



City of Medina Parks and Recreation  
 785 E. Washington Street  
 Medina, OH 44256  
 330/721-6950    knackd@medinaoh.org



## Pavilion Reservation Application

**Fred Greenwood Park**  
 350 W. Sturbridge Dr.

**Jaycee Park**  
 1150 Sturbridge Dr.

**Ken Cleveland Park**  
 408 1/2 Sturbridge Dr.

**Liberty Park**  
 921 Yorktown Dr.

**Memorial Park**  
 421 E. Homestead St.

**Ray Mellert Park**  
 331 N. Huntington St.

**Reagan Park—Upper**  
 949 Weymouth Rd.  
**Reagan Park—Lower**  
 Between fields #4 & #5

**Roscoe Ewing Park**  
 400 Guilford Blvd.

**Sam Masi Park**  
 812 Gates Mills Blvd.

**Huffman Park**  
 4400 Weymouth Rd.

Today's Date: \_\_\_\_\_ Rental #: \_\_\_\_\_

Park Location: \_\_\_\_\_ # of Attendees: \_\_\_\_\_  
*Rental does **not** include splash pad or Memorial Pool*

Rental Day: \_\_\_\_\_ Rental Date: \_\_\_\_\_  
*As per Ordinance No. 127-17, changes made after the booking will incur a \$5.00 administrative processing fee.*

Rental Time: \_\_\_\_\_  
*Rentals in 4 hour increments. Reservation final upon payment; no refunds.*

Description of Event: \_\_\_\_\_

Name of Group or Organization: \_\_\_\_\_

Name of Reserving Party: \_\_\_\_\_

City Resident                       Non-Resident

E Mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

### Pavilion Rental Rates

<b>City Resident /Within City limits</b>	<b>\$25 Weekdays</b>	<b>\$35 Weekends/Holidays</b>
<b>Non-Resident</b>	<b>\$35 Weekdays</b>	<b>\$45 Weekends/Holidays</b>
<b>Non-Profit</b>	<b>\$25 Weekdays</b>	<b>\$25 Weekends/Holidays</b>

### **Payment is due at the time of booking**

Rental Amount Due: \_\_\_\_\_ Tax Exempt #: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Method of Payment:    Check: \_\_\_\_\_    Check #: \_\_\_\_\_    Credit Card: \_\_\_\_\_  
 (Make Checks payable to "City of Medina". The Parks Office **CANNOT** accept CASH—**ONLY** City Hall can take CASH)

Visa / Mastercard / Discover payments can be made by calling Finance Department at (330) 722-9052. (ext. 1025)

Waived Fees Authorized by Jansen Wehrley, Director of Parks: \_\_\_\_\_

#### **Office Use Only**

Rev.2/2018    G://Medina City Parks/Pavilions / Park Pavilion Application 2018  
 Calendar \_\_\_\_\_ App scan to UB \_\_\_\_\_ Receipt # \_\_\_\_\_ Yellow Finance \_\_\_\_\_ Event Log \_\_\_\_\_ Permit \_\_\_\_\_ Email \_\_\_\_\_