525,850.00
Revenues over/(under) Expenditures	(272,538.35)	(239,624.32)	281,950.00	274,150.00
Beginning Unencumbered Balance	947,758.31	675,219.96	435,595.64	717,545.64
Ending Cash Fund Balance	675,219.96	435,595.64	717,545.64	991,695.64
Estimated Encumbrances outstanding at Year End	129,868.71	150,079.26	225,000.00	225,000.00
Estimated Ending Unencumbered Fund Balance	545,351.25	285,516.38	492,545.64	766,695.64

City of Medina
Other Funds (Not Reported on Exhibit I or II)

Exhibit III

Fund	Fund	Est Unenc Fund Bal 1/1/2022	Budget Year Estimated Receipt	Total Avail For Expenditures	Budget Year Expenditures and Encumbrances		Estimated Unenc Bal 12/31/2022
					Personal Services	Other	
Governmental Funds							
Special Revenue Fund Type							
102	Street M & R	999,375.85	1,738,400.00	2,737,775.85	600,000.00	1,070,804.00	1,066,971.85
103	State Highway	344,049.12	134,060.00	478,109.12	35,000.00	62,764.00	380,345.12
104	Parks and Recreation	1,904,552.90	1,153,400.00	3,057,952.90	475,000.00	729,743.00	1,853,209.90
105	Local License Fee	2,076,273.60	237,500.00	2,313,773.60	253,500.00	253,500.00	2,060,273.60
106	Police Special	8,346,343.16	6,063,000.00	14,409,343.16	4,200,000.00	2,404,468.00	7,804,875.16
107	Fire Special	1,180,094.69	1,290,850.00	2,470,944.69	700,000.00	653,345.00	1,117,599.69
108	Street M & R Special	1,527,148.61	2,893,500.00	4,420,648.61	-	2,880,000.00	1,540,648.61
109	Grants	911,757.24	-	911,757.24	-	-	911,757.24
110	ODNR State Grants	195,053.00	-	195,053.00	-	-	195,053.00
111	Income Tax	-	-	-	-	-	-
112	COPS 1	-	-	-	-	-	-
114	COPS 2	-	-	-	-	-	-
115	County Local License Fee	180,132.90	60,500.00	240,632.90	-	64,770.00	175,862.90
116	State DARE Grant	5,100.82	-	5,100.82	-	-	5,100.82
117	COPS 3 - COPS More	-	-	-	-	-	-
118	COPS Universal	-	-	-	-	-	-
119	Multi Diversion Program	-	-	-	-	-	-
120	COPS More '96	-	-	-	-	-	-
121	COPS More '98	-	-	-	-	-	-
123	FEMA	-	-	-	-	-	-
124	COPS in Schools	-	-	-	-	-	-
125	CDBG	198,093.80	170,000.00	368,093.80	-	-	368,093.80
127	CHIP Grant	650,000.00	650,000.00	1,300,000.00	-	-	1,300,000.00
128	Court Security Grant	-	-	-	-	-	-
129	Ohio Housing Trust	39,535.20	-	39,535.20	-	-	39,535.20
130	Open Space 1	33,151.41	-	33,151.41	-	-	33,151.41
131	Open Space 2	1,595.29	-	1,595.29	-	-	1,595.29
132	Open Space 3	-	-	-	-	-	-
133	Open Space 4	-	-	-	-	-	-
134	Non-Point Source Grant	-	-	-	-	-	-
136	Micro-Enterprise Revolving Loan Fund	-	-	-	-	-	-
137	CHIP Revolving Loan Fund	84,292.60	-	84,292.60	-	-	84,292.60
138	CDBG-CHIP CFDA 14.2	197,255.22	-	197,255.22	-	-	197,255.22
139	HOME-CHIP CFDA 14.2	300,284.15	-	300,284.15	-	-	300,284.15
140	Parking	2,946.92	85,000.00	87,946.92	50,000.00	36,486.00	1,460.92
141	Medina Square Lighting	75,000.00	-	75,000.00	-	-	75,000.00
143	Economic Development	177,466.26	55,000.00	232,466.26	-	27,000.00	205,466.26

City of Medina
Other Funds (Not Reported on Exhibit I or II)

Exhibit III

Fund	Fund	Est Unenc Fund Bal 1/1/2022	Budget Year Estimated Receipt	Total Avail For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unenc Bal 12/31/2022
					Personal Services	Other	Total	
144	Cable TV	604,283.22	310,000.00	914,283.22	140,000.00	297,589.00	437,589.00	476,694.22
145	Railroad Renovation	216,583.42	30,000.00	246,583.42	10,000.00	80,000.00	90,000.00	156,583.42
147	Airport FAA Grants	555,993.68	300,000.00	855,993.68	-	-	-	855,993.68
148	Airport Land Release Proceeds	-	-	-	-	-	-	-
150	Drug Enforcement Trust	37,035.61	3,500.00	40,535.61	-	-	-	40,535.61
151	Federal Equitable Sharing	24,854.26	-	24,854.26	-	-	-	24,854.26
152	Police Training	23,375.00	-	23,375.00	-	-	-	23,375.00
155	Law Enforcement Trust	30,603.82	5,000.00	35,603.82	-	-	-	35,603.82
158	Sealing of Records	28,967.29	5,000.00	33,967.29	-	-	-	33,967.29
159	Presentence Investigation	173,575.87	30,000.00	203,575.87	-	-	-	203,575.87
160	Computer Legal Research	59,887.76	36,091.00	95,978.76	25,000.00	13,759.00	38,759.00	57,219.76
161	Muni Court Probation Services	60,475.42	110,000.00	170,475.42	80,000.00	30,599.00	110,599.00	59,876.42
162	Court FF&E	89,081.00	-	89,081.00	-	-	-	89,081.00
163	DUI Enforcement	41,008.44	2,500.00	43,508.44	-	-	-	43,508.44
164	Community Service	6,274.18	1,000.00	7,274.18	-	-	-	7,274.18
165	Indigent Driver Alcohol Treatment	168,486.13	40,000.00	208,486.13	70,000.00	70,000.00	70,000.00	138,486.13
166	Indigent Driver Alcohol Monitoring/Interlo	277,332.08	40,000.00	317,332.08	30,000.00	30,000.00	30,000.00	287,332.08
167	Court Clerk Computer	240,348.61	115,000.00	355,348.61	60,000.00	16,272.00	76,272.00	279,076.61
168	Case Management System	95,281.15	47,700.00	142,981.15	-	-	-	92,981.15
169	Court Special Projects	4,332,324.87	-	4,332,324.87	-	-	-	4,332,324.87
170	Coronavirus Relief	1,308.95	2,700,000.00	2,700,000.00	-	-	-	1,308.95
171	American Rescue Plan Act	-	-	-	-	-	-	-
174	Rec Center Administration	-	-	-	-	-	-	-
Total Special Revenue		26,496,583.50	18,307,001.00	44,803,584.50	6,375,000.00	8,721,099.00	15,146,099.00	29,657,485.50
Debt Service Fund Type								
204	Recreation Center Debt Service	-	-	-	-	-	-	-
217	General Bond Retirement	-	-	-	-	-	-	-
418	Special Assessment Bond Retirement	427,016.93	-	427,016.93	-	-	-	427,016.93
Total Debt Service		427,016.93	-	427,016.93	-	-	-	427,016.93
Capital Projects Fund Type								
301	General Purpose Capital	1,556,224.04	292,500.00	1,848,724.04	290,288.00	290,288.00	290,288.00	1,558,436.04
304	Parks and Recreation Capital	353.17	-	353.17	-	-	-	353.17
307	Fire Capital Replacement	537,402.70	175,300.00	712,702.70	-	-	-	712,702.70
329	Capital Projects	191,400.00	-	191,400.00	-	-	-	191,400.00
346	Water Capital Improvement	-	-	-	-	-	-	-

City of Medina
Other Funds (Not Reported on Exhibit I or II)

Exhibit III

Fund	Fund	Est Unenc Fund Bal 1/1/2022	Budget Year Estimated Receipt	Total Avail For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unenc Bal 12/31/2022
					Personal Services	Other	Total	
380	Issue II Projects Fund	629,219.63		629,219.63	-	-	-	629,219.63
381	Street Resurfacing Capital	195,465.16		195,465.16	-	-	-	195,465.16
382	Storm Sewer Capital Replacement				-	-	-	
383	Street Reconstruction Capital				-	-	-	
384	Black Top Resurfacing	68,771.95		68,771.95	-	-	-	68,771.95
385	Curbs and Alleys Capital	18,279.85		18,279.85	-	-	-	18,279.85
386	Federal Highway Administration	0.20		0.20	-	-	-	0.20
388	Computer/Electronic Capital Replacer	359,147.30	175,300.00	534,447.30		172,000.00		362,447.30
389	Unanticipated Capital Contingencies	1,032,250.26		1,032,250.26				1,032,250.26
428	Special Assessment Projects	20,011.67	27,500.00	47,511.67		10,150.00		37,361.67
	Total Capital Projects	4,608,525.93	670,600.00	5,279,125.93	-	472,438.00	472,438.00	4,806,667.93
	Proprietary Funds							
	Enterprise Funds							
513	Water	2,155,632.64	4,767,450.00	6,923,082.64	1,350,000.00	3,903,667.93	5,253,667.93	1,669,414.71
514	Sanitation	1,788,049.05	3,414,000.00	5,202,049.06	1,250,000.00	2,420,012.00	3,670,012.00	1,532,037.06
546	Water Capital Improvement	454,299.82	691,500.00	1,145,799.82		543,350.00	543,350.00	602,449.82
547	Airport	357,375.12	107,500.00	464,875.12		92,000.00	92,000.00	372,875.12
574	Recreation Center Administration	2,401,479.94	2,776,800.00	5,178,279.94	1,500,000.00	1,312,228.00	2,812,228.00	2,366,051.94
575	MCRC Capital	111,149.47	100,000.00	211,149.47		100,000.00	100,000.00	111,149.47
582	Stormwater Utility	52,134.94		52,134.94		-	-	52,134.94
	Total Enterprise Internal Service Funds	7,320,120.99	11,857,250.00	19,177,370.99	4,100,000.00	8,371,257.93	12,471,257.93	6,706,113.06
616	125 Plan Fund	41,612.75	50,000.00	91,612.75		50,000.00	50,000.00	41,612.75
625	Payroll	405,116.07	15,000,000.00	15,405,116.07		15,106,000.00	15,106,000.00	299,116.07
637	Agency	124,201.71	321,150.00	445,351.71		315,600.00	315,600.00	129,751.71
676	Automotive Mechanics Revolving Fund	75,239.43	420,000.00	495,239.43	350,000.00	110,949.00	460,949.00	34,290.43
	Total Internal Service	646,169.96	15,791,150.00	16,437,319.96	350,000.00	15,582,549.00	15,932,549.00	504,770.96

City of Medina
 Other Funds (Not Reported on Exhibit I or II) Exhibit III

Fund	Fund	Est Unenc Fund Bal 1/1/2022	Budget Year Estimated Receipt	Total Avail For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unenc Bal 12/31/2022
					Personal Services	Other	Total	
Fiduciary								
Trust and Agency Funds								
722	Water Meter Deposits	60.00		60.00				60.00
723	Developer Deposits	64,318.73	20,000.00	84,318.73		17,000.00		67,318.73
736	Friends of the Cemetery	4,124.33	750.00	4,874.33		750.00		4,124.33
739	Tricentennial Savings	425.50	200.00	625.50				625.50
741	Utility Deposit	144,813.99	35,000.00	179,813.99		30,000.00		149,813.99
743	Shade Tree Trust	1,411.37	250.00	1,661.37				1,661.37
819	Cemetery Endowment	3,568.38	100.00	3,668.38		1,500.00		2,168.38
820	Cemetery Investment	758,074.22	50,100.00	808,174.22		5,000.00		803,174.22
821	Cemetery Mausoleum	30,232.21	4,600.00	34,832.21				34,832.21
901	Unclaimed Monies	22,596.66	15,000.00	37,596.66				37,596.66
902	Bicentennial Committee	10,787.01		10,787.01				10,787.01
924	Law Library	19,901.55	70,000.00	89,901.55		65,000.00		24,901.55
938	Bid and Performance Bond	49,996.00	105,000.00	154,996.00		100,000.00		54,996.00
939	Ohio Board of Building Standards	9,169.19	15,000.00	24,169.19		14,500.00		9,669.19
975	Planning and Zoning Deposits	312.50		312.50				312.50
Total Trust and Agency		1,119,791.64	316,000.00	1,435,791.64		233,750.00		1,202,041.64
Total for Memorandum Only		40,618,208.95	46,942,001.00	87,560,209.95	10,825,000.00	33,381,093.93	44,256,093.93	43,304,116.02

ORDINANCE NO. 111-21

**AN ORDINANCE AMENDING ORDINANCE NO. 95-21,
PASSED JUNE 14, 2021 RELATIVE TO THE AGREEMENT
WITH AMERICAN STRUCTUREPOINT, INC. FOR THE
WEST SMITH ROAD, PHASE 4 PROJECT.**

WHEREAS: Ordinance No. 95-21, passed June 14, 2021, authorized an Agreement with American Structurepoint, Inc. to provide Right-of-Way Acquisition Services for the West Smith Road, Phase 4 Project (Job #1025); and

WHEREAS: Ordinance No. 95-21, passed June 14, 2021 failed to relate that Ordinance No. 95-21 is an Amendment to the Agreement authorized by Ord. 159-20, passed September 14, 2020 authorizing a contract with American Structurepoint, Inc. to provide design services for the West Smith Road, Phase 4 Project.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Ordinance No. 95-21, passed June 14, 2021 is hereby amended to state that it is authorizing the Amendment to the Agreement previously authorized in Ordinance No. 159-20, passed September 14, 2020 with American Structurepoint, Inc., for the West Smith Road, Phase 4 Project.

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____

President of Council

ATTEST: _____

APPROVED: _____

Clerk of Council

SIGNED: _____

Mayor

ORDINANCE NO. 112-21

AN ORDINANCE PROPOSING AND PROVIDING FOR SUBMISSION TO THE ELECTORS OF THE CITY OF MEDINA, OHIO, AT A GENERAL ELECTION TO BE HELD NOVEMBER 2, 2021, AN AMENDMENT TO THE CHARTER OF THE CITY OF MEDINA, OHIO, INVOLVING ARTICLE V, SECTIONS 1 AND 3, AND ARTICLE III, SECTION 12, RELATIVE TO THE POSITION OF THE DIRECTOR OF FINANCE.

WHEREAS: Article V, Section 1, involving general provisions presently reads as follows:

Section 1. General Provisions. Initially, the City shall have a Law Department, a Finance Department, a Service Department, and a Safety Department; and the Council shall provide by ordinance for the organization and duties thereof. The City shall also have a City Planning Commission and a Board of Appeals. The Council may by ordinance establish additional departments and commissions, or divisions thereof, and provide for such boards, officers, and employees as it may deem necessary. With the exception of those herein set forth, the Council may combine or abolish any department, division, board, commission, nonelective office, or job classification; and may authorize one person to serve in any capacity in two or more departments, divisions, boards, or commissions. With the exception of the head of the Finance Department, the heads of all departments shall be appointed by the Mayor, subject to confirmation of Council.

WHEREAS: Article V, Section 3, involving the Director of Finance of the Charter of the City of Medina, Ohio, presently reads as follows:

Section 3. Director of Finance.

(a) Term. The Director of Finance shall be elected for a term of four (4) years, assume his office on the first day of January following his elections, and serve until his successor is elected and qualified.

(b) Qualification. The Director of Finance shall, on the date of his election and during his term in office, be and continue to be a resident of the City and a qualified elector thereof. He shall be 1) a licensed certified public accountant, or 2) have a four year degree or higher, in accounting or finance with a minimum of two years of experience in government related accounting and/or auditing. He shall not hold any other public

office or public employment except as otherwise provided in this Charter or by ordinance, and that of Notary Public or of membership in the State Militia or Reserve Corps of the United States. (Amended 11-8-16.)

(c) Duties. The Director of Finance shall be the head of the Finance Department and the fiscal officer of the City. He shall serve the Mayor and the Council as financial advisor in connection with Municipal affairs. The Director of Finance shall examine all payrolls, bills and other claims against the City and shall issue no warrant unless he shall find that the claim is in proper form, correctly computed and duly approved, and that it is due and payable, and that an appropriation has been made therefor; and he shall perform such other duties consistent with his office as Mayor or the Council may request. Council may cause the records of the Director of Finance to be audited independently in any year.

(d) Vacancy in the Office of the Director of Finance. In case of the death, disqualification, removal or resignation of the Director of Finance, his successor shall be appointed by a majority of the members elected to Council. Council shall immediately appoint an interim Director of Finance who shall have all of the duties, rights and powers of the Director of Finance until an appointment is made. If the vacancy of the position of Director of Finance is not filled within ninety (90) days, the Mayor shall fill it by appointment within thirty (30) days thereafter. Such appointee shall hold office until the next regular municipal election occurring more than seventy-five (75) days after such vacancy occurs unless the term of such office expires at the end of the year in which such vacancy occurs. At such next regular municipal election, there shall be elected in the manner provided in this Charter, a person to fill the unexpired term caused by such vacancy. The person chosen at such election shall immediately, upon his qualification, succeed such appointee and shall serve during the remainder of the unexpired term or until his successor is elected and qualified. (Amended 11-2-04.)

WHEREAS: Article III, Section 12, involving salaries and bonds of the Charter of the City of Medina, Ohio, presently reads as follows:

Section 12. Salaries and Bonds. The Council shall fix the salary or compensation of each officer, employee and member of any board or commission of the City. Any such person may be required by the Council, from time to time, to furnish a bond or bonds for the faithful performance of his duties; and the Council may provide that the premium for any such bond shall be paid by the City. The compensation of the Mayor, Director of Finance and of each member of the Council shall not be changed except it be fixed at least thirty days before the time for filing nominating petitions for the terms beginning on the next succeeding first day of January, and shall not thereafter be changed in respect of any such terms

or any part thereof. The compensation of each officer, employee and member of a board or commission of the City shall be fixed by the Council, and, subject to the power of the Council to provide otherwise by ordinance or resolution, may be changed at any time in its discretion. (Approved by voters November 5, 1986.)

WHEREAS: Upon the recommendation of the Charter Review Commission, this Council has determined to place the question of an amendment to Article V, Sections 1 and 3, and Article III, Section 12, on the November 2, 2021, ballot.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO, TWO-THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING:

SEC. 1: That the question of the amendment to Article V, Sections 1 and 3, and the amendment of Article III, Section 12, of the Charter of the City of Medina, Ohio, shall be submitted to a vote of the qualified electors of the City of Medina at the general election to be held on November 2, 2021, at the regular places of voting in the City of Medina.

SEC. 2: That the question of the amendment of Article V, Section 1, of the City of Medina, Ohio, Charter, as amended, would, if approved by said voters, read as follows:

ARTICLE V
ADMINISTRATIVE DEPARTMENTS AND COMMISSIONS

Section 1. General Provisions. Initially, the City shall have a Law Department, a Finance Department, a Service Department, and a Safety Department; and the Council shall provide by ordinance for the organization and duties thereof. The City shall also have a City Planning Commission and a Board of Appeals. The Council may by ordinance establish additional departments and commissions, or divisions thereof, and provide for such boards, officers, and employees as it may deem necessary. With the exception of those herein set forth, the Council may combine or abolish any department, division, board, commission, non-elective office, or job classification; and may authorize one person to serve in any capacity in two or more departments, divisions, boards, or commissions. The heads of all departments shall be appointed by the Mayor, subject to confirmation of Council.

SEC. 3: That the question of the amendment of Article V, Section 3, of the City of Medina Charter, as amended, would, if approved by said voters, read as follows:

ARTICLE V
ADMINISTRATIVE DEPARTMENTS AND COMMISSIONS

Section 3. Director of Finance.

(a) Term. Effective January 1, 2026, the Director of Finance shall be appointed by the Mayor subject to the confirmation of the Medina City Council. The Director of Finance shall be subject to removal by an affirmative vote of two-thirds of the members of the Medina City Council. Effective January 21, 2026, the Director of Finance shall serve for a term that will be concurrent with the term of the Mayor of the City of Medina.

(b) Qualifications. The Director of Finance shall, on the date of his appointment and during his term of office, be and continue to be a resident of the City of Medina and qualified elector thereof. He shall be 1) a licensed certified public accountant or 2) have a four-year degree or higher in accounting or finance with a minimum of two years of experience in government-related accounting and/or auditing. He shall not hold any other public office or public employment except as otherwise provided in this Charter or by ordinance and that of Notary Public or of membership in the State Militia or Reserve Corps of the United States.

(c) Duties. The Director of Finance shall be the head of the Finance Department and the fiscal officer of the City. The Director of Finance shall monitor financial performance, prepare reports, assemble budgeting documents, and provide other related analysis and reports as requested by the Mayor and Council. The Director of Finance shall examine all payrolls, bills, and other claims against the City and shall issue no warrant unless he shall find that the claim is in proper form, correctly computed, and duly approved, and that it is due and payable, and that an appropriation has been made therefor, and he shall perform such other duties consistent with his office as the Mayor and the Council may request. Council may cause the records of the Director of Finance to be audited independent in any given year.

SEC. 4: That the question of amendment to Article III, Section 12, of the Charter of the City of Medina, Ohio, shall be submitted to a vote of the qualified electors of the City of Medina at the general election to be held on November 2, 2021, at the regular places of voting in the City. The Charter, as amended, would, if approved by said voters, read as follows:

ARTICLE III
THE COUNCIL

Section 12. Salaries and Bonds. The Council shall fix the salary or compensation of each officer, employee and member of any board or

commission of the City. Any such person may be required by the Council, from time to time, to furnish a bond or bonds for the faithful performance of his duties; and the Council may provide that the premium for any such bond shall be paid by the City. The compensation of the Mayor and of each member of the Council shall not be changed except it be fixed at least thirty days before the time for filing nominating petitions for the terms beginning on the next succeeding first day of January, and shall not thereafter be changed in respect of any such terms or any part thereof. The compensation of each officer, employee and member of a board or commission of the City shall be fixed by the Council, and subject to the power of the Council to provide otherwise by ordinance or resolution, may be changed at any time in its discretion.

SEC. 5: That the ballot for said election shall, at the top thereof, be entitled, "City Charter Amendment Ballot," and the question to be submitted on said ballot shall be in words as follows:

"Shall Article V, Sections 1 and 3, and Article III, Section 12, of the Charter of the City of Medina, Ohio, be amended so as to eliminate the elected office of the Director of Finance and provide for the appointment of the Director of Finance by the Mayor, subject to the confirmation of the Medina City Council, and to provide for the qualifications, powers, duties, and functions of the appointed Director of Finance?"

SEC. 6: That the Board of Elections shall publish the full text of the proposed Charter amendments as set forth hereinabove, once a week, for not less than two consecutive weeks in the *Medina Gazette*, with the first publication being at least fifteen days prior to the election hereinbefore provided, all in accordance with Section 9 of Article XVIII of the Ohio Constitution and R.C. 731.211.

SEC. 7: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: _____

SIGNED: _____
President of Council

ATTEST: _____
Clerk of Council

APPROVED: _____

SIGNED: _____
Mayor